



**Agenda for the Regular Meeting of Board of Commissioners**  
**Monday, May 22, 2023 - 7:00 pm**  
**Brentwood City Hall**

Call to Order by Mayor  
Roll Call  
Invocation by Commissioner Andrews  
Pledge of Allegiance to the Flag by Commissioner Dunn

**Public Hearing**

1. Public hearing on Ordinance 2023-02 - AN APPROPRIATION ORDINANCE FOR THE CITY OF BRENTWOOD, TENNESSEE FOR THE FISCAL YEAR BEGINNING JULY 1, 2023 AND ENDING JUNE 30, 2024 INCLUDING BUDGET FOR BRENTWOOD EMERGENCY COMMUNICATIONS DISTRICT
2. Public hearing on Ordinance 2023-06 - AN ORDINANCE OF THE CITY OF BRENTWOOD, TENNESSEE TO ESTABLISH THE PROPERTY TAX RATE FOR THE FISCAL YEAR BEGINNING JULY 1, 2023 AND ENDING JUNE 30, 2024
3. Public hearing for proposed six-year Capital Improvements program for Fiscal Years 2024-2029

Public hearings on rezoning ordinances are primarily intended as opportunities for citizens to voice their views in support of or opposition to a rezoning that has been proposed by other parties. Persons speaking on behalf of the property owner or the applicant for the rezoning are allowed opportunities to speak when the ordinance is considered for passage on first and second reading, and are encouraged to confine their remarks to those opportunities.

**Approval or Correction of Minutes**

May 8, 2023

**Comments from Citizens** – *Individuals may comment on any item included in the Consent/Regular agenda or on any other matter regarding the City of Brentwood. All comments should be directed to the Board of Commissioners. Citizens who wish to request that an item be moved from the Consent Agenda to the Regular Agenda for discussion should make that known to the Board at this time.*

Report from City Manager  
Report from the City Attorney  
Reports and comments by Commissioners and Mayor

*Note: All matters listed under the Consent Agenda are considered to be routine and will generally be enacted by one motion. Except for any items that are removed from the Consent Agenda, there will be no separate discussion of these items at this time.*

### **Consent Agenda**

1. Resolution 2023-55 - A RESOLUTION AUTHORIZING THE SALE AND DISPOSAL OF SURPLUS PROPERTY HELD BY THE CITY, for adoption
2. Resolution 2023-56 - A RESOLUTION AUTHORIZING THE REMAINING PROCEEDS HELD IN THE DONATIONS HELD IN TRUST FUND (DHT) RAISED FOR THE PURPOSE OF THE 50TH ANNIVERSARY CELEBRATION TO BE USED FOR THE MILES TOGETHER INCLUSIVE PLAYGROUND IN GRANNY WHITE PARK
3. Approval of recommended street resurfacing list for Fiscal Year 2024

### **Old Business**

1. Other old business

### **New Business**

1. Ordinance 2023-02 - AN APPROPRIATION ORDINANCE FOR THE CITY OF BRENTWOOD, TENNESSEE FOR THE FISCAL YEAR BEGINNING JULY 1, 2023 AND ENDING JUNE 30, 2024 INCLUDING BUDGET FOR BRENTWOOD EMERGENCY COMMUNICATIONS DISTRICT, for consideration on first reading
2. Ordinance 2023-06 - AN ORDINANCE OF THE CITY OF BRENTWOOD, TENNESSEE TO ESTABLISH THE PROPERTY TAX RATE FOR THE FISCAL YEAR BEGINNING JULY 1, 2023 AND ENDING JUNE 30, 2024, for consideration on first reading
3. Ordinance 2023-07 - AN ORDINANCE AMENDING VARIOUS SECTIONS OF CHAPTER 56, ARTICLE I, DIVISION 1 AND ARTICLE II, DIVISIONS 2 THROUGH 5 REGARDING STORMWATER MANAGEMENT, EROSION CONTROL AND FLOOD DAMAGE PREVENTION, for consideration on first reading
4. Resolution 2023-57 - A RESOLUTION AUTHORIZING STAFF TO PROCEED WITH FORMAL NEGOTIATION OF AN INTERLOCAL AGREEMENT WITH WILLIAMSON COUNTY, TENNESSEE ON THE DEVELOPMENT OF AN INDOOR RACQUET FACILITY ON CITY-OWNED LAND IN CROCKETT PARK
5. Appointment of City Commissioners to various board and committees
6. Other new business



Kirk Bednar  
City Manager

Anyone requesting accommodations due to disabilities should contact April Curlin, A.D.A. Coordinator, at 371-0060, before the meeting.

**Brentwood City Commission Agenda**

**Meeting Date:** 05/22/2023

Public Hearing on Ordinance 2023-02 - Appropriations Ordinance for FY 2023-2024

**Submitted by:** Jay Evans, Administration

**Department:** Administration

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**Information**

**Subject**

Public Hearing on Ordinance 2023-02 - An appropriations ordinance for the City of Brentwood for the fiscal year beginning July 1, 2023, and ending June 30, 2024, including the Brentwood Emergency Communications District.

**Background**

The proposed FY 2023-2024 appropriations ordinance was reviewed with the Board of Commissioners at a work session on Thursday, May 11, 2023. Formal public hearings are scheduled at three City Commission meetings set for Monday, May 22, 2023, Monday, June 12, 2023, and Monday, June 26, 2023. For additional information, please review the backup material for Ordinance 2023-02 on the May 22, 2023 agenda under "New Business."

**Staff Recommendation**

N/A

**Previous Commission Action**

Each year, the City Commission officially adopts the City's annual operating budget through the passage of the appropriations ordinance. An opportunity for citizens to provide comments on the proposed operating budget is provided through three formal public hearings. The May 22, 2023 public hearing represents the first of three public hearings for the FY 2024 appropriations ordinance.

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**Fiscal Impact**

**Attachments**

*No file(s) attached.*

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**Brentwood City Commission Agenda**

**Meeting Date:** 05/22/2023

Public Hearing on Ordinance 2023-06 - To Establish the FY 2023-2024 Tax Rate

**Submitted by:** Karen Harper, Finance

**Department:** Finance

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**Information**

**Subject**

Public Hearing on Ordinance 2023-06 - An ordinance of the City of Brentwood to establish the tax levy for fiscal year beginning July 1, 2023, and ending June 30, 2024

**Background**

The proposed Tax Rate Ordinance for Fiscal Year 2024 was reviewed with the Board of Commissioners at a work session on Thursday, May 11, 2023. Formal public hearings are scheduled at three City Commission meetings set for Monday, May 22, 2023, Monday, June 12, 2023, and Monday, June 26, 2023.

For additional information, please review the backup information on Ordinance 2023-06 on the May 22, 2023 agenda under "New Business."

**Staff Recommendation**

N/A

**Previous Commission Action**

Each year, the City Commission reviews and adopts the appropriations and tax levy ordinances for the new fiscal year. An opportunity for citizens to provide comments on the proposed ordinances is provided through three formal public hearings. The May 22, 2023 public hearing represents the first of three public hearings for the FY 2024 tax levy ordinance.

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**Fiscal Impact**

**Attachments**

*No file(s) attached.*

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**Brentwood City Commission Agenda**

**Meeting Date:** 05/22/2023

Public Hearing for the Proposed Six-Year Capital Improvements Program for Fiscal Years 2024-2029

**Submitted by:** Jay Evans, Administration

**Department:** Administration

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**Information**

**Subject**

Public Hearing for the Proposed Six-Year Capital Improvements Program for Fiscal Years 2024-2029

**Background**

The proposed FY 2024-2029 Capital Improvements Program (CIP) was reviewed with the Board of Commissioners at a work session on Thursday, April 6, 2023. The staff reviewed each project and received initial guidance and direction on the appropriateness and priorities in the program. The CIP has since been posted on the City's website and circulated in the community for citizen review and comment. This is the first of three (3) formal public hearings by the City Commission on the proposed CIP, which are scheduled for Monday, May 22, 2023, Monday, June 12, 2023, and Monday, June 26, 2023. A Resolution to adopt the six-year CIP will be presented to the City Commission for consideration and approval at the June 26, 2023 meeting.

**Staff Recommendation**

N/A

**Previous Commission Action**

Each year, the City Commission reviews and approves the six-year capital improvements program. An opportunity for citizen comments on the proposed program is provided through three formal public hearings.

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**Fiscal Impact**

**Attachments**

*No file(s) attached.*

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## **Brentwood City Commission Agenda**

**Meeting Date:** 05/22/2023

Approval or correction of minutes from Regular Scheduled Commission meeting

**Submitted by:** Holly Earls, Administration

**Department:** Administration

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### **Information**

#### **Subject**

Approval or correction of minutes from the May 8, 2023 meeting

#### **Background**

#### **Staff Recommendation**

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### **Fiscal Impact**

### **Attachments**

Draft Minutes

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# DRAFT

## MINUTES OF REGULAR MEETING OF BOARD OF COMMISSIONERS

### BRENTWOOD, TENNESSEE

The Brentwood Board of Commissioners met in regular session on Monday, May 8, 2023 at 7:00 pm at Brentwood City Hall.

Present: Mayor Mark Gorman; Vice Mayor Ken Travis; Commissioner Nelson Andrews; Commissioner Anne Dunn; Commissioner Rhea Little; Commissioner Susannah Macmillan; Commissioner Allison Spears

Staff City Manager Kirk Bednar; Assistant City Manager Jay Evans; City Attorney Kristen Corn;  
Present: City Recorder Holly Earls

Commissioner Travis led the Invocation. The Pledge of Allegiance was led by Vice Mayor Andrews. Mayor Rogers Anderson administered the Oaths of Office for Commissioners Nelson Andrews, Anne Dunn, and Ken Travis. Representative Gino Bulso administered the Oath of Office for Commissioner Susannah Macmillan.

Election of Mayor and Vice Mayor

#### **Election of Mayor**

##### **Vote:**

Gorman: Gorman, Macmillan, Spears, Travis

Travis: Andrews, Dunn, Little

Mark Gorman was elected Mayor.

#### **Election of Vice Mayor**

##### **Vote:**

Travis: Andrews, Dunn, Gorman, Little, Macmillan, Spears, Travis

Ken Travis was elected Vice Mayor.

#### **Approval or Correction of Minutes**

April 24, 2023

Moved by Commissioner Susannah Macmillan for approval of the minutes as written, seconded by Commissioner Allison Spears

**Vote:** 7 - 0 Approved - Unanimously

#### **Consent Agenda**

Resolution 2023-49 - A RESOLUTION AUTHORIZING AN INTERLOCAL AGREEMENT WITH WILLIAMSON COUNTY, TENNESSEE FOR THE COLLECTION OF PROPERTY TAXES BY THE COUNTY TRUSTEE

Resolution 2023-50 - A RESOLUTION AUTHORIZING ACCEPTANCE OF A RENEWAL PROPOSAL FROM THE HARTFORD CASUALTY INSURANCE COMPANY FOR EMPLOYEE LONG TERM DISABILITY INSURANCE COVERAGE

Resolution 2023-52 - A RESOLUTION AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH IGM TECHNOLOGY CORP FOR GRAVITY SOFTWARE, for adoption

Resolution 2023-53 - A RESOLUTION REAUTHORIZING EXTENSION OF SEWER SERVICE TO A 9725 SPLIT LOG ROAD

Approval to purchase ammunition for the Police Department

Approval to purchase wheel loader for Public Works Department

Moved by Commissioner Susannah Macmillan for approval of the items on the Consent Agenda, seconded by Commissioner Rhea Little

**Vote:** 7 - 0 Approved - Unanimously

### **New Business**

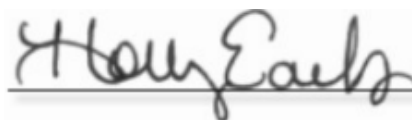
Resolution 2023-51 - A RESOLUTION AUTHORIZING AN AGREEMENT WITH G&W DIESEL/EMERGENCY VEHICLE SPECIALISTS, INC. BASED ON THE HGAC PURCHASING COOPERATIVE FOR PURCHASE OF THREE (3) FIRE APPARATUS, for adoption

Moved by Commissioner Nelson Andrews for approval, seconded by Commissioner Allison Spears

**Vote:** 7 - 0 Approved - Unanimously

With no further business, the meeting adjourned at 7:43 pm.

APPROVED \_\_\_\_\_

A handwritten signature in black ink, appearing to read "Holly Earls", written over a horizontal line.

Holly Earls, City Recorder



**Brentwood City Commission Agenda**

**Meeting Date:** 05/22/2023

Res 2023-55 - Approval to Surplus One Fire & Rescue Department Pickup Truck at Auction

**Submitted by:** Brian Goss, Fire & Rescue

**Department:** Fire & Rescue

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**Information**

**Subject**

Resolution 2023-55 - Approval to Surplus One Fire & Rescue Department Pickup Truck at Auction

**Background**

The Fire & Rescue Department requests City Commission approval to dispose of one Ford F-250 pickup truck at auction utilizing Govdeals.com. This vehicle was first assigned to Station 4 as a general purpose squad truck and then rotated to Station 1 to extend its use. The pickup is a 2007 model year with approximately 50,000 miles. Despite the low miles, it was recently diagnosed as needing a significant engine rebuild and a front-wheel bearing/brake failure forced us to park it permanently. If approved to be auctioned, the purchaser will need to have the vehicle trailered or towed from the property.

A replacement truck was requested and approved in the FY 2023 Annual Operating Budget and the Fire and Rescue Department took delivery of that vehicle last month. All City-related decals and emergency equipment have been or will be removed prior to sale. The condition of the vehicle will be clearly stated in the auction, as well as the disclaimer that it is being sold as-is.

Please contact the Fire Chief with any questions.

**Staff Recommendation**

Staff recommends approval to surplus one Ford F-250 truck to be sold on Govdeals.com.

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### **Fiscal Impact**

**Amount :**

**Source of Funds:**

**Account Number:**

**Fiscal Impact:**

All proceeds from the surplus sale of the vehicle will be deposited in the General Fund.

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### **Attachments**

Resolution 2023-55

Photo 1

Photo 2

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**RESOLUTION 2023-55**

**A RESOLUTION OF THE CITY OF BRENTWOOD, TENNESSEE TO AUTHORIZE  
THE SALE AND DISPOSAL OF CERTAIN SURPLUS PROPERTY HELD BY THE  
CITY OF BRENTWOOD**

**WHEREAS**, various departments of the City of Brentwood are in possession of certain property which is no longer necessary to the City's operations; and

**WHEREAS**, it is appropriate that the Board of Commissioners should authorize the donation or sale and disposal of such property.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF BRENTWOOD, TENNESSEE, AS FOLLOWS:**

**SECTION 1.** That the Fire and Rescue Department pickup truck is hereby declared to be surplus property of the City and the disposal of said equipment by auction is hereby authorized.

**SECTION 2.** That the City Manager or his designees are hereby authorized to take such steps as may be necessary and appropriate to auction off the pickup truck identified above.

**SECTION 3.** That this resolution shall take effect from and after its passage, the general welfare of the City of Brentwood, Williamson County, Tennessee requiring it.

\_\_\_\_\_  
MAYOR Mark W. Gorman

ADOPTED: \_\_\_\_\_

*Approved as to form:*

\_\_\_\_\_  
RECORDER Holly Earls

\_\_\_\_\_  
CITY ATTORNEY Kristen L. Corn





## **Brentwood City Commission Agenda**

**Meeting Date:** 05/22/2023

Res 2023-56 - Authorization for the Remaining Funds Raised for the Purpose of the 50th Celebration to be Used for an Inclusive Playground

**Submitted by:** Karen Harper, Finance

**Department:** Finance

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### **Information**

#### **Subject**

Res 2023-56 - Authorization for the remaining funds held in the donations held in trust fund (DHT), raised for the purpose of the 50th celebration to be used for an inclusive playground.

#### **Background**

On April 9, 2018, the City Commission approved Resolution 2018-24 establishing a limited-duration ad hoc 50th Anniversary Steering Committee to plan a year-long celebration leading up to April 15, 2019 - the 50th anniversary of the date the City was incorporated. On May 14, 2018, Resolution 2018-36, the creation of a 50th Anniversary Account within the Donations Held in Trust (DHT) Fund, was approved by the City Commission for the purpose of funding the 50th Anniversary events hosted by the City of Brentwood.

The Committee raised funds to cover the expenditures incurred for various events throughout the year. At the conclusion of the events, the balance in the DHT 50th Anniversary Account was \$86,150. At the final meeting of the 50th Anniversary Steering Committee, it was recommended to the City Commission that the remaining funds raised for the purpose of the 50th celebration be used for an inclusive playground to be built inside the Brentwood City limits.

Use of the remaining 50th Anniversary funds was factored into the overall budget for the Miles Together inclusive playground in Granny White Park that was completed earlier in FY 2023. Per the policies for the DHT Fund, City Commission approval for use of the remaining funds for the playground and subsequent closure of the 50th Anniversary Fund is required.

#### **Staff Recommendation**

Staff is requesting formal approval to reclassify \$86,150 in FY 2023 expenses previously paid from the Capital Projects Fund to the 50th Celebration DHT account and to then close the 50th Celebration DHT account once the balance is \$0.

#### **Previous Commission Action**

On April 9, 2018, the City Commission approved Resolution 2018-24 establishing a limited-duration ad-hoc 50th Anniversary Steering Committee.

On May 14, 2018, Resolution 2018-36, the creation of a 50th Anniversary Account within the Donations Held in Trust Fund was approved by the City Commission. Attached to this

authorization request is the 50th Steering Anniversary Trust Fund Guidelines.

On October 28, 2019, Commissioner Andrews read an announcement from the 50th Anniversary Steering Committee recommending that the remaining funds be used for an inclusive playground.

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**Fiscal Impact**

**Attachments**

Resolution 2023-56

50th Steering Anniversary Trust Fund Guidelines

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**RESOLUTION 2023-56**

**A RESOLUTION OF THE CITY OF BRENTWOOD, TENNESSEE AUTHORIZING  
THE REMAINING PROCEEDS HELD IN THE DONATIONS HELD IN TRUST  
FUND (DHT) RAISED FOR THE PURPOSE OF THE 50<sup>TH</sup> ANNIVERSARY  
CELEBRATION TO BE USED FOR THE MILES TOGETHER INCLUSIVE  
PLAYGROUND IN GRANNY WHITE PARK**

**BE IT RESOLVED BY THE CITY OF BRENTWOOD, TENNESSEE, AS FOLLOWS:**

**SECTION 1.** That authorization is hereby provided for the remaining proceeds held in the donations held in trust fund (DHT) raised for the purpose of the 50<sup>th</sup> anniversary celebration to be used for the Miles Together Inclusive Playground in Granny White Park.

**SECTION 2.** That this resolution shall take effect from and after its passage, the general welfare of the City of Brentwood, Williamson County, Tennessee requiring it.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
Mark W. Gorman

ADOPTED: \_\_\_\_\_

*Approved as to form:*

\_\_\_\_\_  
RECORDER

\_\_\_\_\_  
Holly Earls

\_\_\_\_\_  
CITY ATTORNEY

\_\_\_\_\_  
Kristen L. Corn



**RESOLUTION 2018-24**

**A RESOLUTION OF THE CITY OF BRENTWOOD, TENNESSEE  
ESTABLISHING AN AD-HOC 50<sup>th</sup> ANNIVERSARY STEERING COMMITTEE**

**WHEREAS**, the City of Brentwood desires to provide a yearlong celebration in 2019 for the 50<sup>th</sup> anniversary of the date the City was incorporated; and

**WHEREAS**, opportunities may exist that have yet to be identified for development of these events and fundraising options; and


**WHEREAS**, the City would be well served to have a steering committee of engaged and interested residents and volunteer board members to assist with the planning of the various events and celebrations;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF BRENTWOOD, TENNESSEE, AS FOLLOWS:**

**SECTION 1.** That a limited-duration ad hoc committee of the Brentwood Board of Commissioners is hereby established pursuant to Attachment "A", Guidelines for the Ad-Hoc 50<sup>th</sup> Anniversary Steering Committee.


**SECTION 1.** That the Committee shall consist of five (5) Brentwood residents appointed by the City Commission who are not current volunteer board members; six (6) volunteer board members appointed by their respective boards, one (1) each from the Park Board, Historic Commission, Tree Board, Planning Commission, Library Board, and the Environmental Advisory Board; and one (1) City Commissioner appointed by the City Commission. The Community Relations Director shall serve as a non-voting member.

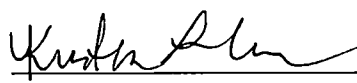
**SECTION 2.** That this resolution shall take effect from and after its passage, the general welfare of the City of Brentwood, Williamson County, Tennessee requiring it.

  
\_\_\_\_\_  
MAYOR Jill Burgin

ADOPTED: April 9, 2018

*Approved as to form:*

  
\_\_\_\_\_  
RECORDER Holly Earls

  
\_\_\_\_\_  
CITY ATTORNEY Kristen L. Corn

## **Brentwood City Commission Agenda**

**Meeting Date:** 05/22/2023

Approval of Recommended Roadway Repairs and Improvements List for FY 2024

**Submitted by:** Todd Hoppenstedt, Public Works

**Department:** Public Works

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### **Information**

#### **Subject**

Approval of Recommended Roadway Repairs and Improvements List for FY 2024.

#### **Background**

Attached is a list of City of Brentwood maintained street segments recommended for repair and improvement in FY 2024. The list is mostly prepared using data from the Commission-approved contract with StreetScan for a video assessment of all City streets which was conducted in October 2021, with data provided to Public Works in January 2022. In addition, staff physically evaluates the top priorities each year to further refine the list. We consider pavement condition, traffic type, traffic volume, speed limit, current maintenance demands, drainage concerns, reports of failures, and any plans for known upcoming utility work that may impact these streets before preparing the recommended list.

The proposed FY 2024 budget for Roadway Repairs and Improvements is \$2,700,000 comprised of \$800,000 from the General Fund and \$1,900,000 from the State Street Aid Fund. The attached list of street segments includes recently approved asphalt rejuvenation on a list of street segments resurfaced over the past two years and a list of our traditional recommended street resurfacing list. The list represents the highest priorities at this time, except for some streets that are intentionally delayed until upcoming utility work has been completed. Additional consideration is given to grouping work areas and including multiple streets into a grouping when possible. This minimizes resident and motorist frustration by not proposing different street segments in certain areas over multiple years. As work progresses through the year, staff will continually review actual project costs to determine what additional work can be added to the contract in order to optimize the use of available funds.

In addition to the full-width paving list, there will be many smaller patches and curb repairs added throughout the fiscal year. The list currently represents only about 94% of the available budget. The remaining 6% contingency is being retained to provide the flexibility to address any curb repairs, manhole/valve box adjustments, or failures like settlement, shoving, and pavement buckles. Additionally, the contingency helps to protect against any fluctuations in the TDOT bituminous cost index throughout the course of the year.

### **Staff Recommendation**

Staff recommends the approval of the FY 2024 Paving List.

Please direct any questions to the Public Works Director.

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### **Fiscal Impact**

**Amount :** \$2,700,000

**Source of Funds:** See Detail Below

**Account Number:** See Below

**Fiscal Impact:**

The Recommended work list fits within the budgeted amount for Roadway Repairs and Improvements, with approximately a 6.5% contingency for any urgent repairs that may arise throughout the year, or any fluctuations in the TDOT Bituminous Asphalt Index.

110-43120-82640 \$800,000

121-43120-82640 \$1,900,000

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### **Attachments**

Recommended Roadway Repairs and Improvements List

Recommended Paving and Rejuvenation Map

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**Pavement Rejuvenation FY2024**

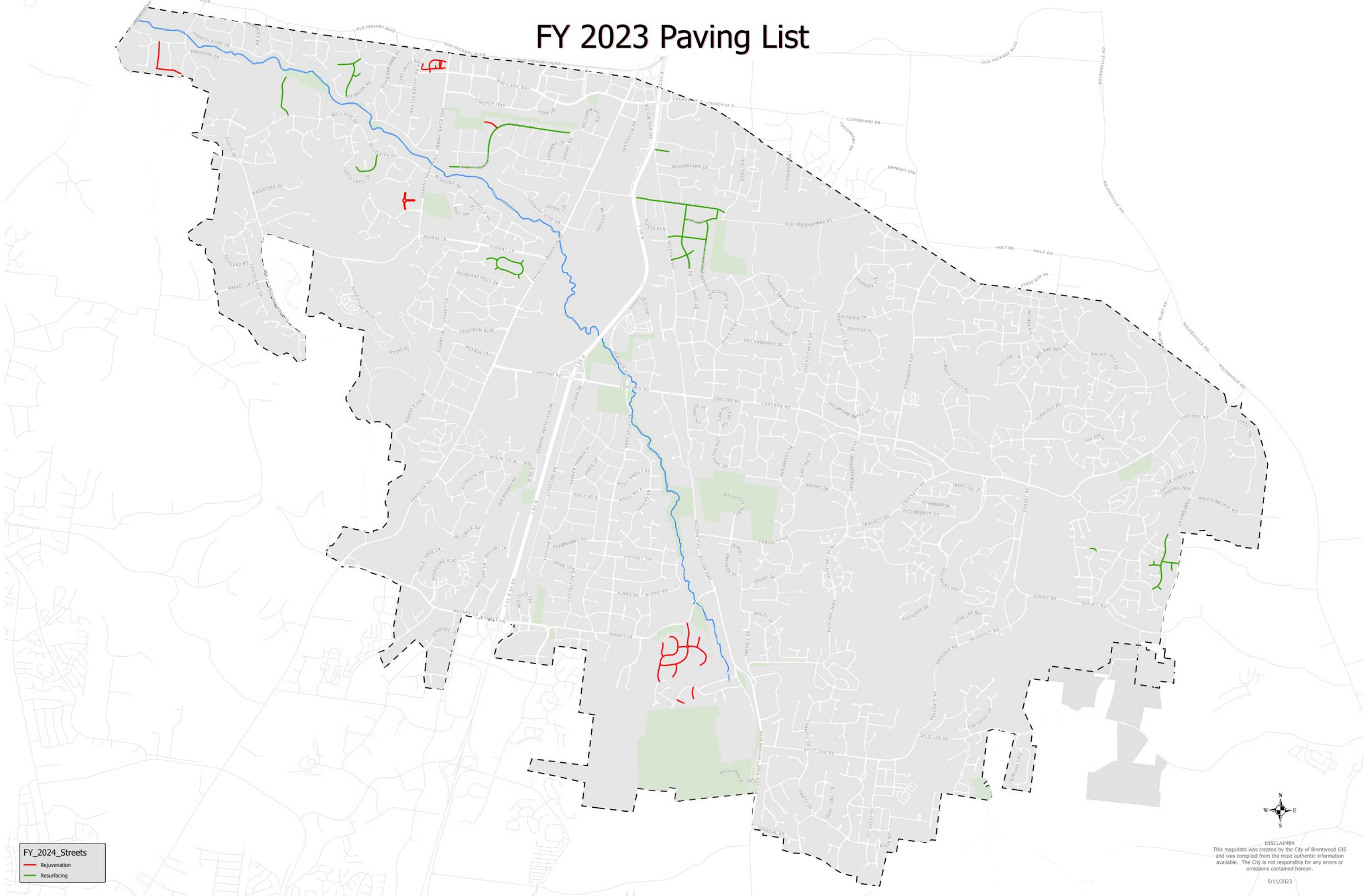
<b>GIS-ID</b>	<b>Street Segment</b>	<b>Limits</b>
SP_7_2	Westborne Drive	Beechville Terrace to Oakhampton Place
SP_13_1	Oakhampton Place	Panorama Drive to Dead-end
SP_54_72	Montclair Blvd	Moore's to roundabout
SP_54_55	Forsyth Park Drive	Roundabout
SP_54_69	Forsyth Park Drive	Roundabout to Richborough Park Drive
SP_54_54	Burnham Park Drive	Richborough Park Drive to Roundabout
SP_54_66	Knightsbridge Park Close	Richborough Park Drive to Cul-de-sac
SP_54_57	Richborough Park Drive	Surrey Drive to Cul-de-sac
SP_54_68	Claybrook Park Drive	Forsyth Park to Cul-de-sac
SP_54_56	Lockinver Park Drive	Roundabout to Cul-de-sac
SP_54_65	Danforth Park Close	Lochinver Park Drive to Cul-de-sac
SP_54_53	Surrey Drive	Northern Cul-de-sac to 1735 Surrey Drive
SP_54_51	Saddle Ct.	Carriage Hills to Cul-de-sac
SP_54_48	Harness Ct.	Carriage Hills to Cul-de-sac
SP_12_21	Wellesley Way	Landmark Pl to Eastern Cul-de-sac
SP_12_22	Wellesley Way	Landmark Pl to Western Cul-de-sac
SP_8_19	Landmark Place	Maryland Way to Cul-de-sac
SP_12_20	Atrium Court	Wellesley Way to Cul-de-sac
SP_8_18	Courtyard Drive	Wellesley Way to Landmark Place S/B
SP_8_22	Courtyard Drive	Wellesley Way to Landmark Place N/B
SP_12_112	Foxborough Square	Foxland Drive to Roundabout
SP_12_113	Foxborough Square	Roundabout to Foxland Drive
SP_12_111	Foxborough Square	Roundabout
SP_12_109	Foxborough Square E.	Roundabout to roundabout
SP_12_110	Foxborough Square N.	Roundabout to roundabout
SP_12_79	Lenox Road	Williamsburg to Cul-de-sac

**Pavement Resurfacing FY2024**

<b>GIS-ID</b>	<b>Street Segment</b>	<b>Limits</b>
SP_11_4	Old Smyrna Road	Wilson Pike to Cul-de-sac
SP_11_91	Old Smyrna Road	Wilson Pike to Jones Parkway
SP_11_13	Ford Drive	Old Smyrna Road to Davis Drive
SP_29_50	Carondelet Place	Davis Drive To Shenandoah Drive
SP_11_93	Carondelet Place	Davis Drive to Wilson Pike
SP_29_54	Hood Place	Wilson Pike to Davis Drive
SP_29_55	Hood Place	Davis Drive to Cul-de-sac
SP_29_51	Shenandoah Drive	Old Smyrna Road to 616 Davis Drive
SP_29_59	Davis Drive	Ford Drive to 618 Shenandoah Drive
SP_11_24	Karen Ct.	Wilson Pike to Cul-de-sac

SP_12_83	Deerwood	Johnson Chapel to Deerwood Park Enterance
SP_12_29	Dekemont	Belle Rive Dr to Cul-de-sac
SP_12_64	Williamsburg Road	Westside of Seward Rd to Meado Lake Rd
SP_12_65	Williamsburg Road	Meadow Lake Rd to Cul-de-sac
SP_12_9	Burnt Leaf Lane	Ramsgate Ct to Milbrook Rd
SP_12_8	Burnt Leaf Ct	Burnt Leaf Lane to Cul-de-Sac
SP_13_8	Ramsgate Ct	Bridlewood Ln to Cul-de-sac
SP_35_88	Sinclair Circle	Pickney Dr to Pickney Dr
SP_28_20	Remington Dr.	Sinclair Circle to 5154 Remington Dr.
SP_28_18	Harvard Court	Sinclair Circle to Cul-de-sac
SP_28_23	Yale Court	Sinclair Circle to Cul-de-sac
SP_28_26	Cornell Court	Sinclair Circle to Cul-de-sac
SP_34_92	Aurora Ct.	Copperstone to Cul-de-sac
SP_56_7	Anthem Ct.	Titans Way to Cul-de-sac
SP_33_31	Ann Julian	Helens Way to Cul-de-sac
SP_33_9	Helens Way	Titans Way to Cul-de-sac
SP_35_15	Titans Lane	Valleybrook Dr to Cul-de-sac
SP_33_36	Ella Lane	Waller Road to Titans Way
SP_33_35	Hugh Cates Pl	Ella Ln to Cul-de-sac

# FY 2023 Paving List



FY\_2024\_Streets

Rejuvenation

Resurfacing



DISCLAIMER  
This map/data was created by the City of Brentwood GIS and was compiled from the most authentic information available. The City is not responsible for any errors or omissions contained hereon.

**Brentwood City Commission Agenda**

**Meeting Date:** 05/22/2023

Ordinance 2023-02 - An Appropriations Ordinance for the City of Brentwood for Fiscal Year 2023-2024

**Submitted by:** Karen Harper, Finance

**Department:** Finance

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**Information**

**Subject**

Ordinance 2023-02 - An Appropriations Ordinance for the City of Brentwood for the Fiscal Year Beginning July 1, 2023, and Ending June 30, 2024

**Background**

The accompanying ordinance, upon passage, will authorize appropriations (expenditures) for the City of Brentwood for Fiscal Year 2023-2024. The FY 2024 proposed budget was submitted to the City Commission on May 2, 2023, and was subject to detailed review at the budget work session held on May 11, 2023.

Projected General Fund revenues for next fiscal year total \$51,834,100, while appropriated expenditures will be \$51,832,900 leaving a projected year-end surplus equal to \$1,200 of revenues over expenditures.

In addition, as outlined in the City Manager's budget letter and discussed at the May 11 work session, funding for certain proposed projects and equipment purchases in the FY 2024 Capital Improvements Program will require a FY 2023 special year-end transfer totaling \$11,375,000 from the General Fund to the Capital Projects Fund, \$1,165,000 to the Equipment Replacement Fund, and \$640,000 to Facilities Maintenance Fund, funded through current year excess revenue collections. Also included in the special FY 2023 year-end transfer is a \$2,000,000 transfer to the Municipal Center. When the year-end transfers are taken into account, the minimum unassigned fund balance in the General Fund as of June 30, 2023 is estimated at \$53.4 million.

The ordinance providing for the proposed FY 2023 year-end special appropriation transfers, as well as other "clean up" budget amendments, will be presented to the City Commission for formal consideration on first reading at the June 12, 2023 meeting.

Please note that the allocation of \$244,400 in education funding, the allocation of \$202,000 in the Parks and Recreation Department budget to specific recreation and community service providers, and allocation of \$3,250 to Mid-Cumberland Human Resource Agency must be determined by the City Commission and approved by motion prior to approval of the FY 2024 Appropriations Ordinance on second and final reading at the June 26, 2023 Commission meeting.

If the appropriations ordinance is approved on first reading, final reading of this ordinance will

not occur until the June 26, 2023 commission meeting. However, a public hearing for this ordinance will be scheduled for the June 12, 2023 meeting.

Please contact the Finance Director or City Manager if you have any questions or need additional information.

**Staff Recommendation**

Staff recommends approval of Ordinance 2023-02.

**Previous Commission Action**

Section 6-22-124(b) of the City Charter requires the Board of Commissioners to adopt the Appropriations Ordinance before the first day of the new fiscal year beginning July 1.

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**Fiscal Impact**

**Attachments**

Ordinance 2023-02

FY 2023-2024 ECD State Budget Form

FY 2023-2024 Budget Worksheets

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**ORDINANCE 2023-02**

**AN APPROPRIATION ORDINANCE FOR THE CITY OF BRENTWOOD, TENNESSEE FOR THE FISCAL YEAR BEGINNING  
JULY 1, 2023, AND ENDING JUNE 30, 2024**

**BE IT ORDAINED BY THE CITY OF BRENTWOOD, TENNESSEE, AS FOLLOWS:**

SECTION 1. That amounts hereinafter set out constitute the estimated revenues and the budgeted expenditures for the City of Brentwood, Tennessee, and the said sums specified herein are hereby appropriated for the purpose of meeting the expenditures of the various departments, institutions, offices, agencies and programs of the City of Brentwood for the fiscal year beginning July 1, 2023, and ending June 30, 2024, to wit:

**GENERAL FUND**

	<b>FY 2021-22 ACTUAL</b>	<b>FY 2022-23 BUDGET</b>	<b>FY 2023-24 BUDGET</b>
<b>Estimated Beginning Fund Balance</b>			\$ 53,402,832
<u>Revenues and Other Sources:</u>			
Taxes	\$ 52,876,215	\$ 40,255,000	\$ 43,315,000
Licenses and Permits	1,107,507	820,350	802,600
Fines and Fees	135,795	110,000	85,000
Charges for Services	598,222	632,000	661,000
Intergovernmental	6,808,844	5,327,950	5,865,950
Uses of Money and Property	722,555	495,100	875,050
Other	306,902	205,250	229,500
<b>Total Revenues and Other Sources</b>	\$ 62,556,040	\$ 47,845,650	\$ 51,834,100
<b>Total Funds Available</b>			\$ 105,236,932

Note: FY 2021-22 and 2022-23 columns are shown for informational purposes only.

**GENERAL FUND**

	<b>FY 2021-22 ACTUAL</b>	<b>FY 2022-23 BUDGET</b>	<b>FY 2023-24 BUDGET</b>
<u>Expenditures and Other Uses:</u>			
City Commission	\$ 215,797	\$ 226,955	\$ 228,445
City Court	40,370	44,715	45,100
City Manager's Office	470,025	521,060	558,945
Elections	-	52,000	-
Finance	998,398	1,103,365	1,409,865
City Recorder	166,681	176,990	192,490
Legal Services	249,169	307,815	362,550
Technology	2,301,041	2,509,905	2,849,425
Geographic Information Systems	377,289	407,145	460,275
Human Resources	464,684	663,960	745,250
Community Relations	372,265	421,240	442,800
Planning	567,002	610,770	699,170
Codes Enforcement	847,322	1,050,905	1,070,070
Insurance/Other Benefits	791,610	976,470	1,023,985
Police Department	9,571,265	10,467,260	11,261,155
Police Department Headquarters	460,253	528,800	561,465
Fire and Rescue Department	9,121,682	9,727,235	11,236,190
Safety Center East	94,236	91,355	89,150
Public Works	3,736,298	4,161,980	4,350,665
Storm Drainage	44,699	50,000	50,000
Street Lighting	418,564	420,000	213,000
Traffic Signalization	373,403	508,940	523,660
Service Center	395,865	428,300	468,835
Engineering Services	791,356	1,008,610	1,116,875
Public Health	90,498	113,315	118,230
Parks and Recreation	2,487,734	3,177,140	3,233,025
Public Library	2,902,054	2,925,405	3,200,805
Education	238,785	244,400	244,400
Economic Development	10,000	10,000	10,000
Historic Sites	193,569	201,770	224,075
Transfer to Debt Service Fund	2,995,000	3,095,000	3,195,000
Transfer to Municipal Center Fund	695,000	740,000	740,000
Transfer to Retiree Benefits Fund	25,000	25,000	25,000
Transfer to Facility Maintenance Fund	545,000	350,000	350,000
Contribution to Emergency Communication District	484,700	488,000	533,000
<b>Total Expenditures and Other Uses</b>	<b>\$ 43,536,613</b>	<b>\$ 47,835,805</b>	<b>\$ 51,832,900</b>
<b>Fund Balance/Surplus Transfers - Capital Projects, Equipment and Insurance Funds</b>	<b>\$ 9,885,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Estimated Ending Fund Balance</b>			<b>\$ 53,404,032</b>

Note: FY 2021-22 and 2022-23 columns are shown for informational purposes only.

### EQUIPMENT REPLACEMENT FUND

	<u>FY 2021-22 ACTUAL</u>	<u>FY 2022-23 BUDGET</u>	<u>FY 2023-24 BUDGET</u>
<b>Estimated Beginning Fund Balance</b>			\$ 6,948,436
<u>Revenues and Other Sources:</u>			
Transfer from General Fund	\$ 2,840,000	\$ 2,143,000	\$ 2,347,000
Federal/State/Local Sources	\$ 483,081	\$ -	\$ -
Interest Earnings	31,663	20,000	250,000
Sale of Equipment and Insurance Reimbursement	51,604	25,000	50,000
<b>Total Revenues and Other Sources</b>	<u>\$ 3,406,349</u>	<u>\$ 2,188,000</u>	<u>\$ 2,647,000</u>
<b>Total Funds Available</b>			\$ 9,595,436
<u>Expenditures and Other Uses:</u>			
Computer Equipment and Software	\$ 245,166	\$ 693,000	\$ 710,000
Heavy Equipment and Vehicles	1,333,814	1,150,000	990,000
<b>Total Expenditures and Other Uses</b>	<u>\$ 1,578,980</u>	<u>\$ 1,843,000</u>	<u>\$ 1,700,000</u>
<b>Estimated Ending Fund Balance</b>			\$ 7,895,436

### FACILITIES MAINTENANCE FUND

	<u>FY 2021-22 ACTUAL</u>	<u>FY 2022-23 BUDGET</u>	<u>FY 2023-24 BUDGET</u>
<b>Estimated Beginning Fund Balance</b>			\$ 1,741,133
<u>Revenues and Other Sources:</u>			
Transfer from General Fund	\$ 545,000	\$ 350,000	\$ 350,000
Federal and State Sources	-	-	-
Interest Earnings and Other	8,574	5,000	75,000
<b>Total Revenues and Other Sources</b>	<u>\$ 553,574</u>	<u>\$ 355,000</u>	<u>\$ 425,000</u>
<b>Total Funds Available</b>			\$ 2,166,133
<u>Expenditures and Other Uses:</u>			
Service Center	\$ 114,728	\$ 295,000	\$ 265,000
Fire and Rescue	24,253	45,000	45,000
Parks and Recreation	329,795	495,000	610,000
Public Works	13,710	50,000	50,000
Library	342,803	95,000	105,000
Historic Sites	42,036	45,000	90,000
<b>Total Expenditures and Other Uses</b>	<u>\$ 867,324</u>	<u>\$ 1,025,000</u>	<u>\$ 1,165,000</u>
<b>Estimated Ending Fund Balance</b>			\$ 1,001,133

Note: FY 2021-22 and 2022-23 columns are shown for informational purposes only.

# STATE STREET AID FUND

	<u>FY 2021-22 ACTUAL</u>	<u>FY 2022-23 BUDGET</u>	<u>FY 2023-24 BUDGET</u>
<b>Estimated Beginning Fund Balance</b>			\$ 2,104,763
<u>Revenues and Other Sources:</u>			
State Fuel Taxes	1,584,932	1,625,000	1,600,000
Interest Earnings	8,629	5,000	70,000
<b>Total Revenues and Other Sources</b>	<u>\$ 1,593,560</u>	<u>\$ 1,630,000</u>	<u>\$ 1,670,000</u>
<b>Total Funds Available</b>			\$ 3,774,763
<u>Expenditures and Other Uses:</u>			
Street Repairs	1,119,246	1,800,000	1,900,000
<b>Total Expenditures and Other Uses</b>	<u>\$ 1,119,246</u>	<u>\$ 1,800,000</u>	<u>\$ 1,900,000</u>
<b>Estimated Ending Fund Balance</b>			\$ 1,874,763

# PUBLIC WORKS PROJECT FUND

	<u>FY 2021-22 ACTUAL</u>	<u>FY 2022-23 BUDGET</u>	<u>FY 2023-24 BUDGET</u>
<b>Estimated Beginning Fund Balance</b>			\$ 1,827,955
<u>Revenues and Other Sources:</u>			
Public Works Project Fees	549,606	700,000	460,000
Interest Earnings	6,837	5,000	65,000
<b>Total Revenues and Other Sources</b>	<u>\$ 556,443</u>	<u>\$ 705,000</u>	<u>\$ 525,000</u>
<b>Total Funds Available</b>			\$ 2,352,955
<u>Expenditures and Other Uses:</u>			
Transfer to Capital Projects Fund	350,000	420,000	-
<b>Total Expenditures and Other Uses</b>	<u>\$ 350,000</u>	<u>\$ 420,000</u>	<u>\$ -</u>
<b>Estimated Ending Fund Balance</b>			\$ 2,352,955

Note: FY 2021-22 and 2022-23 columns are shown for informational purposes only.

**DRUG FUND**

	<b>FY 2021-22 ACTUAL</b>	<b>FY 2022-23 BUDGET</b>	<b>FY 2023-24 BUDGET</b>
<b>Estimated Beginning Fund Balance</b>			\$ 452,045
<u>Revenues and Other Sources:</u>			
Drug Related Fines/Other	\$ 20,677	\$ 20,000	\$ 20,000
Interest Earnings	1,891	1,000	1,000
<b>Total Revenues and Other Sources</b>	<b>\$ 22,568</b>	<b>\$ 21,000</b>	<b>\$ 21,000</b>
<b>Total Funds Available</b>			\$ 473,045
<u>Expenditures and Other Uses:</u>			
Drug Enforcement	\$ 12,954	\$ 20,000	\$ 20,000
Capital Outlay	-	-	-
<b>Total Expenditures and Other Uses</b>	<b>\$ 12,954</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>
<b>Estimated Ending Fund Balance</b>			\$ 453,045

**E-CITATION FUND**

	<b>FY 2021-22 ACTUAL</b>	<b>FY 2022-23 BUDGET</b>	<b>FY 2023-24 BUDGET</b>
<b>Estimated Beginning Fund Balance</b>			\$ 3,587
<u>Revenues and Other Sources:</u>			
E-Citation Fees	\$ 1,507	\$ 1,000	\$ 1,000
Interest Earnings	5	10	50
<b>Total Revenues and Other Sources</b>	<b>\$ 1,512</b>	<b>\$ 1,010</b>	<b>\$ 1,050</b>
<b>Total Funds Available</b>			\$ 4,637
<u>Expenditures and Other Uses:</u>			
Miscellaneous Technology	\$ -	\$ -	\$ -
<b>Total Expenditures and Other Uses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Estimated Ending Fund Balance</b>			\$ 4,637

Note: FY 2021-22 and 2022-23 columns are shown for informational purposes only.

### ADEQUATE FACILITIES TAX FUND

	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2023-24 BUDGET
<b>Estimated Beginning Fund Balance</b>			\$ 1,391,007
<u>Revenues and Other Sources:</u>			
Adequate Facilities Tax	\$ 528,221	\$ 525,000	\$ 400,000
Interest Earnings	4,519	2,500	12,000
<b>Total Revenues and Other Sources</b>	\$ 532,740	\$ 527,500	\$ 412,000
<b>Total Funds Available</b>			\$ 1,803,007
<u>Expenditures and Other Uses:</u>			
Williamson County Contributions to Schools	\$ -	\$ -	\$ -
Transfer to Capital Projects Fund	-	500,000	1,000,000
<b>Total Expenditures and Other Uses</b>	\$ -	\$ 500,000	\$ 1,000,000
<b>Estimated Ending Fund Balance</b>			\$ 803,007

### POST EMPLOYMENT BENEFITS FUND

	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2023-24 BUDGET
<b>Estimated Beginning Fund Balance:</b>			\$ 920,515
<u>Revenues and Other Sources:</u>			
Retiree Leave Payout Transfer from Gen. Fund	25,000	25,000	25,000
Interest Earnings	2,768	2,500	10,000
<b>Total Revenues and Other Sources</b>	\$ 27,768	\$ 27,500	\$ 35,000
<b>Total Funds Available</b>			\$ 955,515
<u>Expenditures and Other Uses:</u>			
Post Retirement Benefits and Expenses	\$ 203,015	\$ -	\$ -
<b>Total Expenditures and Other Uses</b>	\$ 203,015	\$ -	\$ -
<b>Estimated Ending Fund Balance</b>			\$ 955,515

Note: FY 2021-22 and 2022-23 columns are shown for informational purposes only.

# FUEL FUND

	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2023-24 BUDGET
<b>Estimated Beginning Fund Balance:</b>			\$ 591,034
<u>Revenues and Other Sources:</u>			
Transfer from General Fund	\$ 286,114	\$ 336,600	\$ 343,250
Transfer from Water and Sewer Fund	32,940	40,000	40,000
Interest Earnings	2,983	2,500	10,000
<b>Total Revenues and Other Sources</b>	\$ 322,036	\$ 379,100	\$ 393,250
<b>Total Funds Available</b>			\$ 984,284
<u>Expenditures and Other Uses:</u>			
Gasoline and Diesel Fuel	\$ 462,423	\$ 540,670	\$ 540,670
<b>Total Expenditures and Other Uses</b>	\$ 462,423	\$ 540,670	\$ 540,670
<b>Estimated Ending Fund Balance</b>			\$ 443,614

# INSURANCE FUND

	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2023-24 BUDGET
<b>Estimated Beginning Fund Balance:</b>			\$ 3,769,966
<u>Revenues and Other Sources:</u>			
Other Financing Sources - Health Insurance	\$ 4,690,207	4,527,065	\$ 4,551,245
Other Financing Sources - Workers Compensation	336,920	345,230	357,660
Interest Earnings	12,802	15,000	100,000
<b>Total Revenues and Other Sources</b>	\$ 5,039,929	\$ 4,887,295	\$ 5,008,905
<b>Total Funds Available</b>			\$ 8,778,871
<u>Expenditures and Other Uses:</u>			
Medical Claims	\$ 3,347,686	\$ 3,500,000	\$ 3,100,000
HRA Claims	354,334	425,000	400,000
Specailty HRA Claims	-	-	450,000
Health/Life Insurance	795,852	975,000	1,125,000
Other Professional Services	226,495	285,000	290,000
Transitional Reinsurance Program Tax	1,323	250	-
Workers Compensation	305,882	315,000	330,750
<b>Total Expenditures and Other Uses</b>	\$ 5,031,572	\$ 5,500,250	\$ 5,695,750
<b>Estimated Ending Fund Balance</b>			\$ 3,083,121

Note: FY 2021-22 and 2022-23 columns are shown for informational purposes only.

**DEBT SERVICE FUND**

	<b>FY 2021-22 ACTUAL</b>	<b>FY 2022-23 BUDGET</b>	<b>FY 2023-24 BUDGET</b>
<b>Estimated Beginning Fund Balance</b>			\$ 3,611,994
<u>Revenues and Other Sources:</u>			
Transfer from General Fund	\$ 2,995,000	\$ 3,095,000	\$ 3,195,000
Bond Refunding Proceeds/Premium	2,998,031	-	-
Interest Earnings	15,252	13,000	147,000
<b>Total Revenues and Other Sources</b>	\$ 6,008,283	\$ 3,108,000	\$ 3,342,000
<b>Total Funds Available</b>			\$ 6,953,994
<u>Expenditures and Other Uses:</u>			
Debt Service	\$ 7,191,067	\$ 2,360,660	\$ 2,847,270
<b>Total Expenditures and Other Uses</b>	\$ 7,191,067	\$ 2,360,660	\$ 2,847,270
<b>Estimated Ending Fund Balance</b>			\$ 4,106,724

**CAPITAL PROJECTS FUND**

	<b>FY 2021-22 ACTUAL</b>	<b>FY 2022-23 BUDGET*</b>	<b>FY 2023-24 BUDGET*</b>
<u>Revenues And Other Sources:</u>			
Transfer from Public Works Projects Fund	\$ 350,000	\$ 420,000	\$ -
Federal, State and Private Sources	1,407,532	4,612,145	5,945,000
Transfer from General Fund	9,100,000	-	-
Transfer from Adequate Facilities Tax Fund	-	500,000	1,000,000
Transfer from Emergency Communications District	-	-	-
Bond Proceeds	-	9,000,000	-
Interest Earnings and Other	80,373	50,000	300,000
Other Financing Sources	-	-	-
<b>Total Revenues and Other Sources</b>	\$ 10,937,905	\$ 14,582,145	\$ 7,245,000
<u>Expenditures and Other Uses:</u>			
Transportation	\$ 1,367,152	\$ 11,465,000	\$ 6,890,000
Parks and Recreation	1,561,500	1,600,000	9,125,000
General Facilities	5,360,454	2,520,000	1,645,000
Technology	179,898	885,000	555,000
Storm Drainage	348,330	1,550,000	2,250,000
Other Financing Uses	-	-	-
<b>Total Project Appropriations and Other Uses</b>	\$ 8,817,334	\$ 18,020,000	\$ 20,465,000

\* Project appropriations shown are amounts estimated to remain for outstanding or committed projects or project phases. Balances remaining at the end of any fiscal year may carry over to subsequent years.

Note: FY 2021-22 and 2022-23 columns are shown for informational purposes only.



**SECTION 2.** That pursuant to the requirements of TCA 7-86-120, the amounts hereinafter set out constitute the estimated revenues and the budgeted expenses for the City of Brentwood, Tennessee Emergency Communications District for the fiscal year beginning July 1, 2023 and ending June 30, 2024, to wit:

**EMERGENCY COMMUNICATIONS DISTRICT**

	<b>FY 2021-22 ACTUAL</b>	<b>FY 2022-23 BUDGET</b>	<b>FY 2023-24 BUDGET</b>
<b>Estimated Beginning Net Position</b>			\$ 2,176,000
<u>Revenues and Other Sources:</u>			
Contribution from City of Brentwood			
- General Fund	484,700	488,000	533,000
TECB-Reimbursements or Grants	44,000	-	44,000
TECB Operational Funding	864,126	864,125	864,125
TECB Distribution of Excess Revenue	399,429	369,255	325,255
Interest Earnings and other	10,377	7,500	50,000
<b>Total Revenues and Other Sources</b>	\$ 1,802,632	\$ 1,728,880	\$ 1,816,380
<b>Total Funds Available</b>			\$ 3,992,380
<u>Expenses and Other Uses:</u>			
Personnel Services	\$ 1,009,090	\$ 1,159,105	\$ 1,237,950
Operating Services	282,484	447,210	422,950
Depreciation Expense	55,711	112,280	155,010
<b>Total Expenses and Other Uses</b>	\$ 1,347,285	\$ 1,718,595	\$ 1,815,910
<b>Estimated Ending Net Position</b>			\$ 2,176,470

**SECTION 3.** That total actual expenditures for the funds shown in Section 1 herein shall not exceed total appropriations for said funds, except as may be provided by ordinance to amend the budget. The total actual expenses for the funds shown in Section 2 herein shall not exceed line item budget, except as may be provided by City Manager approval to adjust the budget.

**SECTION 4.** That the following amounts in the Water and Sewer Fund are projected operating revenues and expenses for the fiscal year beginning July 1, 2023 and ending June 30, 2024 and are provided for informational purposes.

Operating Revenues	\$ 21,551,675
Operating Expenses	\$ 21,080,380

**SECTION 5.** That the following amounts in the Municipal Center Fund are projected operating revenues and expenses for the fiscal year beginning July 1, 2023 and ending June 30, 2024 and are provided for informational purposes.

Operating Revenues	\$ 839,075
Operating Expenses	\$ 838,870

**SECTION 6.** That the City maintains certain Funds Held in Trust (FHIT) accounts for the use of special program funding for which no expenditure appropriation is required. Expenditures from FHIT accounts are approved by authorized personnel as funds are available.

**SECTION 7.** That a detailed line item financial plan to support the budget as set forth herein shall be provided to the Board of Commissioners and to the various departments of the City, which financial plan shall be used as guidance and generally followed in incurring expenditures and obligations on behalf of the City.

**SECTION 8.** That this ordinance shall take effect from and after its final passage, or fifteen days after its first passage, whichever occurs later, the general welfare of the City of Brentwood, Williamson County, Tennessee, requiring it.

PASSED:	1st reading	<u>5/22/2023</u>	PLANNING COMMISSION	<u>n/a</u>
	2nd reading	<u>6/26/2023</u>	NOTICE OF PASSAGE	
			Notice published in:	<u>n/a</u>
			Date of publication:	<u></u>
PUBLIC HEARING				
Notice published in:		<u>The Williamson Herald</u>		
Date of publication:		<u>4/26/2023</u>		
Date of hearing:		<u>05/22/23; 06/12/23; 06/26/23</u>	EFFECTIVE DATE	<u></u>

<u>MAYOR</u>	<u>RECORDER</u>	Holly Earls
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*Approved as to form:*

<u>CITY ATTORNEY</u>	Kristen L. Corn
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Acct #	Account Name	Amount
<b>Operating Revenue</b>		
3010	TCA Section 7-86-303 Receipts	864,125
3020	TCA Section 7-86-130 Receipts	369,255
3060	Local Government Contracts	0
3070	Contracted Services	0
3080	Sales & Fees	0
3090	Other Operating Revenues	0
	<b>Total Operating Revenue</b>	<b>1,233,380</b>

**Operating Expenses**

**Salaries/Wages and Benefits**

4000	<b>Salaries and Wages:</b>	XXXXXXXXXX
4001	Director	0
4002	Administrative Personnel	0
4003	Assistant Director(s)	0
4004	Telecommunicators	747,635
4005	Dispatch Supervisor Personnel	0
4006	Mapping /Address Personnel	0
4007	Other Salaries & Wages	105,385
4011	Training Personnel	0
4012	IT Personnel	0
4013	Compensated Absences	9,720
4099	Other Payroll Costs	1,000
	Subtotal Salaries and Wages	863,740

4100	<b>Employee Benefits:</b>	XXXXXXXXXX
4101	Social Security	53,235
4102	Medicare	12,450
4104	Medical Insurance	134,810
4106	Other Insurance	6,275
4107	Unemployment Compensation	0
4108	Pension Expense	112,955
4109	Other Postemployment Benefits	35,505
4199	Other Fringe Benefits	11,480
	Subtotal Employee Benefits	366,710
	<b>Total Salaries, Wages, and Employee Benefits</b>	<b>1,230,450</b>

**Other Than Payroll Operating Expenses:**

4200	<b>Administration (Major Category)</b>	XXXXXXXXXX
4203	Audit Services	9,850
4204	Accounting / Bookkeeping Services	0
4208	Contracts with Vendors	0
4209	Data Processing Services	0
4217	Legal Services	0
4218	Maintenance & Warranty Contracts	0
4221	Consulting Services	10,000
4229	Lease/Rental-Admin Equipment/Furniture/Fixtures	0
4232	Advertising	0
4233	Awards to Employees and Others	0

4234	Board Meeting Expenses	0
4235	Claims and Judgments	0
4236	Debt Issuance Costs	0
4237	Dues and Memberships - Administrative	0
4238	Employee Testing and Exams - Administrative	0
4239	Equipment - General (non-capitalized)	0
4240	Insurance-Liability	2,000
4241	Insurance-Workers Compensation	2,000
4242	Maintenance and Repairs - Administrative	0
4243	Premiums on surety/fidelity bonds (Insurance)	0
4244	Public Education	0
4245	Software & Licensing - Administration	0
4246	Supplies & Materials - Administration	0
4247	Training costs - Administrative	0
4248	Travel - Administrative	0
4249	Uniforms - Administrative	0
4250	Telephone costs - Administrative	0
4251	Telecomm Cell Phones and Pagers - Administrative	0
4252	Cable / Internet Charges - Administrative	0
4253	Vehicle Expenses - Administrative	0
4254	Vehicle Fuel - Administrative	0
4299	Other Admin Services and Expenses	0
Subtotal Administration		23,850

4300	<b>Buildings and Facilities (Major Category)</b>	XXXXXXXXXX
4305	Equipment - Facilities (Not Capitalized)	0
4307	Utilities	0
4333	Maintenance and Repairs-Buildings and Facilities	0
4337	Building and Facilities Costs	94,000
4338	Insurance-Buildings and Contents	0
4339	Maintenance & Warranty Contracts	0
4340	Supplies and Materials - Buildings and Facilities	0
4399	Other Building and Facilities Costs	0
Subtotal Building & Facilities		94,000

4400	<b>Communications - Operations (Major Category)</b>	XXXXXXXXXX
4405	Dues and Memberships - Operations	1,500
4406	Employee Testing and Exams - Operations	0
4410	Insurance-Equipment (non-administrative)	0
4413	Communications Licenses and Fees	35,180
4418	Training Expenses - Communications Operations	4,000
4419	Travel Expenses - Communications Operations	2,500
4422	Addressing/Mapping/Database Consultants	10,000
4423	Addressing/Mapping/Database Supplies	0
4424	Cable / Internet Charges - Communications	0
4426	Certification/Recertification Fees	3,000
4427	Equipment - Communications (not capitalized)	0
4428	Hosted Operational Services	0
4429	Impact Payments to Government Agencies	0

4430	Language Interpreting	2,500
4431	Maintenance & Warranty Contracts	156,000
4432	Maintenance and Repairs-Communications	1,420
4433	NCIC/TBI/TIES Expenses	0
4434	Software & Licensing - Communications	0
4435	Supplies, Materials, & Services - Communications	8,000
4436	Uniforms - Communications	5,500
4437	Telephone costs (Call Center Lines)	83,000
4438	Telecomm Cell Phones and Pagers - Comm & Ops	0
4439	Vehicle Expenses - Operations	0
4440	Vehicle Fuel - Operations	0
4499	Communications - Operations Other	0
Subtotal Communications & Operations		312,600

<b>Total Other Than Payroll Operating Expenses</b>		430,450
<b>Total Operating Expenses Without Depreciation</b>		1,660,900
4501	<b>Depreciation (Major Category)</b>	155,010
4601	<b>Amortization (Major Category)</b>	0
<b>Grand Total Operating Expenses</b>		1,815,910

5000	<b>NON-Operating Revenues (Expenses):</b>	XXXXXXXXXX
5001	Investment Income	0
5002	Interest Income	50,000
5003	Net Increase (Decrease) in Fair Value of Investments	0
5004	Primary Government Subsidies	533,000
5005	Other Local Governments Subsidies	0
5006	TECB Subsidies	0
5007	Federal Government Grants	0
5008	Gain (Loss) on Disposal of Property	0
5010	Interest Expense	0
5012	Rental Income	0
5013	Insurance Proceeds	0
5015	Impairment Loss	0
5017	Local Government Grants	0
5018	State Grants	0
5099	Other Non-Operating Revenue	0
6000	<b>Capital Contributions</b>	0
6001	Primary Government Capital Contributions	0
6002	Other Local Governments Capital Contributions	0
6003	TECB Capital Contributions	0
<b>Total NON-Operating Revenues and Losses</b>		583,000
<b>Total Revenues and Losses</b>		1,816,380
<b>Total Operating Expenses</b>		1,815,910
<b>Change in Net Position</b>		470

**CITY OF BRENTWOOD**  
**FY 2024 Budget Worksheets**

Account Number	Account Name	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 8 Months	FY 2024 Budget
<b>FUND 110: GENERAL FUND</b>						
<b>TAXES</b>						
110-00000-31100	PROPERTY TAX - REAL AND PERSONAL	12,616,941	12,772,808	12,700,000	12,908,136	12,950,000
110-00000-31120	PROPERTY TAX - PUBLIC UTILITY	86,745	84,072	75,000	0	75,000
110-00000-31130	PROPERTY TAX - INTEREST PENALTY AND COURT COST	38,698	32,891	25,000	11,080	25,000
110-00000-31200	PROPERTY TAX - PAYMENT IN LIEU OF TAX (PILOT)	80,204	71,841	80,000	0	80,000
110-00000-31300	LOCAL SALES TAX - COUNTY	23,393,732	31,779,250	21,315,000	22,553,466	23,400,000
110-00000-31430	WHOLESALE BEER TAX	832,578	921,868	700,000	479,652	725,000
110-00000-31450	WHOLESALE LIQUOR TAX	1,364,040	1,967,438	1,200,000	1,350,137	1,650,000
110-00000-31600	BUSINESS TAX	2,231,969	2,990,563	2,100,000	796,464	2,300,000
110-00000-31800	HOTEL AND MOTEL TAX	844,782	1,764,407	1,600,000	1,053,738	1,650,000
110-00000-31912	CATV FRANCHISE FEE	492,544	491,078	460,000	274,068	460,000
<b>TOTAL TAXES</b>		<b>41,982,233</b>	<b>52,876,215</b>	<b>40,255,000</b>	<b>39,426,740</b>	<b>43,315,000</b>
<b>LICENSES AND PERMITS</b>						
110-00000-32110	MECHANICAL PERMITS	47,115	51,814	45,000	30,956	40,000
110-00000-32120	BUILDING PERMITS	652,637	814,690	625,000	624,613	600,000
110-00000-32150	PLUMBING PERMITS	29,835	34,460	35,000	21,475	30,000
110-00000-32160	DEVELOPMENT EXCAVATION PERMITS	20,864	31,701	35,000	8,625	25,000
110-00000-32185	FOOD TRUCK PERMIT	2,450	3,000	2,000	2,250	2,000
110-00000-32215	ZONING BOARD APPLICATION FEE	7,400	10,455	5,000	6,150	7,000
110-00000-32216	BLAST AND BURN PERMITS	75	175	100	50	100
110-00000-32217	HOME OCCUPATION FEE	2,625	1,890	3,250	1,225	2,500
110-00000-32218	HOME OCCUPATION RENEWAL FEE	2,910	5,075	3,500	2,935	4,000
110-00000-32310	BEER LICENSES	1,750	1,750	2,000	1,019	2,000
110-00000-32315	BEER PRIVILEGE TAX	7,832	8,076	7,500	7,547	8,000
110-00000-32380	ROW EXCAVATION PERMITS	0	49,199	0	11,087	15,000
110-00000-32390	OTHER PERMITS	2,371	3,077	2,000	4,036	2,000
110-00000-32810	SUBDIVISION LOT FEE	16,480	8,390	12,500	14,350	12,500
110-00000-32820	SITE PLANS FEE	58,510	65,890	35,000	45,050	45,000
110-00000-32825	TRAFFIC CONSULTANT REVIEW FEE	14,976	17,867	7,500	0	7,500
<b>TOTAL LICENSES AND PERMITS</b>		<b>867,830</b>	<b>1,107,507</b>	<b>820,350</b>	<b>781,366</b>	<b>802,600</b>
<b>INTERGOVERNMENTAL</b>						
110-00000-33193	TEMA REIMBURSEMENT	0	69,916	0	0	0
110-00000-33194	GRANT -TEMA (FIRE)	14,235	0	0	0	0
110-00000-33195	GRANT - TN CARES ACT	637,530	0	0	0	0
110-00000-33216	COMMUNITY GRANT	0	0	0	2,000	0
110-00000-33320	PROPERTY TAX - TVA PMT IN LIEU OF TAX (PILOT)	501,677	471,095	470,000	272,766	470,000
110-00000-33510	STATE SALES TAX	4,656,467	5,163,889	4,175,000	3,156,845	4,630,000
110-00000-33520	STATE INCOME TAX	1,182,372	205,982	0	0	0
110-00000-33530	STATE BEER TAX	20,778	20,726	20,000	11,268	20,000
110-00000-33540	STATE LIQUOR BY THE DRINK TAX	269,237	339,909	225,000	206,808	255,000
110-00000-33552	STATE STREETS AND TRANSPORTATION TAX	87,133	83,505	87,000	48,489	83,000
110-00000-33590	STATE ALLOCATION - POLICE AND FIRE SUPPLEMENT	97,600	101,600	105,000	46,400	108,000
110-00000-33593	CORPORATE EXCISE TAX	294,781	209,951	125,000	0	160,000
110-00000-33594	TELECOMMUNICATION TAX	19,501	19,260	15,000	10,198	15,000
110-00000-33595	SPORTS BETTING TAX	25,416	45,627	30,000	51,939	45,000
110-00000-33801	WILLIAMSON COUNTY ALLOCATION - LIBRARY OPERATIONS	71,950	71,950	71,950	71,950	71,950
110-00000-33803	WILLIAMSON COUNTY ALLOCATION - EMS UTILITY	1,799	5,436	4,000	8,910	8,000
<b>TOTAL INTERGOVERNMENTAL</b>		<b>7,880,476</b>	<b>6,808,844</b>	<b>5,327,950</b>	<b>3,887,574</b>	<b>5,865,950</b>

**CITY OF BRENTWOOD**  
**FY 2024 Budget Worksheets**

Account Number	Account Name	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 8 Months	FY 2024 Budget
<b>OTHER REVENUES</b>						
110-00000-34111	DUPLICATING SERVICES	263	345	250	1,121	500
110-00000-34121	BUSINESS TAX - CLERKS FEE	234,883	304,430	200,000	81,841	225,000
110-00000-34240	MISCELLANEOUS POLICE SERVICES	0	2,127	5,000	2,025	4,000
<b>TOTAL OTHER REVENUES</b>		<b>235,147</b>	<b>306,902</b>	<b>205,250</b>	<b>84,988</b>	<b>229,500</b>
<b>CHARGES FOR SERVICES</b>						
110-00000-34740	PARKS - RESERVATION AND EVENT FEE	86,734	130,069	120,000	82,772	120,000
110-00000-34760	LIBRARY - FINES AND CHARGES	41,090	41,538	40,000	27,472	40,000
110-00000-34761	LIBRARY - NON RESIDENT FEE	58,061	65,456	60,000	45,916	60,000
110-00000-34762	LIBRARY - MEETING ROOM FEE	(725)	4,578	10,000	11,283	10,000
110-00000-34763	LIBRARY - PROGRAM FEE	0	7,416	10,000	5,625	10,000
110-00000-34800	RENTAL FEE - COOL SPRINGS HOUSE	74,120	98,843	95,000	57,181	100,000
110-00000-34805	CLEANING FEE - COOL SPRINGS HOUSE	14,600	19,200	19,000	10,800	23,000
110-00000-34810	RENTAL FEE - RAVENSWOOD MANSION	138,873	175,927	200,000	121,161	200,000
110-00000-34815	CLEANING FEE - RAVENSWOOD MANSION	11,250	14,625	18,000	9,100	23,000
110-00000-34855	INSPECTION FEES - ENGINEERING	5,286	11,179	15,000	10,945	15,000
110-00000-34860	RENTAL INCOME - CELL TOWER	30,000	29,391	45,000	57,500	60,000
<b>TOTAL CHARGES FOR SERVICES</b>		<b>459,289</b>	<b>598,222</b>	<b>632,000</b>	<b>439,754</b>	<b>661,000</b>
<b>FINES AND FEES</b>						
110-00000-35110	MUNICIPAL COURT FINES AND COSTS	79,914	74,449	75,000	42,797	50,000
110-00000-35135	STATE FORFEITED SEIZURES	0	21,698	0	0	0
110-00000-35160	WILLIAMSON COUNTY COURT FINES AND COSTS	34,737	39,648	35,000	18,224	35,000
<b>TOTAL FINES AND FEES</b>		<b>114,650</b>	<b>135,795</b>	<b>110,000</b>	<b>61,021</b>	<b>85,000</b>
<b>USES OF MONEY AND PROPERTY</b>						
110-00000-36100	INTEREST INCOME	99,641	203,792	130,000	876,999	500,000
110-00000-36120	INVESTMENT INCOME-HYBRID STABILIZATION RESERVE	12,164	0	0	0	0
110-00000-36220	RENT INCOME - SERVICE CENTER (WATER AND SEWER)	125,000	125,000	125,000	125,000	125,000
110-00000-36225	GIS SERVICE FEE	100,000	100,000	100,000	100,000	100,000
110-00000-36240	RENT INCOME - ECD FUND	0	0	95,000	15,666	95,000
110-00000-36330	SALE OF EQUIPMENT	30,959	17,553	15,000	23,498	20,000
110-00000-36335	INSURANCE CLAIM REIMBURSEMENT	15,780	8,900	0	0	0
110-00000-36720	DONATIONS - LIBRARY	2,633	0	0	0	0
110-00000-37199	MISCELLANEOUS REVENUE	88,202	61,373	30,000	11,366	35,000
110-00000-37299	BAD CHECK FEE	75	50	100	50	50
110-00000-37855	TRANSFER FROM POST EMPLOYMENT BENEFITS FUND	172,390	203,015	0	0	0
110-00000-39700	INSURANCE RECOVERY	2,592	2,873	0	185,849	0
<b>TOTAL USES OF MONEY AND PROPERTY</b>		<b>649,437</b>	<b>722,555</b>	<b>495,100</b>	<b>1,338,428</b>	<b>875,050</b>
<b>TOTAL REVENUES - GENERAL FUND</b>		<b>52,189,061</b>	<b>62,556,040</b>	<b>47,845,650</b>	<b>46,019,871</b>	<b>51,834,100</b>
<b>DEPT 41110: CITY COMMISSION</b>						
110-41110-81110	SALARIES	80,400	80,400	80,400	48,850	80,400
110-41110-81410	FICA (EMPLOYERS SHARE)	5,366	5,543	6,150	3,327	6,150
110-41110-81420	INSURANCE - HEALTH	78,640	78,640	78,640	31,732	78,640
110-41110-81422	INSURANCE - LIFE	1,433	1,408	1,715	862	1,715

**CITY OF BRENTWOOD**  
**FY 2024 Budget Worksheets**

Account Number	Account Name	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 8 Months	FY 2024 Budget
110-41110-82450	COMMUNICATIONS	5,715	5,567	6,000	3,711	6,000
110-41110-82501	SUBSCRIPTION-BASED IT ARRANGEMENTS (SBITAs)	0	0	2,000	1,737	2,000
110-41110-82555	RADIO AND TELEVISION SERVICES	9,110	10,990	13,000	5,570	13,000
110-41110-82605	R/M - OFFICE MACHINERY AND EQUIPMENT	2,011	2,085	0	0	50
110-41110-82810	MEMBERSHIPS AND REGISTRATIONS	30,299	30,603	33,050	31,383	33,990
110-41110-83100	OFFICE SUPPLIES AND MATERIALS	0	0	0	295	500
110-41110-83299	SUNDRY	3,372	537	4,000	237	4,000
110-41110-83540	COMPUTER HARDWARE - NON CAPITAL	0	24	2,000	0	2,000
<b>Total Expenditures</b>		<b>216,347</b>	<b>215,797</b>	<b>226,955</b>	<b>127,705</b>	<b>228,445</b>

**DEPT 41210: COURT**

110-41210-82598	PROFESSIONAL SERVICES - CITY JUDGE	24,000	24,000	24,000	16,000	24,000
110-41210-82599	OTHER PROFESSIONAL SERVICES	2,181	2,157	4,300	1,851	4,300
110-41210-82620	R/M - MACHINERY AND EQUIPMENT	13,513	14,214	14,615	15,276	15,000
110-41210-82810	MEMBERSHIPS AND REGISTRATIONS	1,325	0	1,300	0	1,300
110-41210-83299	SUNDRY	0	0	500	0	500
<b>Total Expenditures</b>		<b>41,019</b>	<b>40,370</b>	<b>44,715</b>	<b>33,126</b>	<b>45,100</b>

**DEPT 41320: CITY MANAGER**

110-41320-81110	SALARIES	339,077	358,303	371,025	229,707	399,025
110-41320-81130	LONGEVITY PAY	1,080	1,160	1,860	1,860	1,980
110-41320-81145	COMMUNICATION ALLOWANCE	1,440	1,440	1,440	960	1,440
110-41320-81410	FICA (EMPLOYERS SHARE)	20,626	22,703	23,655	12,719	25,905
110-41320-81420	INSURANCE - HEALTH	22,470	22,470	22,470	15,167	22,470
110-41320-81422	INSURANCE - LIFE	490	490	490	326	490
110-41320-81425	RETIREMENT - HEALTH/LIFE	8,230	8,040	7,725	5,149	5,230
110-41320-81430	RETIREMENT - TCRS (LEGACY)	41,942	41,639	44,745	29,344	48,120
110-41320-82501	SUBSCRIPTION-BASED IT ARRANGEMENTS (SBITAs)	0	83	0	1,409	1,660
110-41320-82599	OTHER PROFESSIONAL SERVICES	0	0	20,000	0	26,800
110-41320-82605	R/M - OFFICE MACHINERY AND EQUIPMENT	954	1,421	1,400	207	350
110-41320-82610	R/M - MOTOR VEHICLES	12	0	0	0	0
110-41320-82810	MEMBERSHIPS AND REGISTRATIONS	7,778	6,838	11,250	5,419	11,325
110-41320-82820	TRAVEL - CONFERENCE SCHOOLS AND TRAINING	0	788	6,750	3,224	5,650
110-41320-83290	OTHER OPERATING SUPPLIES	0	146	0	545	250
110-41320-83299	SUNDRY	870	1,264	3,000	1,561	3,000
110-41320-83310	FUEL	2,098	2,149	3,000	1,613	3,000
110-41320-83540	COMPUTER HARDWARE - NON CAPITAL	886	0	750	0	750
110-41320-83550	COMPUTER SOFTWARE - NON CAPITAL	0	54	0	0	0
110-41320-87150	ENVIRONMENTAL BOARD	1,144	1,037	1,500	123	1,500
<b>Total Expenditures</b>		<b>449,097</b>	<b>470,025</b>	<b>521,060</b>	<b>309,335</b>	<b>558,945</b>

**DEPT 41400: ELECTIONS**

110-41400-82599	OTHER PROFESSIONAL SERVICES	50,637	0	52,000	0	0
<b>Total Expenditures</b>		<b>50,637</b>	<b>0</b>	<b>52,000</b>	<b>0</b>	<b>0</b>

**DEPT 41500: FINANCE**

110-41500-81110	SALARIES	525,052	541,780	578,105	333,920	747,185
110-41500-81111	SALARIES - PART TIME	3,901	13,268	4,000	5,570	7,000
110-41500-81120	SALARIES - OVERTIME	14,907	19,167	11,000	14,284	11,000
110-41500-81130	LONGEVITY PAY	2,770	2,960	4,725	4,920	5,310



**CITY OF BRENTWOOD**  
**FY 2024 Budget Worksheets**

Account Number	Account Name	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 8 Months	FY 2024 Budget
110-41500-81145	COMMUNICATION ALLOWANCE	1,440	1,080	1,200	640	1,200
110-41500-81160	SUPPLEMENT - TRANSPORTATION	0	0	16,000	8,907	17,200
110-41500-81410	FICA (EMPLOYERS SHARE)	40,915	42,879	47,060	28,839	60,350
110-41500-81420	INSURANCE - HEALTH	87,065	87,065	87,065	56,557	98,300
110-41500-81422	INSURANCE - LIFE	1,958	1,897	1,900	1,204	2,145
110-41500-81425	RETIREMENT - HEALTH/LIFE	31,890	31,152	29,935	19,755	22,875
110-41500-81430	RETIREMENT - TCRS (LEGACY)	55,006	58,238	58,060	39,372	61,015
110-41500-81436	RETIREMENT - TCRS (HYBRID BASE)	1,962	1,687	2,205	1,326	5,055
110-41500-81437	RETIREMENT - TCRS (HYBRID STABILIZATION)	(405)	0	0	0	0
110-41500-81442	EMPLOYER NONMATCHING CONTR-HYBRID DC 401	4,962	3,472	5,510	2,180	12,635
110-41500-82110	RENT EXPENSE - POSTAGE METER AND PO BOX	12,638	7,222	14,000	6,458	12,000
110-41500-82210	PRINTING PUBLICATIONS AND REPORTS	5,043	5,629	5,000	275	5,000
110-41500-82310	ADVERTISING AND LEGAL NOTICES	453	801	1,000	0	1,000
110-41500-82501	SUBSCRIPTION-BASED IT ARRANGEMENTS (SBITAs)	0	10,766	11,700	12,427	120,250
110-41500-82511	COVID-19	222	0	0	0	0
110-41500-82530	ACCOUNTING AND AUDITING SERVICES	29,920	20,810	35,000	24,623	40,000
110-41500-82596	WILLIAMSON COUNTY TRUSTEE PROPERTY TAX FEE	75,120	75,016	77,000	75,124	95,000
110-41500-82599	OTHER PROFESSIONAL SERVICES	3,919	1,500	23,700	125	22,200
110-41500-82605	R/M - OFFICE MACHINERY AND EQUIPMENT	54,571	49,343	62,000	57,264	25,635
110-41500-82810	MEMBERSHIPS AND REGISTRATIONS	5,189	7,234	7,700	6,026	11,810
110-41500-82820	TRAVEL - CONFERENCE SCHOOLS AND TRAINING	(218)	2,401	6,000	449	11,200
110-41500-83100	OFFICE SUPPLIES AND MATERIALS	4,743	4,302	6,000	3,148	6,000
110-41500-83290	OTHER OPERATING SUPPLIES	0	129	0	310	1,000
110-41500-83299	SUNDRY	1,902	1,961	2,000	589	2,000
110-41500-83535	OFFICE MACHINERY AND EQUIPMENT - NON CAPITAL	0	1,048	2,500	198	2,500
110-41500-83540	COMPUTER HARDWARE - NON CAPITAL	3,329	5,485	1,000	1,879	1,000
110-41500-83550	COMPUTER SOFTWARE - NON CAPITAL	853	105	2,000	105	2,000
<b>Total Expenditures</b>		<b>969,108</b>	<b>998,398</b>	<b>1,103,365</b>	<b>706,475</b>	<b>1,409,865</b>

**DEPT 41510: CITY RECORDER**

110-41510-81110	SALARIES	70,203	75,982	77,520	47,995	85,465
110-41510-81120	SALARIES - OVERTIME	1,410	0	3,000	226	3,000
110-41510-81130	LONGEVITY PAY	0	0	300	300	360
110-41510-81160	SUPPLEMENT - TRANSPORTATION	0	0	800	492	800
110-41510-81410	FICA (EMPLOYERS SHARE)	5,215	5,511	6,245	3,547	6,855
110-41510-81420	INSURANCE - HEALTH	11,235	11,235	11,235	7,547	11,235
110-41510-81422	INSURANCE - LIFE	245	245	245	163	245
110-41510-81425	RETIREMENT - HEALTH/LIFE	4,115	4,020	3,865	2,577	2,615
110-41510-81430	RETIREMENT - TCRS (LEGACY)	8,811	8,805	9,700	6,135	10,660
110-41510-82210	PRINTING PUBLICATIONS AND REPORTS	0	0	0	61	500
110-41510-82310	ADVERTISING AND LEGAL NOTICES	6,618	7,731	6,000	3,651	6,000
110-41510-82501	SUBSCRIPTION-BASED IT ARRANGEMENTS (SBITAs)	0	0	24,530	24,420	24,670
110-41510-82511	COVID-19	252	0	0	0	0
110-41510-82599	OTHER PROFESSIONAL SERVICES	2,395	13,867	8,000	1,055	7,435
110-41510-82605	R/M - OFFICE MACHINERY AND EQUIPMENT	37,928	38,026	20,400	17,638	27,500
110-41510-82810	MEMBERSHIPS AND REGISTRATIONS	185	0	1,450	0	1,450
110-41510-82820	TRAVEL - CONFERENCE SCHOOLS AND TRAINING	59	0	2,000	0	2,000
110-41510-83100	OFFICE SUPPLIES AND MATERIALS	1,281	510	1,500	434	1,500
110-41510-83290	OTHER OPERATING SUPPLIES	0	74	0	0	0
110-41510-83299	SUNDRY	52	675	200	1,265	200
<b>Total Expenditures</b>		<b>150,005</b>	<b>166,681</b>	<b>176,990</b>	<b>117,506</b>	<b>192,490</b>

**DEPT 41520: LEGAL**

**CITY OF BRENTWOOD**  
**FY 2024 Budget Worksheets**

Account Number	Account Name	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 8 Months	FY 2024 Budget
110-41520-81110	SALARIES	131,492	141,342	146,070	90,434	173,400
110-41520-81111	SALARIES - PART TIME	0	0	25,000	0	27,500
110-41520-81145	COMMUNICATION ALLOWANCE	720	720	720	480	720
110-41520-81160	SUPPLEMENT - TRANSPORTATION	0	0	1,950	738	2,200
110-41520-81410	FICA (EMPLOYERS SHARE)	9,585	10,105	13,290	6,789	15,615
110-41520-81420	INSURANCE - HEALTH	11,235	11,235	11,235	7,547	11,235
110-41520-81422	INSURANCE - LIFE	245	245	245	163	245
110-41520-81425	RETIREMENT - HEALTH/LIFE	4,115	4,020	3,865	2,577	2,615
110-41520-81430	RETIREMENT - TCRS (LEGACY)	16,220	16,372	17,530	11,471	20,845
110-41520-82210	PRINTING PUBLICATIONS AND REPORTS	20,376	8,263	23,000	0	200
110-41520-82501	SUBSCRIPTION-BASED IT ARRANGEMENTS (SBITAs)	0	11,655	0	7,763	28,270
110-41520-82520	LEGAL SERVICES	36,680	37,343	50,000	22,500	67,150
110-41520-82599	OTHER PROFESSIONAL SERVICES	15	15	0	0	0
110-41520-82605	R/M - OFFICE MACHINERY AND EQUIPMENT	452	752	680	16	200
110-41520-82810	MEMBERSHIPS AND REGISTRATIONS	3,043	3,945	5,030	2,811	5,030
110-41520-82820	TRAVEL - CONFERENCE SCHOOLS AND TRAINING	0	2,654	5,900	1,775	6,525
110-41520-83100	OFFICE SUPPLIES AND MATERIALS	829	166	300	183	300
110-41520-83290	OTHER OPERATING SUPPLIES	0	0	0	10	0
110-41520-83299	SUNDRY	0	39	500	49	500
110-41520-83535	OFFICE MACHINERY AND EQUIPMENT - NON CAPITAL	0	260	0	0	0
110-41520-83540	COMPUTER HARDWARE - NON CAPITAL	0	40	2,500	0	0
<b>Total Expenditures</b>		<b>235,008</b>	<b>249,169</b>	<b>307,815</b>	<b>155,305</b>	<b>362,550</b>

**DEPT 41640: TECHNOLOGY**

110-41640-81110	SALARIES	504,276	691,026	692,800	426,716	916,550
110-41640-81111	SALARIES - PART TIME	17,091	16,875	30,000	0	15,000
110-41640-81120	SALARIES - OVERTIME	8,080	1,056	3,595	1,824	3,955
110-41640-81130	LONGEVITY PAY	2,480	2,660	2,460	2,580	3,000
110-41640-81145	COMMUNICATION ALLOWANCE	4,110	4,740	5,040	3,360	5,110
110-41640-81160	SUPPLEMENT - TRANSPORTATION	0	0	14,750	8,861	16,400
110-41640-81410	FICA (EMPLOYERS SHARE)	39,613	52,864	57,340	32,802	73,440
110-41640-81420	INSURANCE - HEALTH	73,020	84,255	89,870	60,409	101,105
110-41640-81422	INSURANCE - LIFE	1,673	1,836	1,960	1,306	2,205
110-41640-81425	RETIREMENT - HEALTH/LIFE	26,745	30,156	30,900	20,600	23,530
110-41640-81430	RETIREMENT - TCRS (LEGACY)	55,241	54,567	47,880	31,539	56,005
110-41640-81436	RETIREMENT - TCRS (HYBRID BASE)	1,344	4,297	5,995	5,839	9,135
110-41640-81442	EMPLOYER NONMATCHING CONTR-HYBRID DC 401	3,333	9,625	14,995	9,604	22,840
110-41640-81481	CLOTHING AND UNIFORMS	1,426	1,562	1,700	912	1,800
110-41640-82210	PRINTING PUBLICATIONS AND REPORTS	0	57	0	0	0
110-41640-82450	COMMUNICATIONS	33,325	63,436	74,200	28,826	78,950
110-41640-82501	SUBSCRIPTION-BASED IT ARRANGEMENTS (SBITAs)	0	114,361	412,675	329,461	435,250
110-41640-82511	COVID-19	1,886	0	0	0	0
110-41640-82599	OTHER PROFESSIONAL SERVICES	65,564	73,538	30,000	16,717	71,000
110-41640-82605	R/M - OFFICE MACHINERY AND EQUIPMENT	5,943	11,612	4,300	860	11,900
110-41640-82610	R/M - MOTOR VEHICLES	553	67	1,000	1,125	1,000
110-41640-82620	R/M - MACHINERY AND EQUIPMENT	154,226	349,173	167,345	150,470	194,000
110-41640-82625	TIRES TUBES ETC	0	621	0	0	800
110-41640-82810	MEMBERSHIPS AND REGISTRATIONS	2,211	2,477	5,400	4,642	8,000
110-41640-82820	TRAVEL - CONFERENCE SCHOOLS AND TRAINING	0	2,479	9,000	2,849	10,000
110-41640-83100	OFFICE SUPPLIES AND MATERIALS	2,434	3,935	2,500	952	2,500
110-41640-83215	HOUSEHOLD AND JANITORIAL SUPPLIES	0	0	200	264	300
110-41640-83290	OTHER OPERATING SUPPLIES	1,918	2,882	10,000	4,422	10,000

**CITY OF BRENTWOOD**  
**FY 2024 Budget Worksheets**

Account Number	Account Name	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 8 Months	FY 2024 Budget
110-41640-83299	SUNDRY	956	3,491	1,000	430	1,000
110-41640-83310	FUEL	183	267	300	245	450
110-41640-83530	MACHINERY AND EQUIPMENT - NON CAPITAL	1,250	0	1,000	0	0
110-41640-83535	OFFICE MACHINERY AND EQUIPMENT - NON CAPITAL	0	34	0	438	1,800
110-41640-83540	COMPUTER HARDWARE - NON CAPITAL	5,549	2,637	6,500	0	3,000
110-41640-83550	COMPUTER SOFTWARE - NON CAPITAL	34,093	4,533	17,700	592	3,400
110-41640-83560	MISCELLANEOUS TECHNOLOGY - NON CAPITAL	8,547	4,921	3,000	5,878	10,000
110-41640-88930	TRANSFER TO EQUIPMENT REPLACEMENT FUND	570,000	705,000	725,000	483,336	750,000
110-41640-89540	COMPUTER HARDWARE - CAPITAL	8,020	0	25,000	0	0
110-41640-89550	COMPUTER SOFTWARE - CAPITAL	78,662	0	8,500	0	0
110-41640-89555	TECHNOLOGY INFRASTRUCTURE - CAPITAL	0	0	6,000	0	6,000
<b>Total Expenditures</b>		<b>1,713,753</b>	<b>2,301,041</b>	<b>2,509,905</b>	<b>1,637,859</b>	<b>2,849,425</b>

**DEPT 41645: GIS**

110-41645-81110	SALARIES	211,666	228,031	232,495	146,609	264,410
110-41645-81120	SALARIES - OVERTIME	257	426	710	1,582	780
110-41645-81130	LONGEVITY PAY	1,560	1,680	2,700	2,700	2,880
110-41645-81145	COMMUNICATION ALLOWANCE	480	480	480	320	480
110-41645-81160	SUPPLEMENT - TRANSPORTATION	0	0	1,200	615	400
110-41645-81410	FICA (EMPLOYERS SHARE)	15,634	17,196	18,175	11,331	20,575
110-41645-81420	INSURANCE - HEALTH	33,700	33,700	33,700	22,621	33,700
110-41645-81422	INSURANCE - LIFE	734	734	735	490	735
110-41645-81425	RETIREMENT - HEALTH/LIFE	12,345	12,060	11,590	7,726	7,845
110-41645-81430	RETIREMENT - TCRS (LEGACY)	26,273	26,679	28,310	19,045	32,170
110-41645-81481	CLOTHING AND UNIFORMS	0	0	400	0	0
110-41645-82450	COMMUNICATIONS	496	960	1,000	765	1,000
110-41645-82501	SUBSCRIPTION-BASED IT ARRANGEMENTS (SBITAs)	0	0	34,900	35,999	37,000
110-41645-82599	OTHER PROFESSIONAL SERVICES	6,000	12,240	21,200	6,000	38,250
110-41645-82605	R/M - OFFICE MACHINERY AND EQUIPMENT	787	914	800	9	900
110-41645-82610	R/M - MOTOR VEHICLES	258	54	500	0	500
110-41645-82620	R/M - MACHINERY AND EQUIPMENT	34,795	28,999	0	0	0
110-41645-82810	MEMBERSHIPS AND REGISTRATIONS	785	2,302	4,150	799	4,150
110-41645-82820	TRAVEL - CONFERENCE SCHOOLS AND TRAINING	0	4,197	6,000	3,159	8,000
110-41645-83100	OFFICE SUPPLIES AND MATERIALS	1,106	3,231	5,000	1,791	5,000
110-41645-83215	HOUSEHOLD AND JANITORIAL SUPPLIES	0	0	100	0	0
110-41645-83290	OTHER OPERATING SUPPLIES	0	0	0	765	0
110-41645-83299	SUNDRY	0	13	200	0	200
110-41645-83310	FUEL	167	210	300	73	300
110-41645-83535	OFFICE MACHINERY AND EQUIPMENT - NON CAPITAL	0	520	0	43	0
110-41645-83540	COMPUTER HARDWARE - NON CAPITAL	4,445	2,664	1,000	395	1,000
110-41645-83550	COMPUTER SOFTWARE - NON CAPITAL	0	0	1,500	0	0
<b>Total Expenditures</b>		<b>351,489</b>	<b>377,289</b>	<b>407,145</b>	<b>262,835</b>	<b>460,275</b>

**DEPT 41650: HUMAN RESOURCES**

110-41650-81110	SALARIES	263,319	210,403	291,460	167,452	333,950
110-41650-81111	SALARIES - PART TIME	1,798	24,627	15,000	10,198	16,500
110-41650-81120	SALARIES - OVERTIME	463	5,162	0	2,475	0
110-41650-81130	LONGEVITY PAY	1,960	0	0	0	300
110-41650-81145	COMMUNICATION ALLOWANCE	720	510	1,200	480	720
110-41650-81160	SUPPLEMENT - TRANSPORTATION	0	0	8,750	5,077	9,000
110-41650-81410	FICA (EMPLOYERS SHARE)	20,330	18,014	24,240	13,873	27,575
110-41650-81420	INSURANCE - HEALTH	33,700	33,700	44,935	26,391	44,935

**CITY OF BRENTWOOD**  
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Account Number	Account Name	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 8 Months	FY 2024 Budget
110-41650-81422	INSURANCE - LIFE	649	577	980	571	980
110-41650-81425	RETIREMENT - HEALTH/LIFE	12,345	12,060	15,450	10,498	10,460
110-41650-81430	RETIREMENT - TCRS (LEGACY)	23,384	2,423	0	1,918	7,540
110-41650-81436	RETIREMENT - TCRS (HYBRID BASE)	1,130	4,160	5,830	4,799	5,430
110-41650-81437	RETIREMENT - TCRS (HYBRID STABILIZATION)	(804)	0	0	0	0
110-41650-81442	EMPLOYER NONMATCHING CONTR-HYBRID DC 401	2,859	8,560	14,575	7,893	13,570
110-41650-82210	PRINTING PUBLICATIONS AND REPORTS	1,052	1,500	2,400	581	2,400
110-41650-82310	ADVERTISING AND LEGAL NOTICES	5,170	8,896	8,000	6,353	15,000
110-41650-82315	RECRUITMENT AND RETENTION	0	0	0	975	1,000
110-41650-82450	COMMUNICATIONS	0	0	0	196	600
110-41650-82501	SUBSCRIPTION-BASED IT ARRANGEMENTS (SBITAs)	0	1,953	57,340	58,257	61,470
110-41650-82505	SUPPLEMENTAL INSURANCE	0	(2)	0	70	100
110-41650-82510	MEDICAL SERVICES	31,373	37,094	87,000	48,262	70,510
110-41650-82511	COVID-19	115	0	0	0	0
110-41650-82599	OTHER PROFESSIONAL SERVICES	24,225	28,005	32,700	8,620	49,310
110-41650-82605	R/M - OFFICE MACHINERY AND EQUIPMENT	5,991	20,711	500	449	1,100
110-41650-82750	ANNUAL EMPLOYEE BANQUET	16,381	16,575	25,700	22,963	30,600
110-41650-82755	AWARDS	10,300	12,811	9,900	8,900	6,450
110-41650-82810	MEMBERSHIPS AND REGISTRATIONS	293	1,065	1,750	3,352	13,975
110-41650-82820	TRAVEL - CONFERENCE SCHOOLS AND TRAINING	0	0	1,750	973	7,275
110-41650-82890	TRAVEL - APPLICANTS	225	2,365	1,000	0	1,000
110-41650-83100	OFFICE SUPPLIES AND MATERIALS	2,963	2,754	3,000	2,951	3,000
110-41650-83290	OTHER OPERATING SUPPLIES	0	101	0	118	0
110-41650-83299	SUNDRY	525	6,963	6,000	652	8,500
110-41650-83540	COMPUTER HARDWARE - NON CAPITAL	141	3,698	2,500	1,334	0
110-41650-83550	COMPUTER SOFTWARE - NON CAPITAL	0	0	2,000	0	2,000
<b>Total Expenditures</b>		<b>460,608</b>	<b>464,684</b>	<b>663,960</b>	<b>416,633</b>	<b>745,250</b>

**DEPT 41680: COMMUNITY RELATIONS**

110-41680-81110	SALARIES	162,879	176,017	177,210	118,991	185,070
110-41680-81111	SALARIES - PART TIME	0	0	28,000	13,230	31,000
110-41680-81130	LONGEVITY PAY	0	200	660	360	0
110-41680-81145	COMMUNICATION ALLOWANCE	1,440	1,440	1,440	1,170	1,200
110-41680-81160	SUPPLEMENT - TRANSPORTATION	1,752	277	3,000	1,269	3,000
110-41680-81410	FICA (EMPLOYERS SHARE)	12,671	13,575	16,090	9,997	17,330
110-41680-81420	INSURANCE - HEALTH	22,470	22,470	22,470	14,679	22,470
110-41680-81422	INSURANCE - LIFE	490	490	490	326	490
110-41680-81425	RETIREMENT - HEALTH/LIFE	8,230	8,040	7,725	5,149	5,230
110-41680-81430	RETIREMENT - TCRS (LEGACY)	19,933	20,425	26,805	8,827	10,920
110-41680-81436	RETIREMENT - TCRS (HYBRID BASE)	0	0	0	1,307	2,890
110-41680-81442	EMPLOYER NONMATCHING CONTR-HYBRID DC 401	0	0	0	2,149	7,220
110-41680-82110	RENT EXPENSE - POSTAGE METER AND PO BOX	12,248	14,222	10,000	4,749	12,000
110-41680-82210	PRINTING PUBLICATIONS AND REPORTS	18,210	16,849	15,500	19,904	35,000
110-41680-82310	ADVERTISING AND LEGAL NOTICES	4,852	4,468	3,500	3,549	3,500
110-41680-82330	PERIODICAL SUBSCRIPTIONS	0	0	0	258	0
110-41680-82450	COMMUNICATIONS	1,370	859	1,000	772	1,000
110-41680-82501	SUBSCRIPTION-BASED IT ARRANGEMENTS (SBITAs)	0	5,967	10,145	17,955	10,145
110-41680-82511	COVID-19	4,684	17	0	0	0
110-41680-82590	SPECIAL EVENTS	19,186	30,558	38,670	27,340	48,400
110-41680-82599	OTHER PROFESSIONAL SERVICES	34,149	33,700	31,000	28,527	23,000
110-41680-82605	R/M - OFFICE MACHINERY AND EQUIPMENT	7,300	6,307	6,500	24	6,500
110-41680-82810	MEMBERSHIPS AND REGISTRATIONS	2,753	3,263	1,435	905	1,435
110-41680-82820	TRAVEL - CONFERENCE SCHOOLS AND TRAINING	0	1,792	4,500	821	5,500

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Account Number	Account Name	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 8 Months	FY 2024 Budget
110-41680-83100	OFFICE SUPPLIES AND MATERIALS	138	673	500	575	500
110-41680-83280	BANNERS	3,549	1,419	2,500	0	2,500
110-41680-83290	OTHER OPERATING SUPPLIES	0	0	0	264	0
110-41680-83299	SUNDRY	915	1,767	1,500	1,602	1,500
110-41680-83535	OFFICE MACHINERY AND EQUIPMENT - NON CAPITAL	0	390	0	38	500
110-41680-83540	COMPUTER HARDWARE - NON CAPITAL	5,949	2,699	7,100	4,992	1,000
110-41680-83550	COMPUTER SOFTWARE - NON CAPITAL	1,308	880	0	106	0
110-41680-87131	LEADERSHIP BRENTWOOD	1,000	1,000	1,000	1,000	1,000
110-41680-87145	HISTORIC BOARD	2,500	2,500	2,500	2,500	2,500
<b>Total Expenditures</b>		<b>349,976</b>	<b>372,265</b>	<b>421,240</b>	<b>293,336</b>	<b>442,800</b>

**DEPT 41700: PLANNING**

110-41700-81110	SALARIES	259,629	332,227	357,820	169,013	401,765
110-41700-81111	SALARIES - PART TIME	0	2,388	0	2,270	0
110-41700-81120	SALARIES - OVERTIME	0	37	0	327	0
110-41700-81130	LONGEVITY PAY	1,840	1,920	1,320	1,320	1,380
110-41700-81145	COMMUNICATION ALLOWANCE	1,680	1,650	2,160	1,060	2,160
110-41700-81160	SUPPLEMENT - TRANSPORTATION	0	0	8,000	3,615	8,000
110-41700-81410	FICA (EMPLOYERS SHARE)	20,177	25,863	28,250	13,452	31,620
110-41700-81420	INSURANCE - HEALTH	33,700	33,700	44,935	21,710	44,935
110-41700-81422	INSURANCE - LIFE	734	734	980	469	980
110-41700-81425	RETIREMENT - HEALTH/LIFE	12,345	12,060	15,450	10,298	10,460
110-41700-81430	RETIREMENT - TCRS (LEGACY)	25,602	25,241	11,550	7,702	12,725
110-41700-81436	RETIREMENT - TCRS (HYBRID BASE)	1,097	1,399	5,260	3,407	5,940
110-41700-81437	RETIREMENT - TCRS (HYBRID STABILIZATION)	(1,074)	0	0	0	0
110-41700-81442	EMPLOYER NONMATCHING CONTR-HYBRID DC 401	2,775	2,879	13,145	5,603	14,855
110-41700-82110	RENT EXPENSE - POSTAGE METER AND PO BOX	0	0	0	1,449	150
110-41700-82210	PRINTING PUBLICATIONS AND REPORTS	276	264	3,000	35	2,500
110-41700-82310	ADVERTISING AND LEGAL NOTICES	3,827	2,811	4,000	1,932	4,000
110-41700-82501	SUBSCRIPTION-BASED IT ARRANGEMENTS (SBITAs)	0	883	5,000	3,995	6,000
110-41700-82511	COVID-19	532	14	0	0	0
110-41700-82550	PLANNING CONSULTING MAPPING SERVICES	5,853	40,240	3,000	3,220	44,000
110-41700-82555	RADIO AND TELEVISION SERVICES	4,880	8,870	10,000	5,930	10,000
110-41700-82570	TRAFFIC ENGINEERING SERVICES	12,807	15,317	10,000	7,951	12,000
110-41700-82605	R/M - OFFICE MACHINERY AND EQUIPMENT	4,439	35,861	36,000	33,380	36,850
110-41700-82620	R/M - MACHINERY AND EQUIPMENT	29,105	477	4,800	405	600
110-41700-82810	MEMBERSHIPS AND REGISTRATIONS	18,879	19,752	20,600	19,649	21,000
110-41700-82820	TRAVEL - CONFERENCE SCHOOLS AND TRAINING	0	0	5,500	0	5,500
110-41700-83100	OFFICE SUPPLIES AND MATERIALS	1,610	1,875	4,500	931	4,500
110-41700-83215	HOUSEHOLD AND JANITORIAL SUPPLIES	0	0	0	64	250
110-41700-83290	OTHER OPERATING SUPPLIES	0	0	0	914	1,500
110-41700-83299	SUNDRY	372	494	2,500	315	2,500
110-41700-83535	OFFICE MACHINERY AND EQUIPMENT - NON CAPITAL	0	0	4,000	50	4,000
110-41700-83540	COMPUTER HARDWARE - NON CAPITAL	120	0	5,000	3,744	5,000
110-41700-83550	COMPUTER SOFTWARE - NON CAPITAL	1,300	44	4,000	0	4,000
<b>Total Expenditures</b>		<b>442,505</b>	<b>567,002</b>	<b>610,770</b>	<b>324,213</b>	<b>699,170</b>

**DEPT 41710: CODES**

110-41710-81110	SALARIES	477,140	528,295	635,420	338,593	681,875
110-41710-81111	SALARIES - PART TIME	21,297	43,123	0	158	0
110-41710-81120	SALARIES - OVERTIME	0	705	1,410	148	1,550
110-41710-81130	LONGEVITY PAY	3,480	2,640	4,200	4,200	3,120

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Account Number	Account Name	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 8 Months	FY 2024 Budget
110-41710-81145	COMMUNICATION ALLOWANCE	2,880	2,640	1,920	1,920	3,840
110-41710-81160	SUPPLEMENT - TRANSPORTATION	0	0	20,000	9,415	18,000
110-41710-81410	FICA (EMPLOYERS SHARE)	37,429	42,900	50,715	26,493	54,190
110-41710-81420	INSURANCE - HEALTH	89,870	89,870	112,340	54,250	112,340
110-41710-81422	INSURANCE - LIFE	1,714	1,775	2,450	1,346	2,450
110-41710-81425	RETIREMENT - HEALTH/LIFE	32,920	32,160	38,630	25,754	26,145
110-41710-81430	RETIREMENT - TCRS (LEGACY)	47,373	39,184	38,410	25,297	31,680
110-41710-81436	RETIREMENT - TCRS (HYBRID BASE)	1,912	3,902	6,420	4,551	8,155
110-41710-81437	RETIREMENT - TCRS (HYBRID STABILIZATION)	(2,159)	0	0	0	0
110-41710-81442	EMPLOYER NONMATCHING CONTR-HYBRID DC 401	4,838	8,028	16,050	7,485	20,385
110-41710-81470	WORKER'S COMPENSATION	12,590	12,590	12,590	8,393	12,590
110-41710-81481	CLOTHING AND UNIFORMS	976	3,848	4,000	72	4,000
110-41710-82210	PRINTING PUBLICATIONS AND REPORTS	496	2,867	6,500	211	6,500
110-41710-82310	ADVERTISING AND LEGAL NOTICES	549	162	750	0	750
110-41710-82450	COMMUNICATIONS	3,954	3,690	4,000	1,740	4,000
110-41710-82501	SUBSCRIPTION-BASED IT ARRANGEMENTS (SBITAs)	0	11	10,000	2,234	10,500
110-41710-82540	ARCHITECT ENGINEERING AND LANDSCAPING SERVICES	0	0	5,000	0	5,000
110-41710-82599	OTHER PROFESSIONAL SERVICES	0	0	18,000	0	0
110-41710-82605	R/M - OFFICE MACHINERY AND EQUIPMENT	3,087	3,121	5,000	88	2,500
110-41710-82610	R/M - MOTOR VEHICLES	3,472	4,675	6,500	5,224	6,500
110-41710-82625	TIRES TUBES ETC	671	794	4,000	0	4,000
110-41710-82810	MEMBERSHIPS AND REGISTRATIONS	1,382	4,489	8,000	1,654	8,000
110-41710-82820	TRAVEL - CONFERENCE SCHOOLS AND TRAINING	1,342	680	8,000	1,618	8,000
110-41710-83100	OFFICE SUPPLIES AND MATERIALS	647	1,078	3,500	638	3,000
110-41710-83215	HOUSEHOLD AND JANITORIAL SUPPLIES	0	151	0	301	250
110-41710-83290	OTHER OPERATING SUPPLIES	0	0	0	860	250
110-41710-83299	SUNDRY	2,340	4,389	3,000	1,369	3,000
110-41710-83310	FUEL	4,716	6,087	7,000	3,520	7,000
110-41710-83535	OFFICE MACHINERY AND EQUIPMENT - NON CAPITAL	0	122	2,000	136	2,000
110-41710-83540	COMPUTER HARDWARE - NON CAPITAL	0	1,352	6,000	0	6,000
110-41710-83550	COMPUTER SOFTWARE - NON CAPITAL	693	0	5,000	0	5,000
110-41710-85130	INSURANCE - LIABILITY	158	1,995	4,100	6,795	7,500
110-41710-85165	PERMIT FEE REFUNDS	360,078	0	0	0	0
<b>Total Expenditures</b>		<b>1,115,845</b>	<b>847,322</b>	<b>1,050,905</b>	<b>534,463</b>	<b>1,070,070</b>

**DEPT 41990: INSURANCE AND OTHER BENEFITS**

110-41990-81160	SUPPLEMENT - TRANSPORTATION	5,000	0	5,000	0	0
110-41990-81205	REFERRAL BONUS	0	0	0	500	8,000
110-41990-81410	FICA (EMPLOYERS SHARE)	13,841	15,981	17,145	0	17,145
110-41990-81421	INSURANCE - DENTAL REIMBURSEMENT	73,588	67,959	125,000	73,959	125,000
110-41990-81424	INSURANCE - LONG TERM DISABILITY	44,709	47,423	50,000	32,505	50,000
110-41990-81441	EMPLOYER MATCH - 401K PLAN	344,130	372,631	410,000	263,955	452,015
110-41990-81450	BUY BACK - SICK LEAVE	63,343	52,546	75,000	37,115	82,500
110-41990-81455	ATTENDANCE BONUS PAY	12,400	12,300	15,000	0	15,000
110-41990-81456	BUY BACK - ANNUAL LEAVE	121,190	144,274	135,000	54,730	148,500
110-41990-81457	EDUCATION REIMBURSEMENT	15,260	15,001	32,500	16,667	35,000
110-41990-81460	UNEMPLOYMENT COMPENSATION	8,870	1,208	5,000	0	5,000
110-41990-81470	WORKER'S COMPENSATION	15,725	15,725	15,725	10,483	15,725
110-41990-85105	INSURANCE - PRIVACY AND NETWORK SECURITY	7,659	7,267	17,500	8,554	17,500
110-41990-85120	INSURANCE - VEHICLE MACHINERY AND EQUIPMENT	1,583	3,523	1,600	3,400	1,600
110-41990-85130	INSURANCE - LIABILITY	4,212	35,052	71,000	33,367	50,000
110-41990-85140	INSURANCE - OFFICIAL SURETY BONDS	1,164	720	1,000	250	1,000
<b>Total Expenditures</b>		<b>732,675</b>	<b>791,610</b>	<b>976,470</b>	<b>535,485</b>	<b>1,023,985</b>

**CITY OF BRENTWOOD**  
**FY 2024 Budget Worksheets**

Account Number	Account Name	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 8 Months	FY 2024 Budget
<b>DEPT 42100: POLICE</b>						
110-42100-81110	SALARIES	4,449,499	4,861,237	5,199,655	3,026,814	5,955,735
110-42100-81120	SALARIES - OVERTIME	85,241	153,743	130,455	125,385	143,500
110-42100-81130	LONGEVITY PAY	28,360	33,680	45,660	45,720	43,440
110-42100-81140	SUPPLEMENT - PUBLIC SAFETY (STATE)	48,000	48,000	49,600	46,400	49,600
110-42100-81145	COMMUNICATION ALLOWANCE	17,870	33,931	36,000	22,300	36,240
110-42100-81150	SUPPLEMENT - LEGAL PAY	5,012	4,088	5,000	3,118	5,000
110-42100-81160	SUPPLEMENT - TRANSPORTATION	125,786	131,773	160,405	88,573	162,005
110-42100-81170	SUPPLEMENT - FTO	14,006	3,270	14,400	8,190	14,400
110-42100-81180	SUPPLEMENT - EMT	689	2,479	2,400	1,497	2,400
110-42100-81190	SUPPLEMENT - SHIFT DIFFERENTIAL	43,708	45,798	48,000	26,313	42,000
110-42100-81410	FICA (EMPLOYERS SHARE)	349,692	387,667	435,405	249,335	493,755
110-42100-81420	INSURANCE - HEALTH	820,080	831,315	842,550	483,511	853,785
110-42100-81422	INSURANCE - LIFE	17,177	17,422	18,375	11,036	18,620
110-42100-81425	RETIREMENT - HEALTH/LIFE	300,375	293,460	289,710	191,851	198,695
110-42100-81430	RETIREMENT - TCRS (LEGACY)	660,291	644,801	689,400	432,624	697,040
110-42100-81436	RETIREMENT - TCRS (HYBRID BASE)	12,617	22,182	30,565	20,897	50,750
110-42100-81437	RETIREMENT - TCRS (HYBRID STABILIZATION)	(3,021)	0	0	0	0
110-42100-81442	EMPLOYER NONMATCHING CONTR-HYBRID DC 401	21,003	34,586	53,625	27,207	89,035
110-42100-81470	WORKER'S COMPENSATION	86,675	115,000	115,000	76,667	115,000
110-42100-81481	CLOTHING AND UNIFORMS	114,126	108,101	105,000	69,604	115,000
110-42100-82110	RENT EXPENSE - POSTAGE METER AND PO BOX	490	396	2,500	1,691	2,500
110-42100-82210	PRINTING PUBLICATIONS AND REPORTS	3,099	5,535	5,000	3,179	5,000
110-42100-82330	PERIODICAL SUBSCRIPTIONS	5,508	4,160	0	0	0
110-42100-82410	UTILITIES - ELECTRIC	0	0	8,000	6,195	0
110-42100-82450	COMMUNICATIONS	47,744	55,170	63,240	22,343	58,640
110-42100-82501	SUBSCRIPTION-BASED IT ARRANGEMENTS (SBITAs)	0	67,456	252,990	143,238	212,240
110-42100-82503	BODY CAMERAS	0	0	300,000	147,611	300,000
110-42100-82511	COVID-19	2,774	0	0	0	0
110-42100-82599	OTHER PROFESSIONAL SERVICES	89,710	122,246	88,700	35,764	55,000
110-42100-82605	R/M - OFFICE MACHINERY AND EQUIPMENT	34,949	51,604	8,375	15,276	17,350
110-42100-82610	R/M - MOTOR VEHICLES	122,427	132,281	100,000	79,944	100,000
110-42100-82620	R/M - MACHINERY AND EQUIPMENT	218,247	237,200	184,450	100,061	176,575
110-42100-82625	TIRES TUBES ETC	21,378	11,416	18,000	9,321	18,000
110-42100-82810	MEMBERSHIPS AND REGISTRATIONS	46,014	35,092	50,000	26,957	51,650
110-42100-82820	TRAVEL - CONFERENCE SCHOOLS AND TRAINING	14,413	49,122	50,000	15,769	50,000
110-42100-83100	OFFICE SUPPLIES AND MATERIALS	2,682	6,629	25,000	3,274	15,000
110-42100-83215	HOUSEHOLD AND JANITORIAL SUPPLIES	8,615	6,391	10,000	4,521	10,000
110-42100-83270	FIRE ARM SUPPLIES	80,790	86,884	94,000	31,554	104,200
110-42100-83275	TRAFFIC ENFORCEMENT SUPPLIES	9,516	3,439	5,000	2,978	5,000
110-42100-83290	OTHER OPERATING SUPPLIES	58,052	48,814	45,000	33,017	45,000
110-42100-83299	SUNDRY	0	16,585	5,000	10,046	10,000
110-42100-83310	FUEL	118,661	110,514	135,000	70,054	135,000
110-42100-83525	VEHICLE ACCESSORIES - NON CAPITAL	20,733	31,240	31,800	12,163	25,000
110-42100-83530	MACHINERY AND EQUIPMENT - NON CAPITAL	0	12,950	7,500	0	13,000
110-42100-83535	OFFICE MACHINERY AND EQUIPMENT - NON CAPITAL	1,040	1,993	4,500	0	0
110-42100-83540	COMPUTER HARDWARE - NON CAPITAL	7,585	9,550	0	4,380	0
110-42100-83550	COMPUTER SOFTWARE - NON CAPITAL	0	630	0	0	0
110-42100-83560	MISCELLANEOUS TECHNOLOGY - NON CAPITAL	10,493	0	0	0	0
110-42100-85110	INSURANCE - BUILDING	0	0	0	0	5,000
110-42100-85130	INSURANCE - LIABILITY	15,249	79,697	70,000	83,353	105,000
110-42100-85240	RENT EXPENSE - MACHINERY AND EQUIPMENT	6,578	735	7,000	0	4,000

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Account Number	Account Name	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 8 Months	FY 2024 Budget
110-42100-88930	TRANSFER TO EQUIPMENT REPLACEMENT FUND	583,000	600,000	620,000	413,336	652,000
110-42100-89530	MACHINERY AND EQUIPMENT - CAPITAL	6,714	984	0	0	0
110-42100-89560	MISCELLANEOUS TECHNOLOGY - CAPITAL	4,974	10,019	5,000	0	0
<b>Total Expenditures</b>		<b>8,738,617</b>	<b>9,571,265</b>	<b>10,467,260</b>	<b>6,233,066</b>	<b>11,261,155</b>

**DEPT 42105: POLICE HEADQUARTERS**

110-42105-82410	UTILITIES - ELECTRIC	33,159	157,386	167,500	95,937	167,500
110-42105-82420	UTILITIES - WATER	6,421	20,095	24,000	13,277	24,000
110-42105-82430	UTILITIES - SEWER	144	1,014	1,000	989	1,300
110-42105-82440	UTILITIES - NATURAL/PROPANE GAS	1,659	33,322	30,000	19,828	30,000
110-42105-82450	COMMUNICATIONS	0	520	8,000	443	2,000
110-42105-82501	SUBSCRIPTION-BASED IT ARRANGEMENTS (SBITAs)	0	47,719	48,000	47,719	48,285
110-42105-82599	OTHER PROFESSIONAL SERVICES	1,350	1,087	22,000	3,860	22,000
110-42105-82605	R/M - OFFICE MACHINERY AND EQUIPMENT	0	205	8,500	3,554	8,500
110-42105-82620	R/M - MACHINERY AND EQUIPMENT	1,171	6,105	10,000	7,023	15,000
110-42105-82650	R/M - GROUNDS	5,100	35,923	35,000	29,154	35,000
110-42105-82660	R/M - BUILDINGS	11,557	95,112	100,000	57,335	100,000
110-42105-82662	R/M - TRASH REMOVAL	969	5,615	5,000	4,159	5,000
110-42105-82670	R/M - PLUMBING AND HVAC	0	6,871	20,380	46,704	45,380
110-42105-83215	HOUSEHOLD AND JANITORIAL SUPPLIES	4,716	15,439	12,000	18,423	20,000
110-42105-83290	OTHER OPERATING SUPPLIES	33,772	5,971	5,000	1,546	5,000
110-42105-83535	OFFICE MACHINERY AND EQUIPMENT - NON CAPITAL	0	2,496	1,000	0	0
110-42105-85110	INSURANCE - BUILDING	5,494	25,330	28,920	25,319	30,000
110-42105-85130	INSURANCE - LIABILITY	0	42	2,500	40	2,500
<b>Total Expenditures</b>		<b>105,511</b>	<b>460,253</b>	<b>528,800</b>	<b>375,311</b>	<b>561,465</b>

**DEPT 42200: FIRE & RESCUE**

110-42200-81110	SALARIES	4,360,766	4,769,774	5,103,485	3,173,352	6,049,280
110-42200-81111	SALARIES - PART TIME	22,135	17,201	17,500	12,748	19,800
110-42200-81115	SALARIES - OTHER	228,563	291,375	250,000	214,549	325,000
110-42200-81120	SALARIES - OVERTIME	19,653	25,984	30,000	22,564	33,000
110-42200-81130	LONGEVITY PAY	28,120	28,680	46,200	43,800	47,580
110-42200-81140	SUPPLEMENT - PUBLIC SAFETY (STATE)	49,600	53,600	58,400	56,000	58,400
110-42200-81145	COMMUNICATION ALLOWANCE	4,590	4,930	5,280	3,520	5,520
110-42200-81160	SUPPLEMENT - TRANSPORTATION	0	0	38,250	24,845	42,750
110-42200-81170	SUPPLEMENT - FTO	3,116	2,194	2,500	2,550	2,500
110-42200-81180	SUPPLEMENT - EMT	185,585	193,773	282,495	162,419	312,870
110-42200-81410	FICA (EMPLOYERS SHARE)	358,381	398,437	426,515	277,443	501,970
110-42200-81420	INSURANCE - HEALTH	775,145	826,870	842,550	564,378	909,955
110-42200-81422	INSURANCE - LIFE	16,830	17,687	18,375	12,220	19,845
110-42200-81425	RETIREMENT - HEALTH/LIFE	283,915	295,477	289,710	193,138	211,765
110-42200-81430	RETIREMENT - TCRS (LEGACY)	684,384	653,774	686,875	464,745	732,370
110-42200-81436	RETIREMENT - TCRS (HYBRID BASE)	13,692	30,346	36,210	32,531	58,290
110-42200-81437	RETIREMENT - TCRS (HYBRID STABILIZATION)	(6,016)	0	0	0	0
110-42200-81442	EMPLOYER NONMATCHING CONTR-HYBRID DC 401	24,308	46,400	63,525	41,283	102,260
110-42200-81470	WORKER'S COMPENSATION	73,060	82,225	82,225	54,817	105,000
110-42200-81481	CLOTHING AND UNIFORMS	41,510	60,912	51,500	26,247	57,500
110-42200-81482	PERSONAL PROTECTIVE EQUIPMENT	45,175	27,416	60,000	101,603	106,250
110-42200-82110	RENT EXPENSE - POSTAGE METER AND PO BOX	451	336	400	45	400
110-42200-82210	PRINTING PUBLICATIONS AND REPORTS	0	143	1,500	288	1,000
110-42200-82410	UTILITIES - ELECTRIC	9,071	9,178	15,050	9,471	18,000



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Account Number	Account Name	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 8 Months	FY 2024 Budget
110-42200-82420	UTILITIES - WATER	1,110	1,514	1,750	886	2,500
110-42200-82430	UTILITIES - SEWER	1,218	1,081	1,750	749	1,750
110-42200-82440	UTILITIES - NATURAL/PROPANE GAS	1,877	2,183	3,500	2,715	3,500
110-42200-82450	COMMUNICATIONS	7,877	7,587	12,300	6,931	12,300
110-42200-82501	SUBSCRIPTION-BASED IT ARRANGEMENTS (SBITAs)	0	6,369	22,700	53,629	144,460
110-42200-82511	COVID-19	7,599	691	0	0	0
110-42200-82599	OTHER PROFESSIONAL SERVICES	15,744	20,898	17,500	8,881	17,500
110-42200-82605	R/M - OFFICE MACHINERY AND EQUIPMENT	77,110	65,342	96,350	1,829	4,040
110-42200-82610	R/M - MOTOR VEHICLES	177,493	195,682	150,000	120,041	180,000
110-42200-82620	R/M - MACHINERY AND EQUIPMENT	37,980	40,665	27,500	16,824	27,500
110-42200-82625	TIRES TUBES ETC	23,190	12,711	18,000	23,171	20,000
110-42200-82650	R/M - GROUNDS	1,950	3,024	5,000	212	5,000
110-42200-82660	R/M - BUILDINGS	12,976	7,658	15,000	10,454	15,000
110-42200-82662	R/M - TRASH REMOVAL	0	881	2,265	1,575	2,265
110-42200-82670	R/M - PLUMBING AND HVAC	2,823	8,650	1,000	260	5,000
110-42200-82810	MEMBERSHIPS AND REGISTRATIONS	33,310	42,697	45,000	33,398	47,235
110-42200-82820	TRAVEL - CONFERENCE SCHOOLS AND TRAINING	12,791	26,637	32,500	21,631	37,300
110-42200-83100	OFFICE SUPPLIES AND MATERIALS	7,205	8,436	5,000	4,634	6,000
110-42200-83215	HOUSEHOLD AND JANITORIAL SUPPLIES	13,886	16,770	14,000	11,621	13,000
110-42200-83240	MEDICAL SUPPLIES	20,847	18,706	23,500	20,314	27,800
110-42200-83290	OTHER OPERATING SUPPLIES	25,224	40,840	17,700	19,935	24,950
110-42200-83299	SUNDRY	5,307	13,872	5,500	14,298	15,000
110-42200-83310	FUEL	40,588	48,212	55,000	33,797	60,000
110-42200-83530	MACHINERY AND EQUIPMENT - NON CAPITAL	92,993	58,885	79,895	51,866	73,125
110-42200-83535	OFFICE MACHINERY AND EQUIPMENT - NON CAPITAL	10,018	1,836	5,500	549	250
110-42200-83540	COMPUTER HARDWARE - NON CAPITAL	5,234	1,750	0	0	10,600
110-42200-83550	COMPUTER SOFTWARE - NON CAPITAL	602	649	1,700	8,321	0
110-42200-83560	MISCELLANEOUS TECHNOLOGY - NON CAPITAL	9,354	13,595	0	0	0
110-42200-83565	FURNITURE AND FIXTURES - NON CAPITAL	0	1,784	7,500	4,738	5,000
110-42200-84400	COMMUNITY EDUCATION	5,536	16,774	19,250	17,720	21,250
110-42200-85110	INSURANCE - BUILDING	1,104	1,188	12,000	1,190	12,000
110-42200-85120	INSURANCE - VEHICLE MACHINERY AND EQUIPMENT	819	863	7,300	917	7,300
110-42200-85130	INSURANCE - LIABILITY	6,385	42,735	47,030	40,765	47,500
110-42200-85210	RENT EXPENSE - HYDRANT	100,000	100,000	100,000	66,667	100,000
110-42200-88930	TRANSFER TO EQUIPMENT REPLACEMENT FUND	401,500	422,000	435,000	290,000	515,000
110-42200-89520	VEHICLES - CAPITAL	0	0	0	40,980	15,000
110-42200-89530	MACHINERY AND EQUIPMENT - CAPITAL	0	31,807	30,700	57,344	35,760
<b>Total Expenditures</b>		<b>8,383,686</b>	<b>9,121,682</b>	<b>9,727,235</b>	<b>6,483,399</b>	<b>11,236,190</b>

**DEPT 42210: BRENTWOOD SAFETY CENTER EAST**

110-42210-82410	UTILITIES - ELECTRIC	14,488	15,676	17,500	11,976	17,500
110-42210-82420	UTILITIES - WATER	2,461	1,837	2,200	1,151	2,200
110-42210-82430	UTILITIES - SEWER	714	654	800	306	800
110-42210-82440	UTILITIES - NATURAL/PROPANE GAS	2,935	4,599	2,750	3,136	2,750
110-42210-82450	COMMUNICATIONS	0	68	0	0	0
110-42210-82599	OTHER PROFESSIONAL SERVICES	250	213	750	0	250
110-42210-82605	R/M - OFFICE MACHINERY AND EQUIPMENT	3,946	2,970	4,000	1,991	4,000
110-42210-82620	R/M - MACHINERY AND EQUIPMENT	1,262	5,158	2,000	4,926	5,000
110-42210-82650	R/M - GROUNDS	19,353	16,691	16,000	2,708	16,000
110-42210-82660	R/M - BUILDINGS	15,916	17,583	12,000	6,892	12,000
110-42210-82662	R/M - TRASH REMOVAL	0	1,753	1,455	1,361	1,500
110-42210-82670	R/M - PLUMBING AND HVAC	3,473	5,592	4,000	0	4,000
110-42210-83100	OFFICE SUPPLIES AND MATERIALS	28	253	250	12	250

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Account Number	Account Name	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 8 Months	FY 2024 Budget
110-42210-83215	HOUSEHOLD AND JANITORIAL SUPPLIES	5,170	3,836	4,500	2,834	4,000
110-42210-83290	OTHER OPERATING SUPPLIES	896	1,501	1,500	1,750	1,500
110-42210-83299	SUNDRY	0	698	0	505	250
110-42210-83530	MACHINERY AND EQUIPMENT - NON CAPITAL	1,221	1,841	9,000	6,749	7,000
110-42210-83535	OFFICE MACHINERY AND EQUIPMENT - NON CAPITAL	0	2,015	0	0	0
110-42210-85110	INSURANCE - BUILDING	3,623	3,902	5,000	3,914	5,000
110-42210-85130	INSURANCE - LIABILITY	38	46	150	45	150
110-42210-85240	RENT EXPENSE - MACHINERY AND EQUIPMENT	0	70	0	0	0
110-42210-89530	MACHINERY AND EQUIPMENT - CAPITAL	0	7,280	7,500	6,650	5,000
<b>Total Expenditures</b>		<b>75,773</b>	<b>94,236</b>	<b>91,355</b>	<b>56,906</b>	<b>89,150</b>

**DEPT 43120: PUBLIC WORKS**

110-43120-81110	SALARIES	958,318	1,071,738	1,206,395	664,376	1,296,560
110-43120-81111	SALARIES - PART TIME	9,027	3,952	15,000	8,683	18,000
110-43120-81120	SALARIES - OVERTIME	44,623	61,734	64,485	23,884	70,935
110-43120-81130	LONGEVITY PAY	6,960	6,480	10,260	9,360	8,040
110-43120-81145	COMMUNICATION ALLOWANCE	1,710	1,920	1,920	1,280	1,920
110-43120-81160	SUPPLEMENT - TRANSPORTATION	0	0	44,000	20,177	37,800
110-43120-81165	SUPPLEMENT - CDL	0	0	42,000	20,463	42,005
110-43120-81185	SUPPLEMENT - CHIPPER ALLOWANCE	9,504	469	25,000	921	2,500
110-43120-81410	FICA (EMPLOYERS SHARE)	75,281	84,077	107,825	55,100	113,050
110-43120-81420	INSURANCE - HEALTH	247,150	247,150	247,150	142,503	247,150
110-43120-81422	INSURANCE - LIFE	5,120	5,080	5,390	3,182	5,390
110-43120-81425	RETIREMENT - HEALTH/LIFE	90,525	88,440	84,980	56,652	57,515
110-43120-81430	RETIREMENT - TCRS (LEGACY)	99,794	92,200	98,855	61,760	94,960
110-43120-81436	RETIREMENT - TCRS (HYBRID BASE)	4,159	7,837	9,985	7,239	12,525
110-43120-81437	RETIREMENT - TCRS (HYBRID STABILIZATION)	(3,804)	0	0	0	0
110-43120-81442	EMPLOYER NONMATCHING CONTR-HYBRID DC 401	10,494	16,126	24,970	11,906	31,310
110-43120-81470	WORKER'S COMPENSATION	35,385	53,000	53,000	35,333	55,000
110-43120-81481	CLOTHING AND UNIFORMS	30,259	29,727	30,000	17,242	30,000
110-43120-82210	PRINTING PUBLICATIONS AND REPORTS	0	29	1,500	753	1,500
110-43120-82270	LANDFILL FEE	64,630	132,398	115,000	48,990	115,000
110-43120-82410	UTILITIES - ELECTRIC	366	367	375	253	400
110-43120-82450	COMMUNICATIONS	2,637	3,089	3,240	1,679	4,680
110-43120-82501	SUBSCRIPTION-BASED IT ARRANGEMENTS (SBITAs)	0	336	28,750	22,866	22,750
110-43120-82511	COVID-19	283	0	0	0	0
110-43120-82599	OTHER PROFESSIONAL SERVICES	10,678	34,963	16,500	8,258	22,500
110-43120-82605	R/M - OFFICE MACHINERY AND EQUIPMENT	22,486	23,250	1,500	237	1,500
110-43120-82610	R/M - MOTOR VEHICLES	30,865	30,949	50,000	37,226	56,000
110-43120-82620	R/M - MACHINERY AND EQUIPMENT	29,917	58,307	50,000	35,762	64,100
110-43120-82625	TIRES TUBES ETC	9,526	23,063	12,000	8,953	13,500
110-43120-82639	R/M - MINOR ROAD REPAIRS	24,557	20,804	50,000	6,748	50,000
110-43120-82640	R/M - ROADS AND STREETS	800,000	800,000	800,000	912	800,000
110-43120-82643	SIGNS SALT STRIPING AND SUPPLIES	98,649	98,453	115,000	91,348	130,000
110-43120-82644	GUARD RAILS AND POSTS	0	15,910	5,000	0	5,000
110-43120-82646	CRUSHED STONE	3,871	549	6,000	0	8,000
110-43120-82647	ASPHALT AND ASPHALT FILLER	5,991	6,944	6,000	0	6,000
110-43120-82650	R/M - GROUNDS	41,540	58,547	65,000	28,315	65,000
110-43120-82655	R/M - RIGHT OF WAY MOWING	242,014	234,082	275,000	114,563	275,000
110-43120-82690	STREET SWEEPING	36,194	0	0	0	0
110-43120-82810	MEMBERSHIPS AND REGISTRATIONS	1,420	2,175	1,350	2,914	5,980
110-43120-82820	TRAVEL - CONFERENCE SCHOOLS AND TRAINING	2,930	5,581	3,000	2,002	3,300
110-43120-83100	OFFICE SUPPLIES AND MATERIALS	0	0	0	6	0

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Account Number	Account Name	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 8 Months	FY 2024 Budget
110-43120-83290	OTHER OPERATING SUPPLIES	23,508	32,170	24,000	15,647	28,000
110-43120-83299	SUNDRY	0	1,789	2,500	1,127	2,500
110-43120-83310	FUEL	65,965	78,511	86,000	42,592	86,000
110-43120-83530	MACHINERY AND EQUIPMENT - NON CAPITAL	13,767	2,771	11,250	12,125	14,035
110-43120-83535	OFFICE MACHINERY AND EQUIPMENT - NON CAPITAL	569	25	1,500	0	1,900
110-43120-83540	COMPUTER HARDWARE - NON CAPITAL	0	0	1,500	1,232	2,100
110-43120-83550	COMPUTER SOFTWARE - NON CAPITAL	50	99	0	0	0
110-43120-85120	INSURANCE - VEHICLE MACHINERY AND EQUIPMENT	1,269	1,464	1,200	1,452	1,200
110-43120-85130	INSURANCE - LIABILITY	12,055	22,225	15,600	12,637	15,600
110-43120-85240	RENT EXPENSE - MACHINERY AND EQUIPMENT	1,340	1,017	3,500	132	2,500
110-43120-88930	TRANSFER TO EQUIPMENT REPLACEMENT FUND	245,000	276,500	310,000	206,668	375,000
110-43120-89520	VEHICLES - CAPITAL	0	0	0	39,794	0
110-43120-89530	MACHINERY AND EQUIPMENT - CAPITAL	28,408	0	28,500	2,632	46,960
<b>Total Expenditures</b>		<b>3,444,988</b>	<b>3,736,298</b>	<b>4,161,980</b>	<b>1,887,883</b>	<b>4,350,665</b>

**DEPT 43150: STORM DRAINAGE**

110-43150-82540	ARCHITECT ENGINEERING AND LANDSCAPING SERVICES	43,192	69	0	0	0
110-43150-89440	SUBDIVISION IMPROVEMENTS	69,263	44,630	50,000	20,105	50,000
<b>Total Expenditures</b>		<b>112,455</b>	<b>44,699</b>	<b>50,000</b>	<b>20,105</b>	<b>50,000</b>

**DEPT 43160: STREET LIGHTING**

110-43160-82410	UTILITIES - ELECTRIC	390,446	418,564	420,000	294,306	210,000
110-43160-85110	INSURANCE - BUILDING	0	0	0	0	3,000
<b>Total Expenditures</b>		<b>390,446</b>	<b>418,564</b>	<b>420,000</b>	<b>294,306</b>	<b>213,000</b>

**DEPT 43165: TRAFFIC SIGNALIZATION**

110-43165-81110	SALARIES	75,459	126,360	151,130	93,561	169,710
110-43165-81120	SALARIES - OVERTIME	18,204	17,803	17,500	13,381	19,250
110-43165-81130	LONGEVITY PAY	720	760	2,700	2,700	2,820
110-43165-81145	COMMUNICATION ALLOWANCE	720	1,100	1,440	800	1,200
110-43165-81160	SUPPLEMENT - TRANSPORTATION	0	0	4,000	1,231	2,000
110-43165-81165	SUPPLEMENT - CDL	0	0	4,000	1,231	2,000
110-43165-81410	FICA (EMPLOYERS SHARE)	7,279	11,061	13,830	8,706	15,070
110-43165-81420	INSURANCE - HEALTH	22,470	22,470	22,470	15,074	22,470
110-43165-81422	INSURANCE - LIFE	326	408	490	326	490
110-43165-81425	RETIREMENT - HEALTH/LIFE	8,230	8,040	7,725	5,149	5,230
110-43165-81430	RETIREMENT - TCRS (LEGACY)	10,249	13,422	21,040	13,941	23,255
110-43165-81436	RETIREMENT - TCRS (HYBRID BASE)	223	669	0	0	0
110-43165-81442	EMPLOYER NONMATCHING CONTR-HYBRID DC 401	601	1,377	0	0	0
110-43165-81481	CLOTHING AND UNIFORMS	0	0	0	309	800
110-43165-82110	RENT EXPENSE - POSTAGE METER AND PO BOX	0	0	0	29	0
110-43165-82210	PRINTING PUBLICATIONS AND REPORTS	0	0	0	26	200
110-43165-82410	UTILITIES - ELECTRIC	19,754	24,512	21,000	12,196	22,050
110-43165-82450	COMMUNICATIONS	17,483	15,231	18,000	10,170	18,000
110-43165-82501	SUBSCRIPTION-BASED IT ARRANGEMENTS (SBITAs)	0	0	0	496	11,325
110-43165-82570	TRAFFIC ENGINEERING SERVICES	2,540	0	20,000	0	20,000
110-43165-82605	R/M - OFFICE MACHINERY AND EQUIPMENT	523	596	500	0	500
110-43165-82610	R/M - MOTOR VEHICLES	3,448	8,489	3,400	2,426	3,800
110-43165-82620	R/M - MACHINERY AND EQUIPMENT	29,621	32,515	41,395	27,631	39,395
110-43165-82641	CONTRACT SIGNAL MAINTENANCE	24,124	11,187	32,000	24,618	20,000
110-43165-82642	CONTRACT FIBER MAINTENANCE	0	0	0	11,672	12,000

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Account Number	Account Name	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 8 Months	FY 2024 Budget
110-43165-82810	MEMBERSHIPS AND REGISTRATIONS	0	170	100	0	200
110-43165-82820	TRAVEL - CONFERENCE SCHOOLS AND TRAINING	900	327	4,000	0	4,000
110-43165-83100	OFFICE SUPPLIES AND MATERIALS	18	0	800	297	800
110-43165-83290	OTHER OPERATING SUPPLIES	35,401	23,842	36,000	15,479	36,000
110-43165-83299	SUNDRY	0	0	200	98	200
110-43165-83310	FUEL	2,547	2,825	3,000	2,069	3,700
110-43165-83530	MACHINERY AND EQUIPMENT - NON CAPITAL	21,405	16,650	0	20,459	2,700
110-43165-85110	INSURANCE - BUILDING	14,510	15,635	18,000	15,692	20,000
110-43165-85240	RENT EXPENSE - MACHINERY AND EQUIPMENT	284	1,956	2,500	0	2,500
110-43165-88930	TRANSFER TO EQUIPMENT REPLACEMENT FUND	15,000	16,000	16,500	11,000	17,000
110-43165-89530	MACHINERY AND EQUIPMENT - CAPITAL	0	0	45,220	6,250	24,995
<b>Total Expenditures</b>		<b>332,039</b>	<b>373,403</b>	<b>508,940</b>	<b>317,017</b>	<b>523,660</b>

**DEPT 43170: SERVICE CENTER**

110-43170-81110	SALARIES	80,854	88,008	87,935	54,434	118,440
110-43170-81120	SALARIES - OVERTIME	422	1,086	1,245	1,049	1,370
110-43170-81130	LONGEVITY PAY	480	720	1,200	1,200	900
110-43170-81160	SUPPLEMENT - TRANSPORTATION	0	0	3,600	2,215	3,600
110-43170-81410	FICA (EMPLOYERS SHARE)	6,052	6,894	7,190	4,482	9,510
110-43170-81420	INSURANCE - HEALTH	22,470	22,470	22,470	15,074	22,470
110-43170-81422	INSURANCE - LIFE	490	490	490	326	490
110-43170-81425	RETIREMENT - HEALTH/LIFE	8,230	8,040	7,725	5,149	5,230
110-43170-81430	RETIREMENT - TCRS (LEGACY)	10,058	10,423	10,845	7,157	8,325
110-43170-82330	PERIODICAL SUBSCRIPTIONS	857	875	700	474	700
110-43170-82410	UTILITIES - ELECTRIC	31,164	33,322	36,500	25,159	40,000
110-43170-82420	UTILITIES - WATER	11,972	8,172	13,500	4,677	9,500
110-43170-82430	UTILITIES - SEWER	11,751	6,617	11,500	1,516	5,000
110-43170-82440	UTILITIES - NATURAL/PROPANE GAS	7,438	11,342	9,000	7,394	11,000
110-43170-82501	SUBSCRIPTION-BASED IT ARRANGEMENTS (SBITAs)	0	432	0	673	0
110-43170-82511	COVID-19	687	0	0	0	0
110-43170-82599	OTHER PROFESSIONAL SERVICES	3,645	4,513	7,000	4,631	8,000
110-43170-82605	R/M - OFFICE MACHINERY AND EQUIPMENT	15,171	16,019	19,000	11,006	20,500
110-43170-82620	R/M - MACHINERY AND EQUIPMENT	0	8,855	0	11,027	3,000
110-43170-82645	STORM WATER COMPLIANCE	516	0	0	0	1,500
110-43170-82650	R/M - GROUNDS	16,796	38,316	23,000	21,769	30,000
110-43170-82660	R/M - BUILDINGS	77,015	81,528	115,000	61,865	115,000
110-43170-82662	R/M - TRASH REMOVAL	4,226	3,669	4,500	2,525	5,100
110-43170-82670	R/M - PLUMBING AND HVAC	12,271	17,435	9,000	9,445	12,000
110-43170-83100	OFFICE SUPPLIES AND MATERIALS	4,524	2,394	6,000	2,421	5,000
110-43170-83215	HOUSEHOLD AND JANITORIAL SUPPLIES	11,969	10,852	12,000	6,508	12,000
110-43170-83290	OTHER OPERATING SUPPLIES	4,021	1,805	3,200	55	3,200
110-43170-83299	SUNDRY	0	2,550	1,000	1,779	1,500
110-43170-83530	MACHINERY AND EQUIPMENT - NON CAPITAL	250	2,747	5,000	40	5,000
110-43170-83540	COMPUTER HARDWARE - NON CAPITAL	1,550	0	2,500	55	2,500
110-43170-83550	COMPUTER SOFTWARE - NON CAPITAL	194	0	0	0	0
110-43170-85110	INSURANCE - BUILDING	5,807	6,291	7,200	6,293	8,000
<b>Total Expenditures</b>		<b>350,878</b>	<b>395,865</b>	<b>428,300</b>	<b>270,398</b>	<b>468,835</b>

**DEPT 43800: ENGINEERING**

110-43800-81110	SALARIES	576,860	540,594	649,720	360,157	740,765
110-43800-81111	SALARIES - PART TIME	871	1,895	15,000	276	0
110-43800-81120	SALARIES - OVERTIME	287	144	0	0	0

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Account Number	Account Name	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 8 Months	FY 2024 Budget
110-43800-81130	LONGEVITY PAY	3,160	0	300	300	660
110-43800-81145	COMMUNICATION ALLOWANCE	3,420	3,750	3,960	2,610	5,040
110-43800-81160	SUPPLEMENT - TRANSPORTATION	0	0	9,800	4,923	10,800
110-43800-81410	FICA (EMPLOYERS SHARE)	43,311	41,273	51,960	27,188	57,930
110-43800-81420	INSURANCE - HEALTH	56,170	56,170	73,020	41,040	78,640
110-43800-81422	INSURANCE - LIFE	1,204	1,224	1,595	898	1,715
110-43800-81425	RETIREMENT - HEALTH/LIFE	20,575	20,100	25,110	16,738	18,300
110-43800-81430	RETIREMENT - TCRS (LEGACY)	44,399	23,133	23,990	15,850	26,600
110-43800-81436	RETIREMENT - TCRS (HYBRID BASE)	3,044	8,019	9,000	7,137	10,395
110-43800-81437	RETIREMENT - TCRS (HYBRID STABILIZATION)	(1,503)	0	0	0	0
110-43800-81442	EMPLOYER NONMATCHING CONTR-HYBRID DC 401	7,615	16,499	22,505	11,739	25,985
110-43800-81481	CLOTHING AND UNIFORMS	166	683	1,800	1,026	2,100
110-43800-82110	RENT EXPENSE - POSTAGE METER AND PO BOX	0	41	0	23	100
110-43800-82450	COMMUNICATIONS	0	698	5,200	922	6,070
110-43800-82501	SUBSCRIPTION-BASED IT ARRANGEMENTS (SBITAs)	0	3,735	3,400	1,905	4,465
110-43800-82511	COVID-19	50	0	0	0	0
110-43800-82541	CIVIL ENGINEERING SERVICES	15,433	16,388	17,500	4,037	21,500
110-43800-82560	GEOTECH AND INSPECTION SERVICES	1,216	0	5,000	55	10,000
110-43800-82599	OTHER PROFESSIONAL SERVICES	0	6,116	25,500	2,209	6,500
110-43800-82605	R/M - OFFICE MACHINERY AND EQUIPMENT	1,243	2,542	1,700	340	1,750
110-43800-82610	R/M - MOTOR VEHICLES	1,282	445	1,500	433	1,500
110-43800-82620	R/M - MACHINERY AND EQUIPMENT	484	561	1,500	0	2,100
110-43800-82625	TIRES TUBES ETC	0	0	1,000	994	1,000
110-43800-82645	STORM WATER COMPLIANCE	18,896	30,920	27,500	10,802	47,100
110-43800-82810	MEMBERSHIPS AND REGISTRATIONS	2,645	4,683	6,150	2,850	7,150
110-43800-82820	TRAVEL - CONFERENCE SCHOOLS AND TRAINING	0	2,108	3,500	1,376	4,660
110-43800-83100	OFFICE SUPPLIES AND MATERIALS	0	443	2,900	233	2,900
110-43800-83290	OTHER OPERATING SUPPLIES	3,888	3,760	4,000	1,790	4,000
110-43800-83299	SUNDRY	0	490	500	924	750
110-43800-83310	FUEL	2,988	2,241	3,000	2,090	3,800
110-43800-83530	MACHINERY AND EQUIPMENT - NON CAPITAL	245	0	500	0	1,400
110-43800-83540	COMPUTER HARDWARE - NON CAPITAL	3,647	2,700	10,500	2,320	10,500
110-43800-83550	COMPUTER SOFTWARE - NON CAPITAL	2,851	0	0	0	700
<b>Total Expenditures</b>		<b>814,448</b>	<b>791,356</b>	<b>1,008,610</b>	<b>523,186</b>	<b>1,116,875</b>

**DEPT 44100: PUBLIC HEALTH**

110-44100-82592	CONTRACTUAL - WILLIAMSON COUNTY HEALTH DEPARTMENT	15,000	15,000	15,000	0	15,000
110-44100-82595	CONTRACTUAL - WILLIAMSON COUNTY ANIMAL CONTROL	75,425	75,498	98,315	0	103,230
<b>Total Expenditures</b>		<b>90,425</b>	<b>90,498</b>	<b>113,315</b>	<b>0</b>	<b>118,230</b>

**DEPT 44400: PARKS & RECREATION**

110-44400-81110	SALARIES	802,082	840,115	1,028,990	530,578	1,094,135
110-44400-81111	SALARIES - PART TIME	136,421	85,399	115,000	72,237	130,000
110-44400-81120	SALARIES - OVERTIME	4,437	15,489	18,695	9,735	20,565
110-44400-81130	LONGEVITY PAY	7,400	7,280	11,400	9,780	8,220
110-44400-81145	COMMUNICATION ALLOWANCE	2,160	2,160	2,160	1,440	2,160
110-44400-81160	SUPPLEMENT - TRANSPORTATION	0	0	42,550	18,246	38,000
110-44400-81165	SUPPLEMENT - CDL	0	0	32,000	8,155	12,000
110-44400-81186	SUPPLEMENT - CUSTODIAL ALLOWANCE	0	0	0	2,692	6,500
110-44400-81410	FICA (EMPLOYERS SHARE)	70,694	71,345	96,405	49,514	100,005
110-44400-81420	INSURANCE - HEALTH	179,745	179,745	213,445	103,230	213,445
110-44400-81422	INSURANCE - LIFE	3,835	3,611	4,655	2,264	4,655
110-44400-81425	RETIREMENT - HEALTH/LIFE	65,835	64,320	73,395	48,931	49,675

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Account Number	Account Name	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 8 Months	FY 2024 Budget
110-44400-81430	RETIREMENT - TCRS (LEGACY)	94,331	91,392	101,345	53,848	79,710
110-44400-81436	RETIREMENT - TCRS (HYBRID BASE)	718	1,171	4,930	2,822	9,415
110-44400-81442	EMPLOYER NONMATCHING CONTR-HYBRID DC 401	1,775	2,410	12,325	4,642	23,535
110-44400-81470	WORKER'S COMPENSATION	15,765	23,150	23,150	15,433	20,000
110-44400-81481	CLOTHING AND UNIFORMS	17,076	13,215	17,000	12,081	17,000
110-44400-82210	PRINTING PUBLICATIONS AND REPORTS	2,000	2,009	2,000	78	2,000
110-44400-82270	LANDFILL FEE	0	0	0	204	1,000
110-44400-82410	UTILITIES - ELECTRIC	84,807	93,028	105,000	67,899	105,000
110-44400-82420	UTILITIES - WATER	100,199	111,080	140,000	139,276	140,000
110-44400-82430	UTILITIES - SEWER	6,050	6,902	6,500	5,073	6,500
110-44400-82440	UTILITIES - NATURAL/PROPANE GAS	538	530	600	352	600
110-44400-82450	COMMUNICATIONS	126	118	500	64	250
110-44400-82501	SUBSCRIPTION-BASED IT ARRANGEMENTS (SBITAs)	0	322	0	1,148	1,000
110-44400-82511	COVID-19	1,190	0	0	0	0
110-44400-82540	ARCHITECT ENGINEERING AND LANDSCAPING SERVICES	0	0	1,000	0	1,000
110-44400-82605	R/M - OFFICE MACHINERY AND EQUIPMENT	1,296	1,457	1,000	350	1,500
110-44400-82610	R/M - MOTOR VEHICLES	30,560	32,084	50,000	17,861	50,000
110-44400-82620	R/M - MACHINERY AND EQUIPMENT	25,407	28,900	34,500	18,500	34,500
110-44400-82625	TIRES TUBES ETC	5,637	8,771	10,500	2,332	10,500
110-44400-82650	R/M - GROUNDS	308,383	307,737	338,595	191,461	353,655
110-44400-82652	LANDSCAPING SUPPLIES	5,896	9,834	22,000	7,579	22,000
110-44400-82653	R/M - IRRIGATION	6,195	6,541	9,000	520	9,000
110-44400-82660	R/M - BUILDINGS	130,465	160,273	135,000	111,711	135,000
110-44400-82662	R/M - TRASH REMOVAL	0	7,105	15,000	4,644	15,000
110-44400-82675	R/M - SPORTS FIELDS	5,455	7,536	35,000	800	35,000
110-44400-82676	FERTILIZATION PROGRAM	30,518	31,464	42,000	21,832	42,000
110-44400-82810	MEMBERSHIPS AND REGISTRATIONS	1,535	4,015	6,000	1,290	6,000
110-44400-82820	TRAVEL - CONFERENCE SCHOOLS AND TRAINING	0	0	5,000	290	5,000
110-44400-83100	OFFICE SUPPLIES AND MATERIALS	874	98	1,000	145	1,000
110-44400-83215	HOUSEHOLD AND JANITORIAL SUPPLIES	23,953	28,489	30,000	24,211	35,000
110-44400-83220	RECREATION PROGRAM SUPPLIES	10,639	11,681	12,000	2,312	12,000
110-44400-83290	OTHER OPERATING SUPPLIES	7,462	7,035	13,000	8,814	13,000
110-44400-83299	SUNDRY	279	1,617	1,000	1,494	1,000
110-44400-83310	FUEL	39,111	35,098	44,000	20,749	44,000
110-44400-83530	MACHINERY AND EQUIPMENT - NON CAPITAL	275	1,310	8,000	488	9,500
110-44400-83540	COMPUTER HARDWARE - NON CAPITAL	0	0	0	63	0
110-44400-83550	COMPUTER SOFTWARE - NON CAPITAL	50	99	0	0	0
110-44400-85110	INSURANCE - BUILDING	9,136	10,155	12,000	10,083	16,000
110-44400-85120	INSURANCE - VEHICLE MACHINERY AND EQUIPMENT	688	734	1,000	740	1,000
110-44400-85130	INSURANCE - LIABILITY	1,452	10,834	22,000	9,427	22,000
110-44400-85240	RENT EXPENSE - MACHINERY AND EQUIPMENT	3,902	7,087	6,000	5,025	9,000
110-44400-87135	PROGRAM CONTRIBUTIONS	102,000	102,000	152,000	152,000	202,000
110-44400-87140	TREE BOARD	460	2,129	3,000	1,570	3,000
110-44400-88930	TRANSFER TO EQUIPMENT REPLACEMENT FUND	30,000	35,500	36,500	24,336	38,000
110-44400-89520	VEHICLES - CAPITAL	29,818	0	0	0	0
110-44400-89530	MACHINERY AND EQUIPMENT - CAPITAL	22,641	13,362	79,000	15,322	21,000
<b>Total Expenditures</b>		<b>2,431,271</b>	<b>2,487,734</b>	<b>3,177,140</b>	<b>1,815,674</b>	<b>3,233,025</b>

**DEPT 44800: PUBLIC LIBRARY**

110-44800-81110	SALARIES	666,857	743,414	721,160	447,648	904,655
110-44800-81111	SALARIES - PART TIME	462,960	595,065	552,240	386,632	575,000
110-44800-81120	SALARIES - OVERTIME	0	0	1,285	742	1,415
110-44800-81130	LONGEVITY PAY	5,360	5,240	8,160	4,320	4,500
110-44800-81145	COMMUNICATION ALLOWANCE	720	1,410	1,440	960	1,440
110-44800-81160	SUPPLEMENT - TRANSPORTATION	0	0	53,250	33,529	58,000
110-44800-81410	FICA (EMPLOYERS SHARE)	86,349	102,026	102,565	65,882	122,860

**CITY OF BRENTWOOD**  
**FY 2024 Budget Worksheets**

Account Number	Account Name	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 8 Months	FY 2024 Budget
110-44800-81420	INSURANCE - HEALTH	134,810	134,810	134,810	86,713	157,275
110-44800-81422	INSURANCE - LIFE	2,836	2,876	2,940	1,897	3,430
110-44800-81425	RETIREMENT - HEALTH/LIFE	49,375	48,240	46,355	30,903	36,600
110-44800-81430	RETIREMENT - TCRS (LEGACY)	65,861	57,729	69,780	32,222	62,200
110-44800-81436	RETIREMENT - TCRS (HYBRID BASE)	2,241	4,918	2,980	5,495	7,845
110-44800-81437	RETIREMENT - TCRS (HYBRID STABILIZATION)	(773)	0	0	0	0
110-44800-81442	EMPLOYER NONMATCHING CONTR-HYBRID DC 401	5,532	10,173	7,455	9,038	19,610
110-44800-82110	RENT EXPENSE - POSTAGE METER AND PO BOX	12,876	24,644	10,000	1,814	7,500
110-44800-82210	PRINTING PUBLICATIONS AND REPORTS	705	1,545	2,000	978	2,000
110-44800-82220	BOOKS, CATALOGUES, BROCHURES	117,780	120,427	171,650	51,501	171,650
110-44800-82221	E-BOOKS	59,461	60,708	64,575	44,164	65,000
110-44800-82225	AUDIO VISUALS	61,844	47,380	80,550	21,520	80,550
110-44800-82310	ADVERTISING AND LEGAL NOTICES	0	0	0	46	100
110-44800-82330	PERIODICAL SUBSCRIPTIONS	13,665	12,450	14,555	11,665	11,000
110-44800-82331	ONLINE SERVICES AND RESOURCES	130,477	107,762	120,740	95,684	116,250
110-44800-82410	UTILITIES - ELECTRIC	88,500	105,180	105,000	70,977	115,000
110-44800-82420	UTILITIES - WATER	16,894	13,519	18,000	7,942	16,000
110-44800-82430	UTILITIES - SEWER	2,741	1,858	2,000	1,658	2,000
110-44800-82440	UTILITIES - NATURAL/PROPANE GAS	23,892	37,630	27,000	29,666	25,000
110-44800-82450	COMMUNICATIONS	8,259	5,495	10,000	2,341	4,000
110-44800-82501	SUBSCRIPTION-BASED IT ARRANGEMENTS (SBITAs)	0	8,775	111,580	106,327	152,960
110-44800-82511	COVID-19	3,434	489	0	0	0
110-44800-82599	OTHER PROFESSIONAL SERVICES	59,032	56,847	62,030	22,877	29,800
110-44800-82605	R/M - OFFICE MACHINERY AND EQUIPMENT	102,907	116,512	29,915	24,638	36,560
110-44800-82620	R/M - MACHINERY AND EQUIPMENT	1,351	389	500	0	500
110-44800-82650	R/M - GROUNDS	28,646	46,799	35,050	35,500	42,000
110-44800-82660	R/M - BUILDINGS	202,152	222,354	214,425	146,937	221,100
110-44800-82670	R/M - PLUMBING AND HVAC	53,025	92,757	38,200	12,977	40,305
110-44800-82810	MEMBERSHIPS AND REGISTRATIONS	1,202	2,764	2,335	1,908	2,400
110-44800-82820	TRAVEL - CONFERENCE SCHOOLS AND TRAINING	0	34	500	0	1,500
110-44800-82825	GRANT EXPENSE	0	0	2,500	0	2,500
110-44800-83100	OFFICE SUPPLIES AND MATERIALS	22,633	21,638	22,500	8,749	23,000
110-44800-83215	HOUSEHOLD AND JANITORIAL SUPPLIES	2,497	1,963	2,500	5,717	5,000
110-44800-83250	PROGRAMS	2,956	12,475	8,000	5,052	12,000
110-44800-83260	LIBRARY PROGRAMS	0	5,474	15,000	5,298	5,000
110-44800-83290	OTHER OPERATING SUPPLIES	2,897	5,772	3,000	2,702	4,000
110-44800-83299	SUNDRY	10,957	9,123	8,600	7,403	8,600
110-44800-83530	MACHINERY AND EQUIPMENT - NON CAPITAL	225	1,511	500	455	5,450
110-44800-83535	OFFICE MACHINERY AND EQUIPMENT - NON CAPITAL	0	1,505	1,500	0	750
110-44800-83540	COMPUTER HARDWARE - NON CAPITAL	9,225	16,804	9,120	6,953	7,000
110-44800-83550	COMPUTER SOFTWARE - NON CAPITAL	2,053	2,821	160	80	500
110-44800-83560	MISCELLANEOUS TECHNOLOGY - NON CAPITAL	199	4,172	0	0	0
110-44800-85110	INSURANCE - BUILDING	16,687	17,883	22,000	17,808	24,000
110-44800-85130	INSURANCE - LIABILITY	565	1,703	5,000	1,735	5,000
110-44800-89540	COMPUTER HARDWARE - CAPITAL	0	6,990	0	0	0
<b>Total Expenditures</b>		<b>2,541,866</b>	<b>2,902,054</b>	<b>2,925,405</b>	<b>1,859,054</b>	<b>3,200,805</b>

**DEPT 44900: EDUCATION**

110-44900-87710	UNALLOCATED	0	0	0	0	244,400
110-44900-87720	BRENTWOOD HIGH SCHOOL	62,400	62,400	62,400	62,400	0
110-44900-87721	BRENTWOOD MIDDLE SCHOOL	15,600	15,600	15,600	15,600	0
110-44900-87722	CROCKETT ELEMENTARY SCHOOL	10,400	10,400	10,400	10,400	0
110-44900-87723	LIPSCOMB ELEMENTARY SCHOOL	10,400	10,400	10,400	10,400	0

**CITY OF BRENTWOOD**  
**FY 2024 Budget Worksheets**

Account Number	Account Name	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 8 Months	FY 2024 Budget
110-44900-87724	SCALES ELEMENTARY SCHOOL	10,400	10,400	10,400	10,400	0
110-44900-87725	WOODLAND MIDDLE SCHOOL	15,600	15,600	15,600	15,600	0
110-44900-87726	EDMONDSON ELEMENTARY SCHOOL	10,400	10,400	10,400	10,400	0
110-44900-87727	KENROSE ELEMENTARY SCHOOL	10,400	10,400	10,400	10,400	0
110-44900-87728	RAVENWOOD HIGH SCHOOL	62,400	62,400	62,400	62,400	0
110-44900-87729	SUNSET ELEMENTARY SCHOOL	4,785	4,785	10,400	4,785	0
110-44900-87730	SUNSET MIDDLE SCHOOL	15,600	15,600	15,600	15,600	0
110-44900-87731	JORDAN ELEMENTARY SCHOOL	10,400	10,400	10,400	10,400	0
<b>Total Expenditures</b>		<b>238,785</b>	<b>238,785</b>	<b>244,400</b>	<b>238,785</b>	<b>244,400</b>

**DEPT 45000: ECONOMIC DEVELOPMENT**

110-45000-87134	BUSINESS SUPPORT	10,000	10,000	10,000	10,000	10,000
<b>Total Expenditures</b>		<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>

**DEPT 47000: HISTORIC SITES - COOL SPRINGS**

110-47000-82210	PRINTING PUBLICATIONS AND REPORTS	0	59	0	0	500
110-47000-82310	ADVERTISING AND LEGAL NOTICES	972	1,335	3,000	15	2,500
110-47000-82410	UTILITIES - ELECTRIC	2,338	2,058	3,000	716	2,500
110-47000-82420	UTILITIES - WATER	155	715	500	489	1,000
110-47000-82440	UTILITIES - NATURAL/PROPANE GAS	1,839	2,760	3,000	2,419	3,300
110-47000-82450	COMMUNICATIONS	4,351	3,247	3,000	2,246	2,800
110-47000-82501	SUBSCRIPTION-BASED IT ARRANGEMENTS (SBITAs)	0	113	0	272	275
110-47000-82599	OTHER PROFESSIONAL SERVICES	484	1,733	2,900	224	1,800
110-47000-82649	CLEANING FEE - HISTORIC HOUSE	16,371	19,637	19,000	11,000	23,000
110-47000-82650	R/M - GROUNDS	10,996	12,109	15,500	9,835	18,000
110-47000-82660	R/M - BUILDINGS	10,470	6,944	8,830	11,457	12,000
110-47000-82665	R/M - BOILING SPRING ACADEMY	399	319	600	0	0
110-47000-82670	R/M - PLUMBING AND HVAC	0	0	0	375	0
110-47000-83215	HOUSEHOLD AND JANITORIAL SUPPLIES	0	423	0	142	400
110-47000-83290	OTHER OPERATING SUPPLIES	302	921	850	0	850
110-47000-83540	COMPUTER HARDWARE - NON CAPITAL	0	0	0	118	0
110-47000-83565	FURNITURE AND FIXTURES - NON CAPITAL	3,408	2,466	2,150	18	2,150
110-47000-85110	INSURANCE - BUILDING	847	912	1,100	913	1,100
<b>Total Expenditures</b>		<b>52,933</b>	<b>55,750</b>	<b>63,430</b>	<b>40,238</b>	<b>72,175</b>

**DEPT 47010: HISTORIC SITES - RAVENSWOOD**

110-47010-81111	SALARIES - PART TIME	25,380	37,097	36,740	28,768	32,000
110-47010-81160	SUPPLEMENT - TRANSPORTATION	0	0	3,750	3,808	6,000
110-47010-81410	FICA (EMPLOYERS SHARE)	1,965	2,852	3,200	2,492	3,825
110-47010-82210	PRINTING PUBLICATIONS AND REPORTS	0	0	0	1,196	1,500
110-47010-82310	ADVERTISING AND LEGAL NOTICES	5,633	6,988	7,000	2,535	7,000
110-47010-82410	UTILITIES - ELECTRIC	8,575	9,670	10,500	7,796	10,500
110-47010-82420	UTILITIES - WATER	2,719	3,875	4,000	3,099	4,200
110-47010-82430	UTILITIES - SEWER	237	306	400	388	425
110-47010-82450	COMMUNICATIONS	1,435	1,310	1,300	1,961	3,000
110-47010-82501	SUBSCRIPTION-BASED IT ARRANGEMENTS (SBITAs)	0	0	0	336	0
110-47010-82599	OTHER PROFESSIONAL SERVICES	1,455	3,542	5,950	3,703	5,950
110-47010-82649	CLEANING FEE - HISTORIC HOUSE	11,880	15,403	18,000	8,765	23,000
110-47010-82650	R/M - GROUNDS	24,649	31,351	23,000	19,329	23,000
110-47010-82660	R/M - BUILDINGS	16,709	15,194	16,000	14,546	16,000
110-47010-82670	R/M - PLUMBING AND HVAC	0	500	0	1,414	1,500



**CITY OF BRENTWOOD**  
**FY 2024 Budget Worksheets**

Account Number	Account Name	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 8 Months	FY 2024 Budget
110-47010-83215	HOUSEHOLD AND JANITORIAL SUPPLIES	0	678	0	1,999	3,000
110-47010-83290	OTHER OPERATING SUPPLIES	4,432	4,062	4,500	206	4,500
110-47010-83299	SUNDRY	0	540	0	266	500
110-47010-83565	FURNITURE AND FIXTURES - NON CAPITAL	2,482	2,923	2,000	2,312	3,000
110-47010-85110	INSURANCE - BUILDING	1,512	1,528	2,000	1,530	2,000
<b>Total Expenditures</b>		<b>109,063</b>	<b>137,818</b>	<b>138,340</b>	<b>106,449</b>	<b>150,900</b>

**DEPT 47020: HISTORIC SITES - BOILING SPRING ACADEMY**

110-47020-82660	R/M - BUILDINGS	0	0	0	0	1,000
<b>Total Expenditures</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,000</b>

**Total Expenditures - Historic Sites**

<b>161,996</b>	<b>193,569</b>	<b>201,770</b>	<b>146,687</b>	<b>224,075</b>
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**TOTAL EXPENDITURES - GENERAL FUND (Before Transfers)**

<b>35,501,258</b>	<b>38,791,913</b>	<b>43,137,805</b>	<b>25,986,053</b>	<b>46,989,900</b>
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**DEPT 52000: TRANSFERS**

110-52000-88010	OPERATING TRANSFER TO DEBT SERVICE FUND	6,061,600	2,995,000	3,095,000	3,095,000	3,195,000
110-52000-88030	OPERATING TRANSFER TO MUNICIPAL CENTER FUND	695,000	695,000	740,000	740,000	740,000
110-52000-88040	OPERATING TRANSFER TO ECD FUND	484,700	484,700	488,000	488,000	533,000
110-52000-88041	OPERATING TRANSFER TO EQUIPMENT REPLACEMENT FUND	770,000	785,000	0	0	0
110-52000-88060	OPERATING TRANSFER TO POST EMPLOYMENT BENEFIT FUND	25,000	25,000	25,000	25,000	25,000
110-52000-88080	OPERATING TRANSFER TO CAPITAL PROJECTS FUND	5,655,000	9,100,000	0	0	0
110-52000-88081	FUND BALANCE TRANSFER TO CAPITAL PROJECTS FUND	5,000,000	0	0	0	0
110-52000-88085	TRANSFER-FACILITY MAINTENANCE FUND	1,305,000	545,000	350,000	350,000	350,000
<b>Total Expenditures</b>		<b>19,996,300</b>	<b>14,629,700</b>	<b>4,698,000</b>	<b>4,698,000</b>	<b>4,843,000</b>

**TOTAL EXPENDITURES - GENERAL FUND (After Transfers)**

<b>55,497,558</b>	<b>53,421,613</b>	<b>47,835,805</b>	<b>30,684,053</b>	<b>51,832,900</b>
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**FUND 121: STATE STREET AID FUND**

**Revenues**

121-00000-33551	STATE GAS AND MOTOR FUEL TAX	1,588,319	1,584,932	1,625,000	940,169	1,600,000
121-00000-36100	INTEREST INCOME	2,581	8,629	5,000	49,091	70,000
<b>Total Revenues</b>		<b>1,590,900</b>	<b>1,593,560</b>	<b>1,630,000</b>	<b>989,260</b>	<b>1,670,000</b>

**Expenditures**

121-43120-82640	R/M - ROADS AND STREETS	497,848	1,119,246	1,800,000	0	1,900,000
<b>Total Expenditures</b>		<b>497,848</b>	<b>1,119,246</b>	<b>1,800,000</b>	<b>0</b>	<b>1,900,000</b>

**FUND 123: PUBLIC WORKS PROJECT FUND**

**Revenues**

123-00000-36100	INTEREST INCOME	2,934	6,837	5,000	26,310	65,000
123-00000-36695	PUBLIC WORKS PROJECT FEE	839,342	549,606	700,000	325,678	460,000
<b>Total Revenues</b>		<b>842,276</b>	<b>556,443</b>	<b>705,000</b>	<b>351,988</b>	<b>525,000</b>

**Expenditures**

123-43120-88080	OPERATING TRANSFER TO CAPITAL PROJECTS FUND	500,000	350,000	420,000	420,000	0
<b>Total Expenditures</b>		<b>500,000</b>	<b>350,000</b>	<b>420,000</b>	<b>420,000</b>	<b>0</b>

**CITY OF BRENTWOOD**  
**FY 2024 Budget Worksheets**

Account Number	Account Name	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 8 Months	FY 2024 Budget
<b>FUND 124: ADEQUATE FACILITIES TAX FUND</b>						
<b>Revenues</b>						
124-00000-31860	ADEQUATE SCHOOL FACILITIES TAX	592,369	528,221	525,000	193,267	400,000
124-00000-36100	INTEREST INCOME	1,174	4,519	2,500	18,069	12,000
<b>Total Revenues</b>		<b>593,544</b>	<b>532,740</b>	<b>527,500</b>	<b>211,336</b>	<b>412,000</b>
<b>Expenditures</b>						
124-44400-88080	OPERATING TRANSFER TO CAPITAL PROJECTS FUND	1,450,000	0	500,000	500,000	1,000,000
<b>Total Expenditures</b>		<b>1,450,000</b>	<b>0</b>	<b>500,000</b>	<b>500,000</b>	<b>1,000,000</b>
<b>FUND 125: E-CITATION FUND</b>						
<b>Revenues</b>						
125-00000-35145	E-CITATION FEE (SPECIAL REVENUE)	1,064	1,507	1,000	792	1,000
125-00000-36100	INTEREST INCOME	1	5	10	26	50
<b>Total Revenues</b>		<b>1,065</b>	<b>1,512</b>	<b>1,010</b>	<b>818</b>	<b>1,050</b>
<b>Expenditures</b>						
No data available						
<b>Total Expenditures</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND 126: DRUG FUND</b>						
<b>Revenues</b>						
126-00000-35140	DRUG RELATED FINES	19,692	14,627	20,000	8,577	20,000
126-00000-36100	INTEREST INCOME	1,045	1,891	1,000	7,094	1,000
126-00000-36700	CONTRIBUTION - DRUG FUND	2,200	6,050	0	7,550	0
126-00000-37199	MISCELLANEOUS REVENUE	0	0	0	9,253	0
<b>Total Revenues</b>		<b>22,937</b>	<b>22,568</b>	<b>21,000</b>	<b>32,475</b>	<b>21,000</b>
<b>Expenditures</b>						
126-42100-83299	SUNDRY	20,815	12,954	20,000	7,145	20,000
126-42110-89560	MISCELLANEOUS TECHNOLOGY - CAPITAL	18,323	0	0	0	0
<b>Total Expenditures</b>		<b>39,138</b>	<b>12,954</b>	<b>20,000</b>	<b>7,145</b>	<b>20,000</b>
<b>FUND 127: POST EMPLOYMENT BENEFITS FUND</b>						
<b>Revenues</b>						
127-00000-36100	INTEREST INCOME	2,472	2,768	2,500	12,115	10,000
127-00000-37813	RETIREE LEAVE PAYOUT TRANSFER - GENERAL FUND	25,000	25,000	25,000	25,000	25,000
<b>Total Revenues</b>		<b>27,472</b>	<b>27,768</b>	<b>27,500</b>	<b>37,115</b>	<b>35,000</b>
<b>Expenditures</b>						
127-52000-88070	RETIREE LEAVE PAYOUT TRANSFER TO GENERAL FUND	172,390	203,015	0	0	0
<b>Total Expenditures</b>		<b>172,390</b>	<b>203,015</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND 211: DEBT SERVICE FUND</b>						
<b>Revenues</b>						
211-00000-36100	INTEREST INCOME	4,330	15,252	13,000	83,584	147,000
211-00000-36932	BOND PROCEEDS - 2021B GO REFUNDING (TAXABLE)	0	2,810,000	0	0	0
211-00000-36935	OTHER FINANCING SOURCES - BOND PREMIUM	0	188,031	0	0	0

**CITY OF BRENTWOOD**  
**FY 2024 Budget Worksheets**

Account Number	Account Name	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 8 Months	FY 2024 Budget
211-00000-37840	OPERATING TRANSFER FROM GENERAL FUND	6,061,600	2,995,000	3,095,000	3,095,000	3,195,000
<b>Total Revenues</b>		<b>6,065,930</b>	<b>6,008,283</b>	<b>3,108,000</b>	<b>3,178,584</b>	<b>3,342,000</b>
<b>Expenditures</b>						
211-49000-85510	BANK SERVICE FEE	5,334	5,305	6,000	5,062	6,000
211-49000-86122	PRIN - 2011 GO BONDS	225,000	980,000	0	0	0
211-49000-86123	PRIN - 2011 GO REFUNDING	190,000	795,000	0	0	0
211-49000-86124	PRINCIPAL - 2012 GO REFUNDING	305,000	315,000	320,000	320,000	325,000
211-49000-86125	PRINCIPAL - 2013 GENERAL OBLIGATION	220,000	225,000	230,000	230,000	235,000
211-49000-86127	PRINCIPAL - 2016 GO REFUNDING	265,000	270,000	275,000	275,000	280,000
211-49000-86128	PRINCIPAL - 2017 GO REFUNDING	285,000	290,000	295,000	295,000	305,000
211-49000-86131	PRINCIPAL - 2019 GENERAL OBLIGATION	0	535,000	560,000	560,000	590,000
211-49000-86133	PRINCIPAL - 2023 GENERAL OBLIGATION	0	0	0	0	150,000
211-49000-86221	INT - 2011 GO BOND	32,775	21,715	0	0	0
211-49000-86222	INTEREST - 2011 GO REFUNDING	22,563	15,440	0	0	0
211-49000-86223	INTEREST - 2012 GO REFUNDING	35,650	29,450	23,100	23,100	16,650
211-49000-86224	INTEREST - 2013 GENERAL OBLIGATION	108,838	82,189	8,025	7,134	2,790
211-49000-86228	INTEREST - 2016 GO REFUNDING	58,000	52,700	47,300	47,300	41,800
211-49000-86229	INTEREST - 2017 GO REFUNDING	46,518	40,768	34,920	34,918	28,920
211-49000-86230	INTEREST - 2017A GO REFUNDING	63,300	63,300	63,300	63,300	63,300
211-49000-86231	INTEREST - 2019 GENERAL OBLIGATION	452,269	438,894	411,520	411,519	382,770
211-49000-86232	INTEREST - 2021B GO REFUNDING BONDS	0	37,276	86,495	152,493	86,495
211-49000-86233	INTEREST - 2023 GENERAL OBLIGATION	0	0	0	0	333,545
211-49000-86301	PAYMENT TO REFUNDING BOND ESCROW AGENT	3,006,000	2,906,872	0	0	0
211-49000-86410	BOND SALE EXPENSE	0	87,159	0	0	0
211-49000-86701	INTEREST - 2018A CAPITAL OUTLAY NOTE	32,059	0	0	0	0
211-49000-86702	INTEREST - 2018B CAPITAL OUTLAY NOTE	32,059	0	0	0	0
<b>Total Expenditures</b>		<b>5,385,364</b>	<b>7,191,067</b>	<b>2,360,660</b>	<b>2,424,825</b>	<b>2,847,270</b>

**FUND 310: EQUIPMENT REPLACEMENT FUND**

<b>Revenues</b>						
310-00000-33445	FEDERAL STATE AND LOCAL SOURCES	0	483,081	0	0	0
310-00000-36100	INTEREST INCOME	14,854	31,663	20,000	186,394	250,000
310-00000-36330	SALE OF EQUIPMENT	191,882	51,604	25,000	295,764	50,000
310-00000-36335	INSURANCE CLAIM REIMBURSEMENT	0	0	0	56,470	0
310-00000-37814	OPERATING TRANSFER FROM GENERAL FUND - FIRE	761,500	507,000	435,000	435,000	515,000
310-00000-37815	OPERATING TRANSFER FROM GENERAL FUND-PUBLIC WORKS	575,000	376,500	310,000	310,000	375,000
310-00000-37820	OPERATING TRANSFER FROM GENERAL FUND-PARKS AND REC	30,000	35,500	36,500	36,500	38,000
310-00000-37825	OPERATING TRANSFER FROM GENERAL FUND - POLICE	663,000	600,000	620,000	620,000	652,000
310-00000-37826	OPERATING TRANSFER FROM GENERAL FUND - TECH	570,000	805,000	725,000	725,000	750,000
310-00000-37827	OPERATING TRANSFER FROM GF - TRAFFIC SIGNALIZATION	15,000	16,000	16,500	16,500	17,000
310-00000-37850	FUND BALANCE TRANSFER FROM GENERAL FUND	0	500,000	0	0	0
<b>Total Revenues</b>		<b>2,821,236</b>	<b>3,406,349</b>	<b>2,188,000</b>	<b>2,681,628</b>	<b>2,647,000</b>
<b>Expenditures</b>						
310-41640-82501	SUBSCRIPTION-BASED IT ARRANGEMENTS (SBITAs)	0	0	0	11,470	0
310-41640-83540	COMPUTER HARDWARE - NON CAPITAL	193,016	50,821	231,000	8,131	195,000
310-41640-83550	COMPUTER SOFTWARE - NON CAPITAL	25,390	7,750	0	0	0
310-41640-89540	COMPUTER HARDWARE - CAPITAL	72,113	182,198	332,000	221,622	365,000
310-41640-89550	COMPUTER SOFTWARE - CAPITAL	0	4,397	130,000	76,586	150,000
310-42100-89520	VEHICLES - CAPITAL	410,581	385,706	475,000	429,178	685,000
310-42200-89520	VEHICLES - CAPITAL	155,289	859,723	85,000	859,723	40,000
310-42200-89530	MACHINERY AND EQUIPMENT - CAPITAL	0	0	0	40,073	0

**CITY OF BRENTWOOD**  
**FY 2024 Budget Worksheets**

Account Number	Account Name	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 8 Months	FY 2024 Budget
310-43120-89520	VEHICLES - CAPITAL	968,429	88,385	440,000	384,394	105,000
310-44400-89520	VEHICLES - CAPITAL	48,813	0	150,000	0	160,000
<b>Total Expenditures</b>		<b>1,873,632</b>	<b>1,578,980</b>	<b>1,843,000</b>	<b>2,031,176</b>	<b>1,700,000</b>

**FUND 311 - CAPITAL PROJECTS FUND**

**Revenues - Intergovernmental**

311-00000-33445	FEDERAL STATE AND LOCAL SOURCES	1,672,954	297,532	4,612,145	3,847,422	3,045,000
311-00000-33700	WILLIAMSON COUNTY	0	0	0	0	2,300,000
<b>Total Revenues - Intergovernmental</b>		<b>1,672,954</b>	<b>297,532</b>	<b>4,612,145</b>	<b>3,847,422</b>	<b>5,345,000</b>

**Revenues - Uses of Money and Property**

311-00000-36100	INTEREST INCOME	50,311	80,283	50,000	497,261	300,000
311-00000-36710	CONTRIBUTION - FROM PRIVATE SOURCES	45,107	1,110,000	0	50,000	600,000
311-00000-36930	GO BOND PROCEEDS	0	0	9,000,000	7,770,000	0
311-00000-36935	OTHER FINANCING SOURCES - BOND PREMIUM	0	0	0	419,742	0
311-00000-37199	MISCELLANEOUS REVENUE	0	90	0	0	0
311-00000-37830	OPERATING TRANSFER FROM PUBLIC WORKS PROJECT FUND	500,000	350,000	420,000	420,000	0
311-00000-37840	OPERATING TRANSFER FROM GENERAL FUND	5,655,000	9,100,000	0	0	0
311-00000-37845	OPERATING TRANSFER FROM ADEQUATE FACILITIES TAX FD	1,450,000	0	500,000	500,000	1,000,000
311-00000-37850	FUND BALANCE TRANSFER FROM GENERAL FUND	5,000,000	0	0	0	0
<b>Total Revenues - Uses of Money and Property</b>		<b>12,700,418</b>	<b>10,640,373</b>	<b>9,970,000</b>	<b>9,657,002</b>	<b>1,900,000</b>

**TOTAL REVENUES**

<b>14,373,372</b>	<b>10,937,905</b>	<b>14,582,145</b>	<b>13,504,424</b>	<b>7,245,000</b>
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**DEPT 43100: TRANSPORTATION**

311-43100...	CONSTRUCTION IN PROGRESS	4,395,486	1,367,152	11,465,000	2,236,979	6,890,000
<b>Total Expenditures - Transportation</b>		<b>4,395,486</b>	<b>1,367,152</b>	<b>11,465,000</b>	<b>2,236,979</b>	<b>6,890,000</b>

**DEPT 43150: STORM DRAINAGE**

311-43150...	CONSTRUCTION IN PROGRESS	230,678	348,330	1,550,000	266,522	2,250,000
<b>Total Expenditures - Storm Drainage</b>		<b>230,678</b>	<b>348,330</b>	<b>1,550,000</b>	<b>266,522</b>	<b>2,250,000</b>

**DEPT 44400: PARKS & RECREATION**

311-44400...	CONSTRUCTION IN PROGRESS	2,753,052	1,561,500	1,600,000	1,735,039	9,125,000
<b>Total Expenditures - Parks &amp; Recreation</b>		<b>2,753,052</b>	<b>1,561,500</b>	<b>1,600,000</b>	<b>1,735,039</b>	<b>9,125,000</b>

**DEPT 45200: GENERAL FACILITIES AND EQUIPMENT**

311-45200...	CONSTRUCTION IN PROGRESS	17,002,795	5,360,454	2,520,000	2,630,074	1,645,000
<b>Total Expenditures - General Facilities and Equipment</b>		<b>17,002,795</b>	<b>5,360,454</b>	<b>2,520,000</b>	<b>2,630,074</b>	<b>1,645,000</b>

**DEPT 45300: TECHNOLOGY**

311-45300...	CONSTRUCTION IN PROGRESS	694,741	179,898	885,000	85,770	555,000
<b>Total Expenditures - Technology</b>		<b>694,741</b>	<b>179,898</b>	<b>885,000</b>	<b>85,770</b>	<b>555,000</b>

**DEPT 49000: DEBT SERVICE**

311-49000-86405	OTHER FINANCING USE - BOND DISCOUNTS	0	0	0	92,720	0
311-49000-86410	BOND SALE EXPENSE	0	0	0	95,055	0
<b>Total Expenditures - Debt Service</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>187,775</b>	<b>0</b>

**TOTAL EXPENDITURES - CAPITAL PROJECTS FUND**

<b>25,076,754</b>	<b>8,817,334</b>	<b>18,020,000</b>	<b>7,142,160</b>	<b>20,465,000</b>
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**FUND 312: FACILITIES MAINTENANCE FUND**

**CITY OF BRENTWOOD**  
**FY 2024 Budget Worksheets**

Account Number	Account Name	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 8 Months	FY 2024 Budget
<b>Revenues</b>						
312-00000-33445	FEDERAL STATE AND LOCAL SOURCES	15,000	0	0	0	0
312-00000-36100	INTEREST INCOME	3,354	8,574	5,000	40,413	75,000
312-00000-37199	MISCELLANEOUS REVENUE	0	0	0	15,000	0
312-00000-37840	OPERATING TRANSFER FROM GENERAL FUND	1,305,000	545,000	350,000	350,000	350,000
<b>Total Revenues</b>		<b>1,323,354</b>	<b>553,574</b>	<b>355,000</b>	<b>405,413</b>	<b>425,000</b>

<b>Expenditures</b>						
312-42200-89601	FIRE - CAPITAL	123,370	24,253	45,000	9,925	45,000
312-43120-89602	PUBLIC WORKS - CAPITAL	9,000	13,710	50,000	78,958	50,000
312-43170-89603	SERVICE CENTER - CAPITAL	15,474	114,728	295,000	7,149	265,000
312-44200-89500	FLOOD RECOVERY	17,479	0	0	0	0
312-44400-89604	PARKS AND RECREATION - CAPITAL	283,778	329,795	495,000	28,344	610,000
312-44800-89605	LIBRARY - CAPITAL	367,526	342,803	95,000	145,861	105,000
312-47000-89606	COOL SPRINGS HOUSE - CAPITAL	0	0	0	0	15,000
312-47010-89607	RAVENSWOOD MANSION - CAPITAL	27,356	42,036	45,000	13,970	75,000
<b>Total Expenditures</b>		<b>27,356</b>	<b>867,324</b>	<b>1,025,000</b>	<b>284,207</b>	<b>1,165,000</b>

**FUND 315: FUEL FUND**

<b>Revenues</b>						
315-00000-36100	INTEREST INCOME	1,906	2,983	2,500	9,911	10,000
315-00000-37823	OPERATING TRANSFER FROM GENERAL FUND	277,024	286,114	336,600	176,802	343,250
315-00000-37824	OPERATING TRANSFER FROM WATER AND SEWER FUND	36,835	32,940	40,000	20,972	40,000
<b>Total Revenues</b>		<b>315,765</b>	<b>322,036</b>	<b>379,100</b>	<b>207,685</b>	<b>393,250</b>

<b>Expenditures</b>						
315-41610-83311	UNLEADED FUEL	194,402	311,519	352,350	233,278	352,350
315-41610-83312	DIESEL FUEL	84,694	150,903	188,320	120,766	188,320
<b>Total Expenditures</b>		<b>279,096</b>	<b>462,423</b>	<b>540,670</b>	<b>354,044</b>	<b>540,670</b>

**FUND 320: INSURANCE FUND**

**DEPT 41900: HEALTH INSURANCE**

<b>Revenues</b>						
320-00000-36100	INTEREST INCOME	8,846	12,802	15,000	69,889	100,000
320-00000-37199	MISCELLANEOUS REVENUE	480	715	0	0	0
320-00000-37860	INSURANCE TRANSFER FROM GENERAL FUND	2,755,145	2,827,266	2,957,360	1,475,026	3,086,540
320-00000-37861	INSURANCE TRANSFER FROM WATER AND SEWER FUND	294,895	294,898	294,895	129,040	294,895
320-00000-37862	INSURANCE TRANSFER FROM ECD FUND	140,425	140,425	134,810	70,426	134,810
320-00000-37865	HEALTH INSURANCE EMPLOYEE CONTRIBUTIONS	609,483	602,212	640,000	424,935	635,000
320-00000-37870	STOP LOSS REIMBURSEMENT	681,353	636,533	400,000	284,025	400,000
320-00000-37875	BCBS PRESCRIPTION REBATE	157,905	188,158	100,000	101,371	0
<b>Total Revenues</b>		<b>4,648,533</b>	<b>4,703,009</b>	<b>4,542,065</b>	<b>2,554,710</b>	<b>4,651,245</b>

<b>Expenditures</b>						
320-41900-81417	SPECIALTY DRUG - HRA	0	0	0	0	450,000
320-41900-81418	MEDICAL CLAIMS - MEDICAL	3,156,255	3,347,686	3,500,000	1,534,314	3,100,000
320-41900-81419	MEDICAL CLAIMS - HRA	409,798	354,334	425,000	225,571	400,000
320-41900-81420	INSURANCE - HEALTH	627,114	795,852	975,000	589,571	1,125,000
320-41900-81423	TRANSITIONAL REINSURANCE PROGRAM TAX	1,259	1,323	250	0	0
320-41900-82599	OTHER PROFESSIONAL SERVICES	105,132	226,495	285,000	173,530	290,000
<b>Total Expenditures</b>		<b>4,299,557</b>	<b>4,725,690</b>	<b>5,185,250</b>	<b>2,522,986</b>	<b>5,365,000</b>

**CITY OF BRENTWOOD**  
**FY 2024 Budget Worksheets**

Account Number	Account Name	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 8 Months	FY 2024 Budget
<b>DEPT 41905: WORKER'S COMP INSURANCE</b>						
<b>Revenues</b>						
320-41905-37860	INSURANCE TRANSFER FROM GENERAL FUND	239,200	301,690	310,000	201,127	323,315
320-41905-37861	INSURANCE TRANSFER FROM WATER AND SEWER FUND	32,345	32,345	32,345	21,563	32,345
320-41905-37862	INSURANCE TRANSFER FROM ECD FUND	2,885	2,885	2,885	1,923	2,000
<b>Total Revenues</b>		<b>274,430</b>	<b>336,920</b>	<b>345,230</b>	<b>224,613</b>	<b>357,660</b>
<b>Expenditures</b>						
320-41905-81470	WORKER'S COMPENSATION	212,109	305,882	315,000	236,321	330,750
<b>Total Expenditures</b>		<b>212,109</b>	<b>305,882</b>	<b>315,000</b>	<b>236,321</b>	<b>330,750</b>
<b>TOTAL INSURANCE FUND EXPENDITURES</b>		<b>4,511,666</b>	<b>5,031,572</b>	<b>5,500,250</b>	<b>2,759,306</b>	<b>5,695,750</b>
<b>FUND 412: WATER AND SEWER FUND</b>						
<b>Revenues</b>						
412-00000-33445	FEDERAL STATE AND LOCAL SOURCES	38,050	2,503,750	0	2,500,000	0
412-00000-36120	INVESTMENT INCOME-HYBRID STABILIZATION RESERVE	512	0	0	0	0
412-00000-36330	SALE OF EQUIPMENT	7,837	0	10,000	3,883	10,000
412-00000-37110	WATER SALES - COMMERCIAL IN CITY	2,201,086	2,301,122	2,300,135	2,000,678	2,369,140
412-00000-37120	WATER SALES - COMMERCIAL OUTSIDE CITY	517	1,295	540	490	555
412-00000-37130	WATER SALES - RESIDENTIAL IN CITY	6,409,948	6,616,357	6,698,395	6,144,404	6,899,345
412-00000-37135	WATER SALES - RESIDENTIAL OUTSIDE CITY	3,107	2,876	3,245	2,171	3,340
412-00000-37140	WATER SALES - INSTITUTIONAL IN CITY	474,771	534,168	496,135	490,511	511,020
412-00000-37145	WATER SALES - INSTITUTIONAL OUTSIDE CITY	192	211	200	141	205
412-00000-37146	WATER PURCHASE SURCHARGE	1,775,517	1,872,297	1,855,415	1,703,795	1,911,075
412-00000-37150	CROSS CONNECTION DOMESTIC CHARGE	263,015	272,370	280,995	289,302	318,700
412-00000-37155	CROSS CONNECTION FIRE CHARGE	34,485	36,005	36,575	40,215	44,080
412-00000-37195	INSTALLATION CHARGE	26,111	23,470	25,000	13,415	25,000
412-00000-37196	WATER SALES - TAP FEES	492,025	369,500	325,000	105,500	225,000
412-00000-37199	MISCELLANEOUS REVENUE	0	25	2,500	2,298	2,500
412-00000-37210	SEWER CHARGES - COMMERCIAL IN CITY	1,823,219	1,704,298	1,896,150	1,196,978	1,953,035
412-00000-37211	SEWER CHARGES - COMMERCIAL OUTSIDE CITY	13,791	13,980	14,345	7,193	14,775
412-00000-37212	SEWER CHARGES - RESIDENTIAL IN CITY	4,869,900	5,113,905	5,064,695	3,357,391	5,216,635
412-00000-37213	SEWER CHARGES - RESIDENTIAL OUTSIDE CITY	12,531	8,945	13,035	6,719	13,425
412-00000-37214	SEWER CHGS-INST IN CITY	266,511	220,172	277,170	173,293	285,485
412-00000-37215	SEWER CHARGES - INSTITUTIONAL OUTSIDE CITY	48,485	51,834	50,425	35,131	51,940
412-00000-37216	SEWER CHARGES - METRO TREATMENT SURCHARGE	981,999	1,008,666	1,021,280	687,002	1,051,920
412-00000-37220	SEWER CHARGES - SEWER TAP INSPECTION FEES	2,075	1,290	2,750	315	2,000
412-00000-37291	FORFEITED DISCOUNT AND PENALTIES	149,467	158,057	95,000	121,702	105,000
412-00000-37296	SEWER CHARGES - SEWER TAP FEES	844,150	569,937	375,000	291,265	275,000
412-00000-37297	GRINDER PUMP FEES	15,200	38,000	12,500	26,600	12,500
412-00000-37822	TRANSFER - FIRE HYDRANT RENTAL	100,000	100,000	100,000	66,667	100,000
412-00000-37910	INTEREST INCOME - ENTERPRISE FUND	58,332	104,222	75,000	724,320	150,000
412-00000-39700	INSURANCE RECOVERY	0	127,428	0	3,560	0
<b>Total Revenues</b>		<b>20,912,832</b>	<b>23,754,181</b>	<b>21,031,485</b>	<b>19,994,938</b>	<b>21,551,675</b>
<b>Expenses</b>						
412-52310-81110	SALARIES	1,352,059	1,368,242	1,663,025	850,624	1,896,440
412-52310-81120	SALARIES - OVERTIME	108,010	123,452	118,395	61,388	130,235
412-52310-81130	LONGEVITY PAY	14,030	14,920	22,695	21,300	22,650
412-52310-81145	COMMUNICATION ALLOWANCE	5,520	5,310	5,520	3,200	4,800
412-52310-81160	SUPPLEMENT - TRANSPORTATION	0	0	52,000	24,999	52,000
412-52310-81165	SUPPLEMENT - CDL	0	0	30,000	14,771	30,005

**CITY OF BRENTWOOD**  
**FY 2024 Budget Worksheets**

<b>Account Number</b>	<b>Account Name</b>	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Budget</b>	<b>FY 2023 8 Months</b>	<b>FY 2024 Budget</b>
412-52310-81187	SUPPLEMENTAL - LICENSE	0	0	0	0	55,000
412-52310-81195	SALARIES BILLED TO OTHERS	0	(327)	(10,000)	0	(10,000)
412-52310-81410	FICA (EMPLOYERS SHARE)	132,938	137,607	144,710	72,541	163,415
412-52310-81420	INSURANCE - HEALTH	294,895	294,895	294,895	152,865	294,895
412-52310-81421	INSURANCE - DENTAL REIMBURSEMENT	6,667	5,396	12,920	6,820	12,920
412-52310-81422	INSURANCE - LIFE	5,855	5,357	6,430	3,191	6,430
412-52310-81425	RETIREMENT - HEALTH/LIFE	108,010	105,525	101,400	67,600	68,625
412-52310-81430	RETIREMENT - TCRS (LEGACY)	208,363	207,025	187,600	114,364	210,225
412-52310-81432	PENSION EXPENSE - GASB 68 COST (LEGACY)	(65,525)	(279,500)	0	0	0
412-52310-81433	OPEB EXPENSE	(121,082)	(168,461)	0	0	0
412-52310-81434	PENSION EXPENSE - GASB 68 COST (HYBRID)	(3,454)	(3,762)	0	0	0
412-52310-81436	RETIREMENT - TCRS (HYBRID BASE)	1,495	1,076	5,410	1,349	6,600
412-52310-81437	RETIREMENT - TCRS (HYBRID STABILIZATION)	(256)	0	0	0	0
412-52310-81441	EMPLOYER MATCH - 401K PLAN	32,947	34,535	39,110	21,944	36,940
412-52310-81442	EMPLOYER NONMATCHING CONTR-HYBRID DC 401	3,745	2,214	13,530	2,218	16,500
412-52310-81450	BUY BACK - SICK LEAVE	3,981	4,418	1,835	1,478	2,020
412-52310-81455	ATTENDANCE BONUS PAY	2,000	2,500	1,500	0	1,500
412-52310-81456	BUY BACK - ANNUAL LEAVE	1,086	1,178	8,640	6,437	9,505
412-52310-81470	WORKER'S COMPENSATION	32,345	32,345	32,345	21,563	32,345
412-52310-81481	CLOTHING AND UNIFORMS	23,266	22,408	23,950	14,860	25,000
412-52310-82110	RENT EXPENSE - POSTAGE METER AND PO BOX	55,220	58,437	57,800	32,160	60,690
412-52310-82210	PRINTING PUBLICATIONS AND REPORTS	23,335	22,878	26,100	16,568	27,405
412-52310-82270	LANDFILL FEE	0	9,944	0	8,663	10,000
412-52310-82310	ADVERTISING AND LEGAL NOTICES	0	879	0	0	0
412-52310-82410	UTILITIES - ELECTRIC	362,214	385,602	452,000	283,962	450,000
412-52310-82420	UTILITIES - WATER	1,277	1,554	1,500	1,871	1,575
412-52310-82421	WATER PURCHASED FOR RESALE	7,785,415	7,681,470	7,370,400	5,592,912	7,250,000
412-52310-82435	METRO SEWER TREATMENT	3,021,437	3,267,500	3,243,500	1,836,379	3,340,805
412-52310-82437	BACKFLOW PREVENTION TESTING	226,032	258,750	255,420	115,902	285,000
412-52310-82450	COMMUNICATIONS	11,740	14,366	9,475	9,305	15,000
412-52310-82501	SUBSCRIPTION-BASED IT ARRANGEMENTS (SBITAs)	0	606	0	3,811	28,335
412-52310-82511	COVID-19	297	0	0	0	0
412-52310-82520	LEGAL SERVICES	0	0	50,000	0	30,000
412-52310-82530	ACCOUNTING AND AUDITING SERVICES	22,500	24,750	25,000	14,091	27,500
412-52310-82540	ARCHITECT ENGINEERING AND LANDSCAPING SERVICES	548	0	2,500	0	0
412-52310-82545	LABORATORY SERVICES	11,540	10,966	20,600	5,931	15,000
412-52310-82546	CAPACITY MANAGEMENT PROGRAM (CMOM)	253,065	178,741	325,000	93,718	325,000
412-52310-82599	OTHER PROFESSIONAL SERVICES	199,328	233,900	147,750	91,062	338,420
412-52310-82605	R/M - OFFICE MACHINERY AND EQUIPMENT	7,532	34,783	11,250	23,417	1,250
412-52310-82610	R/M - MOTOR VEHICLES	25,431	17,129	25,750	5,733	25,000
412-52310-82620	R/M - MACHINERY AND EQUIPMENT	136,424	88,214	134,000	69,981	134,000
412-52310-82625	TIRES TUBES ETC	2,731	23,288	6,500	709	10,000
412-52310-82650	R/M - GROUNDS	14,800	14,000	15,500	5,180	50,000
412-52310-82660	R/M - BUILDINGS	0	485	1,500	29,810	1,575
412-52310-82682	R/M - SEWER LINES	63,725	64,029	65,000	16,945	65,000
412-52310-82683	R/M - METER REPAIR	5,912	2,724	10,000	5,827	10,000
412-52310-82684	R/M - METRO PUMP STATION	37,615	42,311	53,500	1,900	55,000
412-52310-82685	R/M - GRINDER PUMPS	296,429	335,327	275,000	122,766	285,000
412-52310-82686	R/M - WATER LINES	229,646	151,180	198,275	55,289	205,000
412-52310-82687	R/M - MANHOLE AND SEWER LINE	1,683	(50)	0	0	0
412-52310-82688	R/M - WATER TANK	14,112	101,167	225,000	23,198	225,000
412-52310-82695	R/M - SEWER LIFT STATION	28,559	53,461	52,275	30,678	55,000
412-52310-82696	R/M - WATER LIFT STATION	88,864	106,136	77,250	109,032	100,000
412-52310-82810	MEMBERSHIPS AND REGISTRATIONS	27,314	27,669	26,800	30,326	27,550

**CITY OF BRENTWOOD**  
**FY 2024 Budget Worksheets**

Account Number	Account Name	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 8 Months	FY 2024 Budget
412-52310-82820	TRAVEL - CONFERENCE SCHOOLS AND TRAINING	1,665	2,683	6,500	6,305	5,800
412-52310-83100	OFFICE SUPPLIES AND MATERIALS	2,192	1,485	2,675	690	2,800
412-52310-83215	HOUSEHOLD AND JANITORIAL SUPPLIES	0	0	500	60	500
412-52310-83216	OPERATING CHEMICALS	6,594	6,333	40,000	2,529	10,000
412-52310-83290	OTHER OPERATING SUPPLIES	47,132	39,421	52,275	12,069	50,000
412-52310-83299	SUNDRY	0	710	0	1,160	2,500
412-52310-83310	FUEL	36,835	32,940	40,000	20,972	40,000
412-52310-83530	MACHINERY AND EQUIPMENT - NON CAPITAL	0	0	0	1,818	0
412-52310-83540	COMPUTER HARDWARE - NON CAPITAL	0	250	13,700	1,436	2,500
412-52310-83550	COMPUTER SOFTWARE - NON CAPITAL	547	99	1,000	0	0
412-52310-85110	INSURANCE - BUILDING	17,183	18,517	21,000	18,586	24,000
412-52310-85120	INSURANCE - VEHICLE MACHINERY AND EQUIPMENT	582	587	1,500	611	1,500
412-52310-85130	INSURANCE - LIABILITY	13,239	95,404	90,000	86,114	102,000
412-52310-85240	RENT EXPENSE - MACHINERY AND EQUIPMENT	8,499	14,003	7,500	0	10,000
412-52310-85260	RENT EXPENSE - SERVICE CENTER	125,000	125,000	125,000	83,333	125,000
412-52310-85310	GIS SERVICE FEE	100,000	100,000	100,000	66,667	100,000
412-52310-85340	STATE ENVIRONMENTAL FEE	18,494	18,827	20,000	18,827	20,000
412-52310-85410	PROVISION FOR DEPRECIATION	3,154,581	3,198,324	3,127,200	2,084,800	3,588,200
412-52310-85510	BANK SERVICE FEE	1,385	1,510	1,500	2,958	0
412-52310-85570	BAD DEBT EXPENSE	3,397	2,358	2,000	2,975	2,000
412-52310-86262	INTEREST - 2006 WATER REFUNDING	320	0	0	0	0
412-52310-86265	INTEREST - 2010 WATER AND SEWER	63,350	32,322	42,490	42,488	28,740
412-52310-86266	INTEREST - 2012 WATER AND SEWER	93,337	51,368	24,800	53,469	17,900
412-52310-86267	INTEREST - 2013 WATER AND SEWER	72,350	40,764	67,205	6,338	1,900
412-52310-86268	INTEREST - 2013 WATER AND SEWER REFUNDING	0	(28,483)	0	0	0
412-52310-86270	INTEREST - 2016 WATER AND SEWER	169,475	188,888	88,300	88,300	76,500
412-52310-86271	INTEREST - 2017 WATER AND SEWER REFUNDING	1,146	(37,475)	0	0	0
412-52310-86272	INTEREST- 2017A WATER AND SEWER REFUNDING	112,425	29,384	112,425	112,425	112,425
412-52310-86273	INTEREST - 2021A WATER AND SEWER	0	22,966	118,450	118,450	111,150
412-52310-86274	INTEREST - 2021 B WATER AND SEWER REFUNDING	0	20,435	66,000	56,808	122,810
412-52310-86410	BOND SALE EXPENSE	0	112,345	0	0	0
412-52310-86510	PROVISION FOR AMORTIZATION EXPENSE	167,451	(76,690)	0	0	0
<b>Total Expenses</b>		<b>19,318,797</b>	<b>19,142,823</b>	<b>20,092,575</b>	<b>12,990,821</b>	<b>21,080,380</b>

**FUND 434: MUNICIPAL CENTER FUND**

**Revenues**

434-00000-36221	RENT INCOME - WILLIAMSON MEDICAL CENTER	24,821	26,895	27,380	9,003	28,075
434-00000-36227	RENT INCOME - CITY OF BRENTWOOD	695,000	695,000	740,000	740,000	740,000
434-00000-36240	RENT INCOME - ECD FUND	31,800	31,800	0	15,900	0
434-00000-36330	SALE OF EQUIPMENT	0	0	0	14	0
434-00000-37199	MISCELLANEOUS REVENUE	0	0	0	17	0
434-00000-37910	INTEREST INCOME - ENTERPRISE FUND	8,145	14,933	10,000	78,781	71,000
<b>Total Revenues</b>		<b>759,766</b>	<b>768,628</b>	<b>777,380</b>	<b>843,715</b>	<b>839,075</b>

**Expenses**

434-41810-82410	UTILITIES - ELECTRIC	102,437	107,166	110,000	70,226	113,000
434-41810-82420	UTILITIES - WATER	13,338	10,423	15,000	9,700	15,500
434-41810-82430	UTILITIES - SEWER	4,897	3,976	5,500	2,305	5,500
434-41810-82440	UTILITIES - NATURAL/PROPANE GAS	19,306	27,708	21,500	26,757	31,000
434-41810-82450	COMMUNICATIONS	10,259	6,285	11,000	0	11,000
434-41810-82501	SUBSCRIPTION-BASED IT ARRANGEMENTS (SBITAs)	0	0	0	0	285
434-41810-82511	COVID-19	2,501	0	0	0	0
434-41810-82530	ACCOUNTING AND AUDITING SERVICES	3,580	3,940	3,940	2,186	4,335



**CITY OF BRENTWOOD**  
**FY 2024 Budget Worksheets**

Account Number	Account Name	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 8 Months	FY 2024 Budget
434-41810-82599	OTHER PROFESSIONAL SERVICES	20,643	22,169	25,000	15,931	26,000
434-41810-82605	R/M - OFFICE MACHINERY AND EQUIPMENT	23,884	20,309	25,000	18,630	26,000
434-41810-82620	R/M - MACHINERY AND EQUIPMENT	0	12,291	0	9,632	7,000
434-41810-82650	R/M - GROUNDS	24,777	28,981	30,000	17,385	36,000
434-41810-82660	R/M - BUILDINGS	168,143	185,995	180,000	121,805	210,000
434-41810-82661	R/M - WINDOW AND CARPET CLEANING	0	0	1,500	0	1,500
434-41810-82662	R/M - TRASH REMOVAL	5,346	3,160	1,500	1,945	4,000
434-41810-82663	R/M - PAINTING	4,325	3,990	5,000	1,630	5,000
434-41810-82670	R/M - PLUMBING AND HVAC	42,860	59,866	35,000	17,202	35,000
434-41810-83100	OFFICE SUPPLIES AND MATERIALS	55	18	250	100	250
434-41810-83215	HOUSEHOLD AND JANITORIAL SUPPLIES	5,189	2,885	6,500	1,007	5,500
434-41810-83290	OTHER OPERATING SUPPLIES	764	3,223	2,000	390	2,000
434-41810-83299	SUNDRY	100	827	500	635	500
434-41810-83540	COMPUTER HARDWARE - NON CAPITAL	0	0	0	120	0
434-41810-85110	INSURANCE - BUILDING	11,153	10,125	12,000	10,137	15,000
434-41810-85130	INSURANCE - LIABILITY	1,590	1,836	3,200	1,769	2,000
434-41810-85240	RENT EXPENSE - MACHINERY AND EQUIPMENT	0	0	0	2,708	1,500
434-41810-85410	PROVISION FOR DEPRECIATION	262,469	266,703	280,000	186,667	281,000
<b>Total Expenses</b>		<b>727,618</b>	<b>781,876</b>	<b>774,390</b>	<b>518,868</b>	<b>838,870</b>

**FUND 450: EMERGENCY COMMUNICATIONS DISTRICT**

**Revenues**

450-91100-32104	TECB - REIMBURSEMENT (GRANT)	369,254	44,000	0	44,000	44,000
450-91100-32106	TECB - OPERATIONAL FUNDING	864,126	864,126	864,125	576,084	864,125
450-91100-32108	TECB - DISTRIBUTION OF EXCESS REVENUE	97,706	399,429	369,255	365,981	325,255
450-91100-36100	INTEREST INCOME	5,830	10,853	7,500	49,640	50,000
450-91100-37199	MISCELLANEOUS REVENUE	0	(476)	0	(0)	0
450-91100-37840	OPERATING TRANSFER FROM GENERAL FUND	484,700	484,700	488,000	488,000	533,000
<b>Total Revenues</b>		<b>1,821,616</b>	<b>1,802,632</b>	<b>1,728,880</b>	<b>1,523,705</b>	<b>1,816,380</b>

**Expenses**

450-91100-81110	SALARIES	636,816	657,504	668,865	417,433	747,635
450-91100-81111	SALARIES - PART TIME	8,839	4,396	3,000	0	0
450-91100-81120	SALARIES - OVERTIME	49,536	46,322	56,040	22,362	61,645
450-91100-81130	LONGEVITY PAY	4,600	4,060	6,480	6,000	6,480
450-91100-81135	SUPPLEMENT - LEAD PAY	6,255	6,069	6,240	4,080	6,240
450-91100-81155	SUPPLEMENT - PROFESSIONAL CERTIFICATE	0	0	900	739	900
450-91100-81160	SUPPLEMENT - TRANSPORTATION	0	0	24,000	14,615	24,000
450-91100-81170	SUPPLEMENT - FTO	6,720	3,720	1,500	0	1,500
450-91100-81190	SUPPLEMENT - SHIFT DIFFERENTIAL	11,127	11,074	11,100	7,347	11,100
450-91100-81410	FICA (EMPLOYERS SHARE)	60,609	64,599	59,475	34,911	65,685
450-91100-81420	INSURANCE - HEALTH	140,425	140,425	134,810	81,530	134,810
450-91100-81421	INSURANCE - DENTAL REIMBURSEMENT	1,395	1,767	3,335	3,682	3,335
450-91100-81422	INSURANCE - LIFE	2,856	2,897	2,940	1,938	2,940
450-91100-81425	RETIREMENT - HEALTH/LIFE	47,320	50,250	46,355	30,903	31,375
450-91100-81430	RETIREMENT - TCRS (LEGACY)	80,884	65,779	65,255	37,952	65,355
450-91100-81432	PENSION EXPENSE - GASB 68 COST (LEGACY)	14,311	(14,237)	30,000	0	30,000
450-91100-81433	OPEB EXPENSE	(15,028)	(67,525)	4,130	0	4,130
450-91100-81434	PENSION EXPENSE - GASB 68 COST (HYBRID)	(3,474)	(4,704)	0	0	0
450-91100-81436	RETIREMENT - TCRS (HYBRID BASE)	1,621	2,420	2,255	2,678	3,175
450-91100-81441	EMPLOYER MATCH - 401K PLAN	9,113	9,599	9,555	6,724	11,480
450-91100-81442	EMPLOYER NONMATCHING CONTR-HYBRID DC 401	7,368	10,999	10,245	7,876	14,425
450-91100-81450	BUY BACK - SICK LEAVE	606	3,290	2,160	0	2,160
450-91100-81455	ATTENDANCE BONUS PAY	650	250	1,000	0	1,000

**CITY OF BRENTWOOD**  
**FY 2024 Budget Worksheets**

<b>Account Number</b>	<b>Account Name</b>	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Budget</b>	<b>FY 2023 8 Months</b>	<b>FY 2024 Budget</b>
450-91100-81456	BUY BACK - ANNUAL LEAVE	0	0	1,080	1,155	1,080
450-91100-81470	WORKER'S COMPENSATION	2,885	2,885	2,885	1,923	2,000
450-91100-81481	CLOTHING AND UNIFORMS	4,659	7,251	5,500	2,919	5,500
450-91100-82310	ADVERTISING AND LEGAL NOTICES	0	0	0	34	0
450-91100-82330	PERIODICAL SUBSCRIPTIONS	0	198	400	311	0
450-91100-82450	COMMUNICATIONS	76,698	76,683	83,000	44,731	83,000
450-91100-82501	SUBSCRIPTION-BASED IT ARRANGEMENTS (SBITAs)	0	157	5,500	15,766	25,805
450-91100-82515	LANGUAGE INTERPRETING SERVICES	0	0	0	232	2,500
450-91100-82530	ACCOUNTING AND AUDITING SERVICES	9,750	7,500	7,600	7,420	9,850
450-91100-82550	PLANNING CONSULTING MAPPING SERVICES	10,000	10,000	10,000	10,000	10,000
450-91100-82599	OTHER PROFESSIONAL SERVICES	31,808	2,218	22,100	4,200	10,000
450-91100-82605	R/M - OFFICE MACHINERY AND EQUIPMENT	4,225	5,187	3,900	778	1,420
450-91100-82620	R/M - MACHINERY AND EQUIPMENT	145,255	131,053	191,100	182,343	165,375
450-91100-82780	TRAINING	0	0	0	0	2,500
450-91100-82785	CERTIFICATION AND RECERTIFICATION FEES	0	0	0	0	3,000
450-91100-82810	MEMBERSHIPS AND REGISTRATIONS	2,467	3,769	6,000	4,903	3,000
450-91100-82820	TRAVEL - CONFERENCE SCHOOLS AND TRAINING	1,677	4,066	5,000	3,276	2,500
450-91100-83100	OFFICE SUPPLIES AND MATERIALS	1,821	3,540	2,000	555	2,000
450-91100-83215	HOUSEHOLD AND JANITORIAL SUPPLIES	0	480	2,000	355	2,000
450-91100-83290	OTHER OPERATING SUPPLIES	0	2,636	2,000	326	2,000
450-91100-83299	SUNDRY	1,979	1,815	2,000	816	2,000
450-91100-83545	COMMUNICATIONS EQUIPMENT - NON CAPITAL	0	1,023	0	0	0
450-91100-85130	INSURANCE - LIABILITY	50	361	2,600	523	2,000
450-91100-85140	INSURANCE - OFFICIAL SURETY BONDS	748	0	0	0	0
450-91100-85240	RENT EXPENSE - MACHINERY AND EQUIPMENT	1,120	0	8,010	0	0
450-91100-85250	RENT EXPENSE - BUILDING AND FACILITIES PD HQ	0	0	94,000	15,666	94,000
450-91100-85410	PROVISION FOR DEPRECIATION	68,513	55,711	112,280	72,664	155,010
450-91100-88035	RENT EXPENSE - BUILDING & FACILIITES MUNICIPAL CTR	31,800	31,800	0	15,900	0
<b>Total Expenses</b>		<b>1,468,006</b>	<b>1,347,285</b>	<b>1,718,595</b>	<b>1,067,566</b>	<b>1,815,910</b>

**Brentwood City Commission Agenda**

**Meeting Date:** 05/22/2023

Ordinance 2023-06 - An Ordinance to Adopt the Property Tax Rate for Fiscal Year 2023-2024

**Submitted by:** Karen Harper, Finance

**Department:** Finance

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**Information**

**Subject**

Ordinance 2023-06 - An Ordinance to Adopt the Property Tax Rate for the Fiscal Year Beginning July 1, 2023 and Ending June 30, 2024.

**Background**

The accompanying ordinance provides for the adoption on first reading of the tax rate to fund the FY 2023-2024 proposed General Fund budget. The proposed tax rate is \$0.29 per \$100 of assessed value of taxable property. This levy represents the same effective property tax rate for the City of Brentwood for the 33rd year in a row.

If approved, please note that final reading of Ordinance 2023-06 will not occur until the Monday, June 26, 2023 meeting. Formal public hearings are scheduled at three City Commission meetings set for Monday, May 22, 2023, Monday, June 12, 2023, and Monday, June 26, 2023.

Please contact the Finance Director if you have any questions.

**Staff Recommendation**

The staff recommends approval of Ordinance 2023-06 on first reading.

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**Fiscal Impact**

**Amount :**

**Source of Funds:**

**Account Number:**

**Fiscal Impact:**

The budgeted amount for both real and personal property taxes for FY2024 is \$12,950,000.

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**Attachments**

Ordinance 2023-06

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**AN ORDINANCE OF THE CITY OF BRENTWOOD, TENNESSEE TO ESTABLISH  
THE TAX LEVY FOR THE FISCAL YEAR BEGINNING JULY 1, 2023, AND ENDING  
JUNE 30, 2024**

**SECTION 1.** That the tax levy for the City of Brentwood, Tennessee for the fiscal year beginning July 1, 2023, and ending June 30, 2024, on each \$100.00 of assessed value of all property (real, personal, public utility, merchants ad valorem, and mixed) within the City of Brentwood, Tennessee, shall be the sum of twenty-nine cents (\$0.29), prorated and distributed in accordance with the Budget Ordinance for the same period, same being Ordinance 2023-02.

PASSED:	1st reading	_____	PLANNING COMMISSION	_____ n/a
	2nd reading	_____	NOTICE OF PASSAGE	
			Notice published in:	_____ n/a
PUBLIC HEARING			Date of publication:	_____
	Notice published in:	<u>Williamson Herald</u>		
	Date of publication:	<u>04/27/2023</u>		
	Date of hearing:	<u>5/22/23; 6/12/23; 6/26/23</u>	EFFECTIVE DATE	_____

CITY ATTORNEY Kristen L. Corn

**Brentwood City Commission Agenda**

**Meeting Date:** 05/22/2023

Ordinance 2023-07 - Amends Chapter 56, Article I, Division I and Article II, Division 2 through 5 of the Municipal Code

**Submitted by:** Todd Petrowski, Planning & Codes

**Department:** Planning & Codes

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**Information**

**Subject**

The attached Ordinance 2023-07 requests the amendment of Chapter 56, Article I, Division I and Article II, Division 2 through 5 of the Municipal Code.

**Background**

The City's participation in the National Flood Insurance Program (NFIP) requires compliance with Federal Emergency Management Agency (FEMA) guidelines for development within identified local floodplain areas. The City's participation in the program is essential so that individual structures built or improved in the floodplain will remain eligible for flood insurance under the federal program.

Over the past several years, the Commission has considered multiple amendments to the City's Flood Prevention Regulations found in Article II, Chapter 56 of the Municipal Code. These regulations address the limitations/requirements related to new development, redevelopment, and modifications to existing structures within the designated flood zones across the City.

After the September 2021 adoption of Ordinance 2021-04 allowing porches and decks for elevated homes in the floodway, there was a consensus among Commissioners that instead of continuing to piecemeal changes to the regulations each time a unique situation arises, it would be best to undertake a thorough review of the entire ordinance with the assistance of an outside consultant that specializes in flood regulations and compliance with applicable FEMA standards.

On November 8, 2021, the City entered into an agreement with Schwalls Consulting LLC from Orlando FL. Mr. Schwalls began evaluating and comparing our flood regulations to Metro Nashville, Franklin, and Williamson County. A City Commission work session was held on January 24, 2022, and informational meetings with the public were held on March 2nd & 3rd, 2022. Mr. Schwalls and City staff began incorporating suggested changes and presented these for consideration to TEMA on August 4th, 2022. After some back and forth with TEMA & FEMA, the City received preliminary approval on April 4, 2023.

The proposed changes include:

1. Increase the minimum freeboard requirement from 2 feet to 3 feet, and adding a legal nonconforming component for existing structures currently at the 2-foot requirement.
2. Allow non-elevated attached garages and detached structures (including detached garages)

in the floodway fringe (not floodway), with limitations like flood resistant materials, parking, storage and access only, flood openings, and the requirement of a non-conversion agreement to be filed at the Williamson County Register's Office.

3. Change the square footage calculation for new porches on elevated homes in the floodway to allow more flexibility.
4. Revise the LOMR, LOMR-F and CLOMR language to be consistent with FEMA requirements.
5. Allow existing deck coverings to remain for elevated floodway homes.
6. Add additional restrictions for fences in the floodway.
7. Cut/fill change to require location of cut to be hydraulically connected.
8. Various language clean-up items per TEMA & FEMA request.

A version of the Code that shows the additions in a **red** font and the deleted text as ~~striketrough~~ is attached below.

If the proposed ordinance is approved on first reading, second and final reading is scheduled for the June 12th meeting. A Planning Commission review of the proposed amendments is not required because they are not part of the zoning ordinance.

Should you have any questions or require additional information, please feel free to contact Todd Petrowski, Senior City Planner.

### **Staff Recommendation**

Staff recommends approval of Ordinance 2023-07 on first reading.

### **Previous Commission Action**

On September 27, 2021, the Board of Commissioners voted to approve Ordinance 2021-04 on second and final reading.

On February 22, 2021, the Board of Commissioners voted to approve Ordinance 2021-05 on second and final reading.

On October 28, 2019, the Board of Commissioners voted to approve Ordinance 2019-09 on second and final reading.

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### **Fiscal Impact**

### **Attachments**

Ordinance 2023-07

Strikethrough version showing changes

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## **ORDINANCE 2023-07**

### **AN ORDINANCE OF THE CITY OF BRENTWOOD, TENNESSEE, PROVIDING THAT THE CODE OF ORDINANCES BE AMENDED BY REVISING VARIOUS SECTIONS OF CHAPTER 56, ARTICLE I, DIVISION 1 AND ARTICLE II, DIVISIONS 2 THROUGH 5 IN REGARD TO THE STORMWATER MANAGEMENT, EROSION CONTROL AND FLOOD DAMAGE PREVENTION**

**WHEREAS**, since 1972, the City of Brentwood has incorporated floodplain management regulations into the Brentwood Municipal Code, with a goal of reducing flood risks to residents and property owners; and

**WHEREAS**, adoption and enforcement of effective floodplain management regulations allow the City to be eligible for participation in the National Flood Insurance Program; and

**WHEREAS**, the Legislature of the State of Tennessee has, in Tenn. Code Ann. §§ 13-7-201 through 13-7-212, delegated the responsibility to local governments to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry; and

**WHEREAS**, Chapter 56, Article II of the Code of Ordinances of the City of Brentwood establishes regulations governing flood damage prevention; and

**WHEREAS**, the proposed amendments set forth in this ordinance will allow the City to continue protecting the public health, safety and welfare through effective floodplain management.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF BRENTWOOD, TENNESSEE, AS FOLLOWS:**

**SECTION 1.** That the title of Chapter 56 of the Code of Ordinances of the City of Brentwood, Tennessee, is hereby amended to read “CHAPTER 56 STORMWATER MANAGEMENT, EROSION CONTROL AND FLOOD DAMAGE PREVENTION”.

**SECTION 2.** That Section 56-2 the Code of Ordinances of the City of Brentwood, Tennessee is hereby amended to read as follows:

#### **Sec. 56-2. Definitions.**

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Best Management Practices Manual* means a manual approved for use by the city's engineering director to provide examples of structural or non-structural practices intended to address water quantity or quality. The Best Management Practices Manual is intended to be utilized by design professionals and/or construction personnel in the course of development and construction activities within the city.

*Channel* means the portion of a natural stream which conveys normal flows of water.

*Combined sewer* means a sewer which conveys both sanitary sewage and stormwater.

*Construction activities* means activities which include but are not limited to clearing and grubbing, grading, excavating and demolition.

*Cut* means the portion of land surface or area from which earth has been or will be removed by excavation; also, the depth below original ground surface to excavated surface.

*Disturbed area* means an area of land subjected to erosion due to the removal of vegetative cover and/or earthmoving activities, including filling.

*Drainage* means the interception and removal of groundwater or surface water by natural or artificial means.

*EPA* means the United States Environmental Protection Agency.

*Erosion* means any removal or loss of soil by the action of wind and water. Erosion includes both the detachment and transportation of soil particles.

*Erosion control measures* means one or more of the following measures, or other methods of slowing or stopping the removal of soil by wind, water, or gravity used singularly or in combination as appropriate:

- (1) *Diversion*: A swale or channel with supporting ridge (berm, dike or wall) constructed across a sloping land surface along the contour, or with predetermined grades, to intercept and divert surface runoff before it gains sufficient volume or velocity to create conditions of erosion.
- (2) *Drains*: Underground conduits or filter drains to reduce surface runoff or lower a high-water table.
- (3) *Grade stabilization structures*: Drop structures made of concrete, corrugated metal pipe or other suitable materials which dissipate the energy of flowing water by dropping it in a relatively short horizontal distance.
- (4) *Grassed waterways*: A natural or constructed waterway, usually broad and shallow, covered with erosion-resistant grasses used to carry surface water.
- (5) *Land grading*: Reshaping the ground surface by grading to planned slopes and configurations that will prevent excessive erosion conditions.
- (6) *Mulching*: The application of plant or other suitable materials on the soil surface to conserve moisture, reduce erosion and aid in establishing plant cover.
- (7) *Sediment barriers*: A temporary barrier installed to intercept runoff containing sediment. The barrier shall filter sediment and allow runoff to pass through. Sediment barriers may include straw bale barriers and silt fences.

*Excavation* means the act of removing dirt or soil (see *Cut*).

*Fill* means the portion of land surface or area to which soil, rock or other materials have been or will be added; height above original ground surface after the material has been or will be added.

*Grade* means the slope or elevation of the ground surface prior to or after cutting and filling.

*Grading* means any operation or occurrence by which the existing site elevations are changed by cutting, filling, borrowing or stockpiling, or where any ground cover, natural or manmade, is removed, or any buildings or other structures are removed or any watercourse or body of water, either natural or



manmade, is relocated on any site, thereby creating an unprotected area. Grading shall be synonymous with land disturbance activity.

*Hazardous material* means any material, including any substance, waste, or combination thereof, which because of its quantity, concentration, or physical, chemical, or infectious characteristics may cause, or significantly contribute to, a substantial present or potential hazard to human health, safety, property or the environment when improperly treated, stored, transported, disposed of or otherwise managed.

*Immediate threat to public health and safety* means a very serious threat to the community or adjacent property including, but not limited to, clogged drainage ditches, flooding of adjacent properties, threat of landslides or other problems which should be resolved without delay. In instances where this is the case, verbal instructions to remedy the situation with follow-up of written notification shall be sufficient to meet the notification requirements of this article.

*Illicit discharge* means either of the following:

- (1) Any discharge to a municipal separate storm sewer system that is not composed entirely of stormwater, except as authorized herein.
- (2) Any infiltration into the storm drain system resulting from spills, illegal dumping, or contaminated runoff from residential, commercial or industrial properties.

*Illicit connection* means either of the following:

- (1) Any drain or conveyance, whether on the surface or subsurface, that allows an illicit discharge to enter the storm drain system, including but not limited to any conveyance that allows any non-stormwater discharge (including sewage, processed wastewater or wash water) to enter the storm drain system or any connection to the storm drain system from an indoor drain or sink, regardless of whether said connection had been previously allowed, permitted or approved by an authorized enforcement agency.
- (2) Any drain or conveyance connected from a commercial or industrial land use to the storm drain system that has not been documented in plans, maps or equivalent records and approved by an authorized enforcement agency.

*Land disturbance plan* means the plan required before a grading permit may be issued. A land disturbance plan consists of a narrative description and appropriate drawings and plans that spell out the methods, techniques and procedures to be followed on a site to control erosion and other potential degradation of adjoining or nearby properties, during and after development, including methods of final stabilization of the site.

*Municipal separate storm sewer system (MS4)* means the system of conveyances (including sidewalks, roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, manmade channels, or storm drains):

- (1) Owned or operated by the city;
- (2) Designed or used for collecting or conveying stormwater;
- (3) Which is not a combined sewer; and
- (4) Which is not part of a sanitary sewage treatment facility operated by a public utility.

*National Pollutant Discharge Elimination System (NPDES) permit* means a permit issued by the EPA or by the state under authority delegated by the EPA that authorizes the discharge of pollutants to waters of the United States, whether the permit is applicable on an individual, group, or general area-wide basis.

*Non-stormwater discharge* means any discharge to the storm drain system that is not composed entirely of stormwater.

*Owner* means the person or entity holding the registered title to property. The city property tax rolls shall be prima facie evidence that the person or entity listed therein is the registered owner.

*Permit holder* means the owner of the property or the owner's representative in whose name a permit has been applied for and issued by the city.

*Pollutant* means anything that causes or contributes to pollution. Pollutants may include, but are not limited to: paints, varnishes and solvents; oil and other automotive fluids; non-hazardous liquid and solid wastes and yard wastes; refuse, rubbish, garbage, litter or other discarded or abandoned objects and accumulations, so that some may cause or contribute to pollution; floatables; pesticides and fertilizers; hazardous substances and wastes; sewage, fecal coliform and pathogens; dissolved and particulate metals; animal wastes; wastes and residues that result from constructing a building or structure; and noxious or offensive matter of any kind.

*Potable water* means any water from a public water supply system or private well that is suitable to drink.

*Sediment* means rocks, sand, gravel, silt or other material deposited by action of wind, water or gravity.

*Sedimentation* means the action of settling out of the soil particles which are transported by wind, water or gravity.

*Site* means any tract, lot or parcel of land or combination of tracts, lots or parcels of land proposed for development.

*Stop work order* means an order issued by the city requiring construction activity on a site to be stopped.

*Stormwater* means any accumulation of water from rain, snow or other forms of precipitation.

*Stormwater runoff* means stormwater flowing over the surface of the ground or collected in channels, watercourses or conduits, measured in depth of inches.

*Stripping* means any activity which removes or significantly disturbs the vegetative cover, including clearing and grubbing operations and top soil stripping.

*Subdivision regulations* means the City of Brentwood document written to cover a wide range of activities related to subdivision and/or development of land within the City of Brentwood as included as appendix A of the zoning ordinance.

*Substantial rebuild lot* means a lot on which modification to an existing structure or the lot itself is proposed, including but not limited to, residential addition, swimming pool, or other accessory building or structure such that the increase in impervious surface is greater than or equal to 800 square feet.

*TDEC* means the Tennessee Department of Environment and Conservation.

*USGS* means the U.S. Geological Survey, an agency of the U.S. Department of the Interior.

*Vegetative cover* means grasses, shrubs, trees and other vegetation which hold and stabilize soils.

*Wastewater* means the discharge of any water or other liquid, other than uncontaminated stormwater.

*Waterway natural area* or *WNA* means the area adjacent to, on either side, an intermittent or perennial stream waterway, as determined by the city, state, or USGS topographic information that is to remain in its natural state to protect the quality and ecology of the stream.

**SECTION 3.** That Section 56-13 of the Code of Ordinances of the City of Brentwood, Tennessee is hereby amended to read as follows:

**Sec. 56-13. Land disturbance plan.**

A land disturbance plan required under the provisions of this article shall comply with the requirements set forth in this section. The complexity of the plan shall be commensurate with the severity of site conditions and potential for off-site damage. The engineering department may require additional information if deemed necessary and appropriate to evaluate the feasibility of the plan.

- (1) *Basic plan requirements.* The plan shall identify the specific and appropriate erosion control practices and sediment trapping facilities proposed for the site to be disturbed, as well as a schedule for implementation and maintenance. The plan shall address the specific requirements of sections 58-14 through 58-18 herein. The plan shall also identify final stabilized conditions for the site, provisions for removing temporary control measures and stabilization of the site when temporary measures are removed, permanent stormwater conveyance structures and maintenance requirements for any permanent measures.
- (2) *Professional design.* The land disturbance plan shall be developed by a licensed Tennessee professional engineer or landscape architect when the area of disturbance meets substantial rebuild lot requirements, is greater than five acres, affects parking areas, or when potentially hazardous soil or drainage conditions exist due to types of soils, steep grades, floodplain development or nearby lakes, streams or large drainage ditches.
- (3) *Erosion control.* Erosion control measures shall be designed and carried out in accordance with the TDEC construction general permit for storm water discharge and the requirements of the city's Best Management Practices Manual. Areas that are to be developed or excavated shall apply these guidelines, fitting the appropriate measures to the specific soils and topography so as to minimize soil erosion and surface water runoff. The erosion control measures shall be maintained, and replaced if necessary, until vegetative cover is significantly established.
- (4) *Protection of natural vegetation and trees.* Natural vegetation shall be retained and protected whenever feasible during construction. If an area is stripped of vegetation during construction, the exposed area shall be limited to the smallest practical size, and duration of the exposure limited to the shortest practical time.
- (5) *Minimum information required.* It shall be at the discretion of the city's engineering director to determine how much information is necessary to obtain a grading permit. The engineering director may also determine the number of paper copies of the land disturbance plan to be submitted, and/or may require that the plan be submitted in a specified electronic format. At a minimum, a land disturbance plan shall contain the following:

- a. The registration seal and signature of the Tennessee licensed professional engineer or landscape architect who prepared the plan.
- b. Name, address and telephone number of the applicant, and the owners and developer, if other than the applicant, of the property to be graded.
- c. Email address for the design engineer or landscape architect.
- d. A brief project description.
- e. Current field run topography and actual elevations based on an identified benchmark by a Tennessee licensed land surveyor. Drawings showing pre-development topographic conditions and post-development grades, at a scale appropriate to the land area of the plan, and with contour intervals no greater than two feet. All existing improvements and utilities public and private shown. The plan shall include off-site existing topographic conditions extended to a minimum of 25 feet beyond the boundaries of the subject tract if grading is designed to be within 20 feet of any boundary line. Information on all public roads and utilities adjoining the subject property shall also be included. Identification of existing trees in excess of four-inch caliper and trees to be preserved shall be shown.
- f. The site location, boundaries, adjacent properties, location of any existing or proposed structures on the property or on adjacent land within 100 feet of the area to be disturbed, floodplain areas, ditch lines and any existing on-site and off-site structural or natural features of the land which have a significant impact on drainage or sediment control.
- g. The location and a description of temporary and permanent erosion control measures and drainage apparatuses to be constructed and structural changes and improvements to the land, including clearing and grading limits, daily cleanup and site control practices (to include designated concrete washout locations and waste disposal measures) and other activities to mitigate the adverse impact of land disturbance.
- h. Vicinity map with legible street names. Address, and zoning in title block. Include subdivision and lot number where applicable. Adjacent lot numbers and parcel data. Include recorded plat book and page number in title block.
- i. Standard details to include typical drainage swales, silt fence, temporary construction entrance, tree protection, retaining walls (if applicable) sealed by a Tennessee licensed professional engineer for walls that are four feet or greater in height, and additional items as necessary to mitigate the adverse impact of land disturbance.
- j. Property lines with bearing and distances to two decimal places. Building setbacks, easements, and all public utilities shown, labeled and dimensioned.
- k. Proposed contours distinguishable from existing contours. Spot elevations as necessary for proposed improvements. Site elevations, existing LFE, proposed LFE, minimum LFE.
- l. Retaining walls greater than four feet in height shall be certified by a Tennessee licensed professional engineer upon completion. Retaining wall heights to meet Subdivision Regulation and Municipal Code requirements.
- m. Drainage for sites shall be designed by a Tennessee licensed professional engineer. Hydraulic and hydrologic data to meet Subdivision Regulation requirements. All existing and proposed drainage pipes (including gutter downspouts if extended more than ten feet from structure) shall be shown on the plan.
- n. Site improvements are subject to regulation and code requirements applicable to the type of improvement proposed.

**SECTION 4.** That the title of Chapter 56, Article II of the Code of Ordinances of the City of Brentwood, Tennessee is hereby amended to read as follows: “ARTICLE II. FLOOD DAMAGE PREVENTION”.

**SECTION 5.** That Section 56-61 of the Code of Ordinances of the City of Brentwood, Tennessee is hereby amended to read as follows:

**Sec. 56-61. Findings of fact.**

The city hereby finds:

- (1) The city and its board of commissioners wish to maintain eligibility in the National Flood Insurance Program (NFIP) and, in order to do so, must meet the NFIP regulations found in Title 44 of the Code of Federal Regulations (CFR), Ch. 1, Section 60.3.
- (2) Areas of the city are subject to periodic inundation which could result in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base, all of which adversely affect the public health, safety and general welfare.
- (3) Flood losses are caused by the cumulative effect of obstructions in floodplains, causing increases in flood heights and velocities; the cumulative effect of land use changes, resulting in increased runoff; uses in flood hazard areas which are vulnerable to floods; or construction which is inadequately elevated, floodproofed, or otherwise unprotected from flood damages.

**SECTION 6.** That Section 56-63 of the Code of Ordinances of the City of Brentwood, Tennessee is hereby amended to read as follows:

**Sec. 56-63. Definitions.**

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning. The definitions listed in this section apply exclusively to this article and are intended to provide assistance in the interpretation and enforcement of this article. Unless specifically defined below or elsewhere in this Code, words or phrases used in this article shall be interpreted as to give them the meaning they have in common usage and to give this article its most reasonable application, given its stated purpose and objectives.

*100-year flood.* See "base flood".

*Accessory structure* means a subordinate structure to the principal structure on the same lot and, for the purpose of this article, shall conform to the following:

- (1) Accessory structures shall only be used for parking of vehicles and storage.
- (2) Accessory structures shall be designed to have low flood damage potential.
- (3) Accessory structures shall be constructed and placed on the building site so as to offer the minimum resistance to the flow of floodwaters.

- (4) Accessory structures shall be firmly anchored to prevent flotation, collapse and lateral movement, which otherwise may result in damage to other structures.
- (5) Utilities and service facilities such as electrical, heating equipment and duct-work shall be elevated at or above the regulatory flood protection elevation or otherwise protected from intrusion of floodwaters.

*Act* means the statutes authorizing the NFIP that are incorporated in 42 U.S.C. 4001-4128.

*Addition (to an existing building)* means any walled and roofed expansion to the perimeter or height of a building. See “horizontal addition” and “vertical addition”.

*Administrator* means the city manager or his designee, who shall be responsible for the implementation and administration of the provisions set forth herein for the special flood hazard area.

*Appeal* means a request for a review of a local enforcement officer's interpretation of any provision of this article or a request for a variance.

*Area of shallow flooding* means a designated AO or AH zone on a community's FIRM with one percent or greater annual chance of flooding to an average depth of one to three feet where a clearly defined channel does not exist, where the path of flooding is unpredictable and indeterminate, and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow.

*Area of special flood hazard.* See "special flood hazard area".

*Base flood* means the flood having a one percent chance of being equaled or exceeded in any given year. This term is also referred to as the 100-year flood or the one percent annual chance flood.

*Basement* means any portion of a building having its floor subgrade (below ground level) on all sides.

*Buildable area* means the area of a lot remaining after the minimum yard requirements for the specific zoning district have been met.

*Building* means any manmade walled and roofed structure affixed to a permanent site. (See "structure".)

*Code of Federal Regulations (CFR)* means the codification of the general and permanent rules and regulations published in the Federal Register by the executive departments and agencies of the federal government.

*Conditional letter of map revision (CLOMR)* means a letter from FEMA commenting on a proposed project that would, upon construction, affect the hydrologic or hydraulic characteristics of a flooding source and thus result in the modification of the existing regulatory floodway, the effective Base Flood Elevations (BFEs), or the Special Flood Hazard Area (SFHA). The letter does not revise an effective FIRM; it indicates whether the project, if built as proposed, would meet minimum NFIP standards (see Title 44, Chapter 1, CFR, Parts 60, 65, and 72) and be recognized by FEMA.

*Conditional letter of map revision based on fill (CLOMR-F)* means a letter from FEMA stating that a parcel of land or proposed structure that will be elevated by fill would not be inundated by the base flood if fill is placed on the parcel as proposed or the structure is built as proposed.

*Deck* means an above-grade platform attached anywhere other than the front entrance to a building, with or without a roof, which may have supporting columns but must be unenclosed by any walls, windows, glass or screening.

*Declaration of Land Restriction (Nonconversion Agreement)* means a form provided by the Administrator to be signed and recorded by the owner on the property deed with the Register of Deeds for Williamson County, for the owner to agree not to convert or modify in any manner that is inconsistent with the terms of the building permit and these regulations, enclosures below elevated buildings, attached garages or storage rooms, detached garages, or accessory structures.

*Development* means any manmade change to improved or unimproved real estate, including, but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavating, drilling operations, or storage of equipment or materials.

*Development permit* means any permit required for development activities under this Code, or under any other code which has been adopted by the city.

*Elevated building* means a non-basement building built to have the lowest floor of the lowest enclosed area elevated above the ground level by means of solid foundation perimeter walls with openings sufficient to facilitate the unimpeded movement of floodwater, pilings, columns, piers, or shear walls adequately anchored so as not to impair the structural integrity of the building during a base flood event.

*Erosion* means the process of the gradual wearing away of land masses. This peril is not “per se” covered under the NFIP.

*Exception* means a waiver from the provisions of this article which relieves the applicant from the requirements of a rule, regulation, order or other determination made or issued pursuant to this article.

*Existing construction* means any structure for which the "start of construction" commenced before November 27, 1972 (the effective date of the initial floodplain management code adopted by the city as a basis for participation in the NFIP).

*Existing structures.* See "existing construction".

*FEMA* means the Federal Emergency Management Agency of the United States government.

*Flood or flooding* means:

- (1) General and temporary condition of partial or complete inundation of normally dry land areas from:
  - a. The overflow of inland waters.
  - b. The unusual and rapid accumulation or runoff of surface waters from any source.
  - c. Mudslides (i.e., mudflows) which are proximately caused by flooding as defined in paragraph (1)b. of this definition and are akin to a river of liquid and flowing mud on the surfaces of normally dry land areas, as when earth is carried by a current of water and deposited along the path of the current.
- (2) The collapse or subsidence of land along the shore of a lake or other body of water as a result of erosion or undermining caused by waves or currents of water exceeding anticipated cyclical levels or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as flash flood, or by some similarly unusual and unforeseeable event which results in flooding as defined in paragraph (1)a. of this definition.

*Flood elevation determination* means a determination by FEMA of the water surface elevations of the base flood, that is, the flood level that has a one percent or greater chance of occurrence in any given year.

*Flood elevation study* means an examination, evaluation and determination of flood hazards and, if appropriate, corresponding water surface elevations, or an examination, evaluation and determination of mudslide (i.e., mudflow) or flood-related erosion hazards.

*Flood insurance rate map (FIRM)* means an official map of a community, issued by FEMA, delineating the areas of special flood hazard or the risk premium zones applicable to the community.

*Flood insurance study (FIS)* is the official report provided by FEMA, evaluating flood hazards and containing flood profiles and water surface elevation of the base flood.

*Floodplain or floodprone area* means any land area susceptible to being inundated by water from any source (see definition of "flood").

*Floodplain management* means the operation of an overall program of corrective and preventive measures for reducing flood damage, including but not limited to emergency preparedness plans, flood control works and floodplain management regulations.

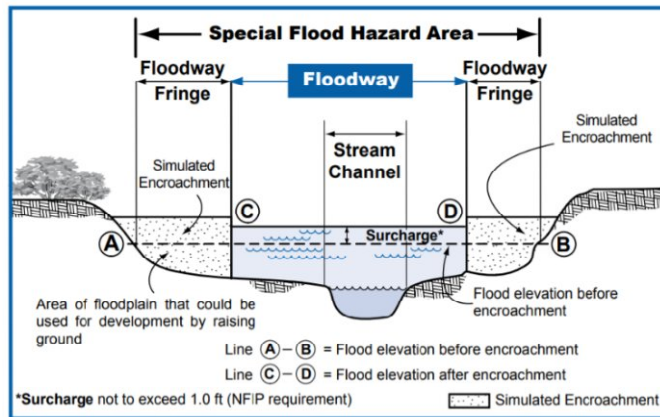
*Flood protection system* means those physical structural works for which funds have been authorized, appropriated and expended, and which have been constructed specifically to modify flooding in order to reduce the extent of the special flood hazard area within a community and the depths of associated flooding. Such a system typically includes dams, reservoirs, levees or dikes. These specialized flood modifying works are those constructed in conformance with sound engineering standards.

*Floodproofing* means any combination of structural and nonstructural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, utility facilities, and structures and their contents.

*Floodway* means the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height of 1 foot. (See Illustration #1.)



Illustration #1



*Floodway encroachment lines* mean the lines marking the limits of floodways on federal, state and local floodplain maps.

*Floodway fringe* means the area extending from the boundaries of the floodway to the outer boundary of the special flood hazard area, as depicted on a FIRM. (See Illustration #1.)

*Freeboard* means a factor of safety usually expressed in feet above a flood level for purposes of floodplain management. "Freeboard" tends to compensate for the many unknown factors that could contribute to flood heights greater than the height calculated for a selected size flood and floodway conditions, such as wave action, blockage of bridge or culvert openings, and the hydrological effect of urbanization of the watershed.

*Functionally dependent use* means a use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and ship building and ship repair facilities, but does not include long-term storage or related manufacturing facilities.

*Highest adjacent grade* means the highest natural elevation of the ground surface, prior to construction, adjacent to the proposed walls of a structure.

*Historic structure* means any structure that is:

- (1) Listed individually in the National Register of Historic Places (i.e., a listing maintained by the U.S. Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
- (2) Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary of the Interior to qualify as a registered historic district;
- (3) Individually listed on the Tennessee inventory of historic places and determined as eligible by states with historic preservation programs which have been approved by the Secretary of the Interior; or
- (4) Individually listed on the City of Brentwood or Williamson County, Tennessee inventory of historic places and determined as eligible by communities with historic preservation program that have been certified either:

- a. By the approved Tennessee program as determined by the Secretary of the Interior; or
- b. Directly by the Secretary of the Interior.

*Horizontal addition (to an existing building)* means any walled and roofed expansion to the perimeter of a building. See “addition” and “vertical addition”.

*Letter of map amendment (LOMA)* is a letter from FEMA officially amending the SFHA shown on the FIRM based on natural high ground that is above the base flood elevation.

*Letter of map revision (LOMR)* is a letter from FEMA officially revising the effective FIRM and FIS report based on the implementation of physical measures that affect the hydrologic or hydraulic characteristics of a flooding source and thus result in the modification of the existing regulatory floodway, the effective BFEs, or the SFHA.

*Letter of map revision based on fill (LOMR-F)* is FEMA's modification of the SFHA shown on the FIRM based on the placement of fill outside the existing regulatory floodway.

*Levee* means a manmade structure, usually an earthen embankment, designed and constructed in accordance with sound engineering practices to contain, control or divert the flow of water so as to provide protection from temporary flooding.

*Lowest adjacent grade* means the lowest natural elevation of the ground surface, prior to construction, adjacent to the proposed walls of a structure.

*Lowest floor* means the lowest floor of the lowest enclosed area, including a basement. An unfinished or flood resistant enclosure usable solely for parking of vehicles, building access or storage in an area other than a basement area, shall not be considered a building's lowest floor, provided that such enclosure is built in compliance with the applicable non-elevation design requirements of this article.

*Manufactured home* means a structure, transportable in one or more sections, which is built on a permanent chassis and designed for use with or without a permanent foundation when attached to the required utilities. The term "manufactured home" does not include a "recreational vehicle".

*Manufactured home park or subdivision* means a parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

*Map* means the FIRM for a community issued by FEMA.

*Mean sea level* means the average height of the sea for all stages of the tide. It is used as a reference for establishing various elevations within the floodplain. For the purposes of this article, the term is synonymous with the North American Vertical Datum of 1988 (NAVD or NAVD88), to which base flood elevations shown on the city's FIRM are referenced.

*National Flood Insurance Program (NFIP)* means the National Flood Insurance Program authorized by 42 U.S.C. 4001-4128.

*National Geodetic Vertical Datum of 1929 (NGVD or NGVD29)* means a vertical control used as a reference for establishing varying elevations within the floodplain.

*New construction* means any structure for which the "start of construction" commenced on or after November 27, 1972 and includes any subsequent improvements to such structure.

*New manufactured home park or subdivision* means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final

site grading or the pouring of concrete pads) is completed on or after the effective date of November 27, 1972, or the date the property was first included within a special flood hazard area, whichever occurred later, and includes any subsequent improvements to such structures.

*Nonsubstantial improvement* means any reconstruction, rehabilitation, addition, alteration or other improvement of a structure in which the cost is less than fifty percent (50%) of the market value of the structure before the "start of construction" of the initial improvement, which is not deemed a "substantial improvement," as defined herein.

*North American Vertical Datum of 1988 (NAVD or NAVD88)* means a vertical control used as a reference for establishing varying elevations within the floodplain.

*Person* includes any individual or group of individuals, corporation, partnership, association, or any other entity, including state and local governments and agencies.

*Porch* means an above-grade platform attached at the front entrance to a building, with or without a roof, which may have supporting columns but must be unenclosed by walls, windows, glass or screening.

*Reasonably safe from flooding* means base floodwaters will not inundate the land or damage structures to be removed from the special flood hazard area and that any subsurface waters related to the base flood will not damage existing or proposed structures.

*Recreational vehicle* means a vehicle which is:

- (1) Built on a single chassis;
- (2) Four hundred square feet or less when measured at the largest horizontal projection;
- (3) Designed to be self-propelled or permanently towable by a light duty truck; and
- (4) Designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

*Regulatory flood protection elevation* means the "base flood elevation (BFE)" plus the "freeboard". In "special flood hazard areas" this elevation shall be the BFE plus three feet.

*Regulatory floodway*. See "floodway".

*Riverine* means relating to, formed by, or resembling a river (including tributaries), stream, brook, etc.

*Special flood hazard area (SFHA)* is the land in the floodplain within a community subject to a one percent or greater chance of flooding in any given year. The area may be designated on the FIRM as zones A, AO, AH, AE or A99.

*Special hazard area* means an area having special flood, mudslide (i.e., mudflow), or flood-related erosion hazards, and shown on a FIRM as zone A, AO, AH, AE, AR, AR/AE, AR/AO, AR/AH, AR/A, A99, VO, VE, V, M, or E.

*Start of construction* includes substantial improvement, and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure (including a manufactured home) on a site, such as the pouring of slabs or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; and includes the placement of a manufactured home on a

foundation. Permanent construction does not include initial land preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds, not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

*State coordinating agency* means the Tennessee Emergency Management Agency, as designated by the governor of the State of Tennessee at the request of FEMA to assist in the implementation of the NFIP for the state.

*Structure*, for purposes of the floodplain management provisions of this article, means a walled and roofed building, a manufactured home, or a gas or liquid storage tank that is principally above ground.

*Substantial damage* means damage of any origin sustained by a structure whereby the cost of restoring the structure to its before-damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

*Substantial improvement* means any reconstruction, rehabilitation, addition, alteration or other improvement of a structure, taking place during a five-year period, in which the cumulative cost equals or exceeds 50 percent of the market value of the structure before the "start of construction" of the initial improvement. This term includes structures which have incurred "substantial damage," regardless of the actual repair work performed. The market value of the structure should be the value of the structure prior to the start of the initial improvement, or in the case of substantial damage, the value of the structure prior to the damage occurring. The market value can be based on: an appraisal of market value prepared within the previous 12 months by a Tennessee licensed real estate appraiser, 110% of the latest Market Appraisal Improvement Value determined by the Williamson County Property Assessor's Office, or an assessment of the structure's actual cash value (including depreciation) prepared within the previous 12 months. The term does not, however, include either:

- (1) Any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been pre-identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions and not solely triggered by an improvement or repair project; or
- (2) Any alteration of a "historic structure", provided that the alteration will not preclude the structure's continued designation as a "historic structure".

*Variance* is a grant of relief from the requirements of this article.

*Vertical addition (to an existing building)* means any walled and roofed expansion to the height of a building. See "addition and "horizontal addition".

*Violation* means the failure of a structure or other development to be fully compliant with the regulations set forth in this article. A structure or other development without the elevation certificate, other certification, or other evidence of compliance required in this article is presumed to be in violation until such time as that documentation is provided.

*Water surface elevation* means the height, in relation to the North American Vertical Datum of 1988 (NAVD88), of floods of various magnitudes and frequencies in the floodplains of riverine areas.

**SECTION 7.** That Section 56-64 of Code of Ordinances of the City of Brentwood, Tennessee is hereby amended to read as follows:

**Sec. 56-64. Special flood hazard areas.**

The special flood hazard areas for the city, as identified by FEMA, and in its FIS dated February 26, 2021 and FIRM Panel Numbers 47187C0086F, 47187C0087F, 47187C0088F, 47187C0089F, 47187C0091F, 47187C0204F, 47187C0205F, 47187C0206F, 47187C0207F, 47187C0208F, 47187C0209F, 47187C0220F and 47187C0240F, dated September 29, 2006, Panel Numbers 47187C0093G and 47187C0094G dated December 22, 2016, and Panel Numbers 47187C0115G, 47187C0230G, and 47187C0235G, dated February 26, 2021, along with all supporting technical data and any revisions by LOMRs approved by FEMA, are adopted by reference and declared to be a part of this article.

**SECTION 8.** That Section 56-70 of Chapter 56, Article II, Division 3, of the Code of Ordinances of the City of Brentwood shall be amended to read as follows:

**Sec. 56-70. Penalties for violation.**

- (a) Any person who violates the provisions of this article or fails to comply with any of its requirements, including any conditions and safeguards established in connection with grants of variance, shall be subject to punishment as provided in section 1-9 of this Code. In addition, any person who violates this article or fails to comply with any of its requirements shall pay all costs and expenses involved in the case. Each day any such violation continues shall be considered a separate offense. Nothing herein contained shall prevent the city from taking such other lawful actions to prevent or remedy any violation.
- (b) Any structure or development without certification or other evidence of compliance required in this article is presumed to be in violation until such time as the required documentation is provided. Any structure or development for which the city's approval is required shall be in violation of this article if such approval is not obtained prior to the commencement of construction or development.

**SECTION 9.** That Section 56-77 of Chapter 56, Article II, Division 4, of the Code of Ordinances of the City of Brentwood shall be amended to read as follows:

**Sec. 56-77. Duties and responsibilities of the administrator.**

Duties of the administrator shall include, but not be limited to, the following:

- (1) Review all development permits to assure that the permit requirements of this article have been satisfied, and that proposed building sites will be reasonably safe from flooding.
- (2) Review all proposed development to assure that all necessary permits have been received from those governmental agencies from which approval is required by federal or state law, including Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C. 1334.

- (3) Notify adjacent communities and the Tennessee Emergency Management Agency State NFIP Office prior to any alteration or relocation of a watercourse and submit evidence of such notification to FEMA.
- (4) For any altered or relocated watercourse, assure that engineering data/analysis are submitted within six months to FEMA to ensure accuracy of community FIRMs through the LOMR process.
- (5) Assure that the flood carrying capacity within an altered or relocated portion of any watercourse is maintained.
- (6) Record the elevation, in relation to NAVD88, or height above the highest adjacent grade, where applicable, of the lowest floor (including basement) of all new and substantially improved buildings, in accordance with section 56-78.
- (7) Where interpretation is needed as to the exact location of boundaries of the special flood hazard area (e.g., where there appears to be a conflict between a mapped boundary and actual field conditions), make the necessary interpretation. Any person contesting the location of the boundary shall be given a reasonable opportunity to appeal the interpretation as provided in this article.
- (8) When base flood elevation data and floodway data have not been provided by FEMA, including areas designated zone A on the community's FIRM, require development permit applicants to provide certification of base flood elevation and floodway data by a Tennessee licensed professional engineer, to assure that new construction, substantial improvements, or other development in special flood hazard areas on the city's FIRM meet the requirements of this article.
- (9) Maintain all records pertaining to the provisions of this article in the office of the administrator and provide for such records to be open for public inspection. Permits issued under the provisions of this article shall be maintained in a separate file or marked for expedited retrieval within combined files.
- (10) A final finished construction elevation certificate (FEMA Form 086-0-33, or most current version thereof) is required after construction is completed and prior to certificate of compliance/occupancy issuance. It shall be the duty of the permit holder to submit to the floodplain administrator a certification of final as-built construction of the elevation of the reference level and all attendant utilities. The floodplain administrator shall review the certification data submitted. Deficiencies detected by such review shall be corrected by the permit holder immediately and prior to certificate of compliance/occupancy issuance. In some instances, another certification may be required to certify corrected as-built construction. Failure to submit the certification or failure to make required corrections shall be cause to withhold the issuance of a certificate of compliance/occupancy. The finished construction elevation certificate certifier shall, at a minimum, comply with the FEMA instructions for completing the elevation certificate.

**SECTION 10.** That Section 56-78 of the Code of Ordinances of the City of Brentwood, Tennessee is hereby amended to read as follows:

## **Sec. 56-78. Permit procedures.**

- (a) Application for a development permit shall be made to the administrator on forms furnished by the city prior to any development activities within a special flood hazard area. The development permit application requirements shall include, but are not limited to, the following: plans in duplicate drawn to scale and prepared by a Tennessee licensed land surveyor or professional engineer, showing the nature, location, dimensions, and elevations of the area in question, existing or proposed structures, earthen fill placement, storage of materials or equipment, and drainage facilities. The requirements herein shall be in addition to any and all requirements for development permits that may be imposed pursuant to other provisions of this Code. The following information is specifically required for permits for development within special flood hazard areas:

(1) *Application stage.*

- a. Proposed elevation in relation to NAVD88, or height above the highest adjacent grade, where applicable, of the proposed lowest floor, including basement, of all buildings where base flood elevations are available.
- b. Description of the extent to which any watercourse will be altered or relocated as a result of proposed development. For projects proposing to alter or relocate a portion of a watercourse, the application must include:
  1. Notification of adjacent communities and the Tennessee Emergency Management Agency State NFIP Office of the extent of the proposed alteration or relocation of the watercourse.
  2. Hydrologic and hydraulic analyses performed in accordance with standard engineering practices demonstrating that:
    - (i) The flood carrying capacity within any altered or relocated portion of the watercourse is maintained.
    - (ii) The cumulative effect of the proposed alteration or relocation within the floodway, including floodways established per subsection (a)(1)c. of this section, shall not result in any increase (0.00') in the water surface elevation of the base flood during the occurrence of a base flood discharge at any point within the city.
    - (iii) These analyses shall be certified by a Tennessee licensed professional engineer, and include all supporting technical data and certification that the requirements of this subsection have been met, using the same methodologies as in 44 CFR 60.3(d)(3).
  3. In lieu of meeting the requirements of subsection (a)(1)b.2(ii) of this section, a CLOMR submitted in accordance with 44 CFR 60.3(d)(4) and 65.12, and approved by FEMA, provided that:
    - (i) The administrator shall be satisfied that the impacts demonstrated by hydrologic and hydraulic analyses performed in accordance with standard engineering practices, and certified by a Tennessee licensed professional engineer, do not adversely impact adjacent properties.
    - (ii) The complete CLOMR application is reviewed and approved by the administrator prior to submittal to FEMA.
    - (iii) All subsequent data submitted to FEMA, prior to approval of the CLOMR by FEMA, is submitted to the administrator.

- c. For any location within a special flood hazard area where base flood elevation data is not initially available, including areas designated zone A on the community's FIRM, or where the floodway has not been delineated, a Tennessee licensed professional engineer shall determine the base flood elevation and establish the limits of the regulatory floodway. The engineer's certification shall be submitted with the permit application.
  - d. In order to determine if improvements or damage meet the substantial improvement or substantial damage criteria, the applicant shall provide to the floodplain administrator a detailed cost to repair all damages and/or cost of improvements which includes the complete costs associated with all types of work necessary to completely repair or improve a building. These include the costs of all materials, labor, and other items necessary to perform the proposed work. These must be in the form of:
    - 1. An itemized cost of materials and labor, or estimates of materials and labor, that are prepared by licensed contractors or professional construction cost estimators.
    - 2. Building valuation tables published by building code organizations and cost-estimating manuals and tools available from professional building cost-estimating services.
    - 3. A qualified estimate of costs that is prepared by the local official using professional judgement and knowledge of local and regional construction costs.
    - 4. A detailed cost estimate provided and prepared by the building owner. This must include as much supporting documentation as possible (e.g., pricing information from lumber companies, plumbing and electrical suppliers, etc.). In addition, the estimate must include the value of labor, including the value of the owner's labor.
  - e. For projects proposing to enclose areas below elevated buildings, construct an attached garage or storage room, or construct a detached garage or accessory structure, include signed Declaration of Land Restriction (Nonconversion Agreement); the agreement shall be recorded by the owner on the property deed prior to certificate of compliance/occupancy issuance.
- (2) *Construction stage.*

- a. Elevation of the lowest floor relative to NAVD88, as determined by or under the direct supervision of a Tennessee licensed land surveyor and certified by a Tennessee licensed land surveyor, to be provided upon completion of the foundation. Should the elevation of the lowest floor be lower than the proposed elevation on the approved permit, construction shall be discontinued until corrective action has been taken or the administrator is otherwise satisfied that the lowest floor elevation will comply with the provisions of this article. The administrator shall record the elevation of the lowest floor on the development permit.
- b. For all new construction and substantial improvements, the permit holder shall provide to the administrator a final finished construction elevation certificate (FEMA Form 086-033). A final finished construction elevation certificate is required after construction is completed and prior to certificate of compliance/occupancy issuance. It shall be the duty of the permit holder to submit to the floodplain administrator a certification of final as-built construction of the elevation of the reference level and all attendant utilities. The administrator will keep the certificate on file in perpetuity.
- c. Where filling has been permitted for a new subdivision, a post-construction LOMR-F shall be submitted to the administrator after construction is complete. The final plat shall not be recorded until the administrator receives a copy of the LOMR-F as approved by FEMA. In lieu of a LOMR-F, a copy of a LOMR, as approved by FEMA, may be provided.



- d. For all projects altering or relocating a watercourse, a post-construction LOMR shall be submitted to the administrator after construction is complete, per section 56-77(4) and in accordance with 44 CFR 65.3. A portion of the performance security instrument held by the city for a subdivision or other new development shall be maintained, in an amount to be determined by the administrator, until the administrator receives a copy of the LOMR as approved by FEMA.
- (b) Any work undertaken prior to submission of any required engineer's certification shall be at the permit holder's risk. The administrator shall review the above-referenced certification data. Deficiencies detected by such review shall be corrected by the permit holder immediately and prior to further work being allowed to proceed. Failure to submit the certification or failure to make said corrections required hereby shall be cause to issue a stop-work order for the project.

**SECTION 11.** That Section 56-81 of the Code of Ordinances of the City of Brentwood, Tennessee is hereby amended to read as follows:

**Sec. 56-81. General standards.**

In all special flood hazard areas, the following provisions are required:

- (1) New construction and substantial improvements shall be anchored to prevent flotation, collapse and lateral movement of the structure.
- (2) Manufactured homes shall be installed using methods and practices that minimize flood damage. They must be elevated and anchored to prevent flotation, collapse and lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors. This requirement is in addition to applicable state and local anchoring requirements for resisting wind forces.
- (3) New construction and substantial improvements shall be constructed with materials and utility equipment resistant to flood damage.
- (4) New construction and substantial improvements shall be constructed by methods and practices that minimize flood damage.
- (5) All electrical, heating, duct-work, ventilation, plumbing, air conditioning equipment and other service facilities shall be elevated at or above the regulatory flood protection elevation. Where underground service or feeder conductors are supplied to the structure, a conduit(s) for the main service from the ground to the structure is permitted so long as it is water-tight and extends continuously from the ground to a point above the regulatory flood protection elevation.
- (6) New and replacement water supply systems shall be designed to minimize or eliminate infiltration of floodwaters into the system.
- (7) New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of floodwaters into the systems and discharges from the systems into floodwaters.
- (8) On-site waste disposal systems shall be located and constructed to avoid impairment to them or contamination from them during flooding.

- (9) Any alteration, repair, reconstruction or improvements to a building that is in compliance with the provisions of this article shall meet the requirements of "new construction" as contained in this article.
- (10) Any alteration, repair, reconstruction or improvements to a building that is not in compliance with the provisions of this article shall be undertaken only if said nonconformity is not further extended or replaced.
- (11) All new construction and substantial improvement proposals shall include and provide copies of all necessary federal and state permits, including Section 404 of the Federal Water Pollution Control Act amendments of 1972, 33 U.S.C. 1334.
- (12) All subdivision proposals and other proposed new development proposals shall meet the standards of section 56-82.
- (13) When proposed new construction and substantial improvements are partially located in a special flood hazard area, the entire structure shall meet the standards for new construction in a special flood hazard area.
- (14) When new construction and substantial improvements are proposed for a location that lies in multiple special flood hazard area zones or in a special flood hazard area zone with multiple base flood elevations, the entire structure shall meet the standards for the most hazardous special flood hazard area zone and the highest base flood elevation.
- (15) Proposals for new construction, substantial improvements, subdivisions and other new developments, including manufactured home parks, shall be reviewed to determine whether such proposals will be reasonably safe from flooding and that compliance with the above provisions of this section will be achieved. All such proposals shall meet the following standards:
  - a. Each proposal shall be consistent with the need to minimize flood damage.
  - b. Each proposal shall have public utilities and facilities, such as sewer, gas, electrical and water systems, located and constructed to minimize or eliminate flood damage.
  - c. Each proposal shall have adequate drainage provided to reduce exposure to flood hazards.
  - d. Each proposal shall include base flood elevation data. (See section 56-78.)
  - e. Subdivision proposals shall not contain special flood hazard areas within the buildable area of the lots.
- (16) The final plat shall not be recorded until the administrator receives a copy of the LOMR-F, as approved by FEMA, where required by section 56-78(a)2.
- (17) A portion of the performance security instrument held by the city for a subdivision or other new development shall be maintained, in an amount to be determined by the administrator, until the administrator receives a copy of the LOMR as approved by FEMA, where required by section 56-78(a)2.
- (18) All elevation requirements required of this article must be certified by a Tennessee licensed land surveyor. The certification must be on the most current FEMA elevation certificate.
- (19) All floodproofing requirements required of this article must be certified by a Tennessee licensed professional engineer or architect. The certification must be on the most current FEMA floodproofing certificate.

**SECTION 12.** That Section 56-82 of the Code of Ordinances of the City of Brentwood, Tennessee is hereby amended to read as follows:

**Sec. 56-82. Specific standards for areas other than the floodway.**

In all special flood hazard areas other than the floodway, the following provisions, in addition to those set forth in section 56-81, shall apply:

(1) *Residential or nonresidential buildings.*

- a. In areas where base flood elevation data is available, new construction and substantial improvement of any nonresidential (including commercial, industrial and institutional) or residential building (or manufactured home), or horizontal addition to such buildings, may be permitted, provided that the lowest floor, including basement, shall be elevated to no lower than three feet above the base flood elevation.

Exception: For any nonresidential (including commercial, industrial and institutional) or residential building (or manufactured home) which was permitted as new construction or substantial improvement after January 16, 2003, but prior to [ordinance adoption date], and for which it is demonstrated that the lowest floor, including basement, is no lower than two feet above the base flood elevation, substantial improvement may be permitted without requiring the lowest floor, including basement, be elevated to no lower than three feet above the base flood elevation.

Solid foundation perimeter walls or piers may be used to elevate a structure, provided that:

1. Openings sufficient to facilitate equalization of flood hydrostatic forces on both sides of exterior walls shall be provided in accordance with subsection (2) of this section.
  2. The minimum number of piers necessary to structurally support the building shall be used, and piers shall be designed to provide the least resistance to the flow of water.
  3. In no event shall the elevated height of any residential building exceed 52 feet as measured from the highest point of the roof to the lowest adjacent grade.
- b. Within special flood hazard areas where base flood elevations have not been established, or where no floodways have been designated, no construction may be permitted until a Tennessee licensed professional engineer has determined the base flood elevation and established the limits of the regulatory floodway. Once the base flood elevation and floodway location have been established in accordance with standard engineering practices, construction shall comply with the building elevation requirements set forth in subsection (1)a. of this section.
- (2) *Enclosures below the lowest floor.* All new construction and substantial improvements that include fully or partially enclosed areas formed by foundation and walls below the lowest floor shall be designed to allow for the entry and exit of floodwaters to automatically equalize hydrostatic flood forces on exterior walls.
- a. Designs for complying with this requirement must either be certified by a Tennessee licensed professional engineer or architect or meet or exceed the following minimum criteria:
    1. A minimum of two openings shall be provided, on at least two exterior walls, having a total net open area of not less than one square inch for every square foot of enclosed area subject to flooding.

2. The bottom of all openings shall be no higher than one foot above the higher of the exterior or interior finished grade or floor immediately below the opening.
  3. Openings may be equipped with screens, louvers, valves or other coverings or devices, provided they permit the automatic flow of floodwaters in both directions.
  - b. A Declaration of Land Restriction (Nonconversion Agreement) shall be recorded by the property owner for enclosed areas that exceed four feet in height, measured from the lowest adjacent grade to the top of lowest floor.
  - c. The interior portion of such enclosed area may be used solely for parking, building access or storage, but shall not be finished or partitioned into separate rooms in such a way as to impede the movement of floodwaters. Any partitions shall comply with the provisions of this section.
- (3) *Garages, storage rooms, and accessory buildings.* Attached garages, attached storage rooms, and accessory buildings (including detached garages), whose floor is less than the regulatory flood protection elevation, shall be designed to allow for the entry and exit of floodwaters to automatically equalize hydrostatic flood forces on exterior walls.
- a. Designs for complying with this requirement shall comply with the requirements set forth in subsection (2)a. of this section.
  - b. A Declaration of Land Restriction (Nonconversion Agreement) shall be recorded by the property owner for any enclosed area in excess of 200 sq. ft.
  - c. The interior portion of such enclosed area shall comply with the requirements set forth in subsection (2)c. of this section.
  - d. Accessory buildings (including detached garages) shall also comply with the requirements set forth in Sec. 78-22. Any livable space, as permitted by Sec. 78-22, shall comply with the requirements set forth in subsection (1) of this section.
- (4) *Standards for manufactured homes and recreational vehicles.*
- a. All manufactured homes must meet all the requirements for new construction, whether placed or substantially improved:
    1. On individual lots or parcels; or
    2. In new, substantially improved, existing, and expansions to existing manufactured home parks or subdivisions.
  - b. All manufactured homes placed or substantially improved on an individual lot or parcel or in a manufactured home park or subdivision must be elevated so that the lowest floor of the manufactured home lies on a permanent foundation no lower than three feet above the base flood elevation or three feet above the highest adjacent grade, whichever is higher.  
Exception: For any manufactured home which was permitted as new construction or substantial improvement after January 16, 2003, but prior to [ordinance adoption date], and for which it is demonstrated that the lowest floor lies on a permanent foundation no lower than two feet above the base flood elevation, substantial improvement may be permitted without requiring the lowest floor be elevated to no lower than three feet above the base flood elevation or three feet above the highest adjacent grade.
  - c. Any manufactured home which has incurred "substantial damage" as the result of a flood must meet the standards of this division.
  - d. All manufactured homes must be securely anchored to an adequately anchored foundation system to resist flotation, collapse and lateral movement.
  - e. All recreational vehicles placed in an identified special flood hazard area must either:

1. Be on the site for fewer than 180 consecutive days;
2. Be fully licensed and ready for highway use (a recreational vehicle is ready for highway use if it is licensed, on its wheels or jacking system, attached to the site only by quick disconnect type utilities and security devices, and has no permanently attached structures or additions); or
3. Meet all requirements for new construction.

(5) *Compensatory cut and fill.*

- a. Engineered fill may be permitted at locations outside the floodway. The volume of material shall be based upon an equal cut/fill quantity, so that the total amount of fill material added shall equal the amount of material removed. The location of the cut must be hydraulically connected to the location of the fill, and the location of the cut must have a base flood elevation no lower than the base flood elevation of the location of the fill, unless hydrologic and hydraulic analyses performed in accordance with standard engineering practices and certified by a Tennessee licensed professional engineer is provided, demonstrating that an alternate location of the cut will not result in any increase (0.00') in the water surface elevation of the base flood during the occurrence of a base flood discharge at any point within the city. For lots governed by the Subdivision Regulations of the City of Brentwood, the building pad for each affected lot shall be filled to an elevation that equals or exceeds the regulatory flood protection elevation at that location. Approval for filling may be granted only if the administrator determines that the fill material will not unduly increase flood damage potential, and that the amount and dimensions of fill material in any location is not greater than is necessary to achieve the purpose of the fill as demonstrated in the plan submitted by the applicant.
  - b. In granting approval to fill property within the special flood hazard area, the administrator shall require that measures be taken against erosion through the use of rip-rap, vegetative cover, bulk heading, or other suitable means.
  - c. Where filling has been permitted on a platted lot, an as-built survey showing compliance with this division must be submitted to the administrator before a building permit will be issued
  - d. Where filling has been permitted for a new subdivision, an as-built survey showing compliance with this division must be submitted to the administrator before the final plat is recorded. A copy of the LOMR-F, as required by subsection 56-78(a)(2)c, as approved by FEMA, must be submitted to the administrator before the final plat is recorded.
- (6) *Private utility facilities.* In lieu of elevation, private utility facilities, including heating and air conditioning equipment and pool equipment, may be floodproofed and located and designed so as to minimize or eliminate flood damage. The administrator shall require certification by a Tennessee licensed professional engineer or architect that the floodproofing, location and/or design of the utility facilities are in accordance with accepted standards of practice for meeting the provisions of this article.
- (7) *Fences.* With the approval of the administrator, fences may be erected at any location within the special flood hazard area other than the floodway, provided that the fence is an open fence in compliance with Sec. 78-10 and the administrator shall be satisfied that the fence is designed so as not to interfere with the flow of floodwaters.

**SECTION 13.** That Section 56-83 of the Code of Ordinances of the City of Brentwood, Tennessee is hereby amended to read as follows:

**Sec. 56-83. Special standards for floodways.**

Located within the special flood hazard areas established in section 56-64 are areas designated as floodways. A floodway may be an extremely hazardous area due to the velocity of floodwaters, debris or erosion potential. In addition, the area must remain free of encroachment in order to allow for the discharge of the base flood without increased flood heights and velocities. Therefore, the following provisions shall apply in addition to general standards set forth in this article:

- (1) Except as otherwise permitted in subsections (2), (3), (4), (5), (6), and (7) below, encroachments are prohibited within the floodway, including: earthen fill material, new construction, substantial improvements, decks or above-grade patios outside the existing building footprint, manufactured homes or recreational vehicles, and any other development.
- (2) Fences may be permitted, provided that:
  - a. The lot is three or more acres in size and is being utilized for an agricultural use related to animal husbandry,
  - b. The fence is an open fence in compliance with Sec. 78-10,
  - c. It is demonstrated through hydrologic and hydraulic analyses performed in accordance with standard engineering practices that the cumulative effect of the proposed fence encroachments shall not result in any increase (0.00') in the water surface elevation of the base flood, velocities or floodway widths during the occurrence of a base flood discharge at any point within the city. The property owner shall submit certification from a Tennessee licensed professional engineer that the requirements of this subsection have been met, along with supporting technical data, using the same methodologies as in 44 CFR 60.3(d)(3),
  - d. When substantial repair (greater than 50 percent rebuilding) of any existing fence not conforming to the provisions of this section and Sec. 78-10 is needed, including fences partially within the floodway, the portion of the existing fence within the floodway shall be completely removed and not replaced, and
  - e. The fences shall be completely removed within one year of the lot no longer being utilized for an agricultural use related to animal husbandry.
- (3) The elevation of an existing building shall be permitted, provided that:
  - a. The building, including additions or above-grade patios, shall be limited to the existing footprint,
  - b. The building shall comply with the requirements set forth in section 56-82(1) and (2),
  - c. The height of any perimeter wall used to elevate a building shall not exceed four feet, measured from the lowest adjacent grade to the top of lowest floor,
  - d. The minimum number of piers necessary to structurally support the building shall be used, and piers shall be designed to provide the least resistance to the flow of water,
  - e. When the height of the building is elevated greater than four feet, measured from the lowest adjacent grade to the top of lowest floor, a single front wall façade with flood vents may be added in conjunction with piers used to support the structure. The number, size and location of vents must be approved by the administrator. The sides and rear of the structure may not be enclosed, and the building must be supported by the minimum number of piers to support

- the structure. For the purpose of this section, the front of the structure will be the elevation facing the street and parallel to the front building setback line, and
- f. It is demonstrated through hydrologic and hydraulic analysis performed in accordance with standard engineering practices that the cumulative effect shall not result in any increase (0.00') to the water surface elevation of the base flood, velocities or floodway widths during the occurrence of a base flood discharge at any point within the community. Certification thereof by a Tennessee licensed professional engineer, along with supporting technical data, shall be provided to the administrator before construction or placement may be initiated.
- (4) For an elevated building that complies with the requirements set forth in subsection (3) of this section, a deck that has its finished floor at least three feet above the 100-year flood elevation may be allowed. Any deck permitted pursuant to this subsection shall not have a roof and must be attached to the building and located in the rear buildable area of the lot. For a building with an existing outdoor roofed area, the existing roof may remain, provided the roof is completely connected to the building and is elevated with the building, as-is. The existing roof may cover any deck permitted pursuant to this subsection, provided that it includes a signed Declaration of Land Restriction (Nonconversion Agreement); the agreement shall be recorded by the property owner on the property deed prior to certificate of compliance/occupancy issuance. For existing roofs not located in the rear buildable area of the lot, a deck may be permitted outside of the rear buildable area, provided the deck is within the footprint of the existing roof only. Safety railings no taller than 48 inches are allowed on top of the surface perimeter of the deck. Such permitted deck may only have the minimum ingress and egress to comply with the adopted building code. The deck must be open underneath, and the minimum number of piers or columns necessary to structurally support the deck shall be used. The piers or columns shall be designed to provide the least resistance to the flow of water. The support system for the deck must be designed by a Tennessee licensed professional engineer. For any deck with ground supports, landings, or stairs that touch the ground or extend below the 100-year flood elevation, a no-rise (0.00') certification must be provided by a Tennessee licensed professional engineer. All other jurisdictional permits, design and placement requirements per the adopted building and municipal codes apply.
- (5) For an elevated building that complies with the requirements set forth in subsection (3) of this section, a porch that has its finished floor at least three feet above the 100-year flood elevation may be allowed. Any porch permitted pursuant to this subsection must be attached at the front entrance to the building and located in the front buildable area of the lot. Safety railings no taller than 48 inches are allowed on top of the surface perimeter of the porch. Such permitted porch shall have a maximum footprint area equivalent to twenty-five percent (25%) of the front façade length of the home and eight (8) feet beyond the average front plane of the house. Stairs leading to such porch may not be larger than six (6) feet wide and one (1) foot deep; however, intermediate landings connecting two or more flights of straight stairs may be allowed provided they are no larger than 36 square feet. The porch, landing, and stairs must be open underneath, and the minimum number of piers or columns necessary to structurally support the porch, landing, and stairs shall be used. A front wall façade may be added but the sides must remain open. For the purposes of this subsection, the front of the porch, landing, and stairs will be deemed to be the elevation facing the street and parallel to the front building setback line. A no-rise (0.00') certification must be provided by a Tennessee licensed professional engineer. All other jurisdictional permits, design and placement requirements per the adopted building and municipal codes apply. Existing porches and landings that are larger

than the limitations provided herein can remain when a building is elevated, but they cannot be enlarged.

- (6) Nonsubstantial vertical additions to existing dwellings and nonsubstantial interior renovations within the existing building footprint may be permitted.
- (7) The construction or placement of certain structures, facilities and improvements identified below may be permitted by the administrator. Except where otherwise permitted by subsection 56-78(a)(1)b, such structures, facilities and improvements shall only be permitted if it is demonstrated through hydrologic and hydraulic analysis performed in accordance with standard engineering practices that their cumulative effect shall not result in any increase (0.00') to the water surface elevation of the base flood, velocities or floodway widths during the occurrence of a base flood discharge at any point within the community. Certification thereof by a Tennessee licensed professional engineer, along with supporting technical data, shall be provided to the administrator before construction or placement may be initiated. Structures, facilities and improvements permitted under these provisions shall be limited to:
  - a. Roads, sidewalks, bicycle/pedestrian paths and associated signs.
  - b. Drainage structures, including but not limited to bridges and culverts.
  - c. Other public infrastructure needs, including public utilities.
  - d. Parks and recreational facilities, including but not limited to open shelters, basketball courts and athletic fields.
  - e. Driveways and parking areas.

**SECTION 14.** That Section 56-86 of the Code of Ordinances of the City of Brentwood, Tennessee is hereby amended to read as follows:

**Sec. 56-86. Standards for unmapped streams.**

Located within the city are unmapped streams where special flood hazard areas are neither indicated nor identified. Adjacent to such streams, the following provisions shall apply:

- (1) No encroachments, including fill material, structures, or other development, shall be located within an area of at least twice the width of the stream, measured from the top of each stream bank, unless hydrologic and hydraulic analyses performed in accordance with standard engineering practices and certified by a Tennessee licensed professional engineer is provided, demonstrating that the cumulative effect of the proposed development will not result in any increase (0.00') in the water surface elevation of the base flood during the occurrence of a base flood discharge at any point within the city.
- (2) If the stream and the adjacent area are subsequently identified as a special flood hazard area, all development, including new construction and substantial improvements, shall meet the standards established in accordance with divisions 4 and 5 of this article.

**SECTION 15.** That Section 56-87 of the Code of Ordinances of the City of Brentwood, Tennessee is hereby amended to read as follows:



**Sec. 56-87. Requirements for shallow flooding areas (Zone AO).**

Located within the special flood hazard areas established in division 3, section 56-64, are areas designated as shallow flooding areas. These areas, designated zone AO on the community's FIRM, have special flood hazards associated with base flood depths of one to three feet where a clearly defined channel does not exist and where the path of flooding is unpredictable and indeterminate. In addition to the requirements of division 5, sections 56-81, 56-82 and 56-83, all new construction, and substantial improvements shall meet the following requirements:

- (1) The lowest floor (including basement) shall be elevated at least as high as the depth number specified on the FIRM, in feet, plus a freeboard of three feet above the highest adjacent grade; or at least five feet above the highest adjacent grade, if no depth number is specified.
- (2) Adequate drainage paths shall be provided around structures on slopes, to guide floodwaters around and away from proposed structures.

**SECTION 16.** That Section 56-88 of the Code of Ordinances of the City of Brentwood, Tennessee is hereby amended to read as follows:

**Sec. 56-88. Requirements for shallow flooding areas (Zone AH).**

Located within the special flood hazard areas established in division 3, section 56-64, are areas designated as shallow flooding areas. These areas, designated zone AH on the community's FIRM, are subject to inundation by one-percent-annual-chance shallow flooding (usually areas of ponding) where average depths are one to three feet. Base flood elevations derived from detailed hydraulic analyses are shown in this zone. In addition to meeting the requirements of division 5, sections 56-81, 56-82 and 56-83, all new construction and substantial improvements shall meet the following requirements:

- (1) Adequate drainage paths shall be provided around structures on slopes, to guide floodwaters around and away from proposed structures.

**SECTION 17.** That Section 56-89 of the Code of Ordinances of the City of Brentwood, Tennessee is hereby amended to read as follows:

**Sec. 56-89. Standards for areas protected by flood protection system (A-99 Zones).**

Located within the special flood hazard areas established in division 3, section 56-64, are areas designated as protected by a flood protection system but where base flood elevations have not been determined. These areas, designated zone A-99 on the community's FIRM, shall meet the requirements and standards established in accordance with divisions 4 and 5 of this article.

**SECTION 18.** If any section, subsection, clause, provision or portion of this ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, subsection, clause, provision or portion of this ordinance.

**SECTION 19.** That this ordinance shall take effect from and after its final passage and publication thereof, or fifteen days after its first passage, whichever occurs later, the general welfare of the City of Brentwood, Williamson County, Tennessee, requiring it.

PASSED:	1st reading	_____	PLANNING COMMISSION	_____ n/a
	2nd reading	_____	NOTICE OF PASSAGE	
			Notice published in:	_____
PUBLIC HEARING			Date of publication:	_____
Notice published in:	_____ n/a			
Date of publication:	_____			
Date of hearing:	_____		EFFECTIVE DATE	_____
MAYOR		Mark W. Gorman	RECORDER	Holly Earls

*Approved as to form:*

CITY ATTORNEY	Kristen L. Corn
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## **Chapter 56 STORMWATER MANAGEMENT, EROSION CONTROL AND FLOOD DAMAGE PREVENTION**

### ***ARTICLE I. STORMWATER MANAGEMENT AND EROSION CONTROL***

#### ***DIVISION 1. IN GENERAL***

##### **Sec. 56-1. Intent; application.**

- (a) Land disturbances and stormwater can contribute to the degradation of land surfaces and streams, erosion, siltation, earth slides, mud flows, dusty conditions, clogged storm sewers, additional road maintenance cost, increased water runoff and localized flooding. It is the intent of this chapter to protect the health and safety of residents and to preserve adjoining or nearby properties, including hilltops, hillsides, waterways, vegetation, structures and other natural and manmade features, through the regulation of land disturbances and stormwater runoff and the imposition of erosion control and stormwater management measures.
- (b) Except as otherwise provided for, the following regulations shall apply to all properties throughout the city.

(Ord. No. 2008-02, § 1, 3-24-2008)

##### **Sec. 56-2. Definitions.**

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Best Management Practices Manual* means a manual approved for use by the city's engineering director to provide examples of structural or non-structural practices intended to address water quantity or quality. The Best Management Practices Manual is intended to be utilized by design professionals and/or construction personnel in the course of development and construction activities within the city.

*Channel* means the portion of a natural stream which conveys normal flows of water.

*Combined sewer* means a sewer which conveys both sanitary sewage and stormwater.

*Construction activities* means activities which include but are not limited to clearing and grubbing, grading, excavating and demolition.

*Cut* means the portion of land surface or area from which earth has been or will be removed by excavation; also, the depth below original ground surface to excavated surface.

*Disturbed area* means an area of land subjected to erosion due to the removal of vegetative cover and/or earthmoving activities, including filling.

*Drainage* means the interception and removal of groundwater or surface water by natural or artificial means.

*EPA* means the United States Environmental Protection Agency.

*Erosion* means any removal or loss of soil by the action of wind and water. Erosion includes both the detachment and transportation of soil particles.

*Erosion control measures* means one or more of the following measures, or other methods of slowing or stopping the removal of soil by wind, water, or gravity used singularly or in combination as appropriate:

- (1) *Diversion*: A swale or channel with supporting ridge (berm, dike or wall) constructed across a sloping land surface along the contour, or with predetermined grades, to intercept and divert surface runoff before it gains sufficient volume or velocity to create conditions of erosion.
- (2) *Drains*: Underground conduits or filter drains to reduce surface runoff or lower a high-water table.
- (3) *Grade stabilization structures*: Drop structures made of concrete, corrugated metal pipe or other suitable materials which dissipate the energy of flowing water by dropping it in a relatively short horizontal distance.
- (4) *Grassed waterways*: A natural or constructed waterway, usually broad and shallow, covered with erosion-resistant grasses used to carry surface water.
- (5) *Land grading*: Reshaping the ground surface by grading to planned slopes and configurations that will prevent excessive erosion conditions.
- (6) *Mulching*: The application of plant or other suitable materials on the soil surface to conserve moisture, reduce erosion and aid in establishing plant cover.
- (7) *Sediment barriers*: A temporary barrier installed to intercept runoff containing sediment. The barrier shall filter sediment and allow runoff to pass through. Sediment barriers may include straw bale barriers and silt fences.

*Excavation* means the act of removing dirt or soil (see *Cut*).

*Fill* means the portion of land surface or area to which soil, rock or other materials have been or will be added; height above original ground surface after the material has been or will be added.

*Grade* means the slope or elevation of the ground surface prior to or after cutting and filling.

*Grading* means any operation or occurrence by which the existing site elevations are changed by cutting, filling, borrowing or stockpiling, or where any ground cover, natural or manmade, is removed, or any buildings or other structures are removed or any watercourse or body of water, either natural or manmade, is relocated on any site, thereby creating an unprotected area. Grading shall be synonymous with land disturbance activity.

*Hazardous material* means any material, including any substance, waste, or combination thereof, which because of its quantity, concentration, or physical, chemical, or infectious characteristics may cause, or significantly contribute to, a substantial present or potential hazard to human health, safety, property or the environment when improperly treated, stored, transported, disposed of or otherwise managed.

*Immediate threat to public health and safety* means a very serious threat to the community or adjacent property including, but not limited to, clogged drainage ditches, flooding of adjacent properties, threat of landslides or other problems which should be resolved without delay. In instances where this is the case, verbal instructions to remedy the situation with follow-up of written notification shall be sufficient to meet the notification requirements of this article.

*Illicit discharge* means either of the following:

- (1) Any discharge to a municipal separate storm sewer system that is not composed entirely of stormwater, except as authorized herein.
- (2) Any infiltration into the storm drain system resulting from spills, illegal dumping, or contaminated runoff from residential, commercial or industrial properties.

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*Illicit connection* means either of the following:

- (1) Any drain or conveyance, whether on the surface or subsurface, that allows an illicit discharge to enter the storm drain system, including but not limited to any conveyance that allows any non-stormwater discharge (including sewage, processed wastewater or wash water) to enter the storm drain system or any connection to the storm drain system from an indoor drain or sink, regardless of whether said connection had been previously allowed, permitted or approved by an authorized enforcement agency.
- (2) Any drain or conveyance connected from a commercial or industrial land use to the storm drain system that has not been documented in plans, maps or equivalent records and approved by an authorized enforcement agency.

*Land disturbance plan* means the plan required before a grading permit may be issued. A land disturbance plan consists of a narrative description and appropriate drawings and plans that spell out the methods, techniques and procedures to be followed on a site to control erosion and other potential degradation of adjoining or nearby properties, during and after development, including methods of final stabilization of the site.

*Municipal separate storm sewer system (MS4)* means the system of conveyances (including sidewalkside walks, roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, manmade channels, or storm drains):

- (1) Owned or operated by the city;
- (2) Designed or used for collecting or conveying stormwater;
- (3) Which is not a combined sewer; and
- (4) Which is not part of a sanitary sewage treatment facility operated by a public utility.

*National Pollutant Discharge Elimination System (NPDES) permit* means a permit issued by the EPA or by the state under authority delegated by the EPA that authorizes the discharge of pollutants to waters of the United States, whether the permit is applicable on an individual, group, or general area-wide basis.

*Non-stormwater discharge* means any discharge to the storm drain system that is not composed entirely of stormwater.

*Owner* means the person or entity holding the registered title to property. The city property tax rolls shall be prima facie evidence that the person or entity listed therein is the registered owner.

*Permit holder* means the owner of the property or the owner's representative in whose name a permit has been applied for and issued by the city.

*Pollutant* means anything that causes or contributes to pollution. Pollutants may include, but are not limited to: paints, varnishes and solvents; oil and other automotive fluids; non-hazardous liquid and solid wastes and yard wastes; refuse, rubbish, garbage, litter or other discarded or abandoned objects and accumulations, so that some may cause or contribute to pollution; floatables; pesticides and fertilizers; hazardous substances and wastes; sewage, fecal ~~coli form~~ coliform and pathogens; dissolved and particulate metals; animal wastes; wastes and residues that result from constructing a building or structure; and noxious or offensive matter of any kind.

*Potable water* means any water from a public water supply system or private well that is suitable to drink.

*Sediment* means rocks, sand, gravel, silt or other material deposited by action of wind, water or gravity.

*Sedimentation* means the action of settling out of the soil particles which are transported by wind, water or gravity.

*Site* means any tract, lot or parcel of land or combination of tracts, lots or parcels of land proposed for development.

*Stop work order* means an order issued by the city requiring construction activity on a site to be stopped.

*Stormwater* means any accumulation of water from rain, snow or other forms of precipitation.

*Stormwater runoff* means stormwater flowing over the surface of the ground or collected in channels, watercourses or conduits, measured in depth of inches.

*Stripping* means any activity which removes or significantly disturbs the vegetative cover, including clearing and grubbing operations and top soil stripping.

*Subdivision regulations* means the City of Brentwood document written to cover a wide range of activities related to subdivision and/or development of land within the City of Brentwood as included as appendix A of the zoning ordinance.

*Substantial rebuild lot* means a lot on which modification to an existing structure or the lot itself is proposed, including but not limited to, residential addition, swimming pool, or other accessory building or structure such that the increase in impervious surface is greater than or equal to 800 square feet.

*TDEC* means the Tennessee Department of Environment and Conservation.

*USGS* means the U.S. Geological Survey, an agency of the U.S. Department of the Interior.

*Vegetative cover* means grasses, shrubs, trees and other vegetation which hold and stabilize soils.

*Wastewater* means the discharge of any water or other liquid, other than uncontaminated stormwater.

*Waterway natural area or WNA* means the area adjacent to, on either side, an intermittent or perennial stream waterway, as determined by the city, state, or USGS topographic information that is to remain in its natural state to protect the quality and ecology of the stream.

(Ord. No. 2008-02, § 1, 3-24-2008; Ord. No. 2021-20, § 1, 9-13-2021)

**Secs. 56-3—56-10. Reserved.**

***DIVISION 2. EROSION AND SEDIMENT CONTROL<sup>1</sup>***

***Subdivision I. Grading Permits***

**Sec. 56-11. Grading permit procedure.**

- (a) *Requirements.* Except as otherwise exempted in section 56-12, no person shall engage in any land disturbing activity which will modify the existing grade and/or may result in increased soil erosion or sedimentation, including, but not limited to, clearing, stripping, grading, excavation, transporting and filling, unless a grading permit has first been obtained from the city's engineering department. The owner of the property or their representative shall complete an application as provided by the planning department and shall submit a proposed land disturbance plan with the application in compliance with section 56-13 herein and the subdivision regulations where applicable. The property owner shall be responsible for compliance with all

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<sup>1</sup>Editor's note(s)—Ord. No. 2011-07, adopted June 27, 2011, amended Div. 2 in its entirety to read as herein set out. Former Div. 2, §§ 56-11—56-40, pertained to similar subject matter and derived from Ord. No. 2008-02, § 1, adopted March 24, 2008; and Ord. No. 2010-15, §§ 1 and 2, adopted Aug. 23, 2010.

provisions of this article. The grading permit does not preclude additional permits or authorization required by the state or the city. Any commercial developments and residential subdivision developments are subject to the subdivision regulations pertaining to stormwater quantity and quality requirements.

- (b) *Staff authorization; appeals of staff decisions.* No grading permit or building permit shall be issued until the proposed land disturbance is reviewed and approved by the city's engineering department. The engineering department shall require such revisions to the land disturbance plan as may be necessary to carry out the intent of this chapter. In the event a property owner or permit applicant disputes a decision made by the engineering department in regard to the review of a land disturbance plan, an appeal may be filed with the board of building construction appeals as set forth in chapter 14, article II of this Code.
- (c) *Fees.* In order to defray costs associated with the processing of permits and for inspections of land disturbance activities, a nonrefundable fee as established in subsection 14-72(h) or such other applicable section of this Code shall be required with the application for a grading permit.
- (d) *Security.* Prior to the issuing of a permit for any land disturbance activity affecting more than five acres, the applicant shall be required to provide a letter of credit or cashier's check to the city to guarantee completion of all land and grade stabilization measures and improvements as shown by the approved plan. For smaller areas when potentially hazardous soil or drainage conditions exist due to types of soils, steep grades, floodplain development or nearby lakes, streams or large drainage ditches, the applicant may be required, at the discretion of the engineering department, to provide a letter of credit or cashier's check to the city to guarantee completion of all land and grade stabilization measures and improvements as shown by the approved plan. The city's engineering director or designee shall establish the amount and time period of the security, based on the estimated cost and time for completing the plan. Within 30 days of the engineering department's determination that all provisions of the approved plan have been completed or upon receipt of performance security for required subdivision improvements by the city, such land and grade stabilization security shall be refunded or terminated.

(Ord. No. 2011-07, 6-27-2011; Ord. No. 2021-20-, § 2, 9-13-2021)

### **Sec. 56-12. Properties exempt from grading permit requirements.**

The following uses and activities shall be exempt from the requirements for a grading permit:

- (1) *Single-family residence.* The construction of a single-family residence, with an approved building permit, on a lot with grades less than 15 percent; provided, however, such construction shall be required to comply with the erosion control requirements set forth in subsection 56-13(3).
- (2) *Driveway.* The construction of a driveway, with an approved miscellaneous permit, on a lot with grades less than 15 percent; provided, however, such construction shall be required to comply with the erosion control requirements set forth in subsection 56-13(3) and code requirements.
- (3) *Additions or modifications to existing structures or lots.* The modification to an existing structure or lot including a residential addition, swimming pool, or other accessory building or structure such that the increase in impervious surface is less than 800 square feet; provided, however, such construction shall be required to comply with the erosion control requirements set forth in subsection 56-13(3).
- (4) *Public utilities and roadway construction.* The installation, maintenance and repair of any public utility, as well as public roadway and storm drainage construction and maintenance by governmental agencies and/or their agents; provided, however, that such land-disturbing activity shall otherwise comply fully with the rules and regulations set forth by TDEC and this article.

- (5) *Agricultural uses.* Farming or other accepted agricultural uses, as identified in the Tennessee Right to Farm Act (T.C.A. § 43-26-101 et seq., or as hereafter replaced or amended.)
- (6) *Lawns/gardens/landscaping.* Home gardens, home landscaping or lawn preparations on existing lots or parcels, unless the possibility for erosion or alteration of drainage patterns or structures is such to necessitate a grading permit, as determined by the city's engineering department.

(Ord. No. 2011-07, 6-27-2011; Ord. No. 2021-20-, § 3, 9-13-2021)

### **Sec. 56-13. Land disturbance plan.**

A land disturbance plan required under the provisions of this article shall comply with the requirements set forth in this section. The complexity of the plan shall be commensurate with the severity of site conditions and potential for off-site damage. The engineering department may require additional information if deemed necessary and appropriate to evaluate the feasibility of the plan.

- (1) *Basic plan requirements.* The plan shall identify the specific and appropriate erosion control practices and sediment trapping facilities proposed for the site to be disturbed, as well as a schedule for implementation and maintenance. The plan shall address the specific requirements of sections 58-14 through 58-18 herein. The plan shall also identify final stabilized conditions for the site, provisions for removing temporary control measures and stabilization of the site when temporary measures are removed, permanent stormwater conveyance structures and maintenance requirements for any permanent measures.
- (2) *Professional design.* The land disturbance plan shall be developed by a licensed Tennessee professional engineer or landscape architect when the area of disturbance meets substantial rebuild lot requirements, is greater than five acres, affects parking areas, or when potentially hazardous soil or drainage conditions exist due to types of soils, steep grades, floodplain development or nearby lakes, streams or large drainage ditches.
- (3) *Erosion control.* Erosion control measures shall be designed and carried out in accordance with the TDEC construction general permit for storm water discharge and the requirements of the city's Best Management Practices Manual. Areas that are to be developed or excavated shall apply these guidelines, fitting the appropriate measures to the specific soils and topography so as to minimize soil erosion and surface water runoff. The erosion control measures shall be maintained, and replaced if necessary, until vegetative cover is significantly established.
- (4) *Protection of natural vegetation and trees.* Natural vegetation shall be retained and protected whenever feasible during construction. If an area is stripped of vegetation during construction, the exposed area shall be limited to the smallest practical size, and duration of the exposure limited to the shortest practical time.
- (5) *Minimum information required.* It shall be at the discretion of the city's engineering director to determine how much information is necessary to obtain a grading permit. The engineering director may also determine the number of paper copies of the land disturbance plan to be submitted, and/or may require that the plan be submitted in a specified electronic format. At a minimum, a land disturbance plan shall contain the following:
  - a. The registration seal and signature of the Tennessee licensed professional engineer or landscape architect who prepared the plan.
  - b. Name, address and telephone number of the applicant, and the owners and developer, if other than the applicant, of the property to be graded.



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- c. Email address for the design engineer or landscape architect.
- d. A brief project description.
- e. Current field run topography and actual elevations based on an identified benchmark by a Tennessee licensed ~~professional~~ land surveyor. Drawings showing pre-development topographic conditions and post-development grades, at a scale appropriate to the land area of the plan, and with contour intervals no greater than two feet. All existing improvements and utilities public and private shown. The plan shall include off-site existing topographic conditions extended to a minimum of 25 feet beyond the boundaries of the subject tract if grading is designed to be within 20 feet of any boundary line. Information on all public roads and utilities adjoining the subject property shall also be included. Identification of existing trees in excess of four-inch caliper and trees to be preserved shall be shown.
- f. The site location, boundaries, adjacent properties, location of any existing or proposed structures on the property or on adjacent land within 100 feet of the area to be disturbed, floodplain areas, ditch lines and any existing on-site and off-site structural or natural features of the land which have a significant impact on drainage or sediment control.
- g. The location and a description of temporary and permanent erosion control measures and drainage apparatuses to be constructed and structural changes and improvements to the land, including clearing and grading limits, daily cleanup and site control practices (to include designated concrete washout locations and waste disposal measures) and other activities to mitigate the adverse impact of land disturbance.
- h. Vicinity map with legible street names. Address, and zoning in title block. Include subdivision and lot number where applicable. Adjacent lot numbers and parcel data. Include recorded plat book and page number in title block.
- i. Standard details to include typical drainage swales, silt fence, temporary construction entrance, tree protection, retaining walls (if applicable) sealed by a Tennessee licensed professional engineer for walls that are four feet or greater in height, and additional items as necessary to mitigate the adverse impact of land disturbance.
- j. Property lines with bearing and distances to two decimal places. Building setbacks, easements, and all public utilities shown, labeled and dimensioned.
- k. Proposed contours distinguishable from existing contours. Spot elevations as necessary for proposed improvements. Site elevations, existing LFE, proposed LFE, minimum LFE.
- l. Retaining walls greater than four feet in height shall be certified by a Tennessee licensed professional engineer upon completion. Retaining wall heights to meet Subdivision Regulation and Municipal Code requirements.
- m. Drainage for sites shall be designed by a Tennessee licensed professional engineer. Hydraulic and hydrologic data to meet Subdivision Regulation requirements. All existing and proposed drainage pipes (including gutter downspouts if extended more than ten feet from structure) shall be shown on the plan.
- n. Site improvements are subject to regulation and code requirements applicable to the type of improvement proposed.

(Ord. No. 2011-07, 6-27-2011; Ord. No. 2021-20-, § 4, 9-13-2021)

**Sec. 56-14. Construction access routes.**

Prior to the initiation of any grading work, a stabilized stone pad shall be placed at any point where traffic will be entering or leaving a construction site. Stone pads shall contain ASTM-1 stone, six inches thick over filter fabric, with a minimum width of 12 feet and a minimum length from the public or private road of 100 feet for commercial property and 50 feet for residential property.

(Ord. No. 2011-07, 6-27-2011)

**Sec. 56-15. Cut and fill slopes.**

Permanent cut and fill slopes shall be designed and constructed in a manner that will minimize erosion. Consideration shall be given to the length and steepness of the slope, the soil type, upslope drainage area, groundwater conditions and other applicable factors. Any slopes installed at two-foot horizontal to one-foot vertical shall be stabilized with acceptable design methods as provided in the subdivision regulations.

(Ord. No. 2011-07, 6-27-2011; Ord. No. 2021-20-, § 5, 9-13-2021)

**Sec. 56-16. Stabilization of denuded areas and soil stockpiles.**

Permanent erosion control measures shall be applied to denuded areas within 14 days after final grade is reached on any portion of the site. Soil stabilization shall also be applied within 14 days to any denuded area which may not be at final grade but will remain dormant (undisturbed by construction activity) for longer than 60 days. Any temporary soil stockpiles shall be stabilized or protected with sediment trapping measures to prevent erosion. Applicable erosion control measures shall include establishment of vegetation, mulching and the early application of gravel base on areas to be paved. Selected permanent or temporary erosion control measures shall be appropriate for the time of year, site conditions and estimated duration of use.

(Ord. No. 2011-07, 6-27-2011; Ord. No. 2021-20-, § 6, 9-13-2021)

**Sec. 56-17. Establishment of permanent vegetation.**

A permanent vegetative cover shall be established on denuded areas not otherwise permanently stabilized through the construction of approved structures and parking lots or driveways. Permanent vegetation shall not be considered stabilized until a ground cover is achieved, which in the opinion of the city's engineering director or his designee is mature enough to control erosion and to survive seasonal conditions for a period of one year from initial planting.

(Ord. No. 2011-07, 6-27-2011)

**Sec. 56-18. Protection of adjacent properties.**

- (a) *Downhill protection.* All properties adjacent to and/or downhill from the site of a land disturbance shall be protected from soil erosion and sedimentation. This shall be accomplished by preserving a well-vegetated buffer strip around the lower perimeter of the land disturbance or by installing perimeter controls such as sediment barriers, filters or dikes, or sediment basins, or by a combination of such measures.
- (b) *Use of buffer strips.* Vegetated buffer strips shall be used alone only where stormwater runoff is anticipated to occur through sheet flow and shall be a minimum of 20 feet in width. If at any time it is found that a vegetated buffer strip alone is ineffective in stopping erosion onto adjacent property, additional perimeter controls shall be provided by the owner.

- (c) *Sediment control.* Sediment basins and traps, perimeter dikes, sediment barriers, dams, diversions and other erosion control measures intended to trap sediment on-site shall be constructed as the first step in grading and shall be made functional prior to disturbance of upslope land. Earthen structures such as dams, dikes and diversions shall be seeded and mulched within seven days of installation.
- (d) *Stormwater runoff.* Stormwater runoff from disturbed areas five acres or greater shall pass through a sediment basin or other suitable sediment trapping facility. All storm drainage inlets shall be protected during construction with a sediment barrier to prevent clogging and localized flooding. All means of protection shall be maintained and monitored throughout construction.

(Ord. No. 2011-07, 6-27-2011)

**Sec. 56-19. Inspections; corrections of problems.**

- (a) *Permit holder's responsibility.* Upon issuance of a grading permit, it shall be the responsibility of the permit holder to:
  - (1) Promptly notify the city in writing of any proposed changes to the phasing plan and schedules for the land disturbance activities and periodic maintenance as included in the approved land disturbance plan, provided that such proposed changes may be rejected or revised by the city's engineering department; and
  - (2) Conduct periodic inspections of the erosion control measures installed during construction and of nearby downstream properties, to determine if the land disturbance plan is effective. The permit holder shall make immediate arrangements for the repair or remediation of any damage to downhill property caused by erosion, such as clogged storm sewers, inlets or drainage ditches.
- (b) *City authority.* The city's engineering director or his designee may enter upon any site for which a grading permit has been issued and periodically make inspections of any area before, during and after construction to ensure compliance with the requirements of this article and the authorized land disturbance plan. If the engineering director or his designee determines that significant erosion problems are occurring on the site, notwithstanding compliance with the approved land disturbance plan, the permit holder shall be required to take additional corrective actions to protect the adversely affected area. The specifications of the additional measures shall be considered as an amendment to the land disturbance plan. The engineering director or his designee may also require that the phasing plan and schedules for the land disturbance activities and periodic maintenance be revised at any point in order to meet the intent of this chapter.

(Ord. No. 2011-07, 6-27-2011)

**Secs. 56-20—56-30. Reserved.****Subdivision II. Waterway Natural Areas****Sec. 56-31. Waterway natural areas.**

In order to create, protect and maintain water quality buffers, a waterway natural area (WNA) shall be established as part of any new development or redevelopment of property bordering or traversed by an intermittent or perennial stream waterway. The following provisions are hereby established for the designation, protection and maintenance of WNAs:

- (1) WNAs shall be designated along all intermittent and perennial stream waterways as determined by the city, state or USGS topographic information. This determination shall be conducted at the preliminary

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planning phase; however, the city reserves the right to identify a waterway at any point until construction plans have been approved.

- (2) In any residential subdivision, the WNA, if required, shall be designated as open space. No portion of the WNA may be within a private lot. The WNA within an OSRD subdivision's open space shall be counted toward the open space requirements for the subdivision at 100 percent of the WNA's area unless the WNA falls within an area for which another percentage applies.
- (3) The WNA width, as measured from the top of the bank on each side of the waterway, shall be as follows:

Upstream Watershed Area	WNA Width
At least 1 square mile	60 feet
Less than 1 square mile	30 feet

- (4) If the required width of a WNA or waterway buffer under federal or state regulations differs from the width required by the city, the more stringent requirement shall govern. Notwithstanding the foregoing, the planning commission may reduce the width of a WNA if the state department of environment and conservation has authorized such a reduction.
- (5) The WNA shall be recorded on all final plats approved on or after June 1, 2008 for property bordering or traversed by an intermittent or perennial stream waterway, provided that the requirement for a WNA may be waived or reduced if an unexpired preliminary plan was approved prior to June 1, 2008 and if, in the opinion of the city's engineering department, a WNA cannot be designated on the plat at the required width without significant impact to the approved development plan. For a final plat approved prior to June 1, 2008, the planning commission may require that any subsequent revisions provide for a WNA up to the extent a WNA would be required under this section for a new final plat if, in the opinion of the city's engineering department, a WNA can be so designated on the plat without significant impact to the approved development plan.
- (6) All site development plans and plats prepared for recording shall:
  - a. Clearly identify the boundaries of any WNA on the subject property and label the area as "Waterway Natural Area."
  - b. Provide a note to reference any WNA stating: "There shall be no clearing, grading, construction or disturbance of vegetation within the waterway natural area, except as permitted by the City of Brentwood."
- (7) Any WNA or portions of any WNA shall also be designated as a public drainage easement if required by the planning commission, based on the recommendation of the city's engineering department.
- (8) All WNAs must be protected during development activities. Each WNA shall be staked and labeled as part of a construction layout survey prior to commencement of construction, using a combination of stakes and flagging to ensure adequate visibility.

- (9) Minor landscaping and stabilization is allowed within a WNA to repair erosion, damaged vegetation or other problems, if prior approval has been granted by the city's engineering department. Nothing shall be installed within a WNA except as permitted under this section.
- (10) Any person seeking a grading permit for property within a WNA shall provide evidence that appropriate permits required from federal and state regulatory agencies or written waivers of such permits have been obtained.
- (11) If a land use adjacent to a WNA involves subsurface discharges or surface application from a wastewater treatment system that serves more than one household or a nonresidential use, no effluent may be discharged in the WNA except as provided herein. If a NPDES wastewater permit has been granted, the permittee may convey the effluent through the WNA to the waterway designated in the NPDES permit.
- (12) No septic tanks may be located within a WNA. Septic field lines may be allowed within the WNA, but no closer than 25 feet from the top of the stream bank or such greater distance as may be required by the state or the Williamson County Department of Health.
- (13) No structures shall be allowed in a WNA, with the exception of greenway trails, drainage structures, watertight utility line crossings and bridges that have been approved by the city and are constructed to minimize disturbance to the WNA.

(Ord. No. 2011-07, 6-27-2011; Ord. No. 2015-15-, § 1, 12-14-2015)

**Secs. 56-32—56-40. Reserved.**

***DIVISION 3. STORMWATER MANAGEMENT<sup>2</sup>***

**Sec. 56-41. Purpose.**

The intent of this article is to protect the health and safety of the residents of the city; to control the level, intensity and quality of stormwater runoff; to minimize expenditure of public funds for costly flood control projects; to minimize the need for rescue and relief efforts associated with flooding; to maximize beneficial use of land without incurring flood hazard potential; to ensure a functional drainage system that will not result in excessive maintenance costs; to encourage the use of natural and aesthetically pleasing design; to ensure water quality; and to protect or improve ground waters and surface waters.

(Ord. No. 2011-07, 6-27-2011)

**Sec. 56-42. Stormwater management plan.**

- (a) *Drainage plan approval.* Prior to approval of any site development plan or subdivision plat, approval of any construction plans or issuance of a grading permit, the engineering department shall determine whether there is a need for a stormwater management plan based upon the standards outlined in the city's subdivision regulations. When a stormwater management plan is required, such plan shall be submitted to the engineering department for review and approval.

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<sup>2</sup>Editor's note(s)—Ord. No. 2011-07, adopted June 27, 2011, amended Div. 3 in its entirety to read as herein set out. Former Div. 3, §§ 56-41—56-50, pertained to similar subject matter and derived from Ord. No. 2008-02, § 1, adopted March 24, 2008.

- (b) *Improvements required.* The engineering department may require additional structural or other improvements designed to control the level, intensity and quality of stormwater runoff associated with the development, above and beyond the requirements outlined in the city's subdivision regulations, if local conditions warrant such additional measures.
- (c) *Location/maintenance required.* All structures or other improvements constructed to meet the requirements of this article shall remain in the ownership of the property owner, who shall be responsible for maintaining such improvements in accordance with section 56-43 unless an alternative plan is approved by the planning commission. In addition, any such structures or other improvements within a residential subdivision shall be located within permanent designated open space for the subdivision with the legally designated homeowners or property owners association being responsible for such maintenance. Prior to the recording of lots for a subdivision, subdivision covenant provisions or other legal documents ensuring the maintenance of such improvements and funding mechanism for said maintenance in perpetuity shall be submitted to the city attorney for his review and approval.

(Ord. No. 2011-07, 6-27-2011)

**Sec. 56-43. Stormwater system long-term operation and maintenance.**

- (a) All storm drainage systems, structures and facilities shall be maintained such that the original design function is preserved over time. The storm drainage elements requiring maintenance shall include, but not be limited to, detention/retention systems, outlet control structures, stormwater quality facilities and emergency overflows. These elements shall be maintained in accordance with a written "stormwater long-term operation and maintenance plan" developed by a Tennessee licensed professional engineer and approved by the city's engineering department. Said plan shall be attached to and form a part of a maintenance and inspection agreement, which shall be signed by the property owner or an official representative thereof, and recorded along with the plat, covenants, or other homeowners/property owners association documents. The form of the maintenance and inspection agreement and plan shall be approved by the city attorney. The agreement must contain a provision that grants access to the engineering director or his designee at any reasonable time for inspection of the facilities covered by the plan.
- (b) All stormwater long-term operation and maintenance plans shall include detailed operation and maintenance procedures to ensure the continued performance of the facilities. Each plan shall identify the parts or components of a stormwater management facility to be maintained and the necessary equipment and skills or training, along with an estimate of probable annual costs. Provisions for the periodic review and evaluation of the effectiveness of the maintenance program shall be included in the plan, so that revisions and additional maintenance procedures can be incorporated as necessary. A permanent elevation benchmark shall be identified in the plan to assist in the periodic inspection of the facility.

(Ord. No. 2011-07, 6-27-2011)

**Sec. 56-44. Illicit discharges and connections.**

- (a) *Prohibition of illicit discharges and connections.*
  - (1) All illicit discharges, as such terms are defined in section 56-2 or this chapter, are prohibited.
  - (2) The construction, use, maintenance or continued existence of illicit connections to the storm sewer system is prohibited. This prohibition expressly includes, without limitation, illicit connections made in the past, regardless of whether the connection was permissible under laws or practices applicable or prevailing at the time of connection.

- (3) Improper connections in violation of this section shall be disconnected and redirected, if necessary, to an approved on-site wastewater management system or the sanitary sewer system. Any connection to a sanitary sewer system must be approved by the governing utility.
- (b) *Allowable non-stormwater discharges.* Unless the city, TDEC, EPA or other regulatory agency has identified them as a source of pollutants to the state's waters, non-stormwater discharges into the municipal separate storm sewer system from the following sources are not considered to be illicit discharges:
  - (1) Water line flushing or other potable water sources, dechlorinated to potable water standards.
  - (2) Landscape irrigation or lawn watering with potable water.
  - (3) Diverted stream flows.
  - (4) Rising ground water.
  - (5) Groundwater infiltration to storm drains.
  - (6) Pumped groundwater.
  - (7) Foundation or footing drains.
  - (8) Crawl space pumps.
  - (9) Air conditioning condensation.
  - (10) Springs.
  - (11) Non-commercial washing of vehicles.
  - (12) Natural riparian habitat or wetland flows.
  - (13) Dechlorinated non-commercial swimming pools, other than salt water pools.
  - (14) Firefighting activities.
  - (15) Street wash water.
  - (16) Discharges authorized in writing by the city as being necessary to protect public health and safety.
  - (17) Dye testing approved by the city.
- (c) *Notification of spills.* Upon the release or suspected release of materials which is resulting in or may result in illicit discharges, the owner of the property from which the release occurs or is suspected, or any person responsible for a facility or operation from which the release occurs or is suspected, or any person responsible for emergency response for such a facility or operation shall:
  - (1) Take all necessary steps to ensure the discovery, containment and cleanup of such release. Any such property owner or other person who fails to take such necessary steps shall be in violation of this section.
  - (2) Immediately notify emergency response agencies of the occurrence via emergency dispatch services, if the release or suspected release involves hazardous materials.
  - (3) Notify the city's engineering department in person or by telephone no later than the next business day in the event of a release or suspected release of non-hazardous materials. Notifications by telephone shall be confirmed by written notice delivered to the engineering department within three business days of the telephone notice.



- (4) Retain an on-site written record of the discharge and the actions taken to prevent its recurrence if the discharge of prohibited materials emanates from a commercial or industrial establishment. Such records shall be retained for at least three years.

(Ord. No. 2011-07, 6-27-2011)

**Secs. 56-45—56-50. Reserved.**

#### *DIVISION 4. VIOLATIONS<sup>3</sup>*

##### **Sec. 56-51. Correction of soil erosion, stormwater runoff or illicit discharge problems; enforcement actions.**

- (a) The city's engineering director is authorized to take enforcement actions as established in this section against:
  - (1) The owner of any property which exhibits stormwater runoff conditions, illicit discharges or unstable or eroding soil conditions resulting from a violation of a provision of this article.
  - (2) The owner of any property who has failed to adequately maintain and repair temporary or permanent erosion control, stormwater management facilities or illicit discharge prevention measures as needed to assure continued performance of their intended function.
- (b) Whenever the engineering director finds that any person has violated or is violating this article, or a condition of any permit or order issued hereunder, or the requirements of a land disturbance plan, stormwater management plan, or stormwater long-term operation and maintenance plan, enforcement actions taken by the director may include any of the measures described below, or such combinations of the measures described below as the engineering director determines to be appropriate under the circumstances. The implementation of any of the measures described below shall not preclude other remedial or punitive actions which may be taken under this Code or other applicable law.
  - (1) *Notice of violation.* The director may serve upon such person written notice of the violation. Where an immediate threat to public health and safety exists, verbal notice given by the engineering director or his designee to immediately correct the problem shall be sufficient, but shall be followed by written notice. Within ten days of receiving the initial notice, the recipient shall submit an explanation of the violation to the director, along with a plan for the satisfactory correction of the violation and prevention of future violations, including specific required actions. Submission of this plan in no way relieves any person of liability for any violations occurring before or after receipt of the notice of violation.
  - (2) *Consent orders.* The director is authorized to enter into consent orders, assurances of voluntary compliance, or other similar documentation establishing an agreement with the person responsible for the noncompliance. Such orders are to include specific action to be taken to correct the noncompliance within a time period also specified by the order. Consent orders shall have the same force and effect as administrative orders issued pursuant to subsections (4) and (5) below.

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<sup>3</sup>Editor's note(s)—Ord. No. 2011-07, adopted June 27, 2011, amended Div. 4 in its entirety to read as herein set out. Former Div. 4, § 56-51, pertained to similar subject matter and derived from Ord. No. 2008-02, § 1, adopted March 24, 2008.



- (3) *Administrative hearing.* The director may order such person to show cause why a proposed enforcement action should not be taken. Notice shall be served on such person specifying the time and place for the hearing, the proposed enforcement action and the reasons for such action, and the opportunity for the violator to show cause why the proposed enforcement action should not be taken. The notice shall be served personally or by certified mail (return receipt requested) at least ten days prior to the hearing.
- (4) *Compliance order.* The director may issue an order to such person, directing that the violation be corrected within a specific time period. Corrective action ordered by the director may include, but is not limited to, the installation and proper operation of adequate structures and/or devices, and the implementation of procedures. Orders may also contain such other requirements as might be reasonably necessary and appropriate to address the noncompliance, including but not limited to the establishment of management practices and self-monitoring plans.
- (5) *Cease and desist/stop work orders.* The director may issue an order to cease and desist all such violations and direct any person in noncompliance to:
  - a. Stop all construction activities, or at the director's discretion, all portions of the construction activities that are contributing to a violation;
  - b. Comply forthwith with the provisions of this article and the conditions of any permit or order issued hereunder; and/or
  - c. Take such appropriate remedial or preventive action as may be needed to properly address a continuing or threatened violation, including halting operations and terminating stormwater runoff conditions, illicit discharges or unstable or eroding soil conditions.
- (6) *Permit revocation.* The director may revoke any permit issued by the city for construction activities on the property.
- (c) Should the property owner fail to comply with any provision of this article, any condition of a permit or order issued hereunder, or the requirements of a land disturbance plan, stormwater management plan, or stormwater long-term operation and maintenance plan within the time prescribed by the city's engineering director, the director may direct that the violation be remedied by an appropriate city department or through an outside contractual arrangement. Upon completion of work, the engineering department shall determine the reasonable costs thereof and bill the owner of the property. Should the owner fail to remit to the city the amount due within 30 days from the date of the bill, the amount due shall be certified to the city attorney, who may undertake such legal action as may be needed to collect the amount due, including an action to attach a lien to the property for which the expenditure was made.

(Ord. No. 2011-07, 6-27-2011)

**Sec. 56-52. Penalties.**

- (a) *City court citations and penalties.* Any person who violates any provision of this article, who violates the provisions of any permit or plan issued or approved pursuant to this article, or who fails or refuses to comply with any communication or notice to abate or take corrective action by the engineering director shall be guilty of a civil offense, for which a citation may be issued and penalty imposed pursuant to the provisions of section 1-9 of this Code.
- (b) *Alternative penalties for stormwater violations.* As an alternative to the penalty established under subsection (a) above, and pursuant to T.C.A. § 68-221-1106, the city's engineering director may assess a civil penalty of not less than \$50.00 and not more than \$5,000.00 per day for each day of violation against any person

violating any provision of this article regulating stormwater discharges or facilities. Each day of violation shall constitute a separate violation. The engineering director may waive portions of any assessed penalty if remedial action is taken within a timeframe designated by the engineering director at the time the penalty is assessed. In assessing a civil penalty under this subsection, the engineering director may consider each of the following factors:

- (1) The harm done to the public health or the environment.
  - (2) Whether the civil penalty imposed will be a substantial economic deterrent to the illegal activity.
  - (3) The economic benefit gained by the violator.
  - (4) The amount of effort put forth by the violator to remedy this violation.
  - (5) Any unusual or extraordinary enforcement costs incurred by the municipality.
  - (6) The amount of penalty established by ordinance, resolution or administrative policy for specific categories of violations.
  - (7) Any equities of the situation which outweigh the benefit of imposing any penalty or damage assessment.
- (c) *Recovery of damages and costs.* In addition to the civil penalty established in subsection (b) above, the city may recover;
- (1) All damages proximately caused by the violator to the city, which may include any reasonable expenses incurred in investigating violations of, and enforcing compliance with, this article, or any other actual damages caused by the violation.
  - (2) The costs of the city's maintenance of stormwater facilities when the responsible party fails to maintain them as required by this article.
- (d) *Other remedies.* The city may bring legal action to enjoin the continuing violation of this article, and the existence of any other remedy, at law or equity, shall be no defense to any such actions.
- (e) *Remedies cumulative.* The remedies set forth in section 56-51 and this section 56-52 shall be cumulative, not exclusive, and it shall not be a defense to any action, civil or criminal, that one or more of the remedies set forth herein has been sought or granted.

(Ord. No. 2011-07, 6-27-2011)

### **Sec. 56-53. Appeals.**

- (a) *Procedure for filing.* Pursuant to T.C.A. § 68-221-1106(d), any person aggrieved by the imposition of a civil penalty or damage assessment as provided by this article may appeal said penalty or damage assessment to the city's board of building construction appeals. The appeal must be in writing and filed with the city recorder within 30 days after the civil penalty and/or damage assessment is served in any manner authorized by law. If an appeal of such damage assessment or civil penalty is not filed within 30 days after the damage assessment or civil penalty is served, the violator shall be deemed to have consented to the damage assessment or civil penalty and it shall become final.
- (b) *Public hearing.* Upon receipt of an appeal, the city's board of building construction appeals shall hold a public hearing within 30 days. At least ten days' prior notice of the time, date, and location of said hearing shall be published in a newspaper of general circulation. Ten days' notice by certified mail shall also be provided to the aggrieved party, such notice to be sent to the address provided by the aggrieved party at the time of

appeal. The decision of the board of building construction appeals shall be final, subject to such further appeals as may be filed pursuant to subsection (c) below.

- (c) *Appealing decisions of the board of building construction appeals.* Any alleged violator may appeal a decision of the city's board of building construction appeals, pursuant to the provisions of T.C.A. Title 27, Chapter 8.
- (d) *Collection of penalties and assessments.* Whenever any damage assessment or civil penalty has become final, the city may apply to the appropriate chancery court for a judgment and seek execution of such judgment.

(Ord. No. 2011-07, 6-27-2011)

**Secs. 56-54—56-60. Reserved.**

## **ARTICLE II. FLOOD DAMAGE PREVENTION**

### ***DIVISION 1. FINDINGS OF FACT, PURPOSE AND OBJECTIVES***

#### **Sec. 56-61. Findings of fact.**

The city hereby finds:

- (1) The city and its board of commissioners wish to maintain eligibility in the National Flood Insurance Program (NFIP) and, in order to do so, must meet the NFIP regulations found in Title 44 of the Code of Federal Regulations (CFR), Ch. 1, Section 60.3.
- (2) Areas of the city are subject to periodic inundation which could result in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base, all of which adversely affect the public health, safety and general welfare.
- (3) Flood losses are caused by the cumulative effect of obstructions in floodplains, causing increases in flood heights and velocities; the cumulative effect of land use changes, resulting in increased runoff; uses in flood hazard areas which are vulnerable to floods; or construction which is inadequately elevated, floodproofed, or otherwise unprotected from flood damages.

(Ord. No. 2009-13, § 3, 1-25-2010)

#### **Sec. 56-62. Purpose and objectives.**

- (a) It is the purpose of this article to promote the public health, safety and general welfare and to minimize public and private losses due to flood conditions in specific areas. This article is designed to:
  - (1) Restrict or prohibit uses which are vulnerable to flooding or erosion hazards, or which result in damaging increases in erosion, flood heights, or velocities;
  - (2) Require that uses vulnerable to floods, including community facilities, be protected against flood damage at the time of initial construction;
  - (3) Control the alteration of natural floodplains, stream channels, and natural protective barriers which are involved in the accommodation of floodwaters;
  - (4) Control filling, grading, dredging and other development which may increase flood damage or erosion; and

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- (5) Prevent or regulate the construction of flood barriers which will unnaturally divert floodwaters or which may increase flood hazards to other lands.
- (b) The objectives of this article are:
- (1) To protect human life, health, safety and property;
  - (2) To minimize expenditure of public funds for costly flood control projects;
  - (3) To minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public;
  - (4) To minimize prolonged business interruptions;
  - (5) To minimize damage to public facilities and utilities such as water and gas mains, electric, telephone and sewer lines, and streets and bridges located in floodprone areas;
  - (6) To help maintain a stable tax base by providing for the sound use and development of floodprone areas to minimize blight in flood areas;
  - (7) To ensure that potential homebuyers are notified that property is in a floodprone area; and
  - (8) To maintain eligibility for participation in the NFIP.
- (Ord. No. 2009-13, § 3, 1-25-2010)

### *DIVISION 2. DEFINITIONS*

#### **Sec. 56-63. Definitions.**

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning. The definitions listed in this section apply exclusively to this article and are intended to provide assistance in the interpretation and enforcement of this article. Unless specifically defined below or elsewhere in this Code, words or phrases used in this article shall be interpreted as to give them the meaning they have in common usage and to give this article its most reasonable application, given its stated purpose and objectives.

*100-year flood.* See "base flood".

*Accessory structure* means a subordinate structure to the principal structure on the same lot and, for the purpose of this article, shall conform to the following:

- (1) Accessory structures shall only be used for parking of vehicles and storage.
- (2) Accessory structures shall be designed to have low flood damage potential.
- (3) Accessory structures shall be constructed and placed on the building site so as to offer the minimum resistance to the flow of floodwaters.
- (4) Accessory structures shall be firmly anchored to prevent flotation, collapse and lateral movement, which otherwise may result in damage to other structures.
- (5) Utilities and service facilities such as electrical, heating equipment and duct-work shall be elevated at or above the regulatory flood protection elevation or otherwise protected from intrusion of floodwaters.

*Act* means the statutes authorizing the ~~National Flood Insurance Program~~NFIP that are incorporated in 42 U.S.C. 4001-4128.

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*Addition (to an existing building)* means any walled and roofed expansion to the perimeter or height of a building. See "horizontal addition" and "vertical addition".

*Administrator* means the city manager or his designee, who shall be responsible for the implementation and administration of the provisions set forth herein for the special flood hazard area.

*Appeal* means a request for a review of a local enforcement officer's interpretation of any provision of this article or a request for a variance.

*Area of shallow flooding* means a designated AO or AH zone on a community's flood insurance rate map (FIRM) with one percent or greater annual chance of flooding to an average depth of one to three feet where a clearly defined channel does not exist, where the path of flooding is unpredictable and indeterminate, and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow.

*Area of special flood hazard.* See "special flood hazard area".

*Base flood* means the flood having a one percent chance of being equaled or exceeded in any given year. This term is also referred to as the 100-year flood or the one percent annual chance flood.

*Basement* means any portion of a building having its floor subgrade (below ground level) on all sides.

*Buildable area* means the area of a lot remaining after the minimum yard requirements for the specific zoning district have been met.

*Building* means any manmade walled and roofed structure affixed to a permanent site. (See "structure".)

*Code of Federal Regulations (CFR)* means the codification of the general and permanent rules and regulations published in the Federal Register by the executive departments and agencies of the federal government.

*Conditional letter of map revision (CLOMR)* means a letter from FEMA commenting on a proposed project that would, upon construction, affect the hydrologic or hydraulic characteristics of a flooding source and thus result in the modification of the existing regulatory floodway, the effective Base Flood Elevations (BFEs), or the Special Flood Hazard Area (SFHA). The letter does not revise an effective FIRM; it indicates whether the project, if built as proposed, would meet minimum NFIP standards (see Title 44, Chapter 1, CFR, Parts 60, 65, and 72) and be recognized by FEMA.

*Conditional letter of map revision based on fill (CLOMR-F)* means a letter from FEMA stating that a parcel of land or proposed structure that will be elevated by fill would not be inundated by the base flood if fill is placed on the parcel as proposed or the structure is built as proposed.

*Deck* means an above-grade platform attached anywhere other than the front entrance to a building, with or without a roof, which may have supporting columns but must be unenclosed by ~~without~~ any walls, windows, glass or screening including but not limited to glass or screens.

*Declaration of Land Restriction (Nonconversion Agreement)* means a form provided by the Administrator to be signed and recorded by the owner on the property deed with the Register of Deeds for Williamson County, for the owner to agree not to convert or modify in any manner that is inconsistent with the terms of the building permit and these regulations, enclosures below elevated buildings, attached garages or storage rooms, detached garages, or accessory structures.

*Development* means any manmade change to improved or unimproved real estate, including, but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavating, drilling operations, or storage of equipment or materials.

*Development permit* means any permit required for development activities under this Code, or under any other code which has been adopted by the city.

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*Elevated building* means a non-basement building built to have the lowest floor of the lowest enclosed area elevated above the ground level by means of solid foundation perimeter walls with openings sufficient to facilitate the unimpeded movement of floodwater, pilings, columns, piers, or shear walls adequately anchored so as not to impair the structural integrity of the building during a base flood event.

*Erosion* means the process of the gradual wearing away of land masses. This peril is not "per se" covered under the NFIP.

*Exception* means a waiver from the provisions of this article which relieves the applicant from the requirements of a rule, regulation, order or other determination made or issued pursuant to this article.

*Existing construction* means any structure for which the "start of construction" commenced before November 27, 1972 (the effective date of the initial floodplain management code adopted by the city as a basis for participation in the NFIP).

*Existing structures.* See "existing construction".

*FEMA* means the Federal Emergency Management Agency of the United States government.

*Flood or flooding* means:

- (1) General and temporary condition of partial or complete inundation of normally dry land areas from:
  - a. The overflow of inland ~~or tidal~~ waters.
  - b. The unusual and rapid accumulation or runoff of surface waters from any source.
  - c. Mudslides (i.e., ~~z~~ mudflows) which are proximately caused by flooding as defined in paragraph (1)b. of this definition and are akin to a river of liquid and flowing mud on the surfaces of normally dry land areas, as when earth is carried by a current of water and deposited along the path of the current.
- (2) The collapse or subsidence of land along the shore of a lake or other body of water as a result of erosion or undermining caused by waves or currents of water exceeding anticipated cyclical levels or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as flash flood ~~or an abnormal tidal surge~~, or by some similarly unusual and unforeseeable event which results in flooding as defined in paragraph (1)a. of this definition.

*Flood elevation determination* means a determination by ~~the Federal Emergency Management Agency (FEMA)~~ of the water surface elevations of the base flood, that is, the flood level that has a one percent or greater chance of occurrence in any given year.

*Flood elevation study* means an examination, evaluation and determination of flood hazards and, if appropriate, corresponding water surface elevations, or an examination, evaluation and determination of mudslide (i.e., ~~z~~ mudflow) or flood-related erosion hazards.

*Flood insurance rate map (FIRM)* means an official map of a community, issued by FEMA, delineating the areas of special flood hazard or the risk premium zones applicable to the community.

*Flood insurance study (FIS)* is the official report provided by FEMA, evaluating flood hazards and containing flood profiles and water surface elevation of the base flood.

*Floodplain or floodprone area* means any land area susceptible to being inundated by water from any source (see definition of "flood").

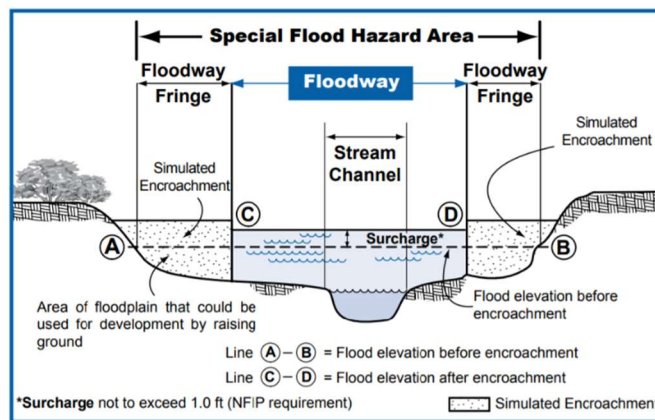
*Floodplain management* means the operation of an overall program of corrective and preventive measures for reducing flood damage, including but not limited to emergency preparedness plans, flood control works and floodplain management regulations.

*Flood protection system* means those physical structural works for which funds have been authorized, appropriated and expended, and which have been constructed specifically to modify flooding in order to reduce the extent of the special flood hazard area within a community subject to a "special flood hazard" and the extent of the depths of associated flooding. Such a system typically includes hurricane tidal barriers, dams, reservoirs, levees or dikes. These specialized flood modifying works are those constructed in conformance with sound engineering standards.

*Floodproofing* means any combination of structural and nonstructural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, utility facilities, and structures and their contents.

*Floodway* means the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height of 1 foot. (See Illustration #1.)

Illustration #1



*Floodway encroachment lines* mean the lines marking the limits of floodways on federal, state and local flood plain/floodplain maps.

*Floodway fringe* means the area extending from the boundaries of the floodway to the outer boundary of the special flood hazard area, as depicted on a flood insurance rate map (FIRM). (See Illustration #1.)

*Freeboard* means a factor of safety usually expressed in feet above a flood level for purposes of floodplain management. "Freeboard" tends to compensate for the many unknown factors that could contribute to flood heights greater than the height calculated for a selected size flood and floodway conditions, such as wave action, blockage of bridge or culvert openings, and the hydrological effect of urbanization of the watershed.

*Functionally dependent use* means a use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and ship building and ship repair facilities, but does not include long-term storage or related manufacturing facilities.

*Highest adjacent grade* means the highest natural elevation of the ground surface, prior to construction, adjacent to the proposed walls of a structure.



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*Historic structure* means any structure that is:

- (1) Listed individually in the National Register of Historic Places (i.e., a listing maintained by the U.S. Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
- (2) Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary of the Interior to qualify as a registered historic district;
- (3) Individually listed on the Tennessee inventory of historic places and determined as eligible by states with historic preservation programs which have been approved by the Secretary of the Interior; or
- (4) Individually listed on the City of Brentwood or Williamson County, Tennessee inventory of historic places and determined as eligible by communities with historic preservation programs that have been certified either:
  - a. By the approved Tennessee program as determined by the Secretary of the Interior; or
  - b. Directly by the Secretary of the Interior.

*Horizontal addition (to an existing building)* means any walled and roofed expansion to the perimeter of a building. See "addition" and "vertical addition".

*Letter of map amendment (LOMA)* is a letter from FEMA officially amending the SFHA shown on the FIRM based on natural high ground that is above the base flood elevation.

*Letter of map revision (LOMR)* is a letter from FEMA officially revising the effective FIRM and FIS report based on the implementation of physical measures that affect the hydrologic or hydraulic characteristics of a flooding source and thus result in the modification of the existing regulatory floodway, the effective BFEs, or the SFHA.

*Letter of map revision based on fill (LOMR-F)* is FEMA's modification of the ~~special flood hazard area (SFHA)~~ shown on the ~~flood insurance rate map (FIRM)~~ based on the placement of fill outside the existing regulatory floodway.

*Levee* means a manmade structure, usually an earthen embankment, designed and constructed in accordance with sound engineering practices to contain, control or divert the flow of water so as to provide protection from temporary flooding.

*Lowest adjacent grade* means the lowest natural elevation of the ground surface, prior to construction, adjacent to the proposed walls of a structure.

*Lowest floor* means the lowest floor of the lowest enclosed area, including a basement. An unfinished or flood resistant enclosure ~~of seven and one-half feet or less in height, measured from the lowest adjacent grade to the lowest floor,~~ usable solely for parking of vehicles, building access or storage in an area other than a basement area, shall not be considered a building's lowest floor, provided that such enclosure is built in compliance with the applicable non-elevation design requirements of this article.

*Manufactured home* means a structure, transportable in one or more sections, which is built on a permanent chassis and designed for use with or without a permanent foundation when attached to the required utilities. The term "manufactured home" does not include a "recreational vehicle".

*Manufactured home park or subdivision* means a parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

*Map* means the ~~flood insurance rate map (FIRM)~~ for a community issued by FEMA.



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*Mean sea level* means the average height of the sea for all stages of the tide. It is used as a reference for establishing various elevations within the floodplain. For the purposes of this article, the term is synonymous with ~~the National Geodetic Vertical Datum (NGVD) of 1929~~, the North American Vertical Datum ~~(NAVD) of 1988 (NAVD or NAVD88)~~, ~~or other datum~~, to which base flood elevations shown on ~~a community's the city's flood insurance rate map~~FIRM are referenced.

*National Flood Insurance Program (NFIP)* means the National Flood Insurance Program authorized by 42 U.S.C. 4001-4128.

*National Geodetic Vertical Datum of 1929 (NGVD or NGVD29)* means, ~~as corrected in 1929~~, a vertical control used as a reference for establishing varying elevations within the floodplain.

*New construction* means any structure for which the "start of construction" commenced on or after November 27, 1972 and includes any subsequent improvements to such structure.

*New manufactured home park or subdivision* means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed on or after the effective date of November 27, 1972, or the date the property was first included within a special flood hazard area, whichever occurred later, and includes any subsequent improvements to such structures.

*Nonsubstantial improvement* means ~~a-any~~ reconstruction, rehabilitation, addition, alteration or other improvement of a structure in which the cost is less than fifty percent (50%) of the market value of the structure before the "start of construction" of the initial improvement, which is not deemed a "substantial improvement," as defined herein.

*North American Vertical Datum of 1988 (NAVD or NAVD88)* means, ~~as corrected in 1988~~, a vertical control used as a reference for establishing varying elevations within the floodplain.

*Person* includes any individual or group of individuals, corporation, partnership, association, or any other entity, including state and local governments and agencies.

*Porch* means an above-grade platform attached at the front entrance to a building, with or without a roof, which may have supporting columns but must be unenclosed by walls, windows, glass or screening.

*Reasonably safe from flooding* means base floodwaters will not inundate the land or damage structures to be removed from the special flood hazard area and that any subsurface waters related to the base flood will not damage existing or proposed structures.

*Recreational vehicle* means a vehicle which is:

- (1) Built on a single chassis;
- (2) Four hundred square feet or less when measured at the largest horizontal projection;
- (3) Designed to be self-propelled or permanently towable by a light duty truck; and
- (4) Designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

*Regulatory flood protection elevation* means the "base flood elevation (BFE)" plus the "freeboard". In "special flood hazard areas" this elevation shall be the BFE plus ~~two~~three feet.

*Regulatory floodway* ~~- See "floodway" means the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height.~~

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*Riverine* means relating to, formed by, or resembling a river (including tributaries), stream, brook, etc.

*Special flood hazard area (SFHA)* is the land in the floodplain within a community subject to a one percent or greater chance of flooding in any given year. The area may be designated ~~as zone A on the FIRM as. After detailed ratemaking has been completed in preparation for publication of the FIRM, zone A may be refined into~~ zones A, AO, AH, ~~A1-30~~, AE or A99.

*Special hazard area* means an area having special flood, mudslide (i.e., mudflow), or flood-related erosion hazards, and shown on a ~~FHBM or~~ FIRM as zone A, AO, ~~A1-30~~, AH, AE, AR, ~~AR/A1-30~~, AR/AE, AR/AO, AR/AH, AR/A, A99, ~~AH~~, VO, ~~V1-30~~, VE, V, M, or E.

*Start of construction* includes substantial improvement, and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure (including a manufactured home) on a site, such as the pouring of slabs or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; and includes the placement of a manufactured home on a foundation. Permanent construction does not include initial land preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds, not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

*State ~~coordination~~ coordinating agency* means the Tennessee Emergency Management Agency, as designated by the governor of the State of Tennessee at the request of FEMA to assist in the implementation of the NFIP for the state.

*Structure*, for purposes of the floodplain management provisions of this article, means a walled and roofed building, a manufactured home, or a gas or liquid storage tank that is principally above ground.

*Substantial damage* means damage of any origin sustained by a structure whereby the cost of restoring the structure to its before-damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

*Substantial improvement* means any reconstruction, rehabilitation, addition, alteration or other improvement of a structure, taking place during a five-year period, in which the cumulative cost equals or exceeds 50 percent of the market value of the structure before the "start of construction" of the initial improvement. This term includes structures which have incurred "substantial damage," regardless of the actual repair work performed. The market value of the structure should be the ~~appraised~~ value of the structure prior to the start of the initial improvement, or in the case of substantial damage, the value of the structure prior to the damage occurring. The market value can be based on: an appraisal of market value prepared within the previous 12 months by a Tennessee licensed real estate appraiser, 110% of the latest Market Appraisal Improvement Value determined by the Williamson County Property Assessor's Office, or an assessment of the structure's actual cash value (including depreciation) prepared within the previous 12 months. The term does not, however, include either:

- (1) Any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been pre-identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions and not solely triggered by an improvement or repair project; or

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- (2) Any alteration of a "historic structure", provided that the alteration will not preclude the structure's continued designation as a "historic structure".

*Variance* is a grant of relief from the requirements of this article.

*Vertical addition (to an existing building)* means any walled and roofed expansion to the height of a building. See "addition and "horizontal addition".

*Violation* means the failure of a structure or other development to be fully compliant with the regulations set forth in this article. A structure or other development without the elevation certificate, other certification, or other evidence of compliance required in this article is presumed to be in violation until such time as that documentation is provided.

*Water surface elevation* means the height, in relation to the ~~National Geodetic Vertical Datum (NGVD) of 1929, the North American Vertical Datum of 1988 (NAVD88) of 1988, or other datum, where specified,~~ of floods of various magnitudes and frequencies in the floodplains of riverine areas.

(Ord. No. 2009-13, § 3, 1-25-2010; Ord. No. 2019-09-, § 1, 10-28-2019; Ord. No. 2021-05-, § 1, 2-22-2021)

### *DIVISION 3. GENERAL PROVISIONS*

#### **Sec. 56-64. Special flood hazard areas.**

The special flood hazard areas for the city, as identified by FEMA, and in its ~~flood insurance study (FIS)~~ dated February 26, 2021 and ~~flood insurance rate map (FIRM), Community 470205,~~ Panel Numbers 47187C0086F, 47187C0087F, 47187C0088F, 47187C0089F, 47187C0091F, 47187C0204F, 47187C0205F, 47187C0206F, 47187C0207F, 47187C0208F, 47187C0209F, 47187C0220F and 47187C0240F, dated September 29, 2006, ~~and~~ Panel Numbers 47187C0093G and 47187C0094G dated December 22, 2016, and Panel Numbers 47187C0115G, 47187C0230G, and 47187C0235G, dated February 26, 2021, along with all supporting technical data and any revisions by LOMRs approved by FEMA, are adopted by reference and declared to be a part of this article.

(Ord. No. 2009-13, § 3, 1-25-2010; Ord. No. 2016-12-, § 1, 11-28-2016; Ord. No. 2019-09-, § 2, 10-28-2019; Ord. No. 2021-05-, § 2, 2-22-2021)

#### **Sec. 56-65. Requirement for development permit.**

A development permit shall be required in conformity with this article prior to the commencement of any development activities.

(Ord. No. 2009-13, § 3, 1-25-2010)

#### **Sec. 56-66. Compliance.**

No land, structure or use shall hereafter be located, extended, converted or structurally altered without full compliance with the terms of this article and other applicable regulations.

(Ord. No. 2009-13, § 3, 1-25-2010)

#### **Sec. 56-67. Abrogation and greater restrictions.**

This article is not intended to repeal, abrogate, or impair any existing easements, covenants or deed restrictions. However, where this article conflicts or overlaps with another regulatory instrument, whichever imposes the more stringent restrictions shall prevail.

(Ord. No. 2009-13, § 3, 1-25-2010)

**Sec. 56-68. Interpretation.**

In the interpretation and application of this article, all provisions shall be:

- (1) Considered as minimum requirements;
- (2) Liberally construed in favor of the governing body; and
- (3) Deemed neither to limit nor repeal any other powers granted under Tennessee statutes or this Code.

(Ord. No. 2009-13, § 3, 1-25-2010)

**Sec. 56-69. Warning and disclaimer of liability.**

The degree of flood protection required by this article is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. Larger floods can and will occur on rare occasions. Flood heights may be increased by manmade or natural causes. This article does not imply that land outside the areas of special flood hazard or uses permitted within such areas will be free from flooding or flood damages. This article shall not create liability on the part of the city or by any officer or employee thereof for any flood damages that result from reliance on this article or any administrative decision lawfully made hereunder.

(Ord. No. 2009-13, § 3, 1-25-2010)

**Sec. 56-70. Penalties for violation.**

- (a) Any person who violates the provisions of this article or fails to comply with any of its requirements, including any conditions and safeguards established in connection with grants of variance, shall be subject to punishment as provided in section 1-9 of this Code. In addition, any person who violates this article or fails to comply with any of its requirements shall pay all costs and expenses involved in the case. Each day any such violation continues shall be considered a separate offense. Nothing herein contained shall prevent the city from taking such other lawful actions to prevent or remedy any violation.
- (b) Any structure or development without certification or other evidence of compliance required in this article is presumed to be in violation until such time as the required documentation is provided. Any structure or development for which the city's approval is required shall be in violation of this article if such approval is not obtained prior to the commencement of construction or development.

(Ord. No. 2009-13, § 3, 1-25-2010)

**Secs. 56-71—56-75. Reserved.*****DIVISION 4. ADMINISTRATION*****Sec. 56-76. Designation of administrator.**

The city manager or the city manager's designee is hereby appointed to serve as the administrator, for the purpose of implementing the provisions of this article.

(Ord. No. 2009-13, § 3, 1-25-2010)

**Sec. 56-77. Duties and responsibilities of the administrator.**

Duties of the administrator shall include, but not be limited to, the following:

- (1) Review all development permits to assure that the permit requirements of this article have been satisfied, and that proposed building sites will be reasonably safe from flooding.
- (2) Review all proposed development to assure that all necessary permits have been received from those governmental agencies from which approval is required by federal or state law, including Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C. 1334.
- (3) Notify adjacent communities and the Tennessee Emergency Management Agency State NFIP Office prior to any alteration or relocation of a watercourse and submit evidence of such notification to FEMA.
- (4) For any altered or relocated watercourse, ~~submit~~ assure that engineering data/analysis are submitted within six months to FEMA to ensure accuracy of community FIRMs through the ~~letter of map revision~~ LOMR process.
- (5) Assure that the flood carrying capacity within an altered or relocated portion of any watercourse is maintained.
- (6) Record the elevation, in relation to ~~mean sea level~~ NAVD88, or height above the highest adjacent grade, where applicable, of the lowest floor (including basement) of all new and substantially improved buildings, in accordance with section 56-78.
- (7) Where interpretation is needed as to the exact location of boundaries of the ~~areas of~~ special flood hazard area (~~for example e.g.~~, where there appears to be a conflict between a mapped boundary and actual field conditions), make the necessary interpretation. Any person contesting the location of the boundary shall be given a reasonable opportunity to appeal the interpretation as provided in this article.
- (8) When base flood elevation data and floodway data have not been provided by FEMA, including areas designated zone A on the community's FIRM, require development permit applicants to provide certification of base flood elevation and floodway data by a Tennessee ~~registered-licensed professional~~ engineer, to assure that new construction, substantial improvements, or other development in special flood hazard areas on the city's FIRM meet the requirements of this article.
- (9) Maintain all records pertaining to the provisions of this article in the office of the administrator and provide for such records to be open for public inspection. Permits issued under the provisions of this article shall be maintained in a separate file or marked for expedited retrieval within combined files.
- (10) A final finished construction elevation certificate (FEMA Form 086-0-33, or most current version thereof) is required after construction is completed and prior to certificate of compliance/occupancy issuance. It shall be the duty of the permit holder to submit to the floodplain administrator a certification of final as-built construction of the elevation of the reference level and all attendant utilities. The floodplain administrator shall review the certification data submitted. Deficiencies detected by such review shall be corrected by the permit holder immediately and prior to certificate of compliance/occupancy issuance. In some instances, another certification may be required to certify corrected as-built construction. Failure to submit the certification or failure to make required corrections shall be cause to withhold the issuance of a certificate of compliance/occupancy. The finished construction elevation certificate certifier shall, at a minimum, comply with the FEMA instructions for completing the elevation certificate provide at least two photographs showing the front and rear of the building taken within 90 days from the date of certification. The photographs

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~~must be taken with views confirming the building description and diagram number provided in Section A of the form. To the extent possible, these photographs should show the entire building including foundation. If the building has split level or multi-level areas, provide at least two additional photographs showing side views of the building. In addition, when applicable, provide a photograph of the foundation showing a representative example of the flood openings or vents. All photographs must be in color and measure at least three inches by three inches. Digital photographs are acceptable.~~

(Ord. No. 2009-13, § 3, 1-25-2010; Ord. No. 2019-09-, § 3, 10-28-2019; Ord. No. 2021-05-, § 3, 2-22-2021)

#### **Sec. 56-78. Permit procedures.**

- (a) Application for a development permit shall be made to the administrator on forms furnished by the city prior to any development activities within a special flood hazard area. The development permit application requirements shall include, but are not limited to, the following: plans in duplicate drawn to scale and prepared by a Tennessee ~~registered~~licensed land surveyor or professional engineer, showing the nature, location, dimensions, and elevations of the area in question, existing or proposed structures, earthen fill placement, storage of materials or equipment, and drainage facilities. The requirements herein shall be in addition to any and all requirements for development permits that may be imposed pursuant to other provisions of this Code. The following information is specifically required for permits for development within ~~areas of~~ special flood hazard areas:

(1) *Application stage.*

- a. Proposed elevation in relation to ~~mean sea level~~NAVD88, or height above the highest adjacent grade, where applicable, of the proposed lowest floor, including basement, of all buildings where base flood elevations are available.
- b. Description of the extent to which any watercourse will be altered or relocated as a result of proposed development. For projects proposing to alter or relocate a portion of a watercourse, the application must include:
  1. Notification of adjacent communities and the Tennessee Emergency Management Agency State NFIP Office of the extent of the proposed alteration or relocation of the watercourse.
  2. Hydrologic and hydraulic analyses performed in accordance with standard engineering practices demonstrating that:
    - (i) The flood carrying capacity within any altered or relocated portion of the watercourse is maintained.
    - (ii) The cumulative effect of the proposed alteration or relocation within the floodway, including floodways established per subsection (a)(1)c. of this section, shall not result in any increase (0.00') in the water surface elevation of the base flood during the occurrence of a base flood discharge at any point within the city.
    - (iii) These analyses shall be certified by a Tennessee licensed professional engineer, and include all supporting technical data and certification that the requirements of this subsection have been met, using the same methodologies as in 44 CFR 60.3(d)(3).
  3. In lieu of meeting the requirements of subsection (a)(1)b.2(ii) of this section, a CLOMR submitted in accordance with 44 CFR 60.3(d)(4) and 65.12, and approved by FEMA, provided that:

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- (i) The administrator shall be satisfied that the impacts demonstrated by hydrologic and hydraulic analyses performed in accordance with standard engineering practices, and certified by a Tennessee licensed professional engineer, do not adversely impact adjacent properties.
    - (ii) The complete CLOMR application is reviewed and approved by the administrator prior to submittal to FEMA.
    - (iii) All subsequent data submitted to FEMA, prior to approval of the CLOMR by FEMA, is submitted to the administrator.
  - c. For any location within a special flood hazard area where base flood elevation data is not initially available, including areas designated zone A on the community's FIRM, or where the floodway has not been delineated, a Tennessee registered-licensed professional engineer shall determine the base flood elevation and establish the limits of the regulatory floodway. The engineer's certification shall be submitted with the permit application.
  - d. In order to determine if improvements or damage meet the substantial improvement or substantial damage criteria, the applicant shall provide to the floodplain administrator a detailed cost to repair all damages and/or cost of improvements which includes the complete costs associated with all types of work necessary to completely repair or improve a building. These include the costs of all materials, labor, and other items necessary to perform the proposed work. These must be in the form of:
    - 1. An itemized cost of materials, ~~and~~ labor, or estimates of materials and labor, ~~that~~ are prepared by licensed contractors or professional construction cost estimators.
    - 2. Building valuation tables published by building code organizations and cost-estimating manuals and tools available from professional building cost-estimating services.
    - 3. A qualified estimate of costs that is prepared by the local official using professional judgement and knowledge of local and regional construction costs.
    - 4. A detailed cost estimate provided and prepared by the building owner. This must include as much supporting documentation as possible (such as e.g., pricing information from lumber companies, plumbing and electrical suppliers, etc.). In addition, the estimate must include the value of labor, including the value of the owner's labor.
  - e. For projects proposing to enclose areas below elevated buildings, construct an attached garage or storage room, or construct a detached garage or accessory structure, include signed Declaration of Land Restriction (Nonconversion Agreement); the agreement shall be recorded by the owner on the property deed prior to certificate of compliance/occupancy issuance.
- (2) *Construction stage.*
  - ~~a. Within AE zones, where base flood elevation data is available, any lowest floor certification made relative to mean sea level shall be prepared by or under the direct supervision of, a Tennessee registered land surveyor and certified by same. The administrator shall record the elevation of the lowest floor on the development permit.~~
  - ba. Elevation of the lowest floor relative to mean sea level/NAVD88, as determined by or under the direct supervision of, a Tennessee registered-licensed land surveyor and certified by a Tennessee licensed registered land surveyor, to be provided upon completion of the foundation. Should the elevation of the lowest floor be lower than the proposed elevation on the approved permit, construction shall be discontinued until corrective action has been taken or the administrator is



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otherwise satisfied that the lowest floor elevation will comply with the provisions of this article. The administrator shall record the elevation of the lowest floor on the development permit.

- eb. For all new construction and substantial improvements, the permit holder shall provide to the administrator a final finished construction elevation certificate (FEMA Form 086-033). A final finished construction elevation certificate is required after construction is completed and prior to certificate of compliance/occupancy issuance. It shall be the duty of the permit holder to submit to the floodplain administrator a certification of final as-built construction of the elevation of the reference level and all attendant utilities. The administrator will keep the certificate on file in perpetuity.
  - c. Where filling has been permitted for a new subdivision, a post-construction LOMR-F shall be submitted to the administrator after construction is complete. The final plat shall not be recorded until the administrator receives a copy of the LOMR-F as approved by FEMA. In lieu of a LOMR-F, a copy of a LOMR, as approved by FEMA, may be provided.
  - d. For all projects altering or relocating a watercourse, a post-construction LOMR shall be submitted to the administrator after construction is complete, per section 56-77(4) and in accordance with 44 CFR 65.3. A portion of the performance security instrument held by the city for a subdivision or other new development shall be maintained, in an amount to be determined by the administrator, until the administrator receives a copy of the LOMR as approved by FEMA.
- (b) Any work undertaken prior to submission of any required engineer's certification shall be at the permit holder's risk. The administrator shall review the above-referenced certification data. Deficiencies detected by such review shall be corrected by the permit holder immediately and prior to further work being allowed to proceed. Failure to submit the certification or failure to make said corrections required hereby shall be cause to issue a stop-work order for the project.

(Ord. No. 2009-13, § 3, 1-25-2010; Ord. No. 2019-09-, §§ 4, 5, 10-28-2019; Ord. No. 2021-05-, §§ 4, 5, 2-22-2021)

**Secs. 56-79, 56-80. Reserved.**

### *DIVISION 5. PROVISIONS FOR FLOOD HAZARD REDUCTION*

#### **Sec. 56-81. General standards.**

In all ~~areas of~~ special flood hazard areas, the following provisions are required:

- (1) New construction and substantial improvements shall be anchored to prevent flotation, collapse and lateral movement of the structure.
- (2) Manufactured homes shall be installed using methods and practices that minimize flood damage. They must be elevated and anchored to prevent flotation, collapse and lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors. This requirement is in addition to applicable state and local anchoring requirements for resisting wind forces.
- (3) New construction and substantial improvements shall be constructed with materials and utility equipment resistant to flood damage.
- (4) New construction and substantial improvements shall be constructed by methods and practices that minimize flood damage.



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- (5) All electrical, heating, duct-work, ventilation, plumbing, air conditioning equipment and other service facilities shall be elevated at or above the regulatory flood protection elevation. Where underground service or feeder conductors are supplied to the structure, a conduit(s) for the main service from the ground to the structure is permitted so long as it is water-tight and extends continuously from the ground to a point above the regulatory flood protection elevation.
- (6) New and replacement water supply systems shall be designed to minimize or eliminate infiltration of floodwaters into the system.
- (7) New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of floodwaters into the systems and discharges from the systems into floodwaters.
- (8) On-site waste disposal systems shall be located and constructed to avoid impairment to them or contamination from them during flooding.
- (9) Any alteration, repair, reconstruction or improvements to a building that is in compliance with the provisions of this article shall meet the requirements of "new construction" as contained in this article.
- (10) Any alteration, repair, reconstruction or improvements to a building that is not in compliance with the provisions of this article shall be undertaken only if said nonconformity is not further extended or replaced.
- (11) All new construction and substantial improvement proposals shall include and provide copies of all necessary federal and state permits, including Section 404 of the Federal Water Pollution Control Act amendments of 1972, 33 U.S.C. 1334.
- (12) All subdivision proposals and other proposed new development proposals shall meet the standards of section 56-82.
- (13) When proposed new construction and substantial improvements are partially located in a ~~n-area-of~~ special flood hazard area, the entire structure shall meet the standards for new construction in a special flood hazard area.
- (14) When new construction and substantial improvements are proposed for a location that lies in multiple special flood hazard ~~risk-area~~ zones or in a special flood hazard ~~risk-area~~ zone with multiple base flood elevations, the entire structure shall meet the standards for the most hazardous special flood hazard ~~risk-area~~ zone and the highest base flood elevation.
- (15) Proposals for new construction, substantial improvements, subdivisions and other new developments, including manufactured home parks, shall be reviewed to determine whether such proposals will be reasonably safe from flooding and that compliance with the above provisions of this section will be achieved. All such proposals shall meet the following standards:
  - a. Each proposal shall be consistent with the need to minimize flood damage.
  - b. Each proposal shall have public utilities and facilities, such as sewer, gas, electrical and water systems, located and constructed to minimize or eliminate flood damage.
  - c. Each proposal shall have adequate drainage provided to reduce exposure to flood hazards.
  - d. Each proposal shall include base flood elevation data. (See section 56-78.)
  - e. Subdivision proposals shall not contain special flood hazard areas within the buildable area of the lots.
- (16) The final plat shall not be recorded until the administrator receives a copy of the LOMR-F, as approved by FEMA, where required by section 56 78(a)2.

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(17) A portion of the performance security instrument held by the city for a subdivision or other new development shall be maintained, in an amount to be determined by the administrator, until the administrator receives a copy of the LOMR-FLOMR as approved by FEMA, where required by section 56-78(a)2.

(178) All elevation ~~and floodproofing~~ requirements required of this article must be certified by a Tennessee licensed land surveyor. The certification must be on the most current FEMA ~~form~~ elevation certificate.

(19) All floodproofing requirements required of this article must be certified by a Tennessee licensed professional engineer or architect. The certification must be on the most current FEMA floodproofing certificate.

(Ord. No. 2009-13, § 3, 1-25-2010; Ord. No. 2019-09-, § 6, 10-28-2019; Ord. No. 2021-05-, § 6, 2-22-2021)

#### **Sec. 56-82. Specific standards for areas other than the floodway.**

In all ~~areas of~~ special flood hazard areas other than the floodway, the following provisions, in addition to those set forth in section 56-81, shall apply:

(1) Residential or nonresidential Buildingsbuildings.

- a. In areas where base flood elevation data is available, new construction and substantial improvement of any nonresidential (including commercial, industrial and institutional) or residential building (or manufactured home), or horizontal addition to such buildings, may be permitted, provided that the lowest floor, including basement, shall be elevated to no lower than ~~two~~ three feet above the base flood elevation.

Exception: For any nonresidential (including commercial, industrial and institutional) or residential building (or manufactured home) which was permitted as new construction or substantial improvement after January 16, 2003, but prior to [ordinance adoption date], and for which it is demonstrated that the lowest floor, including basement, is no lower than two feet above the base flood elevation, substantial improvement may be permitted without requiring the lowest floor, including basement, be elevated to no lower than three feet above the base flood elevation.

Solid foundation perimeter walls or piers may be used to elevate a structure, provided that:

1. ~~The height of any perimeter wall used to elevate a building shall not exceed seven and one-half feet, measured from the lowest adjacent grade to the lowest floor, and o~~Openings sufficient to facilitate equalization of flood hydrostatic forces on both sides of exterior walls shall be provided in accordance with subsection (2) of this section.
2. The minimum number of piers necessary to structurally support the building shall be used, and piers shall be designed to provide the least resistance to the flow of water.
3. ~~When the height of the building is elevated greater than seven and one-half feet, measured from the lowest adjacent grade to the lowest floor, a front wall façade with flood vents may be added in conjunction with piers used to support the structure. The number, size and location of vents must be approved by the administrator. The sides and rear of the structure may not be enclosed, and the building must be supported by the minimum number of piers to support the structure. For the purpose of this section, the front of the structure will be the elevation facing the street and parallel to the front building setback line.~~

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43. In no event shall the elevated height of any residential building exceed 52 feet as measured from the highest point of the roof to the lowest adjacent grade.
- b. Within special flood hazard areas where base flood elevations have not been established, or where no floodways have been designated, no construction may be permitted until a Tennessee registered-licensed professional engineer has determined the base flood elevation and established the limits of the regulatory floodway. ~~This information must be submitted to FEMA through a letter of map revision.~~ Once the base flood elevation and floodway location have been established in accordance with standard engineering practices, construction shall comply with the building elevation requirements set forth in subsection (1)a. of this section.
- (2) Enclosures below the lowest floor. All new construction and substantial improvements that include fully or partially Enclosed-enclosed areas formed by foundation and walls below the lowest floor shall be designed to allow for the entry and exit of floodwaters to automatically equalize hydrostatic flood forces on exterior walls.
- a. Designs for complying with this requirement must either be certified by a Tennessee licensed professional engineer or architect or meet or exceed the following minimum criteria:
1. A minimum of two openings shall be provided, on at least two exterior walls, having a total net open area of not less than one square inch for every square foot of enclosed area subject to flooding.
  2. The bottom of all openings shall be no higher than one foot above the higher of the exterior or interior finished grade or floor immediately below the opening.
  3. Openings may be equipped with screens, louvers, valves or other coverings or devices, provided they permit the automatic flow of floodwaters in both directions.
- b. A Declaration of Land Restriction (Nonconversion Agreement) shall be recorded by the property owner for The enclosed areas that shall not exceed seven and one-half four feet in height, measured from the lowest adjacent grade to the top of lowest floor.
- c. The interior portion of such enclosed area may be used solely for parking, building access or storage, but shall not be finished or partitioned into separate rooms in such a way as to impede the movement of floodwaters. Any partitions shall comply with the provisions of this section. ~~The floor shall not be finished and must remain a pervious material.~~
- (3) Garages, storage rooms, and accessory buildings. Attached garages, attached storage rooms, and accessory buildings (including detached garages), whose floor is less than the regulatory flood protection elevation, shall be designed to allow for the entry and exit of floodwaters to automatically equalize hydrostatic flood forces on exterior walls.
- a. Designs for complying with this requirement shall comply with the requirements set forth in subsection (2)a. of this section.
- b. A Declaration of Land Restriction (Nonconversion Agreement) shall be recorded by the property owner for any enclosed area in excess of 200 sq. ft.
- c. The interior portion of such enclosed area shall comply with the requirements set forth in subsection (2)c. of this section.
- d. Accessory buildings (including detached garages) shall also comply with the requirements set forth in Sec. 78-22. Any livable space, as permitted by Sec. 78-22, shall comply with the requirements set forth in subsection (1) of this section.

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(34) *Standards for manufactured homes and recreational vehicles.*

- a. All manufactured homes must meet all the requirements for new construction, whether placed or substantially improved:
  1. On individual lots or parcels; or
  2. In new, ~~and~~-substantially improved, existing, and expansions to existing manufactured home parks or subdivisions.
- b. All manufactured homes placed or substantially improved on an individual lot or parcel or in a manufactured home park or subdivision must be elevated so that the lowest floor of the manufactured home lies on a permanent foundation no lower than ~~two-three~~ feet above ~~the level of~~ the base flood elevation or three feet above the highest adjacent grade, whichever is higher.  
Exception: For any manufactured home which was permitted as new construction or substantial improvement after January 16, 2003, but prior to [ordinance adoption date], and for which it is demonstrated that the lowest floor lies on a permanent foundation no lower than two feet above the base flood elevation, substantial improvement may be permitted without requiring the lowest floor be elevated to no lower than three feet above the base flood elevation or three feet above the highest adjacent grade.
- c. Any manufactured home which has incurred "substantial damage" as the result of a flood must meet the standards of this division.
- d. All manufactured homes must be securely anchored to an adequately anchored foundation system to resist flotation, collapse and lateral movement.
- e. All recreational vehicles placed in an identified special flood hazard area must either:
  1. Be on the site for fewer than 180 consecutive days;
  2. Be fully licensed and ready for highway use (a recreational vehicle is ready for highway use if it is licensed, on its wheels or jacking system, attached to the site only by quick disconnect type utilities and security devices, and has no permanently attached structures or additions); or
  3. ~~The recreational vehicle must m~~Meet all requirements for new construction.

(45) *Compensatory cut and fill.*

- a. Engineered fill may be permitted at locations outside the floodway. The volume of material shall be based upon an equal cut/fill quantity, so that the total amount of fill material added shall equal the amount of material removed. The location of the cut must be hydraulically connected to the location of the fill, and the location of the cut must have a base flood elevation no lower than the base flood elevation of the location of the fill, unless hydrologic and hydraulic analyses performed in accordance with standard engineering practices and certified by a Tennessee licensed professional engineer is provided, demonstrating that an alternate location of the cut will not result in any increase (0.00') in the water surface elevation of the base flood during the occurrence of a base flood discharge at any point within the city. For lots governed by the Subdivision Regulations of the City of Brentwood, The-the building pad for each affected lot shall be filled to an elevation that equals or exceeds the regulatory flood protection elevation at that location. Approval for filling may be granted only if the administrator determines that the fill material will not unduly increase flood damage potential, and that the amount and dimensions of

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fill material in any location is not greater than is necessary to achieve the purpose of the fill as demonstrated in the plan submitted by the applicant.

- b. In granting approval to fill property within the special flood hazard area, the administrator shall require that precautions-measures be taken against erosion through the use of rip-rap, vegetative cover, bulk heading, or other suitable means.
  - ~~c. Prior to the issuance of a development permit, the applicant shall secure a CLOMR-F from FEMA authorizing the proposed alterations to the special flood hazard area.~~
  - ~~dc.~~ Where filling has been permitted on a platted lot, an as-built survey showing compliance with this division must be submitted to the administrator before a building permit will be issued. ~~A copy of the LOMR-F, as approved by FEMA, must be submitted to the administrator before a certificate of occupancy will be issued.~~
  - ~~ed.~~ Where filling has been permitted for a new subdivision, an as-built survey showing compliance with this division must be submitted to the administrator before the final plat is recorded. A copy of the LOMR-F, as required by subsection 56-78(a)(2)c, as approved by FEMA, must be submitted to the administrator before the final plat is recorded~~the performance security is released~~.
- (56) *Private utility facilities.* In lieu of elevation, private utility facilities, including heating and air conditioning equipment and pool equipment, may be floodproofed and located and designed so as to minimize or eliminate flood damage. The administrator shall require certification by a Tennessee licensed registered professional engineer or architect that the floodproofing, location and/or design of the utility facilities are in accordance with accepted standards of practice for meeting the provisions of this article.
- (67) *Fences.* With the approval of the administrator, fences may be erected at any location within the special flood hazard area other than the floodway, provided that the fence is an open fence in compliance with Sec. 78-10 and the administrator shall be satisfied that the fence is designed so as not to interfere with the flow of floodwaters.

(Ord. No. 2009-13, § 3, 1-25-2010; Ord. No. 2019-09-, § 7, 10-28-2019; Ord. No. 2021-05-, §§ 7, 8, 2-22-2021)

#### Sec. 56-83. Special standards for floodways.

Located within the special flood hazard areas established in section 56-64 are areas designated as floodways. A floodway may be an extremely hazardous area due to the velocity of floodwaters, debris or erosion potential. In addition, the area must remain free of encroachment in order to allow for the discharge of the base flood without increased flood heights and velocities. Therefore, the following provisions shall apply in addition to general standards set forth in this article:

- (1) Except as otherwise permitted in subsections (2), (3), (4), (5), ~~and (6)~~, and (7) below, encroachments are prohibited within the floodway, including: earthen fill material; ~~new construction;~~ substantial improvements; ~~decks or above-grade patios outside the existing building footprint;~~ manufactured homes or recreational vehicles; ~~and any other development.~~
- (2) Fences ~~on lots of three or more acres in size~~ may be permitted, provided that:
  - a. The lot is three or more acres in size and is being utilized for an agricultural use related to animal husbandry,
  - b. The fence is an open fence in compliance with Sec. 78-10,

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- ~~c. It~~ It is demonstrated through hydrologic and hydraulic analyses performed in accordance with standard engineering practices that the cumulative effect of the proposed fence encroachments shall not result in any increase (0.00') in the water surface elevation of the base flood, velocities or floodway widths during the occurrence of a base flood discharge at any point within the city. The property owner shall submit certification from a Tennessee ~~licensed registered~~ professional engineer that the requirements of this subsection have been met, along with supporting technical data, using the same methodologies as in 44 CFR 60.3(d)(3).
- ~~d. When substantial repair (greater than 50 percent rebuilding) of any existing fence not conforming to the provisions of this section and Sec. 78-10 is needed, including fences partially within the floodway, the portion of the existing fence within the floodway shall be completely removed and not replaced, and~~
- ~~e. The fences shall be completely removed within one year of the lot no longer being utilized for an agricultural use related to animal husbandry.~~
- (3) ~~Elevating the existing footprint of a building per the requirements of section 56-82 (1) and (2).~~ The elevation of an existing building shall ~~only~~ be permitted, provided that if:
- ~~a. The building, including additions or above-grade patios, shall be limited to the existing footprint,~~
- ~~b. The building shall comply with the requirements set forth in section 56-82(1) and (2).~~
- ~~c. The height of any perimeter wall used to elevate a building shall not exceed four feet, measured from the lowest adjacent grade to the top of lowest floor.~~
- ~~d. The minimum number of piers necessary to structurally support the building shall be used, and piers shall be designed to provide the least resistance to the flow of water.~~
- ~~e. When the height of the building is elevated greater than four feet, measured from the lowest adjacent grade to the top of lowest floor, a single front wall façade with flood vents may be added in conjunction with piers used to support the structure. The number, size and location of vents must be approved by the administrator. The sides and rear of the structure may not be enclosed, and the building must be supported by the minimum number of piers to support the structure. For the purpose of this section, the front of the structure will be the elevation facing the street and parallel to the front building setback line, and~~
- ~~f. It~~ It is demonstrated through hydrologic and hydraulic analysis performed in accordance with standard engineering practices that ~~their~~ cumulative effect, ~~when combined with all other existing and anticipated development,~~ shall not result in any increase (0.00') to the water surface elevation of the base flood, velocities or floodway widths during the occurrence of a base flood discharge at any point within the community. Certification thereof by a Tennessee ~~licensed registered~~ professional engineer, along with supporting technical data, shall be provided to the administrator before construction or placement may be initiated. ~~Additions or above-grade patios outside of the existing building footprint are prohibited.~~
- (4) For an elevated building that complies with ~~or has been permitted to comply with the elevation requirements set forth outlined in subsection (3) of this section~~ Chapter 56, Article II, a deck that has its finished floor at least ~~two-three~~ feet above the 100-year flood elevation may be allowed. Any deck permitted pursuant to this subsection shall not have a roof ~~or walls (including, but not limited to, glass or screens)~~ and must be attached to the building and located in the rear buildable area of the lot. For a building with an existing outdoor roofed area, the existing roof may remain, provided the roof is completely connected to the building and is elevated with the building, as-is. The existing roof may cover any deck permitted pursuant to this subsection, provided that it includes a signed Declaration of



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- Land Restriction (Nonconversion Agreement); the agreement shall be recorded by the property owner on the property deed prior to certificate of compliance/occupancy issuance. For existing roofs not located in the rear buildable area of the lot, a deck may be permitted outside of the rear buildable area, provided the deck is within the footprint of the existing roof only. Safety railings no taller than 48 inches are allowed on top of the surface perimeter of the deck. Such permitted deck may only have the minimum ingress and egress to comply with the adopted building code. The deck must be open underneath, and the minimum number of piers or columns necessary to structurally support the deck shall be used. The piers or columns shall be designed to provide the least resistance to the flow of water. The support system for the deck must be designed by a Tennessee registered-licensed professional engineer. For any deck with ground supports, landings, or stairs that touch the ground or extend below the 100-year flood elevation, a no-rise (0.00') certification must be provided by a Tennessee licensed registered professional engineer. All other jurisdictional permits, design and placement requirements per the adopted building and municipal codes apply.
- (5) For an elevated building that complies with ~~or has been permitted to comply with the~~ elevation requirements set forth outlined in subsection (3) of this section ~~Chapter 56, Article II,~~ a porch that has its finished floor at least ~~two-three~~ feet above the 100-year flood elevation may be allowed. Any porch permitted pursuant to this subsection ~~may have a roof but may not have walls (including, but not limited to, glass or screens) and must be attached at the front entrance~~ to the building and located in the front buildable area of the lot. Safety railings no taller than 48 inches are allowed on top of the surface perimeter of the porch. Such permitted porch shall have a maximum footprint area equivalent to be no longer than twenty-five percent (25%) of the front façade length of the home and ~~no deeper than~~ eight (8) feet beyond the average front plane of the house. Stairs leading to such porch may not be larger than six (6) feet wide and one (1) foot deep; however, intermediate landings connecting two or more flights of straight stairs may be allowed provided they are no larger than ~~six (6) feet x six (6) feet or~~ 36 square feet. The porch, landing, and stairs must be open underneath, and the minimum number of piers or columns necessary to structurally support the porch, landing, and stairs shall be used. A front wall façade may be added but the sides must remain open. For the purposes of this subsection, the front of the porch, landing, and stairs will be deemed to be the elevation facing the street and parallel to the front building setback line. A no-rise (0.00') certification must be provided by a Tennessee licensed registered professional engineer. All other jurisdictional permits, design and placement requirements per the adopted building and municipal codes apply. Existing porches and landings that are larger than the limitations provided herein can remain when a building is elevated, but they cannot be enlarged.
- (6) Nonsubstantial vertical additions to existing dwellings and nonsubstantial interior renovations within the existing building footprint may be permitted.
- (7) The construction or placement of certain structures, facilities and improvements identified below may be permitted by the administrator. Except where otherwise permitted by subsection 56-78(a)(1)b, Such such structures, facilities and improvements shall only be permitted if it is demonstrated through hydrologic and hydraulic analysis performed in accordance with standard engineering practices that their cumulative effect, ~~when combined with all other existing and anticipated development,~~ shall not result in any increase (0.00') to the water surface elevation of the base flood, velocities or floodway widths during the occurrence of a base flood discharge at any point within the community. Certification thereof by a Tennessee licensed registered professional engineer, along with supporting technical data, shall be provided to the administrator before construction or placement may be initiated. Structures, facilities and improvements permitted under these provisions shall be limited to:
- a. Roads, sidewalks, bicycle/pedestrian paths and associated signs.

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- b. Drainage structures, including but not limited to bridges and culverts.
- c. Other public infrastructure needs, including public utilities.
- d. Parks and recreational facilities, including but not limited to open shelters, basketball courts and athletic fields.
- e. Driveways and parking areas.

(Ord. No. 2009-13, § 3, 1-25-2010; Ord. No. 2019-09-, § 8, 10-28-2019)

#### **Secs. 56-84, 56-85. Reserved.**

#### **Sec. 56-86. Standards for unmapped streams.**

Located within the city are unmapped streams where ~~areas of~~ special flood hazard areas are neither indicated nor identified. Adjacent to such streams, the following provisions shall apply:

- (1) No encroachments, including fill material, ~~or~~ structures, or other development, shall be located within an area of at least twice the width of the stream, measured from the top of each stream bank, unless hydrologic and hydraulic analyses performed in accordance with standard engineering practices and certification-certified by a Tennessee registered-licensed professional engineer is provided, demonstrating that the cumulative effect of the proposed development, ~~when combined with all other existing and anticipated development,~~ will not result in any increase (0.00') in the water surface elevation of the base flood during the occurrence of a base flood discharge~~more than one foot~~ at any point within the city.
- (2) If the stream and the adjacent area are subsequently identified as a special flood hazard area, all development, including new construction and substantial improvements, shall meet the standards established in accordance with divisions 4 and 5 of this article.

(Ord. No. 2009-13, § 3, 1-25-2010)

#### **Sec. 56-87. Requirements for shallow flooding areas (Zone AO).**

Located within the special flood hazard areas established in division 3, section 56-64, are areas designated as shallow flooding areas. These areas, designated zone AO on the community's FIRM, have special flood hazards associated with base flood depths of one to three feet where a clearly defined channel does not exist and where the path of flooding is unpredictable and indeterminate. In addition to the requirements of division 5, sections 56-81, 56-82 and 56-83, all new construction, and substantial improvements shall meet the following requirements:

- (1) The lowest floor (including basement) shall be elevated at least as high as the depth number specified on the ~~flood insurance rate map (FIRM)~~, in feet, plus a freeboard of ~~two-three~~ feet above the highest adjacent grade; or at least ~~three-five~~ feet above the highest adjacent grade, if no depth number is specified.
- (2) Adequate drainage paths shall be provided around structures on slopes, to guide floodwaters around and away from proposed structures.

(-Ord. No. 2021-05-, § 9, 2-22-2021)



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##### **Sec. 56-88. Requirements for shallow flooding areas (Zone AH)~~Drainage paths.~~**

Located within the special flood hazard areas established in division 3, section 56-64, are areas ~~designed~~ designated as shallow flooding areas. These areas, designated zone AH on the community's FIRM, are subject to inundation by one-percent-annual-chance shallow flooding (usually areas of ponding) where average depths are one to three feet. Base flood elevations ~~are~~ derived from detailed hydraulic analyses are shown in this zone. In addition to meeting the requirements of division 5, sections 56-81, 56-82 and 56-83, all new construction and substantial improvements shall meet the following requirements:

- (1) Adequate drainage paths shall be provided around structures on slopes, to guide floodwaters around and away from proposed structures.

(-Ord. No. 2021-05-, § 10, 2-22-2021)

##### **Secs. 56-89. Standards for areas protected by flood protection system (A-99 Zones).**

Located within the special flood hazard areas established in division 3, section 56-64, are areas designated as protected by a flood protection system but where base flood elevations have not been determined. These areas, designated zone A-99 on the community's FIRM, shall meet the requirements and standards established in accordance with divisions 4 and 5 of this article.

##### **Sec., 56-90. Reserved.**

## DIVISION 6. VARIANCES AND APPEALS

##### **Sec. 56-91. Board of building construction appeals authority.**

The city's board of building construction appeals, established pursuant to chapter 14 of this Code, shall have the following powers in addition to those set forth in chapter 14:

- (1) *Administrative review.* To hear and decide appeals where it is alleged by the appellant that there is error in any order, requirement, permit, decision, determination, or refusal made by the administrator or other administrative official of the city in carrying out or enforcing any terms of this article.
- (2) *Variances.* To hear and decide upon applications for variance from the terms of this article.

(Ord. No. 2009-13, § 3, 1-25-2010)

##### **Sec. 56-92. Procedures.**

- (a) *Appeals and variance requests—How taken.* An appeal to the board of building construction appeals may be taken by any person, firm or corporation aggrieved or by any governmental officer, department or bureau affected by any decision of the administrator based in whole or in part upon the provisions of this article. A request for variance may be submitted by any party owning an interest in property which is affected by the provisions of this article. Such appeal or request for variance shall be taken by filing with the board of building construction appeals a notice of appeal, specifying the grounds thereof, and paying the required fee established in this section. An appeal from a decision of the administrator must be filed within 30 days from the time the decision is rendered. The administrator shall transmit to the board of building construction appeals all documents constituting the record upon which the appeal action was taken. The board of construction appeals shall fix a reasonable time for the hearing of the appeal, give public notice thereof, as well as due notice to parties in interest and decide the same within a reasonable time, which shall not be more than 35 days from the date of the hearing; provided, however, that the party bringing the appeal may

consent to an extension of time for the board's decision. At the hearing, any person or party may appear and be heard in person or by agent or by attorney.

- (b) *Fees.* In all cases where an appeal or request for variance is made by a property owner or other interested party, a fee of \$200.00 dollars shall be paid by the appellant. Such fee shall be refundable if the board of building construction appeals rules in the appellant's favor in an administrative review case. No refund shall be issued to a party who has requested a variance.
- (c) *Meetings.* Meetings of the board of building construction appeals to consider appeals and variances in regard to this article shall be held in accordance with the board's adopted meeting schedule, or at such other times as the board shall determine, and shall be conducted in accordance with the board's adopted rules of procedure. All meetings of the board of building construction appeals shall be open to the public. The administrator shall keep records of applications for appeals and variances and determinations made by the board of building construction appeals, which shall be a public record. Upon request by FEMA, the administrator shall report any variances granted.

(Ord. No. 2009-13, § 3, 1-25-2010; Ord. No. 2019-09-, § 9, 10-28-2019)

### **Sec. 56-93. Conditions for variances.**

- (a) In reviewing applications for variances, the board of building construction appeals shall consider all technical evaluations, all relevant factors, and all standards specified in other sections of this division. Variances shall not be issued within any designated floodway if any increase in flood levels during the base flood discharge would result. Variances from the provisions of this article may be granted by the board of building construction appeals only upon:
  - (1) A showing of good and sufficient cause; and
  - (2) A determination that:
    - a. The variance is the minimum relief necessary, considering the flood hazard and each of the factors listed in subsection (b) of this section;
    - b. Failure to grant the variance would result in exceptional hardship; and
    - c. The granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense; create nuisance; cause fraud on or victimization of the public; or conflict with existing local laws or divisions.
- (b) In addition to the general determinations set forth in subsection (a) above, the board of building construction appeals shall consider each of the following factors in considering a request for a variance from the provisions of this article:
  - (1) The danger that materials may be swept onto other property to the injury of others;
  - (2) The danger to life and property due to flooding or erosion;
  - (3) The susceptibility of the proposed facility and its contents to flood damage;
  - (4) The importance of the services provided by the proposed facility to the community;
  - (5) The necessity of the facility to a waterfront location, in the case of a functionally dependent use;
  - (6) The availability of alternative locations, not subject to flooding or erosion damage, for the proposed use;

## PROPOSED REVISIONS

### PART II - CODE OF ORDINANCES

#### Chapter 56 STORMWATER MANAGEMENT, EROSION CONTROL AND FLOOD DAMAGE PREVENTION

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- (7) The relationship of the proposed use to the comprehensive plan and floodplain management program for that area;
  - (8) The safety of access to the property in times of flood for ordinary and emergency vehicles;
  - (9) The expected heights, velocity, duration, rate of rise and sediment transport of the floodwaters and the effects of wave action, if applicable, expected at the site; and
  - (10) The costs of providing governmental services during and after flood conditions including maintenance and repair of public utilities and facilities such as sewer, gas, electrical, water systems, and streets and bridges.
- (c) When a variance is requested for the repair or rehabilitation of a historic structure as defined herein, each of the requirements set forth above shall apply. In addition, prior to granting a variance for the repair or rehabilitation of a historic structure, the board of building construction appeals shall determine that the proposed repair or rehabilitation will not preclude the structure's continued designation as a historic structure, and that the variance is the minimum necessary deviation from the requirements of this article to preserve the historic character and design of the structure. Each request for a variance for the repair or rehabilitation of a historic structure shall be referred to the city's historic commission for a recommendation prior to consideration by the board of building construction appeals.
- (d) Upon consideration of the factors listed above, and the purposes of this division, the board of building construction appeals may attach such additional conditions to the granting of variances as it deems necessary to effectuate the purposes of this division.
- (e) Any applicant to whom a variance is granted shall be given written notice that the issuance of a variance to construct a structure below the base flood elevation will result in increased premium rates for flood insurance (as high as \$25.00 for \$100.00) coverage, and that such construction below the base flood elevation increases risks to life and property.
- (f) The administrator shall maintain the records of all appeal actions and report any variances to FEMA upon request.

(Ord. No. 2009-13, § 3, 1-25-2010; Ord. No. 2019-09-, § 10, 10-28-2019)

## **Brentwood City Commission Agenda**

**Meeting Date:** 05/22/2023

Res 2023-57 - Direction to Staff Regarding Negotiations with Williamson Co on Interlocal Agreement Concerning Development of Indoor Racquet Facility

**Submitted by:** Kirk Bednar, Administration

**Department:** Administration

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### **Information**

#### **Subject**

Resolution 2023-57 - Direction to City Staff Regarding Negotiations with Williamson County on an Interlocal Agreement Concerning Development of an Indoor Racquet Facility in Crockett Park

#### **Background**

Since the 2020 announcement of the planned closure of the Maryland Farms YMCA, there has been considerable community concern and discussion regarding the significant loss of tennis court capacity. Over the past several months, City staff have been in conversations with Williamson County Parks and Recreation staff regarding the potential for a joint project to develop an indoor racquet facility in Crockett Park that would include both tennis and pickleball courts. In addition, the topic has been discussed in several recent City Commission work sessions.

During these work session discussions, staff have been unable to obtain clear direction from a majority of the commission on the preferred path forward. This includes such fundamental issues as whether to partner with the County and, if we do partner with the County, what is the expectation regarding priority access for Brentwood residents at a new joint City/County facility. Without clarity and consensus on these fundamental items, staff cannot move this project forward.

The attached resolution seeks Commission direction on how to proceed with this project. As drafted, the resolution would authorize staff to proceed with formal negotiations for preparation of an interlocal agreement between the City and Williamson County on development of an indoor racquet facility on city-owned land in Crockett Park. Attached to the resolution is a proposed list of terms that are intended to be the priorities for the City in negotiation of the interlocal agreement. The primary terms on this include:

1. The partnership agreement would be similar to the existing indoor soccer facility in Crockett Park. The property and structure would be owned by the City but operated by the County under a long-term lease with the County assuming all responsibility for operations including utilities and routine cleaning, maintenance, etc.
2. Maximum project budget of \$12 million with a 50/50 cost share between Brentwood and Williamson County. This includes all site development and utility-related costs necessary for construction.

3. The City will be the contracting agency for design and construction and will waive all associated city permit fees except water and sewer capacity/tap fees.
4. The County will establish a system to account for the financial operations of the facility separately from all other County park operations so that net revenues from facility operations can accurately be determined.
5. A net revenue sharing arrangement shall be established based on the initial 50/50 cost share formula.
6. The County shall create a dedicated capital maintenance fund for this facility and an agreed upon amount of annual revenue shall be set aside (prior to revenue sharing calculation/distribution) for major maintenance such as bubble replacement, HVAC replacement, etc. Funds in this capital maintenance fund shall only be used for maintenance projects at the indoor racquet facility and not in any other Williamson County park facility. Any use of funds from this capital maintenance fund shall be agreed to by both parties.
7. Scheduling and operation of the facility must provide for a reservation system that ensures Brentwood residents have first priority access to 50% of available clinic and court contract reservation time. The specific details of the Brentwood priority reservation system shall be included as part of the final interlocal agreement to be approved by each governing body.

If the attached resolution is approved, staff will proceed with negotiations in hopes presenting a proposed interlocal agreement for formal consideration by the Board of Commissioners within the next 90 days. Note that approval of this resolution does not constitute final approval for the project. Final approval for the project to proceed and a commitment of funding would only come with approval of the interlocal agreement. If the attached resolution is not approved, staff will notify the County that we do not intend to partner on the proposed facility, and we will await further direction from the Commission.

### **Staff Recommendation**

Staff believes a partnership with the county is the most prudent action from both a financial and operational perspective and therefore recommends approval.

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### **Fiscal Impact**

**Amount :** N/A

**Source of Funds:**

**Account Number:**

**Fiscal Impact:**

No financial obligations will be incurred by the City if the resolution is approved.

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### **Attachments**

Resolution 2023-57

List of Terms

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**RESOLUTION 2023-57**

**A RESOLUTION OF THE CITY OF BRENTWOOD, TENNESSEE AUTHORIZING  
STAFF FOR THE CITY OF BRENTWOOD TO PROCEED WITH FORMAL  
NEGOTIATION OF AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF  
BRENTWOOD, TENNESSEE AND WILLIAMSON COUNTY, TENNESSEE ON THE  
DEVELOPMENT OF AN INDOOR RACQUET FACILITY ON CITY-OWNED LAND  
IN CROCKETT PARK**

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF BRENTWOOD,  
TENNESSEE, AS FOLLOWS:**

**SECTION 1.** That staff are authorized to proceed with formal negotiations for preparation of an Interlocal Agreement between the City of Brentwood and Williamson County, Tennessee on the development of an Indoor Racquet Facility on City-owned land in Crockett Park, with a proposed list of terms that are intended to be the priorities for the City in negotiation of the interlocal agreement being attached hereto and made a part of this resolution by reference.

**SECTION 2.** That this resolution shall take effect from and after its passage, the general welfare of the City of Brentwood, Williamson County, Tennessee requiring it.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
Mark W. Gorman

ADOPTED: \_\_\_\_\_

*Approved as to form:*

\_\_\_\_\_  
RECORDER

\_\_\_\_\_  
Holly Earls

\_\_\_\_\_  
CITY ATTORNEY

\_\_\_\_\_  
Kristen L. Corn

**BRENTWOOD/WILLIAMSON COUNTY INDOOR RACQUET FACILITY**  
**INTERLOCAL AGREEMENT OUTLINE OF TERMS**

1. The partnership agreement would be similar to the existing indoor soccer facility. The property and structure would be owned by the City but operated by the County under a long-term lease with the County assuming all responsibility for operations including utilities and routine cleaning, maintenance, etc.
2. The facility is intended to include seven (7) tennis courts and six (6) pickleball courts with a sufficient noise barrier system designed between the two uses.
3. The current proposed design for the facility consists of a permanent bubble structure with a connected brick and mortar building consisting of an entrance lobby, restrooms, offices, and other accessory use spaces.
4. Alternative facility designs that reduce costs may be considered provided any alternate facility design must be approved by both parties.
5. Maximum project budget of \$12 million with a 50/50 cost share between Brentwood and Williamson County. This includes all site development and utility-related costs necessary for construction.
6. The City will be the contracting agency for design and construction and will waive all associated city permit fees except water and sewer capacity/tap fees.
7. Williamson County will provide its share of funding to the City on an agreed upon schedule to be specified in the interlocal agreement.
8. The county will establish a system to account for the financial operations of the facility separately from all other county park operations so that net revenues from facility operations can accurately be determined.
9. A net revenue sharing arrangement shall be established based on the initial 50/50 cost share formula.
10. The County shall create a dedicated capital maintenance fund for this facility and an agreed upon amount of annual revenue shall be set aside (prior to revenue sharing calculation/distribution) for major maintenance such as bubble replacement, HVAC replacement, etc. Funds in this capital maintenance fund shall only be used for maintenance projects at the indoor racquet facility and not in any other Williamson County park facility. Any use of funds from this capital maintenance fund shall be agreed to by both parties.
11. The City shall have the right to review all financial records for the facility upon request and the County shall provide financial reports to the City no less frequently than quarterly.
12. The schedule and operation of the facility must provide for a reservation system that ensures Brentwood residents have first priority access to 50% of available clinic and court contract reservation time.
13. The specific details of the Brentwood priority reservation system shall be included as part of the final interlocal agreement to be approved by each governing body.
14. The City shall have the right to review all residency records for the facility upon request and the County shall provide residency usage reports to the City no less frequently than monthly.
15. The remaining 50% of clinic and court time will be managed in accordance with standard Williamson County reservation policies and procedure.
16. The fees charged by Williamson County for facility use, clinics, etc. shall be no less than the fees charged for the same services at other Williamson County facilities providing indoor racquet courts. If Williamson County proposes to charge higher fees at the Crockett facility than at other comparable Williamson County facilities providing indoor racquet courts, the City must approve of the higher fee schedule.
17. All individuals working at the facility will be Williamson County employees or contractors and will be subject to the Williamson County personnel policies and procedures.
18. The City will be responsible for obtaining and maintaining property insurance for the facility with Williamson County responsible for obtaining and maintaining liability and workers' compensation insurance. All insurance costs from each party will be included in the financial accounting for building operations and factored into the net revenue calculation.
19. Should the City elect to increase the scope of the project to incorporate any other facilities or uses not directly related to the operation of an indoor racquet facility, all costs associated with this added scope for the City's benefit would be a 100% City expense.

## Brentwood City Commission Agenda

**Meeting Date:** 05/22/2023

Appointment of City Commission Representatives to Various Boards and Committees

**Submitted by:** Holly Earls, Administration

**Department:** Administration

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### **Information**

#### **Subject**

Appointment of City Commissioners to various boards and committees

#### **Background**

At the May 22, 2023 meeting, the Board of Commissioners will appoint from its members representatives to the following boards for two (2) year terms that will expire in May 2025.

1. **Environmental Advisory Board\***
2. **Park Board\***
3. **Planning Commission** (a board member other than the Mayor's designated position)\*
4. **Tree Board\***

(\*The Municipal Code provides that the representative of the Board of Commissioners serves a term running concurrently with the representative's term on the Board of Commissioners, or until replacement by the Board of Commissioners. The Board traditionally votes on appointments every two years, following the City Commissioner election.)

5. At the August 22, 2022 meeting, Commissioner Susannah Macmillan was appointed to serve on the **Library Board** for the unexpired remainder of a three-year term ending June 30, 2024. In June 2024, the Board will again appoint a Commissioner representative to the Library Board for a new three-year term ending June 30, 2027.
6. The Mayor will appoint one City Commissioner to serve on the **Historic Commission** for a term consistent with the Mayor's term as Mayor.
7. The Mayor **or** a person designated by the Mayor will serve as the City's representative to the Executive Committee of the **Metropolitan Planning Organization (MPO)**, the **Regional Transportation Authority (RTA)**, and the **Greater Nashville Regional Council (GNRC)**.
8. The Mayor or a person designated by the Mayor and confirmed by the Board shall serve as



the City's representative to the **County Growth Coordinating Committee**.

9. The Mayor **or** a person designated by the Mayor will serve on the **Planning Commission** for a two-year term consistent with the Mayor's term. Carole Crigger currently serves in this capacity.
10. The Mayor or City Manager (as the alternative) will serve as the City's representative to the **Williamson County Economic Development Council**. Currently, the Mayor serves in this role.

**Staff Recommendation**

n/a

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**Fiscal Impact**

**Attachments**

*No file(s) attached.*

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