



Agenda for the Regular Meeting of Board of Commissioners
Monday, October 27, 2025 - 7:00 pm
Brentwood City Hall

Call to Order by Mayor
Roll Call
Invocation by Vice Mayor Little
Pledge of Allegiance to the Flag by Commissioner Pippin
Proclamation - National School Psychology Week

Approval or Correction of Minutes

October 13, 2025

Comments from Citizens – *Individuals may comment on any item included in the Consent/Regular agenda or on any other matter regarding the City of Brentwood. All comments should be directed to the Board of Commissioners. Citizens who wish to request that an item be moved from the Consent Agenda to the Regular Agenda for discussion should make that known to the Board at this time. A sign-in sheet will be provided fifteen (15) minutes prior to the start of the meeting. Anyone wishing to speak may, but are not required to, sign in.*

Report from City Manager
Report from the City Attorney
Reports and comments by Commissioners and Mayor

Note: All matters listed under the Consent Agenda are considered to be routine and will generally be enacted by one motion. Except for any items that are removed from the Consent Agenda, there will be no separate discussion of these items at this time.

Consent Agenda

1. Resolution 2025-71 - A RESOLUTION AUTHORIZING PARTICIPATION IN THE PUBLIC ENTITY PARTNERS JAMES L. RICHARDSON "DRIVER SAFETY" MATCHING GRANT PROGRAM
2. Resolution 2025-75 - A RESOLUTION AUTHORIZING A CHANGE ORDER TO AN AGREEMENT WITH PRIME CONTROLS, LP FOR SCADA GENERATOR MONITORING, HARDWARE AND SERVICES, for adoption

3. Resolution 2025-76 - A RESOLUTION ACCEPTING A UTILITY EASEMENT THROUGH PROPERTY BELONGING TO WILSON BANK AND TRUST TO FACILITATE DEVELOPMENT OF THE BARON OFFICE BUILDING AT 5023 HARPETH DRIVE
4. Resolution 2025-77 - A RESOLUTION AUTHORIZING THE USE OF A COMPETITIVE SEALED PROPOSALS PROCESS FOR PAVING PROJECT AT COOL SPRINGS HOUSE PURSUANT TO SECTION 2-209 OF THE BRENTWOOD MUNICIPAL CODE, for adoption
5. Resolution 2025-78 - A RESOLUTION AUTHORIZING THE SALE AND DISPOSAL OF SURPLUS PROPERTY HELD BY THE CITY, for adoption

Old Business

1. Other old business

New Business

1. Appointment of one (1) member to the Park Board
2. Other new business



Jason Gage
City Manager

Anyone requesting accommodations due to disabilities should contact April Curlin, A.D.A. Coordinator, at 371-0060, before the meeting.

Brentwood City Commission Agenda

Meeting Date: 10/27/2025

Approval or correction of minutes from Regular Scheduled Commission meeting

Submitted by: Holly Earls, Administration

Department: Administration

Information

Subject

Approval or correction of minutes from the October 13, 2025 meeting

Background

Staff Recommendation

Fiscal Impact

Attachments

Draft Minutes

DRAFT

MINUTES OF REGULAR MEETING OF BOARD OF COMMISSIONERS

BRENTWOOD, TENNESSEE

The Brentwood Board of Commissioners met in regular session on Monday, October 13, 2025 at 7:00 pm at Brentwood City Hall.

Present: Mayor Nelson Andrews; Vice Mayor Rhea Little; Commissioner Janet Donahue; Commissioner Anne Dunn; Commissioner Kim Gawrys; Commissioner Stevan Pippin; Commissioner Ken Travis

Staff Present: City Manager Jason Gage; Assistant City Manager Jay Evans; City Attorney Kristen Corn

Commissioner Gawrys led the Invocation. The Pledge of Allegiance was led by a Scout Troop. Mayor Andrews presented Proclamations for the Friends of the Library and Friends of the Library Week. Mayor Andrews administered the Oath of Office for firefighter Devon Tucker and police officer Lauren Royce.

Approval or Correction of Minutes

September 22, 2025

Moved by Commissioner Anne Dunn for approval of the minutes as written, seconded by Commissioner Stevan Pippin

Vote: 7 - 0 Approved - Unanimously

Consent Agenda

Resolution 2025-70 - A RESOLUTION AUTHORIZING THE CREATION OF THE VETERANS MONUMENT TRUST ACCOUNT WITHIN THE DONATIONS HELD IN TRUST FUND, for adoption

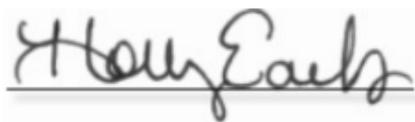
Resolution 2025-73 - A RESOLUTION APPROVING A FINANCING LEASE AGREEMENT OF FIVE (5) BODY-WORN CAMERAS WITH AXON ENTERPRISE, INC., for adoption

Moved by Commissioner Anne Dunn for approval of the items on the Consent Agenda, seconded by Commissioner Kim Gawrys

Vote: 7 - 0 Approved - Unanimously

With no further business, the meeting adjourned at 7:50 pm.

APPROVED _____

A handwritten signature in cursive script that reads "Holly Earls". The signature is written in black ink on a light-colored background.

Holly Earls, City Recorder

Brentwood City Commission Agenda

Meeting Date: 10/27/2025

Resolution 2025-71 - Authorizing Participation in the 2025 Public Entity Partners James L. Richardson Driver Matching Grant Program

Submitted by: April Curlin, Human Resource

Department: Human Resource

Information

Subject

Resolution 2025-71 - Authorizing Participation in the 2025 Public Entity Partners James L. Richardson Driver Matching Grant Program

Background

The City's Property and General Liability insurance carrier, Public Entity Partners (PE Partners), recently opened a grant application cycle for financial assistance to PE Partners' members to address training needs and safety concerns for employees that operate city vehicles.

The grant is a 50/50 matching program through which the City may receive an award of up to \$5,000. Staff is requesting authorization to submit an application for funding to support driver safety training for employees who operate City-owned vehicles as part of their regular job duties. The proposed training includes two in-person classes, as well as an online option for new-hires and employees whose schedules prevent them from attending in person. The online course is billed on a per-employee basis.

Staff further requests authorization to accept the grant from PE Partners for reimbursement of 50% of the total costs associated with the driver training. Costs include: 2-hour onsite presentation: \$5,000 for two sessions, one day; Online course: \$39 each. Can be purchased as needed, in multiple quantities.

Staff Recommendation

Staff recommends approval of the attached resolution.

Fiscal Impact

Amount : \$2,987.50
Source of Funds: HR Operating Budget

Account Number:

Fiscal Impact:

	Cost	Qty.	Total	PEP Match	City Cost
Full day session	\$5,000.00	1	\$5,000.00	\$2,500.00	\$2,500.00
On-line sessions	\$39.00	25	\$975.00	\$487.50	\$487.50
			\$5,975.00	\$2,987.50	\$2,987.50

Attachments

Resolution 2025-71
RightLane Proposal

RESOLUTION 2025-71

A RESOLUTION OF THE CITY OF BRENTWOOD, TENNESSEE AUTHORIZING THE CITY'S PARTICIPATION IN THE PUBLIC ENTITY PARTNERS JAMES L. RICHARDSON "DRIVER SAFETY" MATCHING GRANT PROGRAM

WHEREAS, the safety and wellbeing of the employees of the City of Brentwood is of the greatest importance; and

WHEREAS, the City desires that all efforts be made to provide a safe and hazard-free workplace for its employees; and

WHEREAS, Public Entity Partners Risk Management seeks to encourage the establishment of a safe workplace by offering a "Driver Safety" Matching Grant Program; and

WHEREAS, the City of Brentwood wishes to participate in this important program.

BE IT RESOLVED BY THE CITY OF BRENTWOOD, TENNESSEE, AS FOLLOWS:

SECTION 1. That submittal of an application for a "Driver Safety" Matching Grant through the Public Entity Partners for the 2025-2026 fiscal year is hereby authorized.

SECTION 2. That the provision of funds to serve as a matching sum for any monies provided by said grant is hereby authorized.

SECTION 3. That the Mayor is hereby authorized to execute such documents as may require the Mayor's signature in support of such grant funding.

SECTION 4. That this resolution shall take effect from and after its passage, the general welfare of the City of Brentwood, Williamson County, Tennessee requiring it.

MAYOR Nelson Andrews

ADOPTED: _____

Approved as to form:

RECORDER Holly Earls

CITY ATTORNEY Kristen L. Corn



PROPOSAL: CITY OF BRENTWOOD

DATE: OCTOBER 2, 2025

Dear April,

I am pleased to provide this revised driver safety training proposal for your City of Brentwood employees.



Prior to speaking to your employees, we will work directly with you to customize a presentation that is specific to your audience, fine tuning our message so that we are conveying value and actionable take-aways. We will use a Driver Training Checklist as a starting point to craft the topics that you most want to cover, while including Brentwood safety policies. We are confident that we can inspire City of Brentwood employees while delivering an engaging presentation.

Our presentations are educational, visual, and thought-provoking. By selecting RightLane, you are providing your team an experience with high value. For example, you will receive:

- An enthusiastic presentation that keeps everyone engaged
- A presentation customized to your organization
- Solid facts and current research that support the message

The training is scheduled for January 7th, 2026, and a contract is required to confirm and hold the date.

Our media requirements are as follows: City of Brentwood will provide a large screen, projector, and sound system for entire group to hear audio from the presentation. If City of Brentwood determines that microphones are necessary, City of Brentwood will provide two microphones as well. RightLane will bring a laptop and/or jump drive for the presentation and prefers to test the equipment prior to the start of each session.

Our presentation includes several hands-on activities that will require tables.

TRAINING RATE

Our standard day rate is \$5,000. Additional onsite classes will be negotiated. Please keep this information confidential.

2 HOUR ONSITE PRESENTATION: *\$5000 for two sessions, one day*

ONLINE ONBOARDING COURSE: *\$39 each. Can be purchased as needed, in multiple quantities.*

No additional travel expenses would be incurred.

Thank you again for your inquiry and consideration. We are excited about working with our home town!

Best regards,

Donna Bayless

RightLane

Cell: 615-275-8779

Email: donna@rightlane.org

Website: rightlane.org

Brentwood City Commission Agenda

Meeting Date: 10/27/2025

Res 2025-75 - Approval of Change Order No. 2 with Prime Controls for Generator Equipment and Systems Integration

Submitted by: Jay Evans, Administration

Department: Administration

Information

Subject

Resolution 2025-75 - Approval of Change Order No. 2 with Prime Controls for Generator Equipment and Systems Integration

Background

The City operates multiple emergency generators at City facilities in order to maintain operations during power outages. Ensuring that the generators are operating correctly and have adequate fuel and oil is currently a manual process, requiring visits to each site at least one per month. Due to geographic and staffing limitations, confirming that weekly test runs for each generator are performed successfully is inconsistent and in need of improvement. A technology solution to remotely monitor generator health and fuel levels has been a staff goal for several years.

In June 2021, the Water Services Department changed software and vendors related to their Supervisory Control and Data Acquisition (SCADA) system. That system, now maintained by Prime Controls of Nashville, utilizes remote telemetry to monitor and operate various pumps, sensors, and controls in the water and wastewater systems. Several months later, the Technology Department secured a change order to the Prime Controls contract to further develop the software and server side of the VTScada system to one day accept full remote monitoring capability for the city's generators. The contract did not provide for equipment or integration to make remote generator monitoring via SCADA fully operational.

Attached is a proposed Change Order #2 to the Prime Controls agreement originally approved on June 28, 2021, that would provide for the installation of control panels and appurtenances, as well as programming of the VTScada system, to integrate remote generator monitoring. This will enable non-Water Services staff to remotely monitor the generators through a platform that is both secure and isolated from other important water infrastructure controls. The amount of the change order is \$293,723, and funding is proposed to come from funds reallocated after the discontinuance of the Crockett Park Racquet Facility project. If approved, this amount will be included in the fiscal year-end budget amendment.

Because the project spans multiple sites, each with varying conditions and potential unknowns, staff recommends authorization of an owner's contingency of \$29,300 (10%) so that unforeseen conditions can be mitigated without delaying the project.

Please contact the Assistant City Manager with any questions.

Staff Recommendation

Staff recommends approval of Change Order No. 2 with Prime Controls for Generator Equipment and Systems Integration for \$293,723.00. Because the project involves multiple sites with varying conditions and potential unknowns, staff also recommends authorization of an owner's contingency in the amount of \$29,300 (10%) so that unforeseen conditions can be mitigated without causing delay to the project.

Previous Commission Action

December 13, 2021 - Resolution 2021-150, approving Change Order #1 with Prime Controls for SCADA Generator monitoring, hardware and services.

June 28, 2021 - Resolution 2021-79, approving contract #2021-091 with Prime Controls, LP, for installation, development, integration and commissioning of a Utility Supervisory Control and Data Acquisition Software (SCADA) system, providing hardware construction and installation and providing for annual maintenance and upgrades of hardware, software and system facilities equipment.

Fiscal Impact

Amount : \$293,723.00

Source of Funds: Capital Projects Fund

Account Number: 311-45200-89700-6012

Fiscal Impact:

The amount of the change order is \$293,723, and funding is proposed to come from funds reallocated after the discontinuance of the Crockett Park Racquet Facility project. If approved, this amount will be included in the fiscal year-end budget amendment. Because the project spans multiple sites, each with varying conditions and potential unknowns, staff recommends authorization of an owner's contingency of \$29,300 (10%) so that unforeseen conditions can be mitigated without delaying the project.

Attachments

Resolution 2025-75

Change Order No. 2 to COB Contract #: 2021-091

RESOLUTION 2025-75

A RESOLUTION OF THE CITY OF BRENTWOOD, TENNESSEE TO AUTHORIZE THE MAYOR TO EXECUTE CHANGE ORDER NO. 2 TO AN AGREEMENT BY AND BETWEEN THE CITY OF BRENTWOOD AND PRIME CONTROLS, LP FOR SCADA GENERATOR MONITORING, HARDWARE AND SERVICES, A COPY OF SAID CHANGE ORDER BEING ATTACHED HERETO AND MADE A PART OF THIS RESOLUTION BY REFERENCE

BE IT RESOLVED BY THE CITY OF BRENTWOOD, TENNESSEE, AS FOLLOWS:

SECTION 1. That the Mayor is hereby authorized to execute change order #2 to an agreement by and between the City of Brentwood, Tennessee and Prime Controls, LP for SCADA generator monitoring, hardware and services, a copy of said change order being attached hereto and made a part of this resolution by reference.

SECTION 2. That this resolution shall take effect from and after its passage, the general welfare of the City of Brentwood, Williamson County, Tennessee requiring it.

MAYOR Nelson Andrews

ADOPTED: _____

Approved as to form:

RECORDER Holly Earls

CITY ATTORNEY Kristen L. Corn



230 GREAT CIRCLE ROAD, SUITE 234 ☐ NASHVILLE, TN 37228
PHONE 815-382-8389 ☐ WWW.PRIME-CONTROLS.COM

September 11, 2025

To: The City of Brentwood
Attn: Brent Stidham

Ref: 8 Generator Site Change Order
Instrumentation and Controls Work
Prime Controls Quote No.: 8GSU_AJG_091125

PRIME CONTROLS PROPOSAL

Prime Controls is pleased to offer this Change order proposal for the Systems Integration work associated with the referenced Brentwood Generator Site project as described hereafter.

Site Visits

Police Station Site (A) Visit 1:

The plan is to use Modbus TCP communication to both generators to monitor the statuses.

(2) Third-party generator equipment contractor Generators

(2) Eaton Transfer Switches

(0) Existing Telemetry Panel

Site Notes:

This site currently has no SCADA communications or signals for statuses of these generators or transfer switches.

Area of Responsibility:

- **Third-party electrical contractor will provide CAT6 cables and conduits to generator and back to the new SCADA Panel.**
- **Third-party electrical contractor will provide Cable ends on all CAT 6 cables.**
- **Third-party electrical contractor will provide conduits to each one and back to the panel we will provide.**
- **Third-party electrical contractor will provide multi-conductor cables for dry contact from transfer switches.**
- **Third-party electrical contractor to provide 120VAC power to the new SCADA Panel.**
- **Third-party generator equipment contractor will provide Modbus Gateway and provide Modbus TCP communication and will be providing register mapping for the data points from each generator.**
- **Prime Controls will provide a new SCADA control panel and all components for this panel.**
- **Prime Controls will install the new SCADA Control Panel.**
- **Prime Controls will provide all PLC programming and any VTSCADA development for the generators.**

- *Prime Controls will provide all PLC programming, wiring and any VTSCADA development for the transfer switches.*
- *Prime Controls will*
- *Will use the auxiliary contacts for transfer switch position state for hard wire signals to PLC in SCADA Panel.*
- *Prime Controls to connect all power and input wiring to the new SCADA Panels.*

Library Station Site (B) Visit 2:

(1) Blue Star Generator (Old)

(1) Transfer Switch

(1) Existing Telemetry Panel

Site Notes:

This site uses Basler Controls for controlling the generator.

This station currently has no hard wire signal connections available from generator to the current SCADA system except an analog tank level.

Area of Responsibility:

- **Third-party electrical contractor will provide multi-conductor cables if hard wire inputs or tsp cable if the Modbus RTU communication is incorporated.**
- **Third-party electrical contractor will provide multi-conductor cables for dry contact from transfer switches.**
- **Third-party electrical contractor will provide 120 VAC to new SCADA Panel.**
- **Third-party generator equipment contractor has supplied a link to Modbus User Manual for Basler Controls.**
- *Prime Controls will provide a new SCADA control panel and all components for this panel.*
- *Prime Controls will install the new SCADA Control Panels.*
- *Prime Controls will provide all PLC programming and any VTSCADA development for the generators.*
- *Prime Controls will provide all PLC programming, wiring and any VTSCADA development for the transfer switch.*
- *Prime Controls to connect all power and input wiring to the new SCADA Panel.*

Fire Station #4 (C) Site Visit 3:

(1) Kohler Generator (Old Model)

(1) Transfer Switch

(2) Existing Telemetry Panels

Site Notes:

The generator at this site has no Modbus communication available. This station currently has no hard wire signal connections available from generator to Telemetry Panel. An analog tank level signal is sent wirelessly to a wireless receiver and then out via ethernet to the old telemetry panel. The existing wireless system is currently not functioning. Generator has an annunciator located in the fire station hallway that uses hard wire signals from the generator to light up statuses, faults and alarms on the Kohler annunciator panel. Prime Controls proposes adding a new control panel located outside at the generator. This panel will receive in parallel the annunciator hard wire signals from the generator and the analog tank level signal. These signals will be input into a small Micro850 PLC. This PLC will communicate Ethernet IP back to the new SCADA Panel located inside the Electrical room. *(There may be a need for another PLC and Panel at this site to be determined upon closer investigation.)*

Area of Responsibility:

- **Third-party electrical contractor will provide all electrical conduits to/from the generator and to and from the transfer switch back to the new SCADA panel or panels. (TBD)**
- **Third-party electrical contractor Co. provides the CAT6 cable to and from the new outside panel located at the generator to the SCADA panel or panels. (TBD)**
- **Third-party electrical contractor to provide a multi-conductor cable from the transfer switch to the new SCADA panel.**
- **Third-party electrical contractor will provide 120 VAC to new SCADA Panel.**
- **Third-party generator equipment contractor to connect the inputs for the annunciator module at the generator side.**
(System Voltage is 12VDC system and is switched ground inputs.)
- **Prime Controls will provide new SCADA control panels and all components for these panels.**
- **Prime Controls will install the new SCADA Control Panels.**
- **Prime Controls will provide 2 PLCs and 2 new panels with all the necessary hardware to connect to their network.**
- **Prime Controls to add any SCADA development to mirror the annunciator signals and any signals currently going to the old SCADA panel for the generator and the transfer switch.**
- **Prime Controls will provide all PLC programming and any VTSCADA development for the generators.**
- **Prime Controls will provide all PLC programming, wiring and any VTSCADA development for the transfer switches.**

Fire Station #5 (D) Site Visit 4:

(1) Generac generator

(1) ABB Transfer Switch

Site Notes:

This panel will be a narrow tall panel design due to mounting space restrictions.

No Modbus is available without Modbus TCP gateway from Generac.

Modbus mapping is unknown and proprietary from Generac. Brentwood to check about getting Modbus TCP Gateway device from the Generac vendor and get the Modbus mapping registers for this unit.

Cat6 cables are pulled into the Generac control panel and back to the Electric room.

Cables for Ethernet comms are there for communication back to the server room for VTSCADA connection.

No Modbus comms are available on this Transfer switch.

Area of Responsibility:

- **Third-party electrical contractor will provide multi-conductor cables to and from SCADA Panel and transfer switch.**
- **Third-party electrical contractor will provide 120 VAC to new SCADA Panel.**
- *Prime Controls will provide a new SCADA control panel and all components for this panel.*
- *Prime Controls will install the new SCADA Control Panel.*
- *Prime Controls will provide all PLC programming and any VTSCADA development for the generator. Must Have Modbus TCP Gateway and I/O Mapping to be provided by Brentwood/Generac.*
- *Prime Controls will provide all PLC programming, wiring and any VTSCADA development for the transfer switch.*
- *Prime Controls to connect all power and input wiring to the new SCADA Panel.*

Fire Station #2 (E) Site 5:

(1) Kohler Generator (Old Model)

(1) Transfer Switch

(1) Existing Telemetry Panel

Site Notes:

This site's generator has no comms available. This station currently has no hard wire signal connections available from generator to the current SCADA system except an analog tank level. The plan to get signals from generators is for Prime to provide a PLC located in the new SCADA panel and Third-party generator equipment contractor will connect the generator side of these signals.

Area of Responsibility:

- **Third-party electrical contractor will provide conduits and multi-conductor cables to and from the generator and back to the new SCADA panel Prime Controls will provide.**
- **Third-party electrical contractor will provide multi-conductor cables to and from the transfer switch and back to the new SCADA Panel Prime Controls will provide.**
- **Third-party electrical contractor will provide 120 VAC to new SCADA Panel.**
- **Third-party generator equipment contractor to connect the inputs for the annunciator module at the generator to a PLC panel provided by Prime Controls. (System Voltage is 12VDC system and is switched ground inputs.)**
- ***Prime Controls will provide a new SCADA control panel and all components for this panel.***
- ***Prime Controls will install the new SCADA Control Panel.***
- ***Prime Controls will provide all PLC programming and any VTSCADA development for the generator***
- ***Prime Controls will provide all PLC programming and all additional VTSCADA development for the transfer switch.***
- ***Prime Controls to connect all power and input wiring to the new SCADA Panel.***

911 Tower Site-Robert E. Lee (G) Site Visit 6:

(1) Third-party generator equipment contractor Generator

(1) Transfer Switch

(1) Existing Telemetry Panel)

Site Notes:

This site's generator has no comms available. The plan is to add a new SCADA panel in the new building and use Modbus TCP for generator inputs and hardwire to the transfer switch.

Area of Responsibility:

- **Third-party electrical contractor will provide cables and conduits for the generator back to the new SCADA panel.**
- **Third-party electrical contractor will provide multi-conductor cables to and from SCADA Panel and Transfer Switch.**
- **Third-party electrical contractor will provide 120 VAC to new SCADA Panel.**
- **Third-party generator equipment contractor will provide Modbus TCP Gateway communication hardware and Third-party generator equipment contractor will be providing register mapping for the data points from each one.**
- *Prime Controls will provide a new SCADA control panel and all components for this panel.*
- *Prime Controls will install the new SCADA Control Panel.*
- *Prime Controls will provide all PLC programming and any VTSCADA development for the generator*
- *Prime Controls will provide all PLC programming and all additional VTSCADA development for the transfer switch.*
- *Prime Controls to connect all power and input wiring to the new SCADA Panel.*

Service Center -Fire Station #3 (F) Site Visit 7:

(1) Kohler Generator (Old Model)

(1) Transfer Switch

(1) Existing Telemetry Panel

Site Notes:

This site's generator has no Modbus communication available. This station currently has no hard wire signal connections available from generator to Telemetry Panel. An analog tank level signal is the only signal sent to the old telemetry panel. This panel located in the Fire Station Hall will be moved to the electrical room. Generator has an annunciator located in the fire station hallway that uses hard wire signals from the generator to light up statuses, faults and alarms on the Kohler annunciator panel. Prime Controls proposes adding a new control panel located outside on the wall at the generator. This panel will receive in parallel the annunciator hard wire signals from the generator and the analog tank level signal. These signals will be input into a small Micro850 PLC. This PLC will communicate Ethernet IP back to the new SCADA Panel located inside the Electrical room.

Area of Responsibility:

- **Third-party electrical contractor will provide conduits and multi-conductor cables to and from the generator to the PLC located in a new outside panel and a CAT6 back to the new SCADA panel Prime Controls will provide.**
- **Third-party electrical contractor will provide multi-conductor cables to and from the transfer switch and back to the new SCADA Panel Prime Controls will provide.**
- **Third-party electrical contractor will provide 120 VAC to new SCADA Panel.**
- **Third-party generator equipment contractor to connect the inputs for the annunciator module at the generator to a cable for inputs to PLC panel provided by Prime Controls. (System Voltage is 24VDC system and is switched ground inputs.)**
- ***Prime Controls will provide a new SCADA control panel and all components for this panel.***
- ***Prime Controls will install the new SCADA Control Panel.***
- ***Prime Controls will provide all PLC programming and any VTSCADA development for the generator***
- ***Prime Controls will provide all PLC programming and all additional VTSCADA development for the transfer switch.***
- ***Prime Controls to connect all power and input wiring to the new SCADA Panel.***

City Hall Site-Fire Station #1 (H) Site Visit 8:

- (1) Kohler Generator (Old Model)
- (1) Transfer Switch
- (1) Existing Telemetry Panel

Site Notes:

This site's generator unit is different; this controller has control comms protocol "LON". Third-party generator equipment contractor can supply a gateway to convert LON to Modbus TCP. This station currently has no hard wire signal connections available from generator to the current SCADA system except an analog tank level (**Confirm Tank Level on VTSCADA**). This site has an announcer located in the old operations room.

Area of Responsibility:

- **Third-party electrical contractor will provide cables and conduits for the generator and back to the new SCADA panel Prime Controls will provide. This new panel relocated upstairs inside the Switch/Server room.**
- **Third-party electrical contractor will provide multi-conductor cables to and from SCADA Panel and Transfer Switch.**
- **Third-party electrical contractor will provide 120 VAC to new SCADA panel.**
- **Third-party electrical contractor will provide CAT6 from generator building to the new SCADA panel.**
- **Third-party generator equipment contractor will be providing a converter to change LON into Modbus TCP communication hardware and providing the setup and configuration for this gateway.**
- **Third-party generator equipment contractor will be providing register mapping for the data points.**
- **Prime Controls will provide a new SCADA control panel or panels (TBD) and all components for this panel or panels.**
- **Prime Controls will install the new SCADA Control Panel or Panels.**
- **Prime Controls will provide all PLC programming and any VTSCADA development for the generator**
- **Prime Controls will provide all PLC programming and all additional VTSCADA development for the transfer switch.**
- **Prime Controls to connect all power and input wiring to the new SCADA Panel.**
- **Prime will provide a panel at generator building for LON to Modbus gateway will need to be installed.**

CLARIFICATIONS

1. Pricing does not include Sales Tax or Bonding
2. Disposal of existing equipment is not included in this proposal
3. Replacement of materials found to be malfunctioning is not included.
4. Pricing is contingent upon the availability of network connections back to the VTScada System at each site

CONTRACT CHANGE ORDER #2 PRICING

This Proposal is the Second Change order to the Resolution 2021-79 Approved Contract. The first Change Order was approved in Resolution 2121-150. This Proposal is a direct extension of the existing contract system.

Visit Order	Base Bid	Pricing
1	Integration of both Police Station Generators and Transfer Switches	\$43,159.00
2	Library Generator Integration	\$38,108.00
3	Fire Station 4	\$35,905.00
5	Fire Station 2	\$35,743.00
8	Fire Station 1	\$35,714.00
7	Fire Station 3	\$35,543.00
4	Fire Station 5	\$35,247.00
6	Integration of the 911 Tower Site	\$34,304.00
TOTAL BASE BID AMOUNT		\$293,723.00

We appreciate this opportunity and look forward to being of service for this work.

Thank you and please feel free to call if there are any questions.

Sincerely,

Prime Controls, LP



AJ Gezunterman
Business Development Manager
(815)382-8389
a.gezunterman@prime-controls.com

Brentwood City Commission Agenda

Meeting Date: 10/27/2025

Res 2025-76 - Acceptance of Wilson Bank & Trust offsite sewer easement – 5023 Harpeth Drive

Submitted by: Drew Muirhead, Water & Sewer

Department: Water & Sewer

Information

Subject

Resolution 2025-76 - A Resolution authorizing the acceptance of Wilson Bank & Trust offsite sewer easement – 5023 Harpeth Drive

Background

As a condition of approval for the Baron Office Building project located at 5023 Harpeth Drive, the owner was required to install approximately 100 linear feet of off-site gravity sanitary sewer. To facilitate the installation, the property owner was required to secure a sanitary sewer utility easement from an adjacent property owner, Wilson Bank & Trust, located at 5029 Harpeth Drive. The owner has successfully negotiated the acquisition of the required easement from Wilson Bank & Trust.

Staff recommends that the Board of Commissioners formally accept the sewer utility easement. Upon acceptance, the easement and sewer infrastructure will become the property of the City, enabling the Water Services Department to maintain the sewer infrastructure in the future.

Following Board approval, the executed easement document will be recorded with the County Register's Office, and a copy will be provided to Wilson Bank & Trust.

Please direct any questions regarding this item to the Water Services Assistant Director.

Staff Recommendation

Staff recommends that the Board of Commissioners formally accept the sewer utility easement.

Fiscal Impact

Amount : 0.00

Source of Funds:

Account Number:

Fiscal Impact:

Attachments

Resolution 2025-76

Wilson Bank & Trust Easement Document

RESOLUTION 2025-76

A RESOLUTION OF THE CITY OF BRENTWOOD, TENNESSEE AUTHORIZING THE MAYOR TO ACCEPT THE DEDICATION OF A UTILITY EASEMENT THROUGH PROPERTY BELONGING TO WILSON BANK AND TRUST TO FACILITATE THE DEVELOPMENT OF THE BARON OFFICE BUILDING AT 5023 HARPETH DRIVE

WHEREAS, a condition of approval for the Baron Office Building project located at 5023 Harpeth Drive requires the property owner to install offsite sewer improvements; and

WHEREAS, in order for the offsite sewer to be installed, the owner was required to obtain a sanitary sewer utility easement from the adjacent property owner, Wilson Bank and Trust; and

WHEREAS, as the easement will become the property of the City of Brentwood for future maintenance of the sewer line, it is necessary that said easement be formally accepted by the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF BRENTWOOD, TENNESSEE, AS FOLLOWS:

SECTION 1. That the Mayor is hereby authorized to accept the dedication of a utility easement through property belonging to Wilson Bank and Trust, to facilitate the offsite sewer improvements for the development of the Baron Office Building at 5023 Harpeth Drive.

SECTION 2. That this resolution shall take effect from and after its passage, the general welfare of the City of Brentwood, Williamson County, Tennessee requiring it.

MAYOR Nelson Andrews

ADOPTED: _____

Approved as to form:

RECORDER Holly Earls

CITY ATTORNEY Kristen L. Corn

Permanent Sanitary Sewer Utility Easement and Temporary Construction Easement

This instrument was prepared by:
Attorneys Title Company, Inc.
2927 Berry Hill Drive, Nashville, Tennessee 37204

(Prepared based upon information furnished by the parties; no title search was performed.)

(Left blank for endorsement of Register's Office.)

State of Tennessee
County of Davidson

The actual consideration or value, whichever is greater, for this transfer is \$100.

Affiant

Subscribed and sworn to before me, this _____ day of _____,
2025.

Notary Public: _____

My Commission expires: _____

(Affix Seal)

Permanent Sanitary Sewer Utility Easement

For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged,

Wilson Bank and Trust, a Tennessee corporation ("**Grantor**"),

does hereby grant, transfer, and convey unto

City of Brentwood, Williamson County, Tennessee, a municipal corporation ("**Grantee**"), its successors and assigns,

a permanent, non-exclusive easement ("**Permanent Utility Easement**") across the parcel of real property owned by Grantor and described in the attached **Exhibit A** ("**Grantor's Property**") for the purpose of installing a sanitary sewer line, including the right to re-install, if necessary, and to repair and keep repaired said sanitary sewer line forever, together with necessary egress and ingress to accomplish the foregoing purposes, in, on, over, across, and under, Grantor's Property. Said Permanent Utility Easement area is shown on the attached **Exhibit B** and is more particularly described in the attached **Exhibit C**.

Temporary Construction Easement

Grantor does further grant, transfer, and convey to Grantee a temporary construction easement ("**Temporary Construction Easement**") for the installation of temporary erosion

control structures and the operation of construction equipment and personnel on, over, across, and under the Grantor's Property. Said Temporary Construction Easement area is also shown in the attached **Exhibit B** and is more particularly described in the attached **Exhibit D**.

The Temporary Construction Easement shall be abandoned upon completion of construction of the aforementioned sewer line. Grantee shall restore the Grantor's Property to a condition similar or equal to that existing prior to construction.

Additional Rights, Powers, and Covenants

Grantor agrees that included with the easements conveyed by this instrument are the following incidental rights, powers, and covenants from which Grantee, its successors, and assigns, shall benefit:

- (a) Grantee shall have ingress to and egress from the easement areas over and across Grantor's Property.
- (b) Grantee may keep the easement areas clear of any debris, trees, roots, growth, or obstructions that may interfere with the utility improvements and appurtenances thereto.
- (c) Grantor shall not construct or permit any excavation, well, building, structure, or obstruction of any kind upon, under, or across the easement areas without Grantee's written consent. Grantor shall not destroy, weaken, or damage the utility improvements or associated appurtenances within said easement areas or interfere with the operation thereof. Further, Grantor shall not fence the easement areas, change the grade of the easement areas, remove dirt from the surface of the easement areas, or impound sewer over the easement areas without the written permission of Grantee.

Grantor shall have the right to fully use and enjoy the surface of the easement areas, except as prohibited above, provided further that any such use and enjoyment shall not hinder, conflict with, or interfere with the exercise of the Grantee's rights hereunder.

The conveyance of the property rights described herein is in lieu of any condemnation proceedings which would otherwise be undertaken by Grantee.

TO HAVE AND TO HOLD the above-described easements to the City of Brentwood, Williamson County, Tennessee, its successors and assigns, forever. Grantor covenants that it is lawfully seized and possessed of the real estate upon which said easements lie and has a good and lawful right to convey said easements. Grantor does further covenant and bind itself, its successors and assigns, to warrant and forever defend the title to said easements to Grantee, its successors and assigns, against the lawful claims of all persons whatsoever.

In witness whereof, Grantor has executed this instrument on this the 29th day of August, 2025.

GRANTOR:

Wilson Bank and Trust, a Tennessee corporation

By: John McDearman III

Title: CEO

GRANTEE:

Accepted on behalf of City of Brentwood:

Mayor
Pursuant to Resolution 2022-69

ATTEST:

Holly Earls, City Recorder

STATE OF TENNESSEE
COUNTY OF Wilson



Personally appeared before me, a Notary Public of said County and State, John McDearman III, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who acknowledged himself/herself to be CEO of Wilson Bank + Trust, the within named bargainer, and that he/she as such CEO, executed the foregoing instrument for the purposes therein contained.

Witness my hand and seal this 29 day of August, 2025.

Notary Public Kortni Lasater My commission expires: March 28, 2026

Exhibit A
Description of Grantor's Property

Being a tract of land lying in Brentwood, Williamson County, Tennessee and being the property of Virginia T. Sullivan, III as of record in Deed Book 749, page 839 and being bounded on the North by Harpeth Drive, on the East by Richard H. Sullivan as of record in Deed Book 749, page 835, on the South by Lot 1 of Brentwood Office Subdivision as of record in Plat Book 9, page 81, and on the West by East Park Drive and being more particularly described as follows:

Beginning at an iron pin in the East right-of-way line of East Park Drive at the Southwest corner of this tract at a common corner with Lot 1 Brentwood Office Subdivision;

Thence with East Park Drive along a curve to the right, the central angle of which is 18 deg. 56 min. 31 sec., the radius of which is 274.80 feet, the chord of which is North 28 deg. 03 min. 49 sec. East, 90.44 feet along an arc length of 90.85 feet to an iron pin;

Thence with a curve to the left, the central angle of which is 10 deg. 19 min. 51 sec., the radius of which is 330.00 feet, the chord of which is North 32 deg. 22 min. 06 sec. East, 59.42 feet an arc length of 59.50 feet to an iron pin set at the beginning of a right-of-way return;

Thence with a curve to the right, the central angle of which is 66 deg. 01 min. 00 sec., the radius of which is 25.00 feet, the chord of which is North 60 deg. 13 min. 05 sec. East, 27.24 feet an arc length of 28.81 feet to an iron pin in the South right-of-way line of Harpeth Drive;

Thence with Harpeth Drive and with a curve to the right, the central angle of which is 06 deg. 16 min. 05 sec., the radius of which is 1380.00 feet, the chord of which is South 83 deg. 38 min. 16 sec. East, 150.89 feet an arc length of 150.97 feet to an iron pin;

Thence South 81 deg. 49 min. 38 sec. East, 100.22 feet to an iron pin at a common corner with Richard H. Sullivan, III;

Thence with Richard H. Sullivan, III South 24 deg. 40 min. 10 sec. West, 165.91 feet to an iron pin in the North line of Lot 1 Brentwood Office Subdivision;

Thence with Brentwood Office Subdivision North 82 deg. 10 min. 14 sec. West, 280.53 feet to the point of beginning.

Containing 43,600 square feet (1.001 acres more or less).

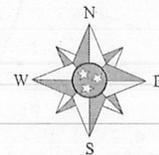
Further reference is made to the Final Plat, AmSouth Bank, of record in Plat Book 21, Page 13, Register's Office for Williamson County, Tennessee.

INCLUDED IN THE ABOVE DESCRIPTION BUT SPECIFICALLY EXCLUDED THEREFROM is that portion of the property containing 704 square feet or 0.016 acres, more or less, conveyed to the City of Brentwood, Williamson County, Tennessee by Right of Way Conveyance dated 01/19/2016 of record in Book 6672, Page 376, Register's Office for Williamson County, Tennessee.

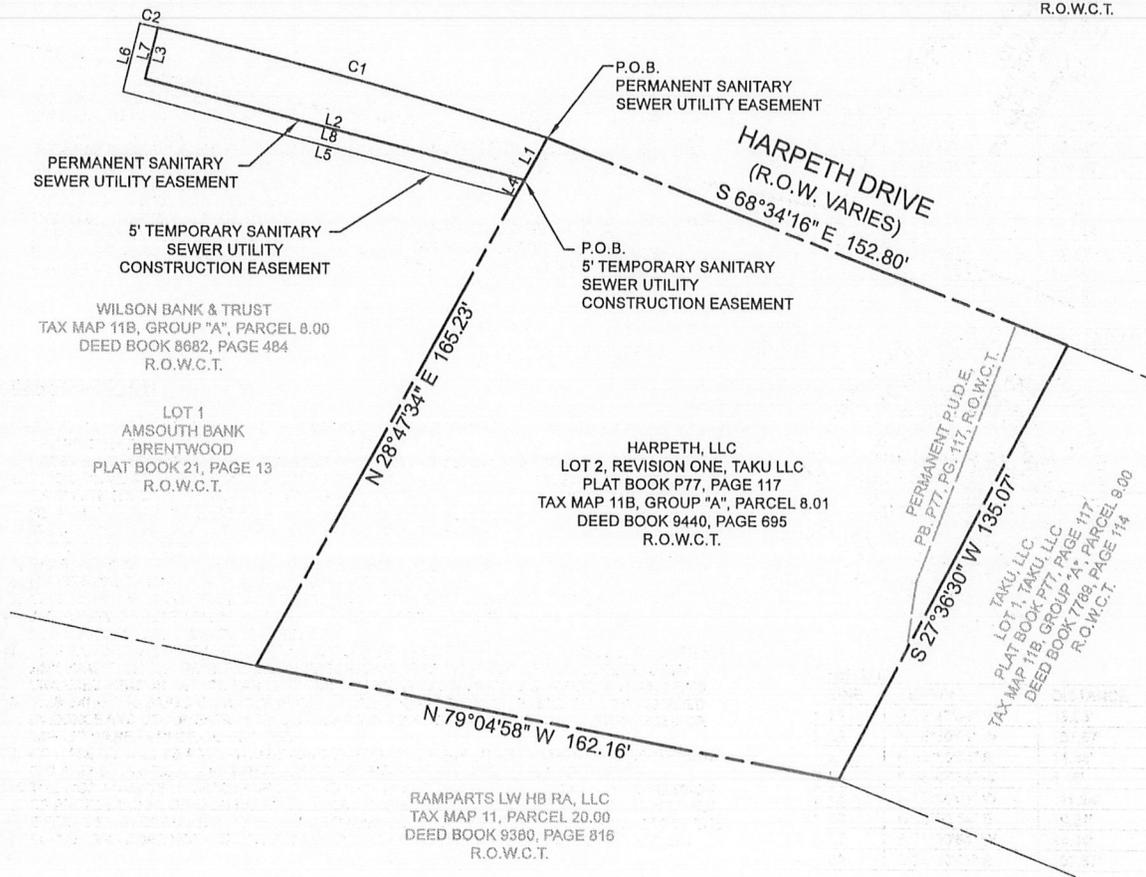
Being the same property conveyed to Agilitas Property Development, Inc., a Tennessee corporation by deed from FirstBank, a Tennessee banking corporation as of record in Book 8659, Page 400, Register's Office for Williamson County, Tennessee.

Exhibit B
Easement Exhibit
(see following page)

EASEMENT EXHIBIT BENEFITING THE
HARPETH, LLC PROPERTY
LOT 2, REVISION ONE, TAKU LLC
5023 HARPETH DRIVE
CIVIL DISTRICT 15
BRENTWOOD, TENNESSEE
WILLIAMSON COUNTY
AUGUST 26, 2025

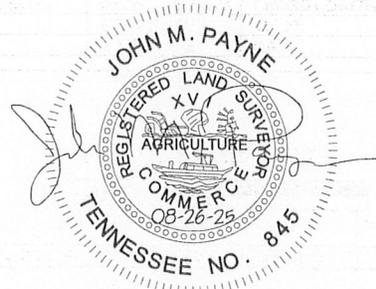


BASIS OF BEARING:
REVISION ONE
TAKU, LLC
PB. P77, PG. 117
R.O.W.C.T.



GENERAL NOTES:

1. BEARINGS BASED ON REVISION ONE, TAKU LLC, PLAT BOOK P77, PAGE 117, R.O.W.C.T.
2. THE PROPERTY SHOWN ON THIS EXHIBIT IS SUBJECT TO ALL COVENANTS, RIGHTS-OF-WAY, EASEMENTS, ZONING, AND RESTRICTIONS WHETHER IMPLIED OR OF RECORD.
3. THIS DOCUMENT MUST BE COMPARED TO THE ORIGINAL HARD COPY ISSUED AT THE SURVEY DATE WITH ITS ORIGINAL SEAL TO INSURE THE ACCURACY OF THE INFORMATION AND NO RELIANCE SHOULD BE MADE ON A DOCUMENT TRANSMITTED BY COMPUTER OR OTHER ELECTRONIC MEANS UNLESS FIRST COMPARED TO THE ORIGINAL SEALED DOCUMENT ISSUED AT THE TIME OF THE SURVEY.
4. BEARINGS AND DISTANCES SHOWN TAKE PRECEDENCE OVER SCALE.
5. HORIZONTAL DATUM: PLAT BOOK P77, PAGE 117, R.O.W.C.T.
6. THIS EXHIBIT WAS COMPLETED TO THE MINIMUM STANDARDS AS REGULATED UNDER THE AUTHORITY OF SECTION 0820-3-.07 OF THE TENNESSEE LAND SURVEYORS LAWS AND REGULATIONS, MAY 2025 EDITION (REVISED).
7. THIS EXHIBIT WAS PREPARED FOR THE EXCLUSIVE USE OF THE PERSON, PERSONS, OR ENTITY, IF ANY, NAMED ON THE CERTIFICATION HEREON. SAID CERTIFICATE DOES NOT EXTEND TO ANY UNNAMED PERSON WITHOUT AN EXPRESS RE-CERTIFICATION BY THE SURVEYOR NAMING SAID.
8. THIS EXHIBIT IS BASED ON KNOWLEDGE, INFORMATION AND BELIEF, BASED ON EXISTING FIELD EVIDENCE AND DOCUMENTARY EVIDENCE PROVIDED BY OTHERS. IT IS NOT AN EXPRESSED OR IMPLIED WARRANTY OR GUARANTEE.
9. NO LIABILITY WILL BE ACCEPTED BEYOND THAT OF THE FOUR (4) YEAR STATUTE OF LIMITATIONS (T.C.A. 28-3-114 & T.C.A. 28-3-202) ORIGINATING FROM THE FIELD DATE SHOWN HEREON.
10. THE WORD "CERTIFY" OR "CERTIFICATE" AS SHOWN AND USED HEREON MEANS AN EXPRESSION OF PROFESSIONAL OPINION BASED ON KNOWLEDGE, INFORMATION AND BELIEF, EXISTING FIELD EVIDENCE AND DOCUMENTARY EVIDENCE PROVIDED BY OTHERS REGARDING THE FACTS OF THE SURVEY AND DOES NOT CONSTITUTE A WARRANTY OR GUARANTEE EXPRESSED OR IMPLIED.



LINE DATA:

LINE	BEARING	DISTANCE
L1	S 28°47'34" W	13.08'
L2	N 75°30'01" W	107.57'
L3	N 13°50'54" E	14.34'
L4	S 28°47'34" W	5.16'
L5	N 75°30'01" W	111.24'
L6	N 13°50'54" E	19.21'
L7	S 13°50'54" W	14.34'
L8	S 75°30'01" E	107.57'

CURVE DATA:

CURVE	DELTA ANGLE	RADIUS	ARC LENGTH	CHORD BEARING	CHORD LENGTH
C1	04°36'31"	1380.00'	111.00'	S 74°38'18" E	110.97'
C2	00°12'27"	1380.00'	5.00'	S 77°02'47" E	5.00'

ORDERED BY: CULLEN MORROW
INGRAM CIVIL ENGINEERING GROUP, LLC

PROPERTY ADDRESS: 5023 HARPETH DRIVE
BRENTWOOD, TENNESSEE 37027

OWNER: HARPETH, LLC
652 OLD EZELL ROAD
NASHVILLE, TENNESSEE 37217



Serving: Tennessee, Kentucky, Fort Campbell,
Alabama, Florida, North & South Carolina and Virginia

CLARKSVILLE OFFICE:
250-B W DUNBAR CAVE ROAD
CLARKSVILLE, TN 37040
PHONE: (615) 928-6040
FAX: (615) 553-0070
NASHVILLE: (615) 733-3131

GRAPHIC SCALE 1"=40'

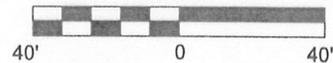


Exhibit C
Description of Permanent Easement Area

Situate, lying, and being a sanitary sewer easement encumbering a certain piece or parcel of land located in Civil District 15 of Williamson County, Tennessee, said property standing in the name of Wilson Bank & Trust, (reference Book 8682 at Page 484), and being more particularly described as follows:

BEGINNING at a ½" found iron pin, (hereinafter IPF), with a yellow cap stamped "DELTA ASSOCIATES", said IPF lying in the southerly right-of-way line of Harpeth Drive, (a variable width right-of-way), said IPF lying at the northwest corner of property standing in the name of Harpeth, LLC, (reference Book 9440 at page 695, also being Lot 2 of the plat of Revision One, TAKU LLC, (reference Plat Book 77 at Page 117), said IPF marking the northeast corner of aforementioned property standing in the name of Wilson Bank & Trust, said IPF also marking the northeast corner of the easement described herein and being the true point and place of BEGINNING;

Thence South 28 degrees 47 minutes 34 seconds West for a distance of 13.08 feet with the westerly line of aforesaid Lot 2 to a point, said point being the southeast corner of the easement described herein;

Thence departing aforesaid westerly line of Lot 2 and across aforesaid property standing in the name of Wilson Bank & Trust, the following two (2) courses:

- (1) thence North 75 degrees 30 minutes 01 seconds West for a distance of 107.57 feet to a point, said point being the southwest corner of the easement described herein;
- (2) thence North 13 degrees 50 minutes 54 seconds East for a distance of 14.34 feet to a point lying in aforementioned southerly right-of-way line of Harpeth Drive, said point being the northwest corner of the easement described herein;

Thence with a non-tangential curve turning to the right with a delta angle of 04 degrees 36 minutes 31 seconds, with a radius of 1380.00 feet, with an arc length of 111.00 feet, with a chord bearing of South 74 degrees 38 minutes 18 seconds East, and a chord length of 110.97 feet with aforementioned southerly right-of-way line of Harpeth Drive to an IPF, said IPF marking the northeast corner of the easement described herein and being the true point and place of BEGINNING and containing 1,560 square feet or 0.04 acres, more or less.

The above description was derived from information provided by Ingram Civil Engineering Group, LLC, and prepared by John M. Payne, Tennessee R.L.S. No. 845, August 20, 2025.

The bearings noted in the above description are based on Tennessee Grid North as designated on aforementioned plat of TAKU LLC. The deeds and plats referred to in the foregoing description are recorded in the Register's Office for Williamson County, Tennessee. This description is subject to any and all easements, rights-of-way, or other encumbrances that may exist.

Exhibit D
Description of Temporary Construction Easement Area

Situate, lying, and being a temporary construction easement for a sanitary sewer encumbering a certain piece or parcel of land located in Civil District 15 of Williamson County, Tennessee, said property standing in the name of Wilson Bank & Trust, (reference Book 8682 at Page 484), and being more particularly described as follows:

COMMENCING at a ½" found iron pin, (hereinafter IPF), with a yellow cap stamped "DELTA ASSOCIATES", said IPF lying in the southerly right-of-way line of Harpeth Drive, (a variable width right-of-way), said IPF lying at northwest corner of property standing in the name of Harpeth, LLC, (reference Book 9440 at page 695, also being Lot 2 of the plat of Revision One, TAKU LLC, (reference Plat Book 77 at Page 117), said IPF marking the northeast corner of aforementioned property standing in the name of Wilson Bank & Trust; thence South 28 degrees 47 minutes 34 seconds West for a distance of 13.08 feet with the westerly line of aforesaid Lot 2 to a point, said point being the southeast corner of a permanent sanitary sewer easement, said point also being the northeast corner of the easement described herein and being the true point and place of BEGINNING;

Thence South 28 degrees 47 minutes 34 seconds West for a distance of 5.16 feet with aforesaid westerly line of Lot 2 to a point, said point being the southeast corner of the easement described herein;

Thence departing aforesaid westerly line of Lot 2 and across aforesaid property standing in the name of Wilson Bank & Trust, the following two (2) courses:

- (1) thence North 75 degrees 30 minutes 01 seconds West for a distance of 111.24 feet to a point, said point being the southwest corner of the easement described herein;
- (2) thence North 13 degrees 50 minutes 54 seconds East for a distance of 19.21 feet to a point lying in aforementioned southerly right-of-way line of Harpeth Drive, said point being the northwest corner of the easement described herein;

Thence with a non-tangential curve turning to the right with a delta angle of 00 degrees 12 minutes 27 seconds, with a radius of 1380.00 feet, with an arc length of 5.00 feet, with a chord bearing of South 77 degrees 02 minutes 47 seconds East, and a chord length of 5.00 feet to a point, said point being the northwest corner of a permanent sanitary sewer easement;

Thence departing aforementioned southerly right-of-way line of Harpeth Drive and with the westerly and southerly lines of aforesaid permanent sanitary sewer easement the following two (2) courses:

- (1) thence South 13 degrees 50 minutes 54 seconds West for a distance of 14.34 feet to a point, said point being the southwest corner of aforesaid permanent sanitary sewer easement;
- (2) thence South 75 degrees 30 minutes 01 seconds East for a distance of 107.57 feet to a point, said point being the northeast corner of the easement described herein and being the true point and place of BEGINNING and containing 631 square feet or 0.01 acres, more or less.

The above description was derived from information provided by Ingram Civil Engineering Group, LLC, and prepared by John M. Payne, Tennessee R.L.S. No. 845, August 20, 2025.

The bearings noted in the above description are based on Tennessee Grid North as designated on aforementioned plat of TAKU LLC. The deeds and plats referred to in the foregoing description are recorded in the Register's Office for Williamson County, Tennessee. This description is subject to any and all easements, rights-of-way, or other encumbrances that may exist.

Brentwood City Commission Agenda

Meeting Date: 10/27/2025

Res 2025-77 - Request to Use the Competitive Sealed Proposal Process for a Concrete Paving Project at the Cool Springs House

Submitted by: Charles Booth, Community Relations

Department: Community Relations

Information

Subject

Resolution 2025-77 - Request to use the Competitive Sealed Proposal Process for a concrete paving project at the Cool Springs House

Background

The aggregate driveway at the Cool Springs House is in rough condition, with numerous cracks that are both eyesores and potential tripping hazards. The condition of the driveway is a negative factor in renting the house because it is often the first impression potential clients get of the home. Replacement of the driveway was identified in the Long Term Preservation Plan developed for the historic homes in 2023, and was included in the Capital Improvements Program for FY 2026.

As discussed in the CIP workshop this spring, the Cool Springs House is also in need of a tent pad in the back, similar to what was installed at the Ravenswood Mansion several years ago. This will allow for tables and a dance floor to be under a tent and on a hard surface. A pad will be included in the bid specifications along with the driveway.

Because of the sensitive nature of this historic home, it is not desirable to select a contractor based solely on low bid. There is an enhanced need for a contractor with considerable experience producing high quality concrete paving and hardscape projects. Thus, staff is requesting the use of the Competitive Sealed Proposal Process for contractor selection. Factors such as experience with projects of similar size and scope, as well as project approach, will be included in addition to price in the scoring of proposals.

Please direct any questions to the Community Relations Director or Assistant City Manager.

Staff Recommendation

Staff recommends approval to use the Competitive Sealed Proposal Process for a concrete paving project at the Cool Springs House.

Fiscal Impact

Attachments

Resolution 2025-77

RESOLUTION 2025-77

AN RESOLUTION OF THE CITY OF BRENTWOOD, TENNESSEE TO AUTHORIZE THE USE OF A COMPETITIVE SEALED PROPOSALS PROCESS FOR A CONCRETE PAVING PROJECT AT THE COOL SPRINGS HOUSE

WHEREAS, state law and Section 2-209 of the Brentwood Municipal Code acknowledge that there are occasions when the use of competitive bids may not be practical or advantageous to the City when qualifications, experience, or competence are more important than price in making a purchase; and

WHEREAS, in such cases, the use of a competitive sealed proposal procurement method will assist in choosing the best solution; and

WHEREAS, the City seeks to obtain concrete paving services at the Cool Springs House, and qualifications, experience, and competence are important factors in this procurement, necessitating the use of a competitive sealed proposal procurement process; now therefore

BE IT RESOLVED BY THE CITY OF BRENTWOOD, TENNESSEE, AS FOLLOWS:

SECTION 1. That City staff are hereby authorized to use a competitive sealed proposal process for the procurement of paving services.

SECTION 2. Such process shall be undertaken in accordance with the provisions of Tenn. Code Ann. § 12-3-1207 and Section 2-209 of the Brentwood Municipal Code.

SECTION 3. That this resolution shall take effect from and after its passage, the general welfare of the City of Brentwood, Williamson County, Tennessee requiring it.

MAYOR Nelson Andrews

ADOPTED: _____

Approved as to form:

RECORDER Holly Earls

CITY ATTORNEY Kristen L. Corn

Brentwood City Commission Agenda

Meeting Date: 10/27/2025

Resolution 2025-78 - Authorizing the Sale and Disposal of Surplus Property

Submitted by: Karen Harper, Finance

Department: Finance

Information

Subject

Resolution 2025-78 - Authorizing the Sale and Disposal of Surplus Property

Background

Periodically, staff requests authorization from the City Commission to sell and dispose of surplus property and equipment based on a review and recommendation from City departments. It has been determined that the property and equipment on the attached list have exceeded their useful lives and cannot be cost-effectively maintained or refurbished. They also take up storage space which is limited in the various City facilities.

The City typically disposes of surplus property by sealed bid or at an advertised public auction (including online auctioning) unless it is transferred or donated to another government as provided by state law. This year is different. Williamson County is no longer able to offer a joint collaboration auction due to a change in venue which is much smaller and will not accommodate the City's surplus items. Because of this City staff was required to rethink the process of disposing surplus property. The vehicles and electronics will be sold via GovDeals online auction. As for the office furniture, filing cabinets, and other items, staff is asking for City Commission approval to donate these items to Goodwill or another not-for-profit.

A few significant items on the list to be sold on GovDeals are several trucks from Parks, several Dodge Chargers and three Ford Explorers from Police, and several trucks from Water Services.

All other items not sold on GovDeals will be donated to Goodwill or another not-for-profit.

Please contact the Finance Director if you have any questions.

Staff Recommendation

Staff recommends approval of the accompanying resolution.

Fiscal Impact

Attachments

Resolution 2025-78

Attachment A - FY 2026 Surplus List

RESOLUTION 2025-78

A RESOLUTION OF THE CITY OF BRENTWOOD, TENNESSEE TO AUTHORIZE THE SALE AND DISPOSAL OF CERTAIN SURPLUS PROPERTY HELD BY THE CITY OF BRENTWOOD

WHEREAS, various departments of the City of Brentwood are in possession of certain property which is no longer necessary to the City’s operations; and

WHEREAS, it is appropriate that the Board of Commissioners should authorize the sale and disposal of such property.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF BRENTWOOD, TENNESSEE, AS FOLLOWS:

SECTION 1. That the property identified in Attachment A, which is attached hereto and made a part of this resolution by reference, is hereby declared to be surplus property of the City and the sale and disposal thereof is hereby authorized.

SECTION 2. That the City Manager or his designees are hereby authorized to take such steps as may be necessary and appropriate to sell and dispose of the property identified on Attachment A.

SECTION 3. That this resolution shall take effect from and after its passage, the general welfare of the City of Brentwood, Williamson County, Tennessee requiring it.

MAYOR Nelson Andrews

ADOPTED: _____

Approved as to form:

RECORDER Holly Earls

CITY ATTORNEY Kristen L. Corn

Surplus

FY 2026

Department	Disposal form signed by	Quantity	Description
City Manager	City Manager	1	Desk Chair
City Manager	Finance	1	Sony 32" LCD TV
City Manager	Tech	1	Dell Optiplex 7070 Desktop
City Manager	Tech	1	Dell Optiplex 7070 Desktop
City Manager	Tech	1	Dell Optiplex 7070 Desktop
City Manager	Tech	1	Dell Optiplex 7070 Desktop
City Manager	Tech	1	Dell Optiplex 7070 Desktop
City Manager	Finance	1	Metal Frame Wood Shelving Unit
City Manager	Finance	1	Metal Frame Wood Shelving Unit
City Recorder	City Recorder	1	Cream Desk Chair
Codes	Finance	11	Cubicles
Codes	Finance	1	2 Drawer Filing Cabinet
Codes	Finance	1	Desk Chair, Black
Codes	Finance	1	Small Brown Folding Table
Codes	Finance	1	Lateral File Cabinet
Codes	Finance	1	Over Desk Cabinet
Codes	Finance	1	Over Desk Cabinet
Codes	Finance	1	Over Desk Cabinet
Codes	Finance	1	Over Desk Cabinet
Codes	Finance	1	Brown Book Shelf
Codes	Finance	1	2 Drawer lateral File Cabinet
Codes	Finance	1	Desk
Codes	Finance	1	Black Metal Book Case
Codes	Finance	1	2 Drawer File Cabinet
Codes	Finance	1	Metal Trash Can
Codes	Finance	1	Folding Table
Codes	Finance	1	Brown Leather Chair
Codes	Finance	1	Black Chair
Codes	Finance	1	Black Chair
Codes	Finance	1	Black Chair
Codes	Finance	1	Black Char
Codes	Finance	1	Black Char
Codes	Finance	1	Grey Chair
Codes	Finance	1	Book Case
Codes	Finance	1	Black Chair
Codes	Finance	1	Grey Chair
Codes	Finance	1	Green Chair
Codes	Finance	1	Book Case
Codes	Finance	1	Desk
Codes	Finance	1	Desk

Codes	Finance	1	Black Chair
Codes	Finance	1	Black Chair
Codes	Finance	1	Black Chair
Codes	Finance	1	Black Chair
Codes	Finance	1	Desk
Codes	Finance	1	Mail Slot Bin
Codes	Finance	1	Table
Codes	Finance	1	Brown Folding Chair
Codes	Finance	1	Desk Top
Codes	Finance	1	Desk Top
Codes	Codes	1	Office Chair
Codes	Codes	1	Office Chair
Codes	Tech	1	Dell Optiplex 7070 Desktop
Codes	Tech	1	Dell Optiplex 7070 Desktop
Codes	Tech	1	Dell Optiplex 7070 Desktop
Codes	Tech	1	Dell Optiplex 7070 Desktop
Codes	Tech	1	Dell Optiplex 7070 Desktop
Codes	Tech	1	Dell Optiplex 7070 Desktop
Codes	Tech	1	Dell Optiplex 7070 Desktop
Codes	Tech	1	Dell Optiplex 7070 Desktop
Codes	Finance	1	Chair, Black
Codes	Finance	1	Chair, Black
Codes	Finance	1	Chair, Black
Codes	Finance	1	Chair, Black
Codes	Finance	1	Chair, Black
Commission	Tech	1	Dell Latitude 7390 Laptop
Commission	Tech	1	Dell Latitude 5510 Laptop
Commission	Tech	1	Dell Latitude 5500 Laptop
Commission	Tech	1	iPad w/ Keyboard Case
Commission	Tech	1	iPad
Community Relations	Tech	1	Dell Latitude 5300 Laptop
Community Relations	Tech	1	Dell Latitude 5300 Laptop
Community Relations	Tech	1	Dell Latitude 5500 Laptop
Community Relations	Tech	1	Dell 27" Monitor
Drug Fund	Police	1	T Training Virtual Simulator
Drug Fund	Police	2	Stress Vest
ECD	Tech	1	AdderCCS Pro-4 Switch
ECD	Tech	1	AdderCCS Pro-4 Switch
ECD	Tech	1	AdderCCS Pro-4 Switch
ECD	Tech	1	AdderCCS Pro-4 Switch
Engineering	Finance	1	Conference Table
Engineering	Finance	1	White Frigidaire Refrigerator
Engineering	Engineering	1	Desk
Engineering	Tech	1	Dell XPS 13 9310 Laptop
Engineering	Tech	1	Dell XPS 13 9310 Laptop
Engineering	Tech	1	Dell Optiplex 7070 Desktop

Engineering	Tech	1	Dell XPS Laptop
Engineering	Engineering	1	2008 Cheverolet Trailblazer
Engineering	Engineering	1	2008 Cheverolet Trailblazer
Finance	Finance	1	Lateral File Cabinet
Finance	Finance	1	Brown Bookcase
Finance	Finance	1	Chair, Red
Finance	Finance	1	Chair, Red
Finance	Finance	1	Desk Chair, Black
Finance	Finance	1	Wood Table
Finance	Finance	1	Desk Chair, Black
Finance	Finance	1	Lateral File Cabinet
Finance	Finance	1	Printer Table
Finance	Finance	1	Chair, Patterned
Finance	Finance	1	Chair, Patterned
Finance	Finance	1	Office Chair, Black
Finance	Finance	1	Book Shelf
Finance	Finance	1	Cloth Pattern Chair
Finance	Finance	1	Printer Table
Finance	Finance	1	Black Desk Chair
Finance	Finance	1	Blue Desk Chair
Finance	Finance	1	Office Chair
Finance	Finance	6	Light Burgundy Cubicle Panels
Finance	Finance	3	Dark Burgundy Cubicle Panels
Finance	Finance	1	Tall Drafting Chair
Finance	Finance	1	Mircrowave Cabinet
Finance	Finance	1	Lateral File Cabinet
Finance	Finance	1	Office Chair
Finance	Finance	2	Lateral File Cabinet
Finance	Finance	2	Lateral File Cabinet
Finance	Finance	1	Rolling Desk Chair
Finance	Tech	1	Dell Optiplex 7070 Desktop
Finance	Tech	1	Dell Optiplex 7070 Desktop
Finance	Tech	1	Dell Optiplex 7070 Desktop
Finance	Tech	1	Dell Optiplex 7070 Desktop
Finance	Tech	1	Dell Optiplex 7040 Desktop
Finance	Tech	1	Dell Optiplex 7070 Desktop
Finance	Finance	1	Blue Rolling Chair with Arms
Finance	Finance	1	Red Rolling Chair without Arms
Finance	Tech	1	Dell Latitude 5511 Laptop
Finance	Tech	1	Dell Latitude 5500 Laptop
Finance	Tech	1	Dell Latitude 5511 Laptop
Finance	Finance	1	Desk
Finance	Finance	1	Desk
Finance	Finance	1	GE Microwave
Finance/MC	Finance	1	Round Table
Finance/MC	Finance	1	Chair
Finance/MC	Finance	1	Chair

Finance/MC	Finance	1	Chair
Finance/MC	Finance	1	Chair
Finance/MC	Finance	1	Round Table
Fire	Fire	1	Vision Fitness Exercise Bike
Fire	Fire	1	Okidata Printer
Fire	Fire	1	DOT Matrix Printer
Fire	Fire	1	Cabinet
Fire	Fire	1	Conference Table with (2) Pedistals
Fire	Fire	1	Black Chair
Fire	Fire	1	Black Chair
Fire	Tech	1	Dell Latitude 5510 Laptop
Fire	Tech	1	Dell Latitude 5510 Laptop
Fire	Tech	1	Dell Latitude 5510 Laptop
Fire	Tech	1	Dell Latitude 5510 Laptop
Fire	Tech	1	Dell Optiplex 7040 Desktop
Fire	Fire	1	Ryobi Pressure Washer
Fire	Fire	1	Maytag Microwave
Fire	Fire	1	Samsung Dishwasher
Fire	Fire	1	LG Microwave
Fire	Fire	1	Commercial Refrigerator
Fire	Fire	1	LifePack 500 AED Trainer
Fire	Tech	1	Dell B1Z65dn Printer
Fire	Tech	1	HP LJ Pro M404dn
Fire	Tech	1	Dell B1265dnf Printer
GIS	Tech	1	Dell Precision 5750 Laptop
GIS	Tech	1	Dell Precision 5520 Laptop
GIS	Tech	1	Dell Precision T3610
GIS	Tech	1	Dell Precision 5520 Laptop
GIS	Tech	1	Dell Precision 5750 Laptop
GIS	Tech	1	Dell Precision 5750 Laptop
GIS	Tech	1	HP Designjet Z6800 Plotter
GIS	Tech	1	Dell Precision 5520 Laptop
Historic Homes	Finance	1	60" Plastic Round Outdoor Table
HR	HR	1	Desk
HR	HR	1	Guest Chair
HR	HR	1	Guest Chair
HR	HR	1	Short Filing Cabinet
HR	HR	1	Desk
HR	HR	1	Circular Table
HR	HR	1	Short Bookshelf
HR	HR	1	Printer Table
HR	HR	1	Desk
HR	HR	1	Guest Chair
HR	HR	1	Raise Platform for Computer
HR	HR	1	Shredder
HR	Tech	1	Dell Optiplex 7070 Desktop
HR	Tech	1	Dell Optiplex 7070 Desktop

HR	HR	2	Book Case
HR	HR	1	Circular Table
HR	HR	3	Guest Chair
Library	Tech	1	Dell Optiplex 6050 SFF Desktop
Library	Tech	1	Dell Optiplex 7080 Micro Desktop
Library	Tech	1	Dell Optiplex 7480 All in One
Library	Tech	1	Dell Optiplex 7050 Micro Desktop
Library	Tech	1	Dell Optiplex 7080 Micro Desktop
Library	Tech	1	Dell Optiplex 5060 Desktop
Library	Tech	1	Dell Optiplex 5060 Desktop
Library	Tech	1	Dell Optiplex 5060 Desktop
Library	Tech	1	Dell Power Edge MX740 Blade Server
Library	Tech	1	Dell Power Edge MX740 Blade Server
Library	Tech	1	Dell Power Edge MX740 Blade Server
Library	Tech	1	Dell Power Edge MX740 Blade Server
Library	Tech	1	Dell Power Edge MX740 Blade Server
Library	Tech	1	Dell Power Edge MX740 Blade Server
Library	Tech	1	POS Credit Card Terminal Machine
Library	Tech	1	Behringer Stereo Graphic Equalizer
Library	Tech	1	ART MX622 6 Channel Stereo Mixer
Library	Tech	1	Shure SLX4 Receiver
Library	Tech	1	Shure SLX4 Receiver
Library	Tech	1	Shure SLX4 Receiver
Library	Tech	1	Shure SLX4 Receiver
Library	Tech	1	Shure SLX4 Receiver
Library	Tech	1	Shure SLX1 Lapel Mic
Library	Tech	1	Shure SLX2 Hand Mic
Library	Tech	1	Shure SLX2 Hand Mic
Library	Tech	1	Shure SLX2 Hand Mic
Library	Tech	1	Shure SLX2 Hand Mic
Library	Tech	1	Shure SLX2 Hand Mic
Library	Tech	1	Shure SLX2 Hand Mic
Library	Tech	1	Dell B2360dn Printer
MC	Fire	1	Precor Elliptical Stepper
MC	Finance	1	Lateral File Cabinet
MC	Finance	1	Pitney Bowes Letter Opener
MC	HR	1	Desk Chair
MC	MC	1	GE Stove
MC	MC	1	Chair
MC	MC	1	Chair
MC	MC	1	Chair
MC	MC	1	Chair
MC	MC	1	Table
MC	Finance	1	Dishwasher
Parks	Tech	1	Dell Optiplex 7070 Desktop
Parks	Tech	1	Dell Optiplex 7070 Desktop
Parks	Tech	1	Dell Optiplex 7070 Desktop

Police	Tech	1	Dell Latitude 5501 Laptop
Police	Tech	1	Dell Optiplex 7080 Micro Desktop
Police	Tech	1	Dell Optiplex 7080 Micro Desktop
Police	Tech	1	Dell Optiplex 7080 Micro Desktop
Police	Tech	1	Dell Latitude E6440 Laptop
Police	Tech	1	Dell Latitude 5510 Laptop
Police	Tech	1	Dell Latitude 7210 2 in 1 Laptop
Police	Tech	1	Dell Latitude 7210 2 in 1 Laptop
Police	Tech	1	Dell Latitude 7275 Tablet w/ Keyboard
Police	Tech	1	Dell Latitude 5501 Laptop
Police	Tech	1	Dell Latitude 5510 Laptop
Police	Tech	1	Dell Latitude 5501 Laptop
Police	Tech	1	Apple iPad Tablet 5th Gen 32 GB
Police	Tech	1	Dell Optiplex 7480 All in One
Police	Tech	1	Dell Optiplex 7480 All in One
Police	Tech	1	Dell Optiplex 7480 All in One
Police	Tech	1	Dell Optiplex 7480 All in One
Police	Tech	1	Dell Optiplex 7480 All in One
Police	Tech	1	Dell Optiplex 7480 All in One
Police	Tech	1	Dell Optiplex 7480 All in One
Police	Tech	1	Dell Optiplex 7480 All in One
Police	Tech	1	Dell Optiplex 7480 All in One
Police	Tech	1	Dell Latitude 5420 Rugged Laptop
Police	Tech	1	Dell Latitude 5420 Rugged Laptop
Police	Tech	1	Dell Latitude 5420 Rugged Laptop
Police	Tech	1	Dell Latitude 5420 Rugged Laptop
Police	Tech	1	Dell Latitude 5420 Rugged Laptop
Police	Tech	1	Dell Latitude 5420 Rugged Laptop
Police	Tech	1	Dell Latitude 5420 Rugged Laptop
Police	Tech	1	Dell Latitude 5420 Rugged Laptop
Police	Tech	1	Dell Latitude 5420 Rugged Laptop
Police	Tech	1	Dell Latitude 5420 Rugged Laptop
Police	Tech	1	Dell Latitude 5420 Rugged Laptop
Police	Tech	1	Dell Latitude 5420 Rugged Laptop
Police	Tech	1	Dell Latitude 5420 Rugged Laptop
Police	Tech	1	Dell Latitude 5420 Rugged Laptop
Police	Tech	1	Dell Optiplex 5060 Desktop
Police	Tech	1	QSC TSC-80T-G2 Touch Screen Controller
Police	Tech	1	QSC TSC-80T-G2 Touch Screen Controller
Police	Tech	1	LG Microwave LMC1575BD
Police	Tech	1	Pepweve Max Mobile Router
Police	Tech	1	Dell Optiplex 7480 All in One
Police	Police	1	Smith and Wesson Handgun
Police	Parks	1	Smith and Wesson Handgun
Police	Police	1	Smith and Wesson Handgun
Police	Police	1	Smith and Wesson Handgun

Police	Police	1	Xebex Fitness Rower
Police	Police	1	Xebex Fitness Rower
Police	Police	1	Xebex Fitness Rower
Police	Police	1	Xebex Fitness Rower
Police	Police	1	Xebex Air Bike
Police	Police	1	Xebex Air Bike
Police	Police	30	RW 420 Mobile Printer Zebra
Police	Police	1	Toolbox License Plate Reader
Police	Police	1	2017 Ford Explorer
Police	Police	1	2017 Ford Explorer
Police	Police	1	Lighting for asset 9953
Police	Police	1	Radar for asset 9953
Police	Police	1	2012 Dodge Charger
Police	Police	1	2013 Dodge Charger
Police	Police	1	2017 Ford Explorer
Police	Police	1	2018 Dodge Charger
Police	Police	1	2018 Dodge Charger
Police	Police	1	2018 Dodge Charger
Police	Police	1	2021 Dodge Charger
Police	Tech	1	Dell C3765dnf Printer
Public Works	Tech	1	Dell Precision R7610
Public Works	Public Works	1	Lawton ROseries Trip Moldboard Snow Plow
Public Works	Public Works	1	Snow-ex 2.0 cu yard Salt Spreader
Public Works	Public Works	1	7 1/2' Western Snow Plow
Public Works	Public Works	1	Deck Storage Box for Chevy 2500 HD
Public Works	Public Works	1	Deck Storage Box for Dodge 2500 HD
Public Works	Public Works	1	2016 Ford F-550 41' Terex Bucket Truck
Public Works	Public Works	6	Valmont Traffic Signal Poles & Mast Arms
Public Works	Public Works	22	Sonem Preemption Unit
Public Works	Public Works	1	1 Compartment 3 Drawer Filing Cabinet
Public Works	Tech	1	Dell E525w Printer
Public Works	Tech	1	Dell E525w Printer
Service Center	Tech	1	Dell Latitude 5511 Laptop
Tech	Finance	1	Desk Chair
Tech	Finance	1	Tower Rack Steel Frame
Tech	Finance	1	Tower Rack Steel Frame
Tech	Finance	1	Tower Rack Steel Frame
Tech	Finance	20	Aluminum Pipe for Rack
Tech	Tech	8	Cubicle with 4 Panels and 3 Tops
Tech	Tech	5	Cubicle with 2 Panels and 3 Tops
Tech	Tech	1	2 Drawer File Cabinet
Tech	Tech	14	Cubicle with 8 Panels and 6 Tops
Tech	Tech	1	Dell Optiplex 7070 Desktop
Tech	Tech	1	Dell Optiplex 5070 Desktop
Tech	Tech	1	Dell Optiplex 7070 Desktop
Tech	Tech	1	Dell Optiplex 5070 Desktop
Tech	Tech	1	Dell Optiplex 7070 Desktop

Tech	Tech	1	Cisco Network Module 3850 48 port
Tech	Tech	1	Cisco Network Module 3850 48 port
Tech	Tech	1	Cisco Network Module 3850 48 port
Tech	Tech	1	Cisco Network Module 3850 48 port
Tech	Tech	1	Cisco Network Module 3850 48 port
Tech	Tech	1	Cisco Network Module 3850 48 port
Tech	Tech	1	Cisco Catalyst 2960-x 24 Port Switch
Tech	Tech	1	Cisco 2900 Switch
Tech	Tech	1	Cisco 2900 Switch
Tech	Tech	1	Netapp Shelf Chassis
Tech	Tech	1	Netapp Shelf Chassis
Tech	Tech	1	Dell P2314H Monitor
Tech	Tech	1	Dell P2419H Monitor
Tech	Tech	1	Dell P2419H Monitor
Tech	Tech	1	Dell P2419H Monitor
Tech	Tech	1	Dell U2412 Monitor
Tech	Tech	1	Dell U2718Q
Tech	Tech	1	Dell P2217H Monitor
Tech	Tech	1	Dell P2419H Monitor
Tech	Tech	1	Dell P2722H Monitor
Tech	Tech	1	Dell P2719H Monitor
Tech	Tech	1	Dell P2219H Monitor
Tech	Tech	1	Dell U2718Q
Tech	Tech	1	Dell P2715Q Monitor
TOC	Tech	1	Dell Optiplex 5060 Desktop
TOC	Tech	1	Dell Precision 7920 Rack Server
Water	Water	1	Office Desk, 2 pieces
Water	Finance	1	Wood Cube
WS	Finance	1	Fujitsu Scanner
WS	Tech	1	Dell Optiplex 7070 Desktop
WS	Tech	1	Dell Optiplex 7070 Desktop
WS	Tech	1	Dell Optiplex 7070 Desktop
WS	Tech	1	Dell Optiplex 5070 Desktop
WS	WS	1	2011 Ford F250 Utility Bed Truck
WS	WS	1	2006 Chevrolet 3500 Dump Bed 1 Ton Truck
WS	WS	1	2014 Dodge 1500 4dr Truck
WS	WS	1	Cues Sewer Camera System
WS Billing Dept	Finance	1	Chair
WS Billing Dept	Finance	1	Lateral File Cabinet
WS Billing Dept	Finance	1	Printer Table
WS Billing Dept	Finance	1	Short Lateral File Cabinet
WS Billing Dept	Finance	1	Chair, Red
WS Billing Dept	Finance	1	Overhead Bin
WS Billing Dept	Finance	1	Overhead Bin
WS Billing Dept	Finance	1	Desk
WS Billing Dept	Finance	1	Desk
WS Billing Dept	Finance	1	Desk

WS Billing Dept	Finance	1	Desk
WS Billing Dept	Finance	1	Desk

Brentwood City Commission Agenda

Meeting Date: 10/27/2025

Appointment of One (1) Member to the Park Board

Submitted by: Holly Earls, Administration

Department: Administration

Information

Subject

Appointment of one (1) member to the Park Board

Background

At the October 27, 2025 meeting, the City Commission is scheduled to appoint one (1) member to the Park Board. Applicants must be residents of the City of Brentwood. The appointee will serve an unexpired term of Ryan Reid ending on April 30, 2026.

Notice of the upcoming appointment and process/deadlines for applications were published in the Williamson Herald, posted on the City's website (www.brentwoodtn.gov) and on the Brentwood City Government Cable Channel (BTV).

The interested persons are:

1. Jennifer Bourne
2. Stacy Case
3. Chris Dooney
4. Angela Nordstrom
5. William Konves
6. Madison Mauro
7. Kathy Olen
8. Abhirup Patra
9. Brian Shaw
10. Andrew Taylor
11. Jake Varshal

The applications are attached.

Staff Recommendation

n/a

Fiscal Impact

Attachments

Applications

Park Board

City of Brentwood | Generated 10/16/2025 @ 7:07:38 PM by OnBoardGOV - Powered by ClerkBase

Applicant	Date	Boards	Address	Contact	Status
Jennifer Bourne	9/12/2025	Park Board Pending	1823 Bronwyn Ct Brentwood, TN	Phone: 6152604741 Email: jenniferinsuresnashville@gmail.com	Validated
Stacy Case	9/3/2025	Park Board Pending	9530 Fayette Drive Brentwood, TN	Phone: 6157750345 Email: heathgolf06@icloud.com	Validated
Chris Dooney	9/12/2025	Park Board Pending	9401 Big Horn Rdg Brentwood, TN	Phone: 6155128778 Email: cdooney@gmail.com	Validated
Angela Fultz Nordstrom	9/5/2025	Park Board Pending	1505 Dillard Ct Brentwood, TN	Phone: 6152947238 Email: afnordstrom@gmail.com	Validated
William Shane Konves	9/17/2025	Park Board Pending	8244 Ambrose Ct Brentwood, TN	Phone: 6153005286 Email: william.konves@gmail.com	Validated
Madison Mauro	9/25/2025	Park Board Pending	2213 Brookhaven Ct Brentwood, TN	Phone: 8035770502 Email: madison@maurohouse.com	Validated
Kathy Olen	9/19/2025	Park Board Pending	611 Shenandoah Drive Ste. 202 Brentwood, TN	Phone: 6155855690 Email: kathy@atticusbrandpartners.com	Validated
Mr. Abhirup Patra	9/6/2025	Park Board Pending	9524 Liberty Church Rd Brentwood, TN	Phone: 37027 Email: abhipatra17@gmail.com	Validated
Brian Robert Shaw	9/5/2025	Park Board Pending	1602 Knox Ct Brentwood, TN	Phone: 6154147184 Email: brian.shaw@sonatabank.com	Validated
Andrew Taylor	8/9/2025	Park Board Pending	102 Blackstone Ct Brentwood, TN	Phone: 6154269601 Email: andrewrtaylor87@gmail.com	Validated
Jake Varshal	8/8/2025	Park Board Pending	9485 Highwood Hill Rd Brentwood, TN	Phone: 2102966591 Email: jvarshal@hotmail.com	Validated

Jennifer Bourne

City of Brentwood | Generated 10/16/2025 @ 3:07 pm by OnBoardGOV - Powered by ClerkBase

Status

Name Jennifer Bourne
Application Date 9/12/2025
Expiration Date 9/11/2026
Board Member [Jennifer Bourne](#)
Status Validated

Board	Vacancies	Status
Park Board	1	Pending

Basic Information

Name
Jennifer Bourne
Spouse's name (If applicable)
JEff Bourne
Spouse's Current or Former Employer if Retired
Mars Petcare
Spouse's Job Title
Commercial International Auditor

Employment Status

Employed

How many years have you lived in Brentwood?

11

Subdivision (If you do not live in a subdivision, please type NA.)

Inglehame Farms

Please provide a detailed description of your community involvement below:

President- Brentwood Noon Rotary Club, Leadership Brentwood Alumni/Active Participant/Alumni Board, Brentwood YMCA Board Member

Please provide a brief summary of why you would like to serve on this board:

I love our parks. It is where my passion lies in this city and my favorite/proudest thing we offer for quality of life in Brentwood. I live directly across the street from Smith park. I am there weekly, at crocket park, and all over the paths. I would be honored to be apart of what the city is doing in the new parks as well as the current parks.

Are you related by blood, marriage or adoption to any member of the Brentwood City Commission, any employee of the City of Brentwood, or any member of a City of Brentwood volunteer board? If so, please describe:

no

Do you or any member of your immediate family, your employer or any association/community group with which you are affiliated have a business relationship with the City of Brentwood, or has there been such a relationship with the City in the past? If so, please describe:

no

If appointed to the board identified above, are you aware of any potential conflicts of interest you may have in regard to business before the board? If so, please describe:

no

Please state where you heard about the board opening.

Vicki Sanford advised me of the opening outside of the normal timing.

Generated 10/16/2025 @ 3:07 pm

Contact Information

Address
1823 Bronwyn Ct
Brentwood, TN
Email
jenniferinsuresnashville@gmail.com
Phone
6152604741

Occupation

Employer
Martin & Zerfoss
Job Title
Risk Manager

Stacy Case

City of Brentwood | Generated 10/16/2025 @ 3:07 pm by OnBoardGOV - Powered by ClerkBase

Status

Name Stacy Case
Application Date 9/3/2025
Expiration Date 9/2/2026
Board Member [Stacy Lyn Case](#)
Status Validated

Board	Vacancies	Status
Park Board	1	Pending

Basic Information

Name
Stacy Case
Spouse's name (If applicable)
Chris Stout
Spouse's Current or Former Employer if Retired
Cresset Capital
Spouse's Job Title
Managing Director - Cresset Capital Sports & Entertainment

Employment Status

Retired

How many years have you lived in Brentwood?

20

Subdivision (If you do not live in a subdivision, please type NA.)

Reserve @ Raintree

Please provide a detailed description of your community involvement below:

Board of Directors Vice President Tennessee Breast Cancer Coalition 2024-current <https://www.tbcc.org/> Incoming Board President TN Breast Cancer Coalition 2026-2027 Board Member TN Breast Cancer Coalition 2019 -current Brentwood United Methodist Flower Ministry 2024 - current Homeowners Association President - Reserve at Raintree 2018 - 2020 Nashville Rescue Mission - Various volunteer roles including: Bible Study Teacher, Organizing back pack drives, Trick or Trunks, Serving Meals 2008 - current Board President & Treasurer - Ravenwood Athletic Club - Tennis Team 2019- 2023 Ravenwood Golf Team - Social Media Director & Homecoming Float/ Parade Organizer 2021-2025 Board Member Christ Presbyterian Academy Media & Publication Advisory Council - 2019 - 2021 Board Member Feed America First - Murfreesboro 2022- 2023 Girl Scout Leader - Brentwood 2010 - 2014 Girl Scout Cookie Mom - Brentwood 2010-2014 Sunday School Teacher - Brentwood United Methodist 2008- 2013 Vacation Bible School Teacher - Brentwood United Methodist 2009 & 2010 Juvenile Diabetes Research Foundation Volunteer & Spokeswoman 2009 - 2022 St. Jude Dream Home Volunteer & Spokeswoman 2009 - 2018 TN Baptist Children's Home Volunteer, Organizer of Back Pack Drives, Easter Egg Hunts & Christmas Gifts 2016- 2021 American Cancer Society Volunteer / Community Honoree 2017 Read Across America Volunteer 2009 - 2019 Crockett Elementary Room Mom 2014 & 2016 Foundation Fighting Blindness Volunteer 2009 - 2011 Tennessee Donor Services 2010 - 2011 Ebenezer Methodist Church Raleigh, NC Sunday School Teacher 2001 - 2004 One to One Mentoring Program Champaign, Illinois (mentored 2 girls) 1995- 1998 Cincinnati Youth Collaborative Mentor (mentored 1 girl) 1998- 2000

Please provide a brief summary of why you would like to serve on this board:

Brentwood Parks are a huge part of our quality of life here. The parks are one of the first things we noticed when we moved here 20 years ago. They add beauty and recreation and create space for everyone to get away from the hustle and bustle. Our city parks add a dynamic dimension that's unmatched in Middle Tennessee. They are clean, safe and a big draw for all age groups to enjoy. I cherish our vast park system and its impact on our air quality as well as our home values. Our parks have always been top notch! I would love the opportunity to work with other park board members, city staff & commissioners to carry on our park legacy by protecting, expanding, promoting, improving and maintaining them. Our parks are amazing.

Are you related by blood, marriage or adoption to any member of the Brentwood City Commission, any employee of the City of Brentwood, or any member of a City of Brentwood volunteer board? If so, please describe:

No

Do you or any member of your immediate family, your employer or any association/community group with which you are affiliated have a business relationship with the City of Brentwood, or has there been such a relationship with the City in the past? If so, please describe:

No

If appointed to the board identified above, are you aware of any potential conflicts of interest you may have in regard to business before the board? If so, please describe:

N/A

Please state where you heard about the board opening.

By keeping up with City Business and City Affairs

Chris Dooney

City of Brentwood | Generated 10/16/2025 @ 3:07 pm by OnBoardGOV - Powered by ClerkBase

Status

Name Chris Dooney
Application Date 9/12/2025
Expiration Date 9/11/2026
Board Member **Chris Dooney**
Status **Validated**

Board	Vacancies	Status
Park Board	1	Pending

Basic Information

Name
Chris Dooney
Spouse's name (If applicable)
Whitney Chappell
Spouse's Current or Former Employer if Retired
Nissan North America
Spouse's Job Title
Manager, IT

Employment Status

Employed

How many years have you lived in Brentwood?

3

Subdivision (If you do not live in a subdivision, please type NA.)

Elmbrooke

Please provide a detailed description of your community involvement below:

I am a graduate of Leadership Brentwood and the Brentwood Policy Academy, and I am an active member of Brentwood Rotary, which has deepened my connection to local service initiatives. I live in Brentwood, where my family and I are active users of the parks and greenways, and I am also a partial owner of a business located here. Through both professional and volunteer activities, I have worked to strengthen wellness, accessibility, and community engagement.

Please provide a brief summary of why you would like to serve on this board:

I would like to serve on the Park Board to help Brentwood continue building a parks system that enhances quality of life for residents today and for future generations. With my background in finance, development, and health programming, I can complement the Board's existing strengths and contribute in areas such as long-term capital planning, public-private partnerships, and community wellness initiatives.

Are you related by blood, marriage or adoption to any member of the Brentwood City Commission, any employee of the City of Brentwood, or any member of a City of Brentwood volunteer board? If so, please describe:

No

Do you or any member of your immediate family, your employer or any association/community group with which you are affiliated have a business relationship with the City of Brentwood, or has there been such a relationship with the City in the past? If so, please describe:

No

If appointed to the board identified above, are you aware of any potential conflicts of interest you may have in regard to business before the board? If so, please describe:

No

Please state where you heard about the board opening.

Former applicant

Generated 10/16/2025 @ 3:07 pm

Contact Information

Address
9401 Big Horn Rd
Brentwood, TN

Email
cdooney@gmail.com

Phone
6155128778

Occupation

Employer
BrentCare Behavioral Health

Job Title
VP Finance & Development

Angela Fultz Nordstrom

City of Brentwood | Generated 10/16/2025 @ 3:07 pm by OnBoardGOV - Powered by ClerkBase

Status

Name Angela Fultz Nordstrom
Application Date 9/5/2025
Expiration Date 9/4/2026
Board Member [Angela Fultz Nordstrom](#)
Status Validated

Board	Vacancies	Status
Park Board	1	Pending

Basic Information

Name
Angela Fultz Nordstrom
Spouse's name (If applicable)
Paul Nordstrom
Spouse's Current or Former Employer if Retired
Brentwood Pest Control
Spouse's Job Title
Owner

Employment Status

Employed

How many years have you lived in Brentwood?

20

Subdivision (If you do not live in a subdivision, please type NA.)

Brenthaven

Please provide a detailed description of your community involvement below:

Over the past 20 years, I have served the Brentwood Community in numerous roles. This has included being a part of Leadership Brentwood and on the foundation of Brentwood United Methodist Church. At BUMC for the past 20 years, I have served as a Sunday School teacher, on the Loaves and Love committee, assisted with the youth programs as a volunteer and mentor. I have been active in the Williamson County Schools, serving on the Lipscomb Elementary PTA and raising over \$100k/year for unmet technology needs. At Brentwood Middle I served for four years on the sports board, providing athletic opportunities - and utilizing Brentwood parks - to the ever growing population of students. At Brentwood high school, I served on the 12th man football board and was the parent class liaison for four years to the Class of 2023. In that role, I supported the BHS PTA but also coordinated all senior year activities, fundraising and graduation for the nearly 500 students and their families. I served as a Girl Scout leader to a troop of 25 scouts for 5 years. I'm an active volunteer at The Store in Nashville and with Shower Up.

Please provide a brief summary of why you would like to serve on this board:

The parks are a critical part of what we all consider 'community' in Brentwood. They are our meeting places, our place to host celebrations, our pride when we drive from one part of the town to another. As a 20 year resident that has had the pleasure of utilizing the parks in all areas of my and my family's life, I want to serve our community by advocating for the parks. I look forward to the opportunity to put my experience to work for Brentwood and our community.

Are you related by blood, marriage or adoption to any member of the Brentwood City Commission, any employee of the City of Brentwood, or any member of a City of Brentwood volunteer board? If so, please describe:

No

Do you or any member of your immediate family, your employer or any association/community group with which you are affiliated have a business relationship with the City of Brentwood, or has there been such a relationship with the City in the past? If so, please describe:

No

If appointed to the board identified above, are you aware of any potential conflicts of interest you may have in regard to business before the board? If so, please describe:

No

Please state where you heard about the board opening.

City website

Generated 10/16/2025 @ 3:07 pm

William Shane Konves

City of Brentwood | Generated 10/16/2025 @ 3:07 pm by OnBoardGOV - Powered by ClerkBase

Status

Name William Shane Konves
Application Date 9/17/2025
Expiration Date 9/16/2026
Board Member [William Shane Konves](#)
Status Validated

Board	Vacancies	Status
Park Board	1	Pending

Basic Information

Name
William Shane Konves
Spouse's name (If applicable)
Cortney Gillock Konves
Spouse's Current or Former Employer if Retired
Fridrich & Clark
Spouse's Job Title
Real Estate Agent

Employment Status

Employed

How many years have you lived in Brentwood?

12

Subdivision (If you do not live in a subdivision, please type NA.)

Brenthaven

Please provide a detailed description of your community involvement below:

My current involvement has been focused around my kids and church. We are active members of Brentwood Baptist. I have stayed involved with my sons multiple sports teams either as a coach or assistant coach. My most recent involvement has been with Breakthrough T1D as our daughter was diagnosed recently with Type1 diabetes last year and are actively involved in fundraising for a cure.

Please provide a brief summary of why you would like to serve on this board:

I believe our park system is one of our community's greatest assets. Parks provide a vital space for recreation, relaxation, and social connection, and I trust the board and the community share this same belief. My motivation to serve on this board is to build on this foundation and help our parks continue to improve even if only slightly. My goal is to work with the board to find and implement small, impactful improvements. I want to help with things which directly enhance the experience for every visitor. As a community member, I use our parks regularly, and this gives me a valuable, firsthand perspective. I am ready to listen, learn, and contribute to the important work of maintaining and improving this valuable community resource.

Are you related by blood, marriage or adoption to any member of the Brentwood City Commission, any employee of the City of Brentwood, or any member of a City of Brentwood volunteer board? If so, please describe:

No

Do you or any member of your immediate family, your employer or any association/community group with which you are affiliated have a business relationship with the City of Brentwood, or has there been such a relationship with the City in the past? If so, please describe:

No

If appointed to the board identified above, are you aware of any potential conflicts of interest you may have in regard to business before the board? If so, please describe:

Being attached to Morgan Stanley could entail some conflict more so with the city of Brentwood and necessarily the park board.

Please state where you heard about the board opening.

Through the parks board website when searching for ways to reach out in regards to adding an amenity to the parks.

Generated 10/16/2025 @ 3:07 pm

Contact Information

Address
8244 Ambrose Ct
Brentwood, TN
Email
william.konves@gmail.com
Phone
6153005286

Occupation

Employer
Morgan Stanley
Job Title
Financial Advisor

Madison Mauro

City of Brentwood | Generated 10/16/2025 @ 3:07 pm by OnBoardGOV - Powered by ClerkBase

Status

Name Madison Mauro
Application Date 9/25/2025
Expiration Date 9/24/2026
Board Member **Madison Mauro**
Status Validated

Board	Vacancies	Status
Park Board	1	Pending

Basic Information

Name
Madison Mauro
Spouse's name (If applicable)
James Mauro
Spouse's Current or Former Employer if Retired
Veteran Affairs/DOD
Spouse's Job Title
Attending Psychiatrist
Employment Status
Homemaker

Contact Information

Address
2213 Brookhaven Ct
Brentwood, TN
Email
madison@maurohouse.com
Phone
8035770502

Occupation

Employer
Not Employed
Job Title
Accountant

How many years have you lived in Brentwood?

5

Subdivision (If you do not live in a subdivision, please type NA.)

Brookfield

Please provide a detailed description of your community involvement below:

Social Chair, Brookfield Neighborhood President, Brookfield Neighborhood

Please provide a brief summary of why you would like to serve on this board:

Having pets and children, we love to enjoy the Brentwood parks and would like to contribute time and thought to keep them desirable for all residents to enjoy. I believe the parks do play a part in what makes Brentwood a great community for all families and residents to enjoy.

Are you related by blood, marriage or adoption to any member of the Brentwood City Commission, any employee of the City of Brentwood, or any member of a City of Brentwood volunteer board? If so, please describe:

No

Do you or any member of your immediate family, your employer or any association/community group with which you are affiliated have a business relationship with the City of Brentwood, or has there been such a relationship with the City in the past? If so, please describe:

No

If appointed to the board identified above, are you aware of any potential conflicts of interest you may have in regard to business before the board? If so, please describe:

No

Please state where you heard about the board opening.

See post from City Facebook page

Generated 10/16/2025 @ 3:07 pm

Kathy Olen

City of Brentwood | Generated 10/16/2025 @ 3:07 pm by OnBoardGOV - Powered by ClerkBase

Status

Name Kathy Olen
Application Date 9/19/2025
Expiration Date 9/18/2026
Board Member **Kathy Armistead Olen**
Status **Validated**

Board	Vacancies	Status
Park Board	1	Pending

Basic Information

Name
Kathy Olen
Spouse's name (If applicable)
William Olen
Spouse's Current or Former Employer if Retired
Scion Group
Spouse's Job Title
Project Manager

Employment Status

Employed

How many years have you lived in Brentwood?

17 years

Subdivision (If you do not live in a subdivision, please type NA.)

Carondelet

Please provide a detailed description of your community involvement below:

Leadership Brentwood, Class of 2023 Carondelet 4th of July Parade, Co-producer for many years Brentwood UMC, member

Please provide a brief summary of why you would like to serve on this board:

I am a homeowner in Carondelet since 2008, and Windy Hill Park will have an entrance on my street. Our neighborhood is so excited to welcome the new park as part of our close community. I enjoyed my year with Leadership Brentwood as part of the Class of 2023 so much that I wanted to expand my commitment to volunteer my time and expertise as a Park Board member. My 30+ year career in the music industry, always in the local market, has included serving as Director of Marketing & Sponsor Sales for both Starwood Amphitheatre & the Nashville Arena (now Bridgestone), the originator of the Brand Partnerships Agent role at the William Morris Agency, and since 2011, owner of Atticus Brand Partners. My clients have included Brentwood based Tractor Supply, Bridgestone Tire, Kubota Tractor, Clarksville's Riverfest, Muscle Shoals 100th Birthday Bash, and the band Alabama's June Jam Festival. I would like to offer my experience in securing brand partnerships, talent booking, special event management, and outdoor festivals/events management to the City of Brentwood through working on the Park Board's grand openings, special events, holiday gatherings, and festivals. I am an avid walker, gardener, and user of Brentwood's parks. I take my grandchildren to our playgrounds and walk our dogs on our trails. It will be an honor to serve on the Park Board, if chosen, for the Brentwood community that I love.

Are you related by blood, marriage or adoption to any member of the Brentwood City Commission, any employee of the City of Brentwood, or any member of a City of Brentwood volunteer board? If so, please describe:

no

Do you or any member of your immediate family, your employer or any association/community group with which you are affiliated have a business relationship with the City of Brentwood, or has there been such a relationship with the City in the past? If so, please describe:

no

If appointed to the board identified above, are you aware of any potential conflicts of interest you may have in regard to business before the board? If so, please describe:

none

Please state where you heard about the board opening.

Anne Dunn, Brentwood City Commissioner

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Mr. Abhirup Patra

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Status

Name Mr. Abhirup Patra
Application Date 9/6/2025
Expiration Date 9/5/2026
Board Member **ABHI PATRA**
Status **Validated**

Board	Vacancies	Status
Park Board	1	Pending

Basic Information

Name
Mr. Abhirup Patra
Spouse's name (If applicable)
Diya Ghosh Patra
Spouse's Current or Former Employer if Retired
TSU
Spouse's Job Title
Sr. Admin

Contact Information

Address
9524 Liberty Church Rd
Brentwood, TN
Email
abhipatra17@gmail.com
Phone
37027

Occupation

Employer
Salog Inc.
Job Title
Business Consultant

Employment Status

Employed

How many years have you lived in Brentwood?

5

Subdivision (If you do not live in a subdivision, please type NA.)

Liberty Church off Sunset Rd

Please provide a detailed description of your community involvement below:

Ghertner President for Wolverine HOA. Barefoot Bay Winchester - Treasurer 2022-24 University of Chicago Alum and Student activist Purdue University Alum - Donor and Student Scholarship Sponsor BAGN Greater Nashville TN 501(C) 3 Non-profit organization - past Treasurer Volunteer at Nashville Rescue Mission Smyrna Town Storm Water Board Member

Please provide a brief summary of why you would like to serve on this board:

I have worked with codes and commissions, including Storm Water. and SWPP over a decade. Looking forward to serve on the Park Board. Looking forward to preserve the nature yet do sustainable growth.

Are you related by blood, marriage or adoption to any member of the Brentwood City Commission, any employee of the City of Brentwood, or any member of a City of Brentwood volunteer board? If so, please describe:

No

Do you or any member of your immediate family, your employer or any association/community group with which you are affiliated have a business relationship with the City of Brentwood, or has there been such a relationship with the City in the past? If so, please describe:

No

If appointed to the board identified above, are you aware of any potential conflicts of interest you may have in regard to business before the board? If so, please describe:

No Conflict

Please state where you heard about the board opening.

Ms. Holly Earls and previous application.

Generated 10/16/2025 @ 3:07 pm

Brian Robert Shaw

City of Brentwood | Generated 10/16/2025 @ 3:07 pm by OnBoardGOV - Powered by ClerkBase

Status

Name Brian Robert Shaw
Application Date 9/5/2025
Expiration Date 9/4/2026
Board Member **Brian Robert Shaw**
Status Validated

Board	Vacancies	Status
Park Board	1	Pending

Basic Information

Name
Brian Robert Shaw
Spouse's name (If applicable)
Missy
Spouse's Current or Former Employer if Retired
Self-employed
Spouse's Job Title
Mental Health Therapist

Employment Status

Employed

How many years have you lived in Brentwood?

22

Subdivision (If you do not live in a subdivision, please type NA.)

Brenthaven

Please provide a detailed description of your community involvement below:

Williamson County Leadership • YMCA of Brentwood: Brian's first board appointment, marking the beginning of his active civic involvement. • Cool Springs Chamber of Commerce: Served as Chairman, leading initiatives to strengthen local business engagement. • Williamson Inc.: A founding board member, helping shape the county's modern economic development organization. • Brentwood Rotary Club: Longtime member and ongoing supporter of its annual golf tournament, reflecting sustained commitment to service and fellowship. _____ Banking & Economic Development • Played a pivotal role in launching two banks in Brentwood: • Reliant Bank • Sonata Bank – Brentwood's only bank headquartered in Brentwood, reinforcing his dedication to local economic empowerment. _____ Youth & Education • Father Ryan High School: Coached football and rugby for 14 years, mentoring student-athletes and fostering character development through sports. _____ Regional Impact • Nashville Chamber of Commerce: Served as Committee Chair for the Report Card Committee, contributing to regional education and workforce strategy. • Honored with Nashville's Emerging Leaders Award, recognizing his influence and promise as a civic leader. _____ Global Service • Luke 9:2 Ministries: Board member for over 15 years, supporting medical mission work in Latin America, delivering healthcare and hope to underserved communities

Please provide a brief summary of why you would like to serve on this board:

I hope this message finds you well. I am writing to express my enthusiasm about the possibility of serving on the board. My wife is from Brentwood, and I am from Nashville. Over time, we have both developed a deep affection for the area we call home, particularly cherishing the outdoor parks that we actively enjoy. I am passionate about seeing Brentwood continue to thrive in terms of its financial health, economic growth, and overall livability. The 14 parks in our community are undeniably a significant factor in Brentwood's success, contributing greatly to its charm and appeal. Given my background in leadership and community service, I believe I would be a valuable addition to the board. I am eager to contribute my skills and dedication to help ensure Brentwood's ongoing prosperity. Thank you for considering my application. I look forward to the opportunity to further discuss how I can contribute to our community.

Are you related by blood, marriage or adoption to any member of the Brentwood City Commission, any employee of the City of Brentwood, or any member of a City of Brentwood volunteer board? If so, please describe:

No

Do you or any member of your immediate family, your employer or any association/community group with which you are affiliated have a business relationship with the City of Brentwood, or has there been such a relationship with the City in the past? If so, please describe:

No

If appointed to the board identified above, are you aware of any potential conflicts of interest you may have in regard to business before the board? If so, please describe:

None that I'm aware of.

Please state where you heard about the board opening.

Brentwood's Website

Contact Information

Address
1602 Knox Ct
Brentwood, TN
Email
brian.shaw@sonatabank.com
Phone
6154147184

Occupation

Employer
Sonata Bank
Job Title
Executive Vice President/Chief
Lending Officer

Andrew Taylor

City of Brentwood | Generated 10/16/2025 @ 3:07 pm by OnBoardGOV - Powered by ClerkBase

Status

Name Andrew Taylor
Application Date 8/9/2025
Expiration Date 8/8/2026
Board Member [Andrew Taylor](#)
Status Validated

Board	Vacancies	Status
Park Board	1	Pending

Basic Information

Name
Andrew Taylor
Spouse's name (If applicable)
Ashley Taylor
Spouse's Current or Former Employer if Retired
CBRE
Spouse's Job Title
Sr Transaction Analyst
Employment Status
Employed

How many years have you lived in Brentwood?
2

Subdivision (If you do not live in a subdivision, please type NA.)
Shadow Creek

Please provide a detailed description of your community involvement below:

While I have not yet been formally involved in community organizations or boards, I am eager to begin contributing in a meaningful way. Brentwood's parks, trails, and recreational spaces have been a significant part of my experience living here, and I see them as vital to the city's quality of life. This application represents my commitment to move from simply enjoying these spaces to helping care for and improve them. I bring professional skills in organization, planning, and problem-solving, and I am eager to apply them in a way that benefits the entire community. Serving on the Parks Board would allow me to both learn and contribute, ensuring that our parks continue to thrive for future generations.

Please provide a brief summary of why you would like to serve on this board:

I would like to serve on the Parks Board because I believe our parks and recreational spaces are essential to Brentwood's quality of life, community spirit, and overall well-being. They offer a place for connection, activity, and relaxation for residents of all ages. Serving on the board would allow me to give back in a meaningful way, applying my skills in organization and planning to help preserve, enhance, and expand these valuable community resources. I want to play an active role in ensuring that Brentwood's parks remain safe, welcoming, and accessible for years to come.

Are you related by blood, marriage or adoption to any member of the Brentwood City Commission, any employee of the City of Brentwood, or any member of a City of Brentwood volunteer board? If so, please describe:

No

Do you or any member of your immediate family, your employer or any association/community group with which you are affiliated have a business relationship with the City of Brentwood, or has there been such a relationship with the City in the past? If so, please describe:

No

If appointed to the board identified above, are you aware of any potential conflicts of interest you may have in regard to business before the board? If so, please describe:

No

Please state where you heard about the board opening.

Google

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Jake Varshal

City of Brentwood | Generated 10/16/2025 @ 3:07 pm by OnBoardGOV - Powered by ClerkBase

Status

Name Jake Varshal
Application Date 8/8/2025
Expiration Date 8/7/2026
Board Member [Jake Varshal](#)
Status Validated

Board	Vacancies	Status
Park Board	1	Pending

Basic Information

Name
Jake Varshal
Spouse's name (If applicable)
Angela Varshal
Spouse's Current or Former Employer if Retired
Rackspace
Spouse's Job Title
Software Developer

Employment Status

Employed

How many years have you lived in Brentwood?

3

Subdivision (If you do not live in a subdivision, please type NA.)

Highland Park

Please provide a detailed description of your community involvement below:

We moved to Brentwood from Texas in 2022 and bought our home in 2024. While we're active in our neighborhood and causes related to our children (like Girl Scouts), I am looking for other ways to get involved and serve the community.

Please provide a brief summary of why you would like to serve on this board:

As Brentwood residents, my family and I make frequent use of the parks and care deeply about their wellbeing. I have a background in forestry (from more than 20 years ago) and did parks-related work at that time. Since then, I have extensive leadership experience and have overseen teams of 3,000+ people, and I also possess a business degree. I believe that my skillset will be of value to this board and the city.

Are you related by blood, marriage or adoption to any member of the Brentwood City Commission, any employee of the City of Brentwood, or any member of a City of Brentwood volunteer board? If so, please describe:

No

Do you or any member of your immediate family, your employer or any association/community group with which you are affiliated have a business relationship with the City of Brentwood, or has there been such a relationship with the City in the past? If so, please describe:

No

If appointed to the board identified above, are you aware of any potential conflicts of interest you may have in regard to business before the board? If so, please describe:

No

Please state where you heard about the board opening.

I've been monitoring the Brentwood Volunteer Boards website.

Generated 10/16/2025 @ 3:07 pm

Contact Information

Address
9485 Highwood Hill Rd
Brentwood, TN
Email
jvarshal@hotmail.com
Phone
2102966591

Occupation

Employer
PMC
Job Title
Vice President