Agenda for the Regular Meeting of Board of Commissioners
Monday, October 13, 2025 - 7:00 pm
Brentwood City Hall

Call to Order by Mayor
Roll Call
Invocation by Commissioner Gawrys
Pledge of Allegiance to the Flag by Vice Mayor Little
Proclamation - Friends of the Library
Proclamation - Friends of the Library Week
Oath of Office for Firefighter Devon Tucker
Oath of Office for Police Officer Lauren Royce

Approval or Correction of Minutes

September 22, 2025

Comments from Citizens – *Individuals may comment on any item included in the Consent/Regular agenda or on any other matter regarding the City of Brentwood. All comments should be directed to the Board of Commissioners. Citizens who wish to request that an item be moved from the Consent Agenda to the Regular Agenda for discussion should make that known to the Board at this time. A sign-in sheet will be provided fifteen (15) minutes prior to the start of the meeting. Anyone wishing to speak may, but are not required to, sign in.*

Report from City Manager
Report from the City Attorney
Reports and comments by Commissioners and Mayor

Note: All matters listed under the Consent Agenda are considered to be routine and will generally be enacted by one motion. Except for any items that are removed from the Consent Agenda, there will be no separate discussion of these items at this time.

Consent Agenda

1. Resolution 2025-70 - A RESOLUTION AUTHORIZING THE CREATION OF THE VETERANS MONUMENT TRUST ACCOUNT WITHIN THE DONATIONS HELD IN TRUST FUND, for adoption

2. Resolution 2025-73 - A RESOLUTION APPROVING A FINANCING LEASE AGREEMENT OF FIVE (5) BODY-WORN CAMERAS WITH AXON ENTERPRISE, INC., for adoption

Old Business

1. Other old business

New Business

1. Other new business

Jason Gage
City Manager

Anyone requesting accommodations due to disabilities should contact April Curlin, A.D.A. Coordinator, at 371-0060, before the meeting.

Brentwood City Commission Agenda
Meeting Date: 10/13/2025
Approval or correction of minutes from Regular Scheduled Commission meeting
Submitted by: Holly Earls, Administration
Department: Administration

Information

Subject
Approval or correction of minutes from the September 22, 2025 meeting

Background

Staff Recommendation

Fiscal Impact

Attachments

Draft Minutes

D R A F T

MINUTES OF REGULAR MEETING OF BOARD OF COMMISSIONERS

BRENTWOOD, TENNESSEE

The Brentwood Board of Commissioners met in regular session on Monday, September 22, 2025 at 7:00 pm at Brentwood City Hall.

Present:	Mayor Nelson Andrews; Vice Mayor Rhea Little; Commissioner Janet Donahue; Commissioner Anne Dunn; Commissioner Kim Gawrys; Commissioner Stevan Pippin; Commissioner Ken Travis
Staff Present:	City Manager Jason Gage; Assistant City Manager Jay Evans; City Attorney Kristen Corn

Mayor Andrews presented a Proclamation for Fire Prevention Week. Mayor Andrews administered the Oaths of Office for police officers Megan Haas, Josh Wickwire, and Beri Wilson.

Approval or Correction of Minutes

September 8, 2025

Moved by Commissioner Janet Donahue for approval of the minutes as written, seconded by Commissioner Stevan Pippin

Vote: 6 - 0 Approved

Other: Vice Mayor Rhea Little (Abstain)

Consent Agenda

Resolution 2025-72 - A RESOLUTION AUTHORIZING AN AGREEMENT WITH SESSIONS PAVING COMPANY FOR ROADWAY AND DRIVEWAY PATCHING REPAIRS FOR THE WATER SERVICES DEPARTMENT, for adoption

Approval to purchase bulk rock salt for the Public Works Department

Moved by Commissioner Anne Dunn for approval of the items on the Consent Agenda, seconded by Commissioner Kim Gawrys

Vote: 7 - 0 Approved - Unanimously

With no further business, the meeting adjourned at 7:51 pm.

APPROVED _____

Holly Earls, City Recorder

Consent 1.

Brentwood City Commission Agenda

Meeting Date: 10/13/2025

Resolution 2025-70 - Creating the Veterans Monument Trust Account within the Donations Held in Trust Fund

Submitted by: Jay Evans, Administration

Department: Administration

Information

Subject

Resolution 2025-70 - A resolution creating the Veterans Monument Trust Account within the Donations Held in Trust Fund

Background

In order to encourage and accept contributions from private sources for a specific purposes, the Board of Commissioners established the Donations Held in Trust Fund in Fiscal Year 2009. Within this fund are separate accounts dedicated to the receipt and disbursement of donated funds for various civic activities and improvements. While this fund records and tracks revenues (donations) and expenditures separately for each account by fiscal year, the expenditures are typically not subject to the normal budget appropriation process due to the targeted intent of the donations and the difficulty of projecting the amount of private donations in the future. There are currently seven trust accounts within the Donations Held in Trust (DHT) Fund: Library Gifts and Donations, Public Safety Trust, Historic Sites Donations, Concert Series, Employee Assistance, Environmental Trust, and Parks Trust. Each of the existing trust accounts have their own unique purpose and expenditure approval process. However, in all cases, the Finance Department oversees the accounting and expenditure of funds in accordance with established GASB standards and City policies and procedures.

Staff is proposing the creation of a new Veterans Monument Trust Account within the Donations Held in Trust Fund. Funding of this account is anticipated from fundraising initiatives currently being developed by the Veterans Monument Ad Hoc Committee. This will provide a mechanism for individuals, groups, private businesses, etc, to contribute funds to the City that will be dedicated to the construction and long term maintenance of the a veterans monument to be constructed in CY 2026. Attached are proposed guidelines for the Veterans Monument Trust Account. Please contact the Assistant City Manager with any questions.

Staff Recommendation

Staff recommends approval of the attached resolution creating the Veterans Monument Trust Account within the Donations Held in Trust Fund.

Fiscal Impact

Amount :
Source of Funds:
Account Number:
Fiscal Impact:
There is no fiscal impact associated with this action.

Attachments

Resolution 2025-70
Guidelines

RESOLUTION 2025-70

A RESOLUTION OF THE CITY OF BRENTWOOD, TENNESSEE TO ADOPT THE VETERANS MONUMENT TRUST ACCOUNT GUIDELINES; AND TO PROVIDE THAT SUCH ACCOUNT BE ESTABLISHED AS PART OF THE CITY'S DONATIONS HELD IN TRUST ("DHT") FUND

WHEREAS, the City of Brentwood established the Donations Held in Trust ("DHT") Fund pursuant to Resolution 2009-40; and

WHEREAS, the DHT Fund is used to maintain certain accounts funded through private donations, including the Public Safety Employees Trust Account, the Library Gifts and Donations Account, the Historic Trust Account, Environmental Trust Account, Concert Series Account, Employee Assistance Account, the and the Parks Trust Account; and

WHEREAS, to account for funds received by the City for the proposed Veterans Monument honoring the men and women who have served in America's armed forces, the Board of Commissioners desires to establish a new Veterans Monument Trust Account within the DHT Fund; and

WHEREAS, proposed guidelines for the Veterans Trust Account should be adopted.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF BRENTWOOD, TENNESSEE, AS FOLLOWS:

SECTION 1. That the guidelines for the Veterans Monument Trust Account, as attached hereto, are hereby adopted and made a part of this resolution by reference.

SECTION 2. That the Veterans Monument Trust Account shall be established as part of the DHT Fund.

SECTION 3. That this resolution shall take effect from and after its passage, the general welfare of the City of Brentwood, Williamson County, Tennessee requiring it.

_____

MAYOR Nelson Andrews

ADOPTED: _____

Approved as to form:

_____

RECORDER Holly Earls

_____

CITY ATTORNEY Kristen L. Corn

CITY OF BRENTWOOD
VETERANS MONUMENT TRUST ACCOUNT GUIDELINES

The City of Brentwood Veterans Monument Trust Account (hereinafter referred to as the "Veterans Monument Trust Fund") shall be established and maintained with funds received from private sources. All donations to the Veterans Monument Trust Fund shall be deposited to an account of the City's Donations Held in Trust (DHT) Fund to be designated as "City of Brentwood Veterans Monument Trust Account." All donations deposited to said account and any interest or other earnings thereon shall be segregated from other accounts of the City. Donations to the Veterans Monument Trust Fund may not be used for any purpose other than the stated purposes of the Veterans Monument Trust Fund without the express written consent of the donor.

The purpose of the Veterans Monument Trust Fund shall be to fund the construction and maintenance of a veterans monument. Any expenditure made shall follow City of Brentwood Purchasing Guidelines, including approval by the Board of Commissioners for expenditures exceeding the City Manager's purchase authority. Prior to the conclusion of the Veterans Monument Ad Hoc Committee's work, any proposals for the expenditure of funds from the Veterans Monument Trust Fund shall first be considered by that committee, which shall forward a recommendation to the Board of Commissioners. Subsequent to the conclusion of the committee's work, expenditure requests shall go directly to the City Commission. The expenditure of funds may also be authorized as part of the City's normal budgeting process, including adoption of the annual Capital Improvements Plan, when applicable.

Consent 2.

Brentwood City Commission Agenda

Meeting Date: 10/13/2025

Resolution 2025-73 - Approval of financing lease agreement of 5 body-worn cameras with Axon

Submitted by: James Colvin, Police

Department: Police

Information

Subject

Resolution 2025-73 - A Resolution to approve a financing lease agreement of five (5) body-worn cameras with Axon Enterprise, Inc.

Background

The Brentwood Police Department began utilizing body-worn cameras in 2022. The original purchase, approved by the City Commission on June 27, 2022, consisted of 60 body-worn cameras that were assigned to officers, detectives, and first line supervisors. All 60 cameras are currently assigned to sworn personnel. The contract included a five-year term.

We are requesting approval to purchase five additional body-worn cameras. Two of the cameras will be assigned to new patrol officers. The other three cameras will be available as spares and to members of the command staff who are not issued body-worn cameras for daily use.

The purchase price includes the five cameras, licensing, storage, and related accessories for the remainder of the original body-worn camera purchase term from 2022. Payments of $11,246.40 will be due in September 2025 and September 2026 for a total cost of $22,492.80.

Please contact Chief Colvin if you have any questions.

Staff Recommendation

The Police Department staff recommends approval.

Fiscal Impact

Amount : $22,492.80

Source of Funds: General Fund

Account Number: 110-42100-82503

Fiscal Impact:

Payments of $11,246.40 are due in September 2025 and September 2026 for a total cost of $22,492.80.

Attachments

Resolution 2025-73

COB Contract # 2025-102

RESOLUTION 2025-73

A RESOLUTION TO APPROVE A FINANCING LEASE AGREEMENT OF FIVE (5) BODY-WORN CAMERAS WITH AXON ENTERPRISE, INC.

WHEREAS, the City of Brentwood ("City") has determined the acquisition of body camera equipment is essential to the operations of the City's Police Department and serves a valid public purpose; and

WHEREAS, the City has procured said equipment in accordance with applicable purchasing laws, utilizing Sourcewell, a cooperative purchasing program authorized under Tennessee Code Annotated § 12-3-1205; and

WHEREAS, the total cost of the equipment is $22,492.80, to be financed through a lease arrangement with Axon Enterprise, Inc; and

WHEREAS, the financing lease provides for two (2) annual payments of $11,246.40, for a total of $22,492.80; and

WHEREAS, pursuant to Tennessee Code Annotated § 9-24-104 and related provisions, municipalities may enter into lease financing arrangements for the acquisition of equipment subject to review and approval by the Office of the Tennessee Comptroller of the Treasury; and

WHEREAS, it is in the best interests of the City to approve the financing lease agreement with Axon Enterprise, Inc. and to authorize the execution of all related documents.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF BRENTWOOD, TENNESSEE, AS FOLLOWS:

SECTION 1. The financing lease agreement with Axon Enterprise, Inc., for the acquisition office (5) body camera equipment in the total amount of $22,492.80, payable in two annual installments of $11,246.40, is hereby approved.

SECTION 2. The Mayor is hereby authorized to execute the lease agreement and all related documents necessary to complete the transaction.

SECTION 3. The City hereby affirms that this financing lease complies with applicable provisions of Tennessee law, including Tennessee Code Annotated § 9-24-104, and that submission of this resolution and related documentation was made and approved by Tennessee Comptroller of the Treasury.

SECTION 4. That this resolution shall take effect from and after its passage, the general welfare of the City of Brentwood, Williamson County, Tennessee requiring it.

MAYOR Nelson Andrews

ADOPTED: _____

Approved as to form:

RECORDER Holly Earls

CITY ATTORNEY Kristen L Corn

Axon Enterprise, Inc.
17800 N 85th St
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic:(800) 978-2737
International: +1.800.978.2737

Q-728768-45917CW

Issued: 09/17/2025

Quote Expiration: 10/31/2025

Estimated Contract Start Date: 11/15/2025

Account Number: 452353

Payment Terms:

Mode of Delivery: UPS-GND

Credit/Debit Amount: $0.00

SHIP TO	BILL TO	SALES REPRESENTATIVE	PRIMARY CONTACT
Brentwood Police Department - TN 5211 Maryland Way Brentwood, TN 37027-5011 USA	Brentwood Police Department - TN 5211 Maryland Way Brentwood TN 37027-5011 USA Email:	Capri Wesley Phone: 334-655-0690 Email: cwesley@axon.com Fax:	Billy Greenewalt Phone: 6155776038 Email: billy.greenewalt@brentwoodtn.gov Fax:

Quote Summary

Program Length	20 Months
TOTAL COST	$21,325.50
ESTIMATED TOTAL W/ TAX	$21,325.50

Discount Summary

Average Savings Per Year	$1,933.80
TOTAL SAVINGS	$3,223.00

Payment Summary

Date	Subtotal	Tax	Total
Nov 2025	$10,662.75	$0.00	$10,662.75
Nov 2026	$10,662.75	$0.00	$10,662.75
Total	**$21,325.50**	**$0.00**	**$21,325.50**

Quote Unbundled Price:	**$24,549.50**
Quote List Price:	**$21,325.50**
Quote Subtotal:	**$21,325.50**

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
73843	TRUE UP – BWC UNL W/ TAP/MBD DOCK	5	10		$35.85	$35.85	$1,792.50	$0.00	$1,792.50
BWCUwTAP	BWC Unlimited with TAP	5	20	$126.08	$93.84	$93.84	$9,384.00	$0.00	$9,384.00
A la Carte Hardware									
H00001	AB4 Camera Bundle	5			$899.00	$899.00	$4,495.00	$0.00	$4,495.00
A la Carte Software									
73449	AXON BODY - LICENSE - DEVICE CONNECTIVITY	5	20		$5.07	$5.07	$507.00	$0.00	$507.00
73682	AXON EVIDENCE - AUTO TAGGING LICENSE	5	20		$10.13	$10.13	$1,013.00	$0.00	$1,013.00
73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	5	20		$10.13	$10.13	$1,013.00	$0.00	$1,013.00
73739	AXON PERFORMANCE - LICENSE	5	20		$10.13	$10.13	$1,013.00	$0.00	$1,013.00
85760	AXON AUTO-TRANSCRIBE - UNLIMITED SERVICE	5	20		$21.08	$21.08	$2,108.00	$0.00	$2,108.00
Total							**$21,325.50**	**$0.00**	**$21,325.50**

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
AB4 Camera Bundle	100147	AXON BODY 4 - CAMERA - NA US FIRST RESPONDER BLK RAPIDLOCK	5	1	11/15/2025
AB4 Camera Bundle	100182	AXON BODY - MOUNT - RAPIDLOCK HIGH RETENTION WING CLIP	6	1	11/15/2025
AB4 Camera Bundle	100466	AXON BODY 4 - CABLE - USB-C TO USB-C	6	1	11/15/2025
AB4 Camera Bundle	100775	AXON BODY 4 - MAGNETIC DISCONNECT CABLE	6	1	11/15/2025
BWC Unlimited with TAP	73310	AXON BODY - TAP REFRESH 2 - CAMERA	5	1	06/14/2027

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BWC Unlimited with TAP	73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	5	11/15/2025	07/14/2027
BWC Unlimited with TAP	73746	AXON EVIDENCE - ECOM LICENSE - PRO	5	11/15/2025	07/14/2027
A la Carte	73449	AXON BODY - LICENSE - DEVICE CONNECTIVITY	5	11/15/2025	07/14/2027
A la Carte	73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	5	11/15/2025	07/14/2027
A la Carte	73682	AXON EVIDENCE - AUTO TAGGING LICENSE	5	11/15/2025	07/14/2027
A la Carte	73739	AXON PERFORMANCE - LICENSE	5	11/15/2025	07/14/2027
A la Carte	85760	AXON AUTO-TRANSCRIBE - UNLIMITED SERVICE	5	11/15/2025	07/14/2027

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BWC Unlimited with TAP	80464	AXON BODY - TAP WARRANTY - CAMERA	5	11/15/2026	07/14/2027

Shipping Locations

Location Number	Street	City	State	Zip	Country
1	5211 Maryland Way	Brentwood	TN	37027-5011	USA

Payment Details

Nov 2025

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 1	73449	AXON BODY - LICENSE - DEVICE CONNECTIVITY	5	$253.50	$0.00	$253.50
Year 1	73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	5	$506.50	$0.00	$506.50
Year 1	73682	AXON EVIDENCE - AUTO TAGGING LICENSE	5	$506.50	$0.00	$506.50
Year 1	73739	AXON PERFORMANCE - LICENSE	5	$506.50	$0.00	$506.50
Year 1	73843	TRUE UP – BWC UNL W/ TAP/MBD DOCK	5	$896.25	$0.00	$896.25
Year 1	85760	AXON AUTO-TRANSCRIBE - UNLIMITED SERVICE	5	$1,054.00	$0.00	$1,054.00
Year 1	BWCUwTAP	BWC Unlimited with TAP	5	$4,692.00	$0.00	$4,692.00
Year 1	H00001	AB4 Camera Bundle	5	$2,247.50	$0.00	$2,247.50
Total				**$10,662.75**	**$0.00**	**$10,662.75**

Nov 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	73449	AXON BODY - LICENSE - DEVICE CONNECTIVITY	5	$253.50	$0.00	$253.50
Year 2	73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	5	$506.50	$0.00	$506.50
Year 2	73682	AXON EVIDENCE - AUTO TAGGING LICENSE	5	$506.50	$0.00	$506.50
Year 2	73739	AXON PERFORMANCE - LICENSE	5	$506.50	$0.00	$506.50
Year 2	73843	TRUE UP – BWC UNL W/ TAP/MBD DOCK	5	$896.25	$0.00	$896.25
Year 2	85760	AXON AUTO-TRANSCRIBE - UNLIMITED SERVICE	5	$1,054.00	$0.00	$1,054.00
Year 2	BWCUwTAP	BWC Unlimited with TAP	5	$4,692.00	$0.00	$4,692.00
Year 2	H00001	AB4 Camera Bundle	5	$2,247.50	$0.00	$2,247.50
Total				**$10,662.75**	**$0.00**	**$10,662.75**

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at https://www.axon.com/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

9/17/2025