MINUTES OF BRENTWOOD BOARD OF CONSTRUCTION APPEALS

The Brentwood Board of Construction Appeals met on Monday, February 4, 2019 at 5:30 p.m. at the Brentwood City Hall.

Present were Chairman Michael Vines, Vice Chairman Christian Noble, Todd Craver, and Dan Jordan. Staff members present were Tim Harrington, Jeff Dobson, Kristen Corn and Holly Earls. Mr. Vines led the Pledge of Allegiance.

Mr. Craver moved for approval of the minutes from the March 19, 2018 meeting as written; seconded by Mr. Noble. Approval was unanimous.

Mr. Craver moved for Michael Vines to be Chairman and Christian Noble to be Vice Chairman; seconded by Mr. Vines. Approval was unanimous.

**New Business**

**Item 1: BBCA 1901-001 – Petition Declaring the Fire damaged structure located at 7 Medalist Court in the Governors Club Subdivision as unfit for human occupancy or use, zoning OSRD**

On August 12, 2018, the residence located at 7 Medalist Court, within the Governors Club Subdivision was involved in a structure fire. The home was a total loss and has become a safety concern to the neighbors. Efforts have been made by the City’s Fire Marshal and Planning and Codes Department to contact Ms. Stacey Stevens, the property owner, to have a fence erected around the structure. However, there has been no response from the responsible party. During the fire, and several days after, the home experienced wall and floor collapses. A home with the extent of damage shown in the photos is extremely unstable. Walls could collapse without warning. The City would like to continue to protect its citizens by having a fence placed around the structure in order to keep the site secure. Having been unsuccessful in having the homeowners secure their residence, staff requested the Brentwood Board of Construction Appeals take action to issue a complaint to all interested parties of the property and to schedule a hearing as to whether the structure is unsafe for human occupancy. Staff’s request at the hearing was for the Board of Construction Appeals to deem the structure unsafe and to order the perimeter of the property be secured as soon as possible. In addition to fencing/securing the property, staff requested eventual demolition and removal of the structural remains.

Staff recommended that the Brentwood Board of Construction Appeals make a preliminary determination that it appears that that the structural remains at 7 Medalist Court may be unfit and unsafe for human occupancy, and that it issue a complaint to all parties who have an interest in the property. Staff further recommended that the complaint set a hearing date for a final determination as to whether the structure is unfit for human occupancy.

Mr. Vines moved to make a preliminary determination that the structural remains at 7 Medalist Court is unfit and unsafe for human occupancy and issue a complaint to all parties who have an interest in the property and direct staff to recommend a hearing date for a final determination as to whether the structure is unfit for human occupancy.

Mr. Craver seconded; approval was unanimous.

Being no further business, the meeting adjourned at 5:42 p.m.

Approved: March 25, 2019 Holly Earls

 Holly Earls, City Recorder